



CITY OF LAWNDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA LAWNDALE CITY COUNCIL REGULAR MEETING Tuesday, February 21, 2023 - 6:30 p.m. Lawndale City Hall Council Chamber 14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a [Public Meeting Speaker Card](#) and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that speakers' names are correctly recorded in the meeting minutes and, where appropriate, to provide contact information for later staff follow-up. You are still eligible to submit comment via the [Temporary eComment Policy for Public Meetings](#), the comments will be read verbatim into the record.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person, with limited capacity, while strictly adhering to the [City Facilities Entry Protocols](#). Members of the public are still be able to view the meeting on [YouTube "Lawndale CityTV"](#), the [City Website](#), or Lawndale Community Cable Television on Spectrum & Frontier Channel 3.

Copies of this Agenda packet may be obtained prior to the meeting outside of the Lawndale City Hall foyer or on the [City Website](#). Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** (Flag Salute and Inspiration)
- C. **PUBLIC SAFETY REPORT**
 - a. Los Angeles County Sheriff's Department Update
- D. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** (Public Comments)
- E. **COMMENTS FROM COUNCIL**
- F. **CONSENT CALENDAR**

Items 1 through 6 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**
Recommendation: that the City Council approve.

2. **Accounts Payable Register**

Recommendation: that the City Council adopt Resolution No. CC-2302-004 authorizing the payment of certain claims and demands in the amount of \$767,081.55.

3. **Minutes of the Lawndale City Council Regular Meeting – February 6, 2023**

Recommendation: that the City Council approve.

4. **Planning Commission Appointments 2023 - 2025**

Recommendation: that the City Council (a) approve the Mayor's appointments by directing staff to insert the appointees' names in Section I and 2 of Resolution No. CC-2302-006; and (b) adopt the resolution as amended.

5. **Parks, Recreation and Social Services Commission Appointments 2023 - 2025**

Recommendation: that the City Council (a) approve the Mayor's appointments by directing staff to insert the appointees' names in Section I and 2 of Resolution No. CC-2302-007; and (b) adopt the resolution as amended.

6. **Personnel Board Appointments 2023 – 2025**

Recommendation: that the City Council (a) approve the Mayor's appointments by directing staff to insert the appointees' names in Section I and 2 of Resolution No. CC-2302-008; and (b) adopt the resolution as amended.

G. **PUBLIC HEARINGS**

7. **Public Hearing - Consideration of Resolution No. CC-2302-005 Amending the Administrative Citation Fees and Ordinance No. 1198-23 Amending the Lawndale Municipal Code to Increase Administrative Citation Fees to Illegal Vendors Which Engage in the Unlicensed Sale of Food, Goods, and Services within the City of Lawndale**

Recommendation: that the City Council continue this Public Hearing to the City Council meeting of March 20, 2023.

8. **Consideration of Ordinance No. 1197-23 to amend certain sections in Chapter 12.08 of Title 12 of the Lawndale Municipal Code establishing Encroachment Permits for Major Improvement Projects**

Recommendation: that the City Council A.) Conduct a public hearing; and B.) Introduce for first reading by title only Ordinance No. 1197-23, an Ordinance amending Chapter 12.08 of Title 12 the Lawndale Municipal Code establishing Encroachment Permits for Major Improvement Projects to reflect recent changes in rules, regulations, and fees.

9. **Consideration of Ordinance No. 1196-23 to amend the Hawthorne Boulevard Specific Plan (HBSP) to prohibit car wash facilities within the HBSP and an exemption from CEQA**

Recommendation: that the City Council A.) Conduct a public hearing; B.) Determine that Ordinance No. 1196-23 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15378 and 15061(b)(3) of the CEQA Guidelines; and C.) Introduce for first reading by title only Ordinance No. 1196-23, an Ordinance amending the Hawthorne Boulevard Specific Plan to prohibit car wash uses.

H. ADMINISTRATION

10. Mid-Year Budget Update for Fiscal Year 2022-2023

Recommendation: that the City Council approve all recommended budget amendments noted in the Mid-Year Update for FY 2022-2023; and find this item exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15061(B)(3).

11. Street Sweeping Services – Contract Extension

Recommendation: that the City Council approve the month-month contract extension with CleanStreet for citywide street sweeping services at the current rate until the next appropriate step is taken.

I. CITY MANAGER REPORT

J. ITEMS FROM CITY COUNCILMEMBERS

12. Russell Westbrook Statue

Recommendation: that the City Council review the project, and if approved; 1.) Award a contract in the amount of Not-To Exceed (NTE) \$10,000 to Rotblatt Amrany for the design phase of the Russell Westbrook Statue; 2.) Direct staff to bring back the conceptual design to the City Council for review and approval, and to decide on whether a 6-foot, 7-foot or 8-foot tall statue would be desired; 3.) Authorize the City Manager to enter into an agreement with Rotblatt Amrany for the next phases of the project, specifically fabrication and site work phases for a turnkey delivery of the project; and 4.) Authorize the City Manager to identify funding at the various phases of the project, specifically NTE \$10,000 for design, up to \$157,000 for fabrication, and up to \$33,000 for site work.

13. Chickens in Residential Areas History Report

Recommendation: that the City Council receive and file the report.

14. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

K. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, March 6, 2023, in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the Agenda for the regular meeting of the City Council to be held on February 21, 2023 was posted not less than 72 hours prior to the meeting.

Yvette Hall, Assistant City Clerk



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 21, 2023
TO: Honorable Mayor and City Council
FROM: Yvette Hall, Assistant City Clerk
SUBJECT: Motion Pertaining to the Reading of Ordinances

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

RESOLUTION NO. CC-2302-004

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$767,081.55**

THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 203890 through 203946 for the aggregate total of \$767,081.55 are hereby authorized.

Effective Date: February 21st, 2023

Approved by:



Hrant Manuelian, Director of Finance

PASSED, APPROVED AND ADOPTED this 21st day of February 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California	)	
County of Los Angeles	)	SS
City of Lawndale	)	

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2302-004 at a regular meeting of said Council held on the 21st day of February 2023, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Pat Kearney					
Rhonda H. Gorman					
Bernadette Suarez					

Erica Harbison, City Clerk

Date	Name of Payee	Description	Amount
Total ACH Payments			0.00
Total Audited Claims and Demands Paid			767,081.55

Check Register Report

Date: 02/01/2023
Time: 5:46 pm
Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
203890	02/02/2023	Printed		4185-WEST	AMERICAN STRUCTURAL PEST	MONTHLY PEST CONTROL-	50.00
203891	02/02/2023	Printed		5394	ANIMAL MEDICAL CENTER	VETERINARY CARE SERVICES	108.62
203892	02/02/2023	Printed		7785	BERICOM DESIGN	NETWORK MAINTENANCE & SUPPORT	12,495.00
203893	02/02/2023	Printed		7766	BURKE, WILLIAMS &	LEGAL SERVICES - DEC. 2022	25,652.88
203894	02/02/2023	Printed		0218	DEPARTMENT OF JUSTICE	FINGERPRINTING APPS(1)-DEC-22	32.00
203895	02/02/2023	Printed		6636	FRONTIER COMMUNICATIONS	FAX LINE FOR PWD	86.52
203896	02/02/2023	Printed		7466	HAWTHORNE ELECTRIC SUPPLY	CERAMIC MOGUL BASE FOR	767.17
203897	02/02/2023	Printed		8042	KATIE HOANG	CERTIFIED MAILS TO IRS	112.90
203898	02/02/2023	Printed		6944	RHONDA HOFMANN-GORMAN	TRAVEL REIMB. FOR CCCA	745.67
203899	02/02/2023	Printed		2773	L. A. CNTY DEPT PUBLIC WORKS	HYDROLOGY REVIEW FEE	3,902.00
203900	02/02/2023	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SERVICES -	560,080.10
203901	02/02/2023	Printed		1826	LUCKY'S GLASS, INC.	REPLACE WINDOW AT CITY HALL	330.00
203902	02/02/2023	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	50.00
203903	02/02/2023	Printed		6428	MINUTEMAN PRESS OF GARDENA	9,000 REGULAR ENVELOPES	1,094.23
203904	02/02/2023	Printed		7227	OCCUPATIONAL HEALTH CENTERS	TB SKIN TEST	22.00
203905	02/02/2023	Printed		7890	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	1,255.37
203906	02/02/2023	Printed		1140	PACIFIC TIRE SERVICE	TIRE REPAIR VEH#514	20.00
203907	02/02/2023	Printed		7764	NI KAL S. PRICE	PLANNING COMMISSION STIPEND	50.00
203908	02/02/2023	Printed		8073	RGMC, INC.	PLANNING DEPOSIT REFUND	1,433.70
203909	02/02/2023	Printed		5895	RICOH USA INC	LEASE CHARGES FOR COPIERS -	1,756.86
203910	02/02/2023	Printed		7780	MANSOUR A SALAMAT	CONS & DEMO DEPOSIT REFUND	4,494.00
203911	02/02/2023	Printed		2051	MADONNA SITKA	PLANNING COMMISSION STIPEND	50.00
203912	02/02/2023	Printed		6759	SMARTHIRE INC.	BACKGROUND CHECKS - DEC. 2022	92.00
203913	02/02/2023	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	50.00
203914	02/02/2023	Printed		0458	THE SALVATION ARMY	MEALS ON WHEELS - DEC. 2022	177.00
203915	02/02/2023	Printed		3938	TRANSTECH ENGINEERS INC	PROFESSIONAL SVCS - PWD	36,660.00
203916	02/02/2023	Printed		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	FLEET SERVICES-FUEL	3,116.67
203917	02/02/2023	Printed		3672-ASD	U.S. BANK	CREDIT CARD PAYMENT	731.98
203918	02/02/2023	Printed		0480	VISTA PAINT	GRAFFITI PAINT SUPPLIES	824.45
Total Checks: 29							656,241.12

Checks Total (excluding void checks): 656,241.12

Bank Total (excluding void checks): 656,241.12

Total Payments: 29

Grand Total (excluding void checks): 656,241.12

Check Register Report

Date: 02/09/2023
Time: 8:35 am
Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
203919	02/09/2023	Printed		6369	AM-TEC TOTAL SECURITY INC.	ALARM SERVICES Q4 2022	944.03
203920	02/09/2023	Printed		2277	APWA MEMBERSHIP	APWA MEMBERSHIP RENEWAL	925.00
203921	02/09/2023	Printed		7520	BEST LUBE & TUNE PLUS	VEHICLE MAINTENANCE	25.00
203922	02/09/2023	Printed		0163	CAPITAL OF SOUTH BAY INC.	BREAKERS FOR MSD & BALLASTS	125.69
203923	02/09/2023	Printed		6459	CASC ENGINEERING & CONSULTING	NPDES PERMIT COMPLIANCE SVCS -	3,595.00
203924	02/09/2023	Printed		7889	CHARTER COMMUNICATIONS	INTERNET SERVICES	1,901.26
203925	02/09/2023	Printed		0615	CLEANSREET, LLC	STREET SWEEPING CITYWIDE	16,640.47
203926	02/09/2023	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	INDUSTRIAL WASTE THRU	7,878.77
203927	02/09/2023	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION PARTS	147.06
203928	02/09/2023	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGE - W. GREEN PARK	122.42
203929	02/09/2023	Printed		8046	YVETTE HALL	NOTARY APPLICATION, EXAM,	90.75
203930	02/09/2023	Printed		6557	HAWTHORNE HARDWARE	KEYS FOR PWD, CSD, & CITY HALL	27.29
203931	02/09/2023	Printed		6445	MICHAEL BAKER INTL. INC	CDBG CONSULTING SERVICES	3,885.00
203932	02/09/2023	Printed		5560	ITSUBISHI ELECTRIC US, INC	ELEVATOR MAINTENANCE SERVICES	616.46
203933	02/09/2023	Printed		8075	NATIONAL ASSOCIATION OF	MEMBERSHIP DUE -	119.00
203934	02/09/2023	Printed		7890	ODF BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	819.90
203935	02/09/2023	Printed		5216	POWERSTRIDE BATTERY	BATTERY FOR VEH#512	134.30
203936	02/09/2023	Printed		5068A	QUADIENT FINANCE USA INC	CITY HALL POSTAGE - SEP. 2022	634.62
203937	02/09/2023	Printed		5895	RICOH USA INC	LEASE CHARGES FOR COPIERS -	1,756.86
203938	02/09/2023	Printed		8076	FLOYD RUBIN	PLANNING DEPOSIT REFUND	1,495.79
203939	02/09/2023	Printed		7827	SA ASSOCIATES	CONSTRUCTION MGMT & INSPECTION	40,109.00
203940	02/09/2023	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	8,459.64
203941	02/09/2023	Printed		0346	SPARKLETT'S	BOTTLE WATER SERVICE-	2,090.68
203942	02/09/2023	Printed		0849	THE SAFEMART OF SO CAL INC	DOOR BOLTS FOR CITY HALL	194.92
203943	02/09/2023	Printed		7821	TRENCH SHORING COMPANY	ASPHALT PATCH	1,800.00
203944	02/09/2023	Printed		6790	U.S. BANK-GLOBAL CORPORATE	AGREEMENT#CIEDB-02-029	15,888.60
203945	02/09/2023	Printed		3672-CDD	U.S. BANK	CREDIT CARD PAYMENT	340.93
203946	02/09/2023	Printed		0480	VISTA PAINT	YELLOW TRAFFIC PAINT	91.99

Total Checks: 28 **Checks Total (excluding void checks):** **110,840.43**

Total Payments: 28 **Bank Total (excluding void checks):** **110,840.43**

Total Payments: 28 **Grand Total (excluding void checks):** **110,840.43**

**MINUTES OF THE
LAWNDAL CITY COUNCIL REGULAR MEETING
February 6, 2023**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:34 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Sirley Cuevas, Councilmember Rhonda Hofmann Gorman, Councilmember Bernadette Suarez, Councilmember Pat Kearney.

Other Participants: City Clerk Erica Harbison, City Manager Sean M. Moore, City Attorney Greg M. Murphy, Assistant City Clerk Yvette Hall, Deputy City Manager/Director of Human Resources Raylette Felton, Los Angeles County Sheriff's Department Sergeant Justin Smith, Los Angeles County Fire Department Battalion Ramon Valdoria, Community Services Director Mike Estes, Municipal Services Director Michael Reyes, Finance Director Hrant Manuelian, Interim Public Works Director Ahmad Ansari.

B. CEREMONIALS

Councilmember Kearney led the flag salute and Pastor Dwight Dudley, Calvary Chapel South Bay, provided the inspiration.

C. PRESENTATION

1. Los Angeles County Sanitation Districts (LACSD) - Wastewater Management

Basil Hewitt, Public Information Supervisor, LACSD, gave a PowerPoint presentation on the history and functions of the LACSD.

D. PUBLIC SAFETY REPORT

a. Los Angeles County Sheriff's Department Update

Sergeant Smith summarized the recent law enforcement activities.

b. LA County Fire Department Update

Los Angeles County Fire Department Duty Battalion Chief Valdoria summarized the recent local fire emergency activities.

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Ray Hollar, Resident, spoke on the 192 Metro trains that will run through the city and expressed concerns regarding the length of the construction.

Robin Ramsey, Resident, expressed opposition to the Metro C Line Extension Project.

Gary White, Resident, spoke on the Metro C Line Extension Project and stated that Metro will move the tracks west to put in the Metro line. He commented on the fireworks municipal code.

Matthew Harbison, Pastor, Lawndale Wesleyan Church, thanked the City Council for the fireworks stand opportunity and suggested that the related municipal code be amended to allow sales through December.

Victor Ibarra, Representative, SoCal Gas Company, provided an update on the gas price increases and provided background information on the regional market prices.

Armando Vicente, Resident, expressed opposition to the Metro C-Line Extension Project.

Audrey Limuti, Eagle Scout Candidate, requested to interview the Mayor as part of the Eagle Scout project.

F. COMMENTS FROM COUNCIL

The City Council responded generally to the public comments.

Councilmember Hofmann Gorman stated that she would like feedback from the City Manager on amending the municipal code for the fireworks reporting deadlines. She encouraged the public to attend the Metro public hearing meetings to voice their concerns.

Councilmember Kearney inquired about the \$50 Gas Company credit for residents and the low-income program. He inquired about expired tags on vehicles.

Sergeant Smith responded to Councilmember Kearney's questions about expired tags and provided an update on the recent check point.

Councilmember Suarez inquired if a hard copy of the Draft Environmental Impact Report was available at City Hall. She encouraged the public to attend Metro's public hearing meetings.

City Manager Moore responded that there is a hard copy at the front desk of City Hall.

Mayor Pullen-Miles inquired about the Gas Company's programs for nonprofits.

Mayor Pro Tem Cuevas encouraged the public to attend the Metro public hearing meetings.

Mayor Pullen-Miles thanked the speakers and encouraged the public to attend the Metro public hearing meetings and stated that he will meet with the Eagle Scout candidate after the meeting.

G. CONSENT CALENDAR

2. Motion to read by title only and waive further reading of all ordinances listed on the Agenda

Recommendation: that the City Council approve.

3. **Accounts Payable Register**

Recommendation: that the City Council adopt Resolution No. CC-2302-002 authorizing the payment of certain claims and demands in the amount of \$2,745,758.16.

4. **Minutes of the Lawndale City Council Regular Meeting – January 17, 2023**

Recommendation: that the City Council approve.

5. **Minutes of the Lawndale City Council Special Meeting – January 30, 2023**

Recommendation: that the City Council approve.

6. **South Bay Workforce Investment Board Quarterly Summary Report**

Recommendation: that the City Council receive and file.

A motion was made by Councilmember Kearney to approve the Consent Calendar, seconded by Councilmember Suarez and carried by a vote of 5-0.

H. **PUBLIC HEARING**

7. **Community Development Applications and Fees Report**

Recommendation: that the City Council provide further direction on the Site Plan Review, Fence and Flatwork (Landscaping) application process and fees.

Community Development Manager Chavez presented the staff report with PowerPoint presentation slides.

Mayor Pullen-Miles opened the public hearing at 7:43 p.m.

There was no one from the public wishing to speak.

Mayor Pullen-Miles closed the public hearing at 7:43 p.m.

Discussion ensued among City Councilmembers and staff regarding site plans, fees, fence requirements, fence guidelines, flatwork fees, permit requirements, compliance and elimination of flatwork permits.

A motion was made by Councilmember Kearney to set the Community Development Department's fees at \$2,500 for a Site Plan Review, \$50 for a Fence Permit and \$150 for a Flatwork/Landscaping Permit.

Councilmember Kearney amended his aforementioned motion.

A motion was made by Councilmember Kearney to recommend that the Community Development Department's fees be set at \$2,500 for a Site Plan Review, \$50 for a Fence Permit and \$75 for a Flatwork/Landscaping Permit. Councilmember Hofmann Gorman seconded the motion, which carried by a vote of 3-2, with Mayor Pro Tem Cuevas and Councilmember Suarez voting no.

8. Selection of Projects for the Fiscal Year 2023-24 (49th) Program Year of the Community Development Block Grant Program

Recommendation: that the City Council 1.) Conduct a public hearing; 2.) Adopt the FY 2023-24 budget for the CDBG program; and 3.) Adopt Resolution No. CC-2302-003, Approving the City's participation in the FY 2023- 24 CDBG Program.

Community Development Manager Chavez presented the staff report.

Mayor Pullen-Miles opened the public hearing at 8:32 p.m.

There was no one from the public wishing to speak.

Mayor Pullen-Miles closed the public hearing at 8:36 p.m.

A motion was made by Councilmember Kearney to 1.) Conduct a public hearing; 2.) Adopt the FY 2023-24 budget for the CDBG program; and 3.) Adopt Resolution No. CC-2302-003, Approving the City's participation in the FY 2023-24 CDBG Program. Councilmember Cuevas seconded the motion, which carried by a vote of 5-0.

I. ADMINISTRATION

9. Award of Construction Contract to ERC Roofing & Waterproofing, Inc., and authorization to purchase roofing material for the City Hall and Public Works Department Roof Replacement Project

Recommendation: that the City Council: 1.) Award a construction contract in the amount of \$411,400.00 to ERC Roofing & Waterproofing, Inc. of Santa Ana, CA, for the City Hall and Public Works Department Roof Replacement Project; 2.) Authorize the City Manager to purchase the required roofing materials for the City Hall and Public Works Department Roof Replacement project at \$281,000.00; and 3.) Approve a budget amendment in an amount of \$575,400.00 from ARPA fund account 285-310-700.291 to fully fund the Construction, City purchase of roofing materials, and Contingencies for this project.

Interim Public Works Director Ansari presented the staff report.

Discussion ensued among City Councilmembers and staff regarding the use of local vendors for this type of project, bid process and concerns with ERC Roofing & Waterproofing, Inc.

A motion was made by Councilmember Suarez to 1.) Award a construction contract in the amount of \$411,400.00 to ERC Roofing & Waterproofing, Inc. of Santa Ana, CA, for the City Hall and Public Works Department Roof Replacement Project; 2.) Authorize the City Manager to purchase the required roofing materials for the City Hall and Public Works Department Roof Replacement project at \$281,000.00; and 3.) Approve a budget amendment in an amount of \$575,400.00 from ARPA fund account 285-310-700.291 to fully fund the Construction, City purchase of roofing materials, and Contingencies for this project. Councilmember Kearney seconded the motion, which carried by a vote of 5-0.

10. Request for Approval of Professional Legal Services Agreement Related to Metro C Line Extension Project

Recommendation: that the City Council: a.) approve the Professional Legal Services Agreement with Aleshire & Wynder, LLC to provide specialized litigation and legal advisory services in a form approved by the City Attorney's Office; b.) authorize the Director of Finance/City Treasurer to budget \$110,000; and c.) find that the Professional Legal Services Agreement is exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15061(b)(3).

Deputy City Manager/Director of Human Resources Felton presented the staff report.

Mayor Pro Tem Cuevas inquired if the funding is from the General Fund reserves.

Finance Director Manuelian responded that the funding is from the General Fund reserves.

Councilmember Kearney expressed concern with the costs and recommended that a cap be placed on the budget.

City Manager Moore stated that he will monitor the expenditures very closely.

Lona N. Laymon, Partner, Aleshire & Wynder, LLP, introduced herself to the City Council and stated that she looked forward to working with the City.

Mayor Pullen-Miles opened the public comment segment.

Holly Osborne, Resident, commented on the discrepancies with the Metro C Line (Green) Extension Project's diagrams in the public right of way.

Ray Hollar, Resident, commented that he has concerns about the dates to submit comments on the draft Environmental Impact Report for the Metro C Line (Green) Extension Project.

Mayor Pullen-Miles closed the public comment segment.

A motion was made by Councilmember Suarez to a.) approve the Professional Legal Services Agreement with Aleshire & Wynder, LLC to provide specialized litigation and legal advisory services in a form approved by the City Attorney's Office; b.) authorize the Director of Finance/City Treasurer to budget \$110,000; and c.) find that the Professional Legal Services Agreement is exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15061(b)(3). Mayor Pro Tem Cuevas seconded the motion which carried by a vote of 5-0.

11. Fireworks Update 2023

Recommendation: that the City Council consider one of the following options: 1.) City Council per LMC 8.12.100(A) bar Lawndale Chamber of Commerce, Christian Heritage Church, Lawndale Foursquare Church, and Lawndale Little League from receiving a fireworks stand permit for a period of five years and per LMC 8.12.100A disqualify the Rotary Club from applying for a fireworks permit stand for the upcoming year; and find this item exempt from review under the California Environmental Quality Act (CEQA)

pursuant to CEQA Guideline 15061 (b)(3); 2.) Other action as deemed appropriate by the City Council.

Director of Finance Manuelian presented the staff report.

Mayor Pullen-Miles opened the public comment segment.

Randall Abram, Resident, spoke about his concerns with the reporting of the fireworks sales by the organizations and their noncompliance with the ordinance.

George Pelzl, Lawndale Little League, spoke on the letter he received from the City indicating that his organization was disqualified from participating in future Fireworks sales.

Assistant City Clerk Hall read a written public comment received from Reverend Adriana Kosacki, of Lawndale Foursquare Church, regarding the municipal code and disqualification of their organization from participating in future Fireworks sales.

Matthew Harbison, Pastor, Lawndale Wesleyan Church, commented on the timeframes and recommended that the deadlines be adjusted to allow more time to expend their funds.

Mayor Pullen-Miles closed the public comment segment.

Discussion ensued among City Councilmembers and staff regarding staff's review, adherence to the City's policies, timeframes, reporting requirements, incomplete reports and the municipal code.

Mayor Pro Tem Cuevas recused herself from participating in any decisions regarding this matter as she works with two of the organizations.

City Attorney Murphy stated that he will work with staff to find options to assist the organizations with the reporting requirements.

A motion was made by Mayor Pullen-Miles to bar Lawndale Chamber of Commerce, Christian Heritage Church and Lawndale Foursquare Church from receiving a fireworks stand permit for a period of five years; and per LMC 8.12.100A disqualify the Rotary Club from applying for a fireworks permit stand for the upcoming year; and allow Lawndale Little League to make application for consideration of a fireworks stand permit; and find this item exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15061 (b)(3). Councilmember Suarez seconded the motion, which carried by a vote of 3-0, with Councilmember Kearney voting no and Mayor Pro Tem Cuevas abstaining.

J. CITY MANAGER REPORT

City Manager Moore announced the dates of the upcoming Metro C Line Extension Project's Public Hearing meetings.

K. ITEMS FROM CITY COUNCILMEMBERS

12. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Hofmann Gorman attended a tour of the Hall of Justice, met with Los Angeles County Sheriff Luna and attended the virtual California Contract Cities Association's Legislative Committee meeting.

Councilmember Kearney attended the California Contract Cities Association's Board Meeting, Special Joint Meeting with the Lawndale Elementary School District Board of Trustees, Beautification Committee's holiday decorating contest award ceremony, Sheriff's Liability Trust Oversight Committee meeting and the Wild Horse Pow Wow at Leuzinger High School.

Councilmember Suarez attended the South Bay Cities Council of Governments, Board of Directors Meeting.

Mayor Pro Tem Cuevas attended the Special Joint Meeting with the Lawndale Elementary School District Board of Trustees and the 25th Annual Wild Horse Pow Wow at Leuzinger High School.

Mayor Pullen-Miles attended the Special Joint Meeting with the Lawndale Elementary School District Board of Trustees and the Los Angeles County Sanitation Districts Meeting.

L. CLOSED SESSION

13. Public Employee Performance Evaluation

The City Council will hold a closed session, pursuant to Government Code section 54957(b), to conduct an employee evaluation concerning the City Manager.

City Attorney Murphy announced that the City Council would convene into a closed session and read the pertinent Government Code section to conduct an employee evaluation concerning the City Manager.

The City Council convened into a closed session at 10:07 p.m.

The City Council reconvened the open session of the meeting at 10:37 p.m.

City Attorney Murphy announced that there was no reportable action taken.

M. ADJOURNMENT

There being no further business to conduct, Mayor Pullen-Miles adjourned the meeting at 10:39 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

Approved: 2/21/2023



CITY OF LAWDALE

[Back to Agenda](#)

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 21, 2023

TO: Honorable Mayor and City Council

FROM: Mayor Robert Pullen-Miles
Sean M. Moore, City Manager

PREPARED BY: Yvette Hall, Assistant City Clerk

SUBJECT: **Planning Commission Appointments 2023-2025**

BACKGROUND

On February 19, 2019, the City Council adopted Resolution No. CC-1902-006, appointing five (5) members to serve on the Planning Commission (PC) for a term beginning March 1, 2019 and ending February 28, 2021.

On March 18, 2019, the City Council adopted Resolution No. CC-1903-016, rescinding one (1) appointment and leaving a vacancy.

On April 15, 2019, the City Council adopted Resolution No. CC-1904-022, appointing one (1) member to fill the vacancy and serve on the Planning Commission for a term ending February 28, 2021.

On March 1, 2021, the City Council adopted Resolution No. CC-2103-012, appointing five (5) members to serve on the Planning Commission for a term beginning March 1, 2021 and ending February 28, 2023.

On December 20, 2022, Planning Commissioner Erick Escamilla resigned from the PC. As a result, a vacancy for an unexpired term currently exists on the PC.

STAFF REVIEW

To be appointed to the Planning Commission, a person must submit a written application, must be at least 18 years of age, and must reside in the City for at least 30 consecutive days before submitting the application. Pursuant to Lawndale Municipal Code Section 2.40.030, the Mayor appoints new members with the approval of the City Council.

The City received eleven (11) applications for appointment to the Commission.

The following applicants have been reviewed by Mayor Pullen-Miles and have been selected for appointment:

Madonna Sitka*	John Martinez*	Ni Kal S. Price*
Scott Smith*	Dr. Daniel D. Urrutia	

A Reappointment is indicated by an asterisk (*).

In anticipation that the Mayor would make the appointments and that the City Council would approve the appointments, we have prepared Resolution No. CC-2302-006 for your consideration.

The term for these appointments would start on March 1, 2023 and end February 28, 2025.

LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2302-006 and has approved it as to form.

FISCAL IMPACT

Planning Commissioners receive a stipend of \$50 per meeting, not to exceed \$100 per month, and may be reimbursed for expenses related to their duties if approved by the City Council. As there is sufficient funding in the Community Development Department budget, no additional funding will be needed.

RECOMMENDATION

Staff recommends that: (a) the City Council approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 and 2 of Resolution No. CC-2302-006; and (b) the City Council adopt the resolution as amended.

Attachments: A. Resolution No. CC-2302-006
B. Applications for Appointment to the Planning Commission

ATTACHMENT A

RESOLUTION NO. CC-2302-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA CONFIRMING APPOINTMENTS TO THE LAWDALE PLANNING COMMISSION

WHEREAS, pursuant to Lawndale Municipal Code Chapter 2.40, the Lawndale Planning Commission consists of five members who have the power, except as otherwise provided by law, to: (a) recommend to the proper office plans for the regulation of the future growth, development and beautification of the city; (b) recommend to the proper office of the city plans consistent with the future growth and development of the city; and (c) do such other things as shall be necessary to carry out the provisions of this code and the provisions of the Conservation and Planning Act of the state; and

WHEREAS, on February 19, 2019, the City Council adopted Resolution No. CC-1902-006, appointing five (5) members to serve on the Planning Commission (PC) for a term beginning March 1, 2019 and ending February 28, 2021.

WHEREAS, on March 18, 2019, the City Council adopted Resolution No. CC-1903-016, rescinding one (1) appointment and leaving a vacancy.

WHEREAS, on April 15, 2019, the City Council adopted Resolution No. CC-1904-022, appointing one (1) member to fill the vacancy and serve on the Planning Commission for a term ending February 28, 2021.

WHEREAS, on March 1, 2021, the City Council adopted Resolution No. CC-2103-012, appointing five (5) members to serve on the Planning Commission for a term beginning March 1, 2021 and ending February 28, 2023.

WHEREAS, Planning Commissioners serve a term beginning March 1 of each odd-numbered year and ending on February 28 of the succeeding odd-numbered year; and

WHEREAS, eligible residents have submitted applications for appointment and reappointment to the Planning Commission; and

WHEREAS, the Mayor and City Council have reviewed the applications; and

WHEREAS, the Mayor has reappointed 4 of the applicants and appointed 1 applicant to fill the Planning Commission and the City Council wishes to ratify the appointments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council approves the Mayor's reappointment of _____ to the Planning Commission.

SECTION 2. The City Council approves the Mayor's appointment of _____ to the Planning Commission.

SECTION 3. All members of the Planning Commission shall serve a term of office to commence on March 1, 2023 and expire on February 28, 2025, unless earlier removed.

SECTION 4. Pursuant to the California Political Reform Act, all newly appointed planning commissioners are required to file with the city clerk a Statement of Economic Interests a) within 30 days of assuming office and b) annually while in office.

SECTION 5. Pursuant to Council Policy No. 93-09, a newly appointed commissioner must submit to a background check upon appointment.

SECTION 6. Pursuant to Council Policy No. 93-09, each commissioner will receive a stipend of \$50 per meeting attended, not to exceed \$100 per month, and may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

PASSED, APPROVED AND ADOPTED this 21st day of February, 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2302-006 at a regular meeting of said Council held on the 21st day of February, 2023, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Pat Kearney					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

ATTACHMENT B

23 JAN 31 9:23 AM

View results

Respondent

23 Anonymous

20:14

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

- Planning Commission
- Parks, Recreation & Social Services Commission
- Beautification Committee
- Senior Citizen Advisory Committee
- Media and Technology Advisory Committee
- Personnel Board

2. Full name *

Madonna L. Sitka

3. Phone number *

[REDACTED]

4. Email address *

[REDACTED]

5. Home Address, City & Zip Code *

[REDACTED] Lawndale, CA. 90260

6. Years Lived in Lawndale *

45

7. Employer Information (Employer Name, Address and Phone number)

Madonna L. Sitka Insurance Agency

[REDACTED]

8. Educational Background/Degrees, Licenses or Special Certificates Held *

High school diploma, Insurance license, Notary Public

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

I served on the Parks & Recreation Commission for many years, and I also served on the Planning Commission for the last few years.

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I have lived in this city my whole life and I love to be a part of the community. The planning commission has been a learning experience for me, and I would love to continue to explore that experience to make Lawndale a better place to live.

11. Optional additional information (biography, resume, experience, etc.)

12. References (include name and phone number)

Robert Pullen-Miles [REDACTED]
Pat Kearny [REDACTED]

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.
- By signing below you affirm the statement above.

Full Name (Signature) *

Madonna L. Sitka

DESIGN PAGE

View results

Respondent

22 Anonymous

21:05

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one); *

- Planning Commission
- Parks, Recreation & Social Services Commission
- Beautification Committee
- Senior Citizen Advisory Committee
- Media and Technology Advisory Committee
- Personnel Board

2. Full name *

John Martinez

3. Phone number *

[REDACTED]

4. Email address *

[REDACTED]

5. Home Address, City & Zip Code *

[REDACTED] Lawndale 90260

6. Years Lived in Lawndale *

17

7. Employer Information (Employer Name, Address and Phone number)

Self-employed, [REDACTED]

8. Educational Background/Degrees, Licenses or Special Certificates Held *

High School Graduate with some College, Salesperson- CA

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

NAR 14 yrs, CAR 14 yrs, So. Bay board of Realtors 14 yrs, Lawndale Little League 6 yrs.

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I get a satisfaction of serving the community. I believe ethics and good moral should be applied when making decisions for the community. You also need people that are not afraid to make tough decisions. I have these qualities. Also being a Realtor, understanding building and land use with Planning Commission duties go hand in hand.

11. Optional additional information (biography, resume, experience, etc.)

Lawndale's Beautification Committee (2 yrs) & Planning Commission (6 yrs)

12. References (include name and phone number)

Kevin Sullivan - [REDACTED]

Frank Rodriguez - [REDACTED]

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) *

John Martinez

03/15/2023 12:23 PM

View results

Respondent

14 Anonymous

61:48

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

- Planning Commission
- Parks, Recreation & Social Services Commission
- Beautification Committee
- Senior Citizen Advisory Committee
- Media and Technology Advisory Committee
- Personnel Board

2. Full name *

Ni Kal S. Price

3. Phone number *

[REDACTED]

4. Email address *

[REDACTED]

5. Home Address, City & Zip Code *

[REDACTED] Lawndale 90260

6. Years Lived in Lawndale *

17

7. Employer Information (Employer Name, Address and Phone number)

Current stay at home mother to (3) bright and wonderful school-aged children.

8. Educational Background/Degrees, Licenses or Special Certificates Held *

Bachelor Science, Electrical Engineering; Master of Business Administration

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

Delta Sigma Theta Sorority, Inc., Rolling Hills/Palos Verdes Alumnae Chapter (3); Lawndale Council of PTAs/Mark Twain Elementary PTA (6 years); Lawndale Elementary School District Parent Advisory Committee (2)

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I am a current, active planning commissioner and would like to continue my service for a 2nd term.

11. Optional additional information (biography, resume, experience, etc.)

My complete professional profile can be viewed at <https://www.linkedin.com/in/nikalsprice/>.

12. References (include name and phone number)

Dr. Betsy Hamilton, [REDACTED]

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.
- By signing below you affirm the statement above.

Full Name (Signature) *

Ni Kal S. Price

1/26/2023 7:23 AM

View results

Respondent

21 Anonymous

06:34

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

- Planning Commission
- Parks, Recreation & Social Services Commission
- Beautification Committee
- Senior Citizen Advisory Committee
- Media and Technology Advisory Committee
- Personnel Board

2. Full name *

Scott Smith

3. Phone number *

[REDACTED]

4. Email address *

[REDACTED]

5. Home Address, City & Zip Code *

[REDACTED]

6. Years Lived in Lawndale *

24

7. Employer Information (Employer Name, Address and Phone number)

Piccadilly Manor HOA

[REDACTED]

8. Educational Background/Degrees, Licenses or Special Certificates Held *

Graduate of Leuzinger HS
Business Management El Camino College

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

Current Planning Commissioner 6 years
Lawndale Little League (former board member, coach and umpire)

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I have enjoyed the past 6 years as a planning Commissioner and wish to continue doing so doing my part to improve the city.

11. Optional additional information (biography, resume, experience, etc.)

12. References (include name and phone number)

Raul Garcia [REDACTED]
Steve Cammarata [REDACTED]

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.
- By signing below you affirm the statement above.

Full Name (Signature) *

Scott Smith

View results

Respondent

26

Anonymous

144:46

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

- ☐ Planning Commission
- ☒ Parks, Recreation & Social Services Commission
- ☐ Beautification Committee
- ☐ Senior Citizen Advisory Committee
- ☐ Media and Technology Advisory Committee
- ☐ Personnel Board

2. Full name *

Daniel D. Urrutia

3. Phone number *

4. Email address *

5. Home Address, City & Zip Code *

6. Years Lived in Lawndale *

7. Employer Information (Employer Name, Address and Phone number)

8. Educational Background/Degrees, Licenses or Special Certificates Held *

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

Parks, Recreation, and Social Services Commission - City of Lawndale - 2 years (2014-2016)
Youth Day Planning Committee - City of Lawndale - 2014-2016
Lawndale Educational Foundation - President, Board of Directors - 9 years (2014-2023)

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I believe in promoting and preserving public green spaces for the benefit of all members of our community. It is important that we create and maintain safe, accessible, and enjoyable outdoor recreation spaces for our residents to relax, exercise, and connect.

While previously serving as a Commissioner for the Parks, Recreation and Social Services Commission, I appreciated the opportunity to give back to my community and support my aforementioned belief. I welcome the opportunity to serve again.

Please see my biography for additional information regarding my background and qualifications.

11. Optional additional information (biography, resume, experience, etc.)

Biography: Dr. Urrutia currently serves as the Assistant Superintendent of Business Services for the Centinela Valley Union High School District. Before joining CVUHSD, Dr. Urrutia worked in multiple positions in the Lawndale Elementary School District, including in human resources and the business office. He is a lifelong resident of the community that he serves, having attended local schools. He holds a Bachelor's and Associate's degree in Political Science, a Master's degree in Conflict Resolution, an Educational Doctorate from the University of Southern California, as well as certifications in risk management and school business. Dr. Urrutia is an active member of his local community, having served as a City Commissioner, Educational Foundation Board Member, and as a School District Trustee.

12. References (include name and phone number)

Dr. Gretchen Janson, Assistant Superintendent of Business Services, Lawndale Elementary School District [REDACTED]
Dr. Stephen Nellman, Superintendent, Centinela Valley Union High School District [REDACTED]

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) *

Daniel Urrutia



CITY OF LAWDALE

[Back to Agenda](#)

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 21, 2023

TO: Honorable Mayor and City Council

FROM: Mayor Robert Pullen-Miles
Sean M. Moore, City Manager *[Signature]*

PREPARED BY: Yvette Hall, Assistant City Clerk *[Signature]*

SUBJECT: **Parks, Recreation and Social Services Commission Appointments 2023-2025**

BACKGROUND

On February 19, 2019, the City Council adopted Resolution No. CC-1902-007 appointing five (5) members to serve on the Parks, Recreation and Social Services Commission for a term beginning March 1, 2019 and ending February 28, 2021.

On March 1, 2021, the City Council adopted Resolution No. CC-2103-011, appointing five (5) members to serve on the Parks, Recreation and Social Services Commission for a term beginning March 1, 2021 and ending February 28, 2023.

On April 15, 2021, Commissioner David Glass resigned, and Commissioner Dan Reid resigned on April 19, 2021, leaving two (2) vacancies with unexpired terms.

On June 21, 2021, the City Council adopted Resolution No. CC-2106-025, appointing two (2) members to fill the vacancies to serve on the Parks, Recreation and Social Services Commission (PRSSC) for a term ending February 28, 2023.

On July 11, 2022, Parks, Recreation and Social Services Commissioner Sylvia Hathaway-Chavez resigned from the PRSSC. As a result, a vacancy for an unexpired term currently exists on the PRSSC.

STAFF REVIEW

To be appointed to the PRSSC, a person must submit a written application, must be at least 18 years of age, and must reside in the City for at least 30 consecutive days before submitting the application. Pursuant to Lawndale Municipal Code Section 2.40.030, the Mayor appoints new members with the approval of the City Council.

The City received six (6) applications for appointment to the Commission.

City Council Meeting – February 21, 2023
Parks, Recreation and Social Services Commission Appointments 2023-2025

The following applicants have been reviewed by Mayor Pullen-Miles and have been selected for appointment:

Ignatius Lin*	Kenneth D. Miller	Ana Maria Grisales
Daniel Thomas Woods*	Joanne Loeza	

A Reappointment is indicated by an asterisk (*).

In anticipation that the Mayor would make the appointments and that the City Council would approve the appointments, we have prepared Resolution No. CC-2302-007 for your consideration.

The term for these appointments begins on March 1, 2023 and end February 28, 2025.

LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2302-007 and has approved it as to form.

FISCAL IMPACT

Parks, Recreation and Social Services Commissioners receive a stipend of \$50 per meeting, not to exceed \$100 per month, and may be reimbursed for expenses related to their duties if approved by the City Council. As there is sufficient funding in the Community Development Department budget, no additional funding will be needed.

RECOMMENDATION

Staff recommends that: (a) the City Council approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 and 2 of Resolution No. CC-2302-007; and (b) the City Council adopt the resolution as amended.

Attachments: A. Resolution No. CC-2302-007
B. Applications for Appointment to the Parks, Recreation and Social Services Commission

ATTACHMENT A

RESOLUTION NO. CC-2302-007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA CONFIRMING APPOINTMENTS TO THE LAWNDALE PARKS, RECREATION, AND SOCIAL SERVICES COMMISSION

WHEREAS, pursuant to Lawndale Municipal Code Chapter 2.40, the Parks, Recreation and Social Services Commission consists of five members who have the power, except as otherwise provided by law, to: (a) advise the city council in matters pertaining to social and leisure programs for the city. The commission may make recommendations to the city council on priorities for the development and provision of social and leisure programs for the residents of Lawndale and the acquisition and operation of related facilities; (b) be responsible for assisting the city council and community services department in identifying and assessing areas of social and leisure needs, and for cooperating with other individuals and community agencies engaged in serving human needs to identify service gaps and areas of duplication within the community; (c) encourage the maximum availability of social and leisure opportunities within the community through appropriate scheduling of facilities and through the promotion of citizen participation in the development and operation of nontax-supported programs; and (d) independently act to raise funds, the commission shall be authorized to spend such funds on social and leisure items and events within the city as more fully described in Chapter 3.10 of the code; and

WHEREAS, on March 1, 2021, with the adoption of Resolution No. CC-2103-011, the City Council appointed 5 members of the Parks, Recreation and Social Services Commission to terms that would end February 28, 2023; and

WHEREAS, on April 15, 2021, Commissioner David Glass resigned, and Commissioner Dan Reid resigned on April 19, 2021, leaving two (2) vacant seats; and

WHEREAS, on June 21, 2021, the City Council adopted Resolution No. CC-2106-025, appointing two (2) members to fill the vacancies to serve on the Parks, Recreation and Social Services Commission for a term ending February 28, 2023; and

WHEREAS Parks, Recreation and Social Services Commissioners serve a term beginning March 1 of each odd-numbered year and ending on February 28 of the succeeding odd-numbered year; and

WHEREAS eligible residents have submitted applications for appointment and reappointment to the Parks, Recreation and Social Services Commission; and

WHEREAS, the Mayor and City Council have reviewed the applications; and

WHEREAS, the Mayor has reappointed two (2) of the applicants and appointed three (3) applicants to fill the Parks, Recreation and Social Services Commission and the City Council wishes to ratify the appointments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA,
DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council approves the Mayor's reappointment of _____, to the Parks, Recreation and Social Services Commission.

SECTION 2. The City Council approves the Mayor's appointment of _____, to the Parks, Recreation and Social Services Commission.

SECTION 3. All members of the Parks, Recreation and Social Services Commission shall serve a term of office to commence on March 1, 2023 and expire on February 28, 2025, unless earlier removed.

SECTION 4. Pursuant to the California Political Reform Act, all newly appointed Parks, Recreation and Social Services Commissioners are required to file with the city clerk a Statement of Economic Interests a) within 30 days of assuming office and b) annually while in office.

SECTION 5. Pursuant to Council Policy No. 93-09, a newly appointed commissioner must submit to a background check upon appointment.

SECTION 6. Pursuant to Council Policy No. 93-09, each commissioner will receive a stipend of \$50 per meeting attended, not to exceed \$100 per month, and may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

PASSED, APPROVED AND ADOPTED this 21st day of February, 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2302-007 at a regular meeting of said Council held on the 21st day of February, 2023, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Pat Kearney					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

ATTACHMENT B

23 JAN 3 7:33 AM

View results

Respondent

10

Anonymous

5737:09

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

☐ Planning Commission☐ Parks, Recreation & Social Services Commission☐ Beautification Committee☐ Senior Citizen Advisory Committee☐ Media and Technology Advisory Committee☐ Personnel Board

2. Full name *

Ignatius Lin

3. Phone number *

[REDACTED]

4. Email address *

[REDACTED]

5. Home Address, City & Zip Code *

[REDACTED]

Lawndale, CA 90260

6. Years Lived in Lawndale *

8

7. Employer Information (Employer Name, Address and Phone number)

8. Educational Background/Degrees, Licenses or Special Certificates Held *

B.A. in Economics, Amherst College
California CTE preliminary teaching credential

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

Parks, Recreation, and Social Services Commission since 2011

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

As a proud homeowner raising my children in Lawndale, I and my family are directly affected by the growth and development of this wonderful city. My children play at the parks; our family used the community center; and my neighbors and I care about each other.

This love for Lawndale led me to volunteer as a commissioner on the Parks, Recreation, and Social Services Commission since 2011. Working with the city staff, the commission beautified Hawthorne Blvd. and improved residents' experiences at the parks and city-hosted events. My love and appreciation for Lawndale have only grown.

I choose to raise my family in Lawndale because this is a wonderful neighborhood. I will bring my love and experience to the Planning Commission to help Lawndale grow into an even better place.

11. Optional additional information (biography, resume, experience, etc.)

12. References (include name and phone number)

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.
- By signing below you affirm the statement above.

Full Name (Signature) *





W327
0103127

**CITY OF LAWDALE
APPLICATION FOR APPOINTMENT TO
CITY COMMISSIONS, COMMITTEES AND BOARDS**

I am applying for appointment to: (check all boxes that apply)

- | | |
|--|--|
| ☐ Planning Commission | ☐ Beautification Committee |
| ☒ Parks, Recreation & Social Services Commission | ☐ Senior Citizen Advisory Committee |
| ☐ Cable Commission | ☐ Personnel Board |

Name: Kenneth D. Miller Daytime Phone: [REDACTED]
Home Address: [REDACTED] City: Lawndale Zip: 90260
E-mail Address: [REDACTED] Yrs. Lived in Lawndale: 30+
Occupation: Journalist
Duties: Responsible for writing, editing, researching
Employer: [REDACTED] Work Phone: () same
Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]
Educational Background/Degrees: High School / college 2 yrs
Licenses or Special Certificates Held: NA
List any other committees/commissions on which you have served, and the year(s) of service: NA

Organizations to which you belong (professional, technical, community, services): our Global
Humanity Non-profit

State specifically why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

References (include name and daytime phone number): (1) Ken Miller Jr [REDACTED]
(2) _____

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that any or all information on this form may be verified; b) that this document is a public record subject to disclosure under the Public Records Act c) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED] Date: 02/15/2023

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

RETURN THIS FORM TO:
CITY CLERK, CITY OF LAWDALE, 14717 BURIN AVENUE, LAWDALE, CA. 90260
For information call (310) 973-3213

View results

Respondent

27

Anonymous

01:00

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

- ☐ Planning Commission
- ☒ Parks, Recreation & Social Services Commission
- ☐ Beautification Committee
- ☐ Senior Citizen Advisory Committee
- ☐ Media and Technology Advisory Committee
- ☐ Personnel Board

2. Full name *

Ana Maria Grisales

3. Phone number *

4. Email address *

5. Home Address, City & Zip Code *

6. Years Lived in Lawndale *

7. Employer Information (Employer Name, Address and Phone number)

Jane Addams Middle School

8. Educational Background/Degrees, Licenses or Special Certificates Held *

Master of Social Work
University Of Southern California 2023

Bachelor's of Arts in Psychology, 2021
California State University, Long Beach

Associates of Arts in Psychology, 2019
West Los Angeles College

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

SSC Vice-President for Mark Twain Elementary School 2022-2023

Creative Case Management Solutions / Homeless Not Voiceless, 2021-Present

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I come from a family of people that serve others, sometimes before ourselves. I am Latina, I come from a matriarchal system of women who are heads of their households. I am an immigrant and single mother. I am a first-generation student. I speak Spanish as my first language. I believe in art as a form of therapy. My voice has been the way to communicate my needs and advocate for the needs of others. Working in the Social Work field is a calling that I have been proudly fulfilling throughout my life, by using the tools that were available to me and actively working to acquire more.

I am proud to say my first core values were planted as seeds by my mother and were based on the importance of acknowledging the fundamentals of human relationships, the importance of treating and acknowledging the dignity and worth of individuals, and the commitment to holding service for others above my own self-interest. I have been committed to sharing any tools and talents to engage and encourage others, and to ensure that people have access to services, resources, and empowering individuals to evolve and address their own needs. For all the years that I have been leaving in Lawndale, it has been my desire to contribute to the city growth. I believe that I am qualified, most importantly I possess the determination, strength and commitment to make a positive impact in our city and the families that live here.

11. Optional additional information (biography, resume, experience, etc.)

Ana Maria Grisales

•Lawndale, CA

Spanish and English-speaking caseworker with a background in creative arts and human services, and a passion for working with vulnerable communities. Eager to utilize interpersonal skills, life experience, cultural humility, and creative elements to improve lives, advocate, and empower others to thrive.

12. References (include name and phone number)

Dr. Juliana Gomez

Matthew Mak:

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) *

23 JAN 26 7:41 AM

View results

Respondent

19

Anonymous

27:58

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

☐ Planning Commission☐ Parks, Recreation & Social Services Commission☐ Beautification Committee☐ Senior Citizen Advisory Committee☐ Media and Technology Advisory Committee☐ Personnel Board

2. Full name *

Daniel Thomas Woods

3. Phone number *



4. Email address *



5. Home Address, City & Zip Code *



6. Years Lived in Lawndale *

Approx. 17

7. Employer Information (Employer Name, Address and Phone number)

Self Employed - Contractor

8. Educational Background/Degrees, Licenses or Special Certificates Held *

High School, Tech. School, State Contractors Lic.

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

Parks & Rec 3 terms

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I have been a Commissioner on Parks & Rec for 3 terms in order to give back to the community that I have lived in for many years. At this time I would like to serve on the Planning Commission as I have a strong background in Construction and I think I would do a great job on the Planning Commission.

11. Optional additional information (biography, resume, experience, etc.)

U.S Army - Served in Germany from 1981 - 1984

Hughes Aircraft - Satellite Technician, Production Control, 7 Years

Germany - Contractor's Exam passed after 2 Years of Apprentice School

Germany - PR Rammelmeier Mega Yacht Builder Technician 5 years

USA - Contractor 20+ years

12. References (include name and phone number)

Jim Osborne

Steve Lombard

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) *





NOTED 12/30/22 4:51PM

**CITY OF LAWDALE
APPLICATION FOR APPOINTMENT TO
CITY COMMISSIONS, COMMITTEES AND BOARDS**

I am applying for appointment to: (check all boxes that apply)

☐ Planning Commission	☐ Beautification Committee
☒ Parks, Recreation & Social Services Commission	☐ Senior Citizen Advisory Committee
☐ Cable Commission	☐ Personnel Board

Name: Joanne Locza Daytime Phone: [REDACTED]
Home Address: [REDACTED] City: Lawndale Zip: 90260
E-mail Address: [REDACTED] Yrs. Lived in Lawndale: 1
Occupation: Management Analyst
Duties: (Please see attached resume)
Employer: Hermosa Beach Police Department Work Phone: [REDACTED]
Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]
Educational Background/Degrees: B.A. Political Science, M.S. Public Administration
Licenses or Special Certificates Held: P.O.M.A. Implementor
List any other committees/commissions on which you have served, and the year(s) of service: _____

Organizations to which you belong (professional, technical, community, services):
Rotary International

State specifically why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary). I love to be actively engaged in my community & use my set of skills and experience to continue advancing it. I am a huge advocate of our city's programs & services.

References (include name and daytime phone number):
(1) Hawthorne Councilmember Alex Monteiro [REDACTED]
(2) Sergeant Joe Poelstra [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that any or all information on this form may be verified; b) that this document is a public record subject to disclosure under the Public Records Act c) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED] Date: 12/27/2022

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

RETURN THIS FORM TO:
CITY CLERK, CITY OF LAWDALE, 14717 BURIN AVENUE, LAWDALE, CA. 90260
For information call (310) 973-3213



CITY OF LAWDALE

[Back to Agenda](#)

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 21, 2023

TO: Honorable Mayor and City Council

FROM: Mayor Robert Pullen-Miles
Sean M. Moore, City Manager

PREPARED BY: Yvette Hall, Assistant City Clerk

SUBJECT: **Personnel Board Appointments 2023-2025**

BACKGROUND

On March 18, 2019, the City Council adopted Resolution No. CC-1903-015 extending the terms of the then-current Lawndale Personnel Board to end February 28, 2021.

Due to the nature of the board's duties, the board meets infrequently and the City does not maintain a consistent connection to the board members. They are to meet solely on an as needed basis. To date, the board has not convened since 2008. In 2021, no one re-applied or applied for appointment. As a result, on March 1, 2021, the City Council adopted Resolution No. CC-2103-008 extending the terms of the current membership to begin March 1, 2021 and end February 28, 2023.

STAFF REVIEW

Lawndale Municipal Code Section 2.40.020 states that "The city council shall endeavor to appoint qualified professional persons with education, training, and experience in the field of labor management, personnel relations and employee discipline."

The City received five (5) applications for appointment to the Personnel Board.

The following applicants have been reviewed by Mayor Pullen-Miles and have been selected for appointment:

John S. Clark*	Marcela Paez*	George Pelzl*
Mercedes Santacruz*	Golden Thrower*	

A Reappointment is indicated by an asterisk (*).

In anticipation that the Mayor would make the appointments and that the City Council would approve the appointments, we have prepared Resolution No. CC-2302-008 for your consideration.

The term for these appointments begins on March 1, 2023 and expires on February 28, 2025.

LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2302-008 and has approved it as to form.

FISCAL IMPACT

Personnel Board members do not receive compensation, though the City may reimburse them, if authorized by the City Council, for necessary travel and other expenses incurred in the performance of their official duties. The Human Resources Director, who acts as liaison to the board, includes sufficient funding in the annual Administrative Services Department. No additional funding is needed at this time.

RECOMMENDATION

Staff recommends that: (a) the City Council approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 and 2 of Resolution No. CC-2302-008; and (b) the City Council adopt the resolution as amended.

Attachments: A. Resolution No. CC-2302-008
B. Applications for Appointment to the Personnel Board

ATTACHMENT A
RESOLUTION NO. CC-2302-008

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAWNDALE, CALIFORNIA CONFIRMING
APPOINTMENTS TO THE PERSONNEL BOARD**

WHEREAS, Section 2.40.610 of the Lawndale Municipal Code establishes the Personnel Board of the City of Lawndale, California; and

WHEREAS, on March 18, 2019, with the adoption of Resolution No. CC-1903-015, the City Council extended the terms of the then-current Personnel Board members to end February 28, 2021; and

WHEREAS, Personnel Board members serve a term beginning March 1 of each odd-numbered year and ending on February 28 of the succeeding odd-numbered year; and

WHEREAS, the Personnel Board meets infrequently and has not held a meeting since 2008; and

WHEREAS, the City had not received any applications for appointment or reappointment to the Personnel Board from qualified individuals in 2021; and

WHEREAS, the Mayor and City Council desired to maintain the membership of the current board; and;

WHEREAS, on March 1, 2021, the City Council adopted Resolution No. CC-2103-008 extending the terms of the current membership to begin March 1, 2021 and end February 28, 2023; and

WHEREAS eligible residents have submitted applications for appointment to the Personnel Board; and

WHEREAS, the Mayor and City Council have reviewed the applications; and

WHEREAS, the Mayor has reappointed five (5) of the applicants to fill the Personnel Board and the City Council wishes to ratify the appointments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council approves the Mayor's reappointment of _____, to the Personnel Board.

SECTION 2. The City Council approves the Mayor's reappointment of _____, to the Personnel Board.

SECTION 3. All members of the Personnel Board shall serve a term of office to commence on March 1, 2023 and expire on February 28, 2025, unless earlier removed.

SECTION 4. Pursuant to Council Policy No. 93-09, each member of the Personnel Board shall

serve without compensation but may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

SECTION 5. Pursuant to Council Policy No. 93-09, a newly appointed commissioner must submit to a background check upon appointment.

PASSED, APPROVED AND ADOPTED this 21st day of February, 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2302-008 at a regular meeting of said Council held on the 21st day of February, 2023, by the following roll call vote:

Name	V		Present, Not		A b
	A	N	A	Not	
Robert Pullen-Miles,					
Sirley Cuevas, Mayor Pro					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Pat Kearney					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

ATTACHMENT B



CITY OF LAWDALE
APPLICATION FOR APPOINTMENT TO
CITY COMMISSIONS, COMMITTEES AND BOARDS

JAN 31 11:58 AM '23

I am applying for appointment to: (check all boxes that apply)

☐ Planning Commission	☐ Beautification Committee
☐ Parks, Recreation & Social Services Commission	☐ Senior Citizen Advisory Committee
☐ Cable Commission	☒ Personnel Board

Name: GEORGE PEVL Daytime Phone: [REDACTED]

Home Address: [REDACTED] City: GARDEN GROVE Zip: 92843

E-mail Address: [REDACTED] Yrs. Lived in Lawndale: 10 YRS

Occupation (briefly describe your duties): _____

Employer: RETIRED Work Phone: () _____

Work Address: _____ City: _____ Zip: _____

Educational Background/Degrees: MASTERS D.A.

Licenses or Special Certificates Held: UCLA CERTIFICATION - PROCUREMENT

List any other committees/commissions on which you have served, and the year(s) of service: PRESIDENT
LAWDALE LITTLE LEAGUE (9 YRS)

Organizations to which you belong (professional, technical, community, services): PTA (TREASURER)

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

BEEN DEALING WITH PERSONNEL FOR OVER 30 YRS. (WORK, SPORTS SCHOOL-ACTIVE).

References (include name and daytime phone number):

(1) STIRLEY CUEVAS [REDACTED]

(2) PAT KEARNEY [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED] Date: 1/29/23

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

RETURN THIS FORM TO:
CITY CLERK, CITY OF LAWDALE, 14717 BURIN AVENUE, LAWDALE, CA. 90260
For information call (310) 973-3213

03/23/2023 6:29 PM

View results

Respondent

20

Anonymous

110:28

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

☐ Planning Commission☐ Parks, Recreation & Social Services Commission☐ Beautification Committee☐ Senior Citizen Advisory Committee☐ Media and Technology Advisory Committee☐ Personnel Board

2. Full name *

N. Golden Thrower

3. Phone number *



4. Email address *



5. Home Address, City & Zip Code *

(Temporary)  Wichita Falls,
Texas 76305

6. Years Lived in Lawndale *

10+

7. Employer Information (Employer Name, Address and Phone number)

STS Systems Solutions


8. Educational Background/Degrees, Licenses or Special Certificates Held *

Masters in Business Administration - Minor Human Resources
Masters in Public Administration

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

None

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I wish to serve on the personnel committee by way of previous and current experience with the City of Lawndale.

I bring over a decade of experience as a Personnel Board Member with the City of Lawndale, to hear employee complaints with impartiality, conduct thorough investigations and present comprehensive recommendations and resolutions to Administration. My position is to investigate complaints relating to disciplinary actions and alleged violations of sexual harassment, discrimination, retaliation, Conflict of Interest and violations of Improper Governmental Activities. Years of experience and continued education in human resources qualifies me to successfully resolve complaints and whenever appropriate recommend improvements to policies and procedures for employees. This includes research and identify trends and potential solutions to assist with development and implementation of educational initiatives and training opportunities. Furthermore, I have over seven years of experience in higher education administration, collaborating with management on program implementation strategies to foster diversity, equity and inclusion, and promoting professional development.

11. Optional additional information (biography, resume, experience, etc.)

None

12. References (include name and phone number)

Program Manager:

Mark Hyden

PM SSS LLC

Sheppard RSAF ELT

[REDACTED]

Former Professor (University of Southern California):

Melanie Calvert, EDD

Blended Learning

Rossier School of Education

[REDACTED]

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) *

[REDACTED]

23 JAN 23 10:37 AM

View results

Respondent

17 Anonymous

475:09
Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

- Planning Commission
- Parks, Recreation & Social Services Commission
- Beautification Committee
- Senior Citizen Advisory Committee
- Media and Technology Advisory Committee
- Personnel Board

2. Full name *

Marcela Paez

3. Phone number *



4. Email address *



5. Home Address, City & Zip Code *

 Hawthorne 90250

6. Years Lived in Lawndale *

conduct business in Lawndale

7. Employer Information (Employer Name, Address and Phone number)

Century 21 Union Realty, 

8. Educational Background/Degrees, Licenses or Special Certificates Held *

Bachelors

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

Lawndale Rotary Club
Torrance Council PTA, Board of Directors
Preferred Networking

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I've worked in the city of Lawndale and have been affiliated with Lawndale Rotary Club and served the population and community for a 10+ years.

11. Optional additional information (biography, resume, experience, etc.)

volunteer

12. References (include name and phone number)

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.
- By signing below you affirm the statement above.

Full Name (Signature) *



23 JAN 19 11:05 AM

View results

Respondent

13

Anonymous

07:36

Time to complete

1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

☐ Planning Commission☐ Parks, Recreation & Social Services Commission☐ Beautification Committee☐ Senior Citizen Advisory Committee☐ Media and Technology Advisory Committee☐ Personnel Board

2. Full name *

Mercedes Santacruz

3. Phone number *

[REDACTED]

4. Email address *

[REDACTED]

5. Home Address, City & Zip Code *

[REDACTED] Torrance CA 90504

6. Years Lived in Lawndale *

Raised in lawndale, but have been living in Torrance since 1990.

7. Employer Information (Employer Name, Address and Phone number)

MERCEDESS REALTY CORP.

[REDACTED]

8. Educational Background/Degrees, Licenses or Special Certificates Held *

- ☐ El Camino College Graduate
- ☐ Real Estate Broker
- ☐ Insurance Broker
- ☐ Accountant, CTEC
- ☐ Notary Public

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

None, except the city of Lawndale PB

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

Re-applying.

11. Optional additional information (biography, resume, experience, etc.)

NA

12. References (include name and phone number)

Na

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) *

A black rectangular box redacting the signature.



CITY OF LAWDALE
APPLICATION FOR APPOINTMENT TO
CITY COMMISSIONS, COMMITTEES AND BOARDS

RECEIVED
CITY CLERK
JAN 20 2023

I am applying for appointment to: (check all boxes that apply)

- | | |
|---|--|
| ☐ Planning Commission | ☐ Beautification Committee |
| ☐ Parks, Recreation & Social Services Commission | ☐ Senior Citizen Advisory Committee |
| ☐ Cable Commission | ☒ Personnel Board |

Name: John Clark Daytime Phone: [REDACTED]
Home Address: [REDACTED] City: Redondo Beach Zip: 90278-2722
E-mail Address: [REDACTED] Yrs. Lived in Lawndale: 12
Occupation: Realtor - Owner, Broker
Duties: Real Estate Sales & Housing Provider
Employer: Dale S. Clark Co., Realtors Work Phone: [REDACTED]
Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]
Educational Background/Degrees: AA Degree - El Camino College & BA Degree - Cal. St. University - Dominguez Hills
Licenses or Special Certificates Held: Real Estate Brokers License
List any other committees/commissions on which you have served, and the year(s) of service: 1988-90 - Planning Commission & 1980-1988 Park, Recreation & Soc. Services Comm.
Also served, 1990-92 - Parks & Rec. Comm.
Organizations to which you belong (professional, technical, community, services): CAR, NAR

State specifically why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

① Shirley Rudolph - Lawndale Elementary School Board
② Pat Kearney - Lawndale City Councilman

References (include name and daytime phone number):

(1) [REDACTED]

(2) [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that any or all information on this form may be verified; b) that this document is a public record subject to disclosure under the Public Records Act c) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED]

Date: 2-8-2023

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

RETURN THIS FORM TO:

CITY CLERK, CITY OF LAWDALE, 14717 BURIN AVENUE, LAWDALE, CA. 90260
For information call (310) 973-3213



CITY OF LAWDALE

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14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 21, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Yvette Hall, Assistant City Clerk

SUBJECT: **Public Hearing - Consideration of Resolution No. CC-2302-005 Amending the Administrative Citation Fees and Ordinance No. 1198-23 Amending the Lawndale Municipal Code to Increase Administrative Citation Fees to Illegal Vendors Which Engage in the Unlicensed Sale of Food, Goods, and Services within the City of Lawndale**

BACKGROUND

Staff requires additional review on this proposed Resolution and Ordinance. As a result, additional time is needed to present this matter to the City Council.

RECOMMENDATION

Staff recommends that the City Council continue this Public Hearing to the City Council meeting of March 20, 2023.

Attachments: None.



CITY OF LAWDALE

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14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

February 21, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

REVIEWED BY: Ahmad Ansari, Interim Public Works Director/City Engineer

SUBJECT: **Consideration of Ordinance No. 1197-23 to amend certain sections in Chapter 12.08 of Title 12 of the Lawndale Municipal Code establishing Encroachment Permits for Major Improvement Projects**

BACKGROUND

Since 2020, there has been considerable discussion to introduce, update, and enact the Encroachment Permit requirements for Major Improvement Projects (MIP). The updates include adjustment of fees, impacted public and purveyed infrastructure, and maintenance of such infrastructure.

STAFF REVIEW

Staff has drafted Ordinance No. 1197-23 which establishes rules, regulations, and fees for the purpose of issuing Encroachment Permits for MIP within the City of Lawndale. While these MIP encroachment permits would not be fully discretionary – that is, they must be issued to a project that has received associated land use or building approvals – they do provide a chance for public notice of the project, public input into the conditions of the MIP encroachment permit, and City Council oversight of the permitting process.

A MIP encroachment permit deposit in the amount of \$10,000 is proposed with the understanding that depending on the potential impact and complexity of the proposed MIP and level of city staff time required to review and analyze, the fee may be adjusted to a higher amount. Additionally, the fee will be considered a “time and materials” fee subject to reimbursement if less than the full amount is utilized by City staff and City Engineer in overseeing and enforcing the permit.

The applicant in charge of the MIP shall repair, upgrade, replace and/or newly construct the City’s public infrastructure including but not limited to bridges, roadway/right-of-way, pavement (asphalt, concrete, curbs, sidewalk, driveways, etc.), traffic systems, beautification components, (hardscape, landscape, street furniture, etc.), adjacent to, or as determined to be impacted by the MIP to the satisfaction of the City Engineer. This condition is not unlike the similar requirement placed on smaller and less-intrusive projects but it lays out clearly the greater scope of the requirements on MIP projects in the context of their greater impact on the public and greater intrusion into the public right of way.

The applicant in charge of the MIP shall repair, upgrade, replace and/or newly construct utility systems and infrastructure including but not limited to water, sanitary sewer, recycled water, electricity, gas, information technology/fiber optics, etc. adjacent to, or as determined to be impacted by the MIP to the

satisfaction of the City Engineer. Again, this is not unlike similar utility and infrastructure requirements for smaller projects but the scope of the work will reflect the scope of the MIP and the scope of the intrusion into the public right of way.

The applicant in charge of the MIP shall enter into a maintenance agreement with the City as determined for short-term or long-term care and upkeep of the repaired, upgraded, replaced, or newly constructed public infrastructure and/or utility system as previously described above, at no cost to the City and to the satisfaction of the City Engineer.

Again, the MIP encroachment permits will not be discretionary in that they are required to be issued. But the City Council will have the ability to take into account the professional expertise of City staff and the City Engineer, as well as public testimony about impacts on the MIP neighborhood, in drafting conditions that must be satisfied for the MIP encroachment permit to issue.

LEGAL REVIEW

The City Attorney has reviewed Ordinance No. 1197-23 and has approved it as to form.

PUBLIC REVIEW

The Notice of public hearing was posted on the City's notice board located outside City Hall and published in the Daily Breeze on February 9, 2023.

FISCAL IMPACT

No additional funding required.

RECOMMENDATION

It is recommended that the City Council do the following;

- A. Conduct a public hearing;
- B. Introduce for first reading by title only Ordinance No. 1197-23, an Ordinance amending Chapter 12.08 of Title 12 the Lawndale Municipal Code establishing Encroachment Permits for Major Improvement Projects to reflect recent changes in rules, regulations, and fees.

Attachments: Ordinance No. 1197-23

ATTACHMENT 1
Ordinance No. 1197-23

ORDINANCE NO. 1197-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA AMENDING CHAPTER 12.08 OF TITLE 12 OF THE LAWNDALE MUNICIPAL CODE ESTABLISHING ENCROACHMENT PERMITS FOR MAJOR IMPROVEMENT PROJECTS

WHEREAS, the City Council of the City of Lawndale, pursuant to police powers delegated to it by the California Constitution, has the authority to enact legislation that promotes the public health, safety, and general welfare of its residents; and

WHEREAS, an encroachment permit is required prior to commencement of any construction or non-construction related work within public rights-of-way; and

WHEREAS, construction plans are currently submitted for review and approval by staff prior to issuance of an encroachment permit for work within public rights-of-way, including major improvement plans such as street improvements, storm drain improvements and sewer and/or water improvements; and

WHEREAS, major construction-related improvement projects impact existing infrastructure within the City of Lawndale ("City") and impact vehicular and pedestrian traffic, parking, and the general quality of life for City residents and businesses for an extended period of time; and

WHEREAS, the City Council desires to provide for the orderly time, manner and location of use of the public rights-of-way in the City, in particular by major construction improvement projects; and

WHEREAS, the City Council further desires to minimize impacts to public safety and City resources and reduce impacts to City residents by requiring notice, a public hearing and City Council approval of encroachment permits associated with major construction related improvement plans and projects.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawndale hereby makes the following findings:

- A. The above recitals are true and correct and incorporated fully herein.
- B. The existing provisions of the Lawndale Municipal Code for regulating major construction related encroachments and excavations into the City's public right-of-way are insufficient to address the needs created by, the protections required for, and the types of such

encroachments currently being requested, and that those provisions should therefore be updated to make them more effective.

SECTION 2. Section 12.08.010 of Chapter 12.08 of the Lawndale Municipal Code is amended to read, in its entirety, as shown in Exhibit A.

SECTION 3. Section 12.08.110 of Chapter 12.08 of the Lawndale Municipal Code is added to read, in its entirety, as shown in Exhibit A.

SECTION 4. This Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty there is no possibility that adoption of a major construction improvement project encroachment permit program may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 5. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 6. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be posted and published in a newspaper of general circulation in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 21st day of February, 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California	)	
County of Los Angeles	)	SS
City of Lawndale	)	

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly approved and adopted the foregoing Ordinance No. 1197-23 at its regular meeting held on the 21st day of February, 2023, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Pat Kearney					
Bernadette Suarez					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory Murphy, City Attorney

EXHIBIT A

Chapter 12.08 EXCAVATIONS AND ENCROACHMENTS

- 12.08.010 Permit required—Application contents.
-
- 12.08.110 Major Improvement Project – Permit Issuance.

12.08.010 Permit required—Application contents.

A. It is unlawful for any person, firm or corporation, either as principal, agent or employee, to make or cause to be made any excavations in, upon or under the surface of any public highway in the city, or to dig in, plow up, tear up, fill, cover, disturb or change any portion of the same, or, in conjunction with such excavation, to construct or permit to be constructed, put upon, maintained or left thereon any obstruction or impediment to travel, or pile or place any materials thereon, or in any other manner encroach into the public highway without first obtaining a written permit from the city public works department. For purposes of this chapter, a public highway shall be any public street, public right-of-way or public place for the purpose of travel.

B. Applications for such permits shall be filed with the city public works department on forms provided by that department and shall be completed to include the following:

1. The name, address and principal place of business of the person, firm or corporation making the application;
2. The location, purpose, nature and exact dimensions of the proposed excavations or obstructions;
3. A plat, in duplicate, designating the location of the highway and excavations thereon, the dimensions thereof and any other information which may be requested by the city, provided, however, that the filing of a plat shall not be required when excavations are made for service connections or for the location of trouble in conduits or pipes or making repairs thereto;
4. The time during which it is estimated that the excavations, obstructions or encroachments will exist;
5. A signed statement evidencing that the applicant agrees to indemnify, defend and hold the city, its authorized agents, officers, representatives and employees harmless in accordance with the provisions of Section 2.64.040 of this code;
6. Evidence that the applicant possesses personal injury and property damage insurance with a minimum personal injury liability limit of five hundred thousand dollars per person and one million dollars per occurrence, and property damage limits of two hundred fifty thousand dollars per occurrence as specified in Section 2.64.020 of this code.

C. An application for a Major Improvement Project permit shall in addition include those items identified in Section 12.08.110 and shall be process and approved according to that section. A Major Improvement Project is defined as any project, public or private, that has total construction-related costs of \$10,000,000.00 or more and that will require an encroachment permit for the purpose of entering and/or disturbing the public right of way in order to construct either public or private improvements associated with the underlying project.

12.08.110 Major Improvement Project – Permit Issuance.

A. An encroachment permit for a Major Improvement Project shall be submitted for review and issuance by the City Council. City Council approval shall include such conditions as will mitigate the impacts of the encroachment into the public right of way and the disturbance of vehicular and pedestrian traffic, parking, and the general quality of life for City residents and businesses during and after the completion of the work associated with the permit.

B. At minimum, the applicant for a Major Improvement Project encroachment permit shall repair, upgrade, replace or construct City's public infrastructure adjacent to or as determined to be impacted by the major improvement project to the satisfaction of the City Engineer. The foregoing shall include but not be limited to roadway/right-of-way, pavement (asphalt, concrete, curbs, sidewalk, driveways, etc.), bridges, traffic systems, beautification components, (hardscape, landscape, street furniture, etc.). Where appropriate and consistent with the purpose of this section, the applicant also may be required to repair, upgrade, replace or construct public infrastructure owned or maintained by the California Department of Transportation or other governmental entities.

C. The applicant for the Major Improvement Project shall repair, upgrade, replace or construct such utility systems and infrastructure as are adjacent to, or as are determined to have been impacted by the Major Improvement Project. The foregoing shall include but not be limited to water, sanitary sewer, recycled water, electricity, gas, and information technology/fiber optics.

D. The applicant for the Major Improvement Project shall enter into a maintenance agreement with the City for care and upkeep of the repaired, upgraded, replaced, or newly constructed public infrastructure and/or utility systems described above, at no cost to the City. The term of such maintenance agreement shall be dependent on the scope of the public infrastructure and/or utility systems included in the Major Improvement Project.

E. The foregoing requirements, and such other conditions of approval as will mitigate the impacts of the work associated with the permit, shall be included in or attached to the City Council's approval and shall be subject to enforcement by the City Engineer. Completion of work pursuant to subsections B and C of this section is to be to the City Engineer's satisfaction.

F. Due to the substantial staff time required to oversee the work subject to a Major Improvement Project encroachment permit, a fee of \$10,000 shall be deposited with the City upon approval of the permit. That fee will be considered a "time and materials" fee subject to reimbursement if less than the full amount is utilized by City staff and the City Engineer in

overseeing and enforcing the permit. The fee may be increased by additional deposits as necessary to reflect actual costs.

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CITY OF LAWDALE

[Back to Agenda](#)

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

February 21, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

REVIEWED BY: Jared Chavez, Community Development Manager 

PREPARED BY: Jose Hernandez, Associate Planner 

SUBJECT: **Consideration of Ordinance No. 1196-23 to amend the Hawthorne Boulevard Specific Plan (HBSP) to prohibit car wash facilities within the HBSP and an exemption from CEQA**

BACKGROUND

The proposed amendment will prohibit car-wash uses within the Hawthorne Boulevard Specific Plan (HBSP) area. The Specific Plan was approved by the City to allow for appropriate land use categories, development standards, General Plan consistency, design guidelines for streetscape and landscaping, and establish a conceptual framework for the improvements to Hawthorne Boulevard.

The Hawthorne Boulevard Specific Plan (HBSP) was adopted to promote economic development opportunities on the City's major corridors. The major corridors include the following thoroughfares: Hawthorne Boulevard, Manhattan Beach Boulevard, Redondo Beach Boulevard and Artesia Boulevard. The intersection at Hawthorne Boulevard and Manhattan Beach Boulevard is in many ways the center of the City of Lawndale and is a strategically important area for commercial activity.

The commercial land uses located within the HBSP are primarily located on the City's major thoroughfares that are recognized as vital to the City's community growth. In addition, the proposed HBSP amendment will be consistent with the City's recent adopted urgency moratorium that prohibits the expansion and approval of any existing car wash or any future car-wash proposal.

STAFF REVIEW

Currently, Lawndale has five (5) existing car wash businesses within the City's two square miles, and in comparison to nearby jurisdictions has a highly concentrated amount of car-wash facilities within the City. This existing concentration of car-wash uses is of a great concern because this may utilize commercial sites that the City must rely on to recycle underutilized properties for residential development in order to meet the regional housing needs assessment ("RHNA"). RHNA is mandated by State Housing Law as part of the periodic process of updating local housing elements of the General Plan and quantifies the need for housing within a jurisdiction.

Any future additional car-wash uses would compromise the overall public health, would be injurious to achieving the required RHNA housing units and would threaten the City's ability to provide for the housing needs of its growing population, especially where the City does have additional capacity of developable land. It is critical to maintain the sites identified as part of the Housing Element sites inventory in order to meet the future housing needs of the community and failure to do so threatens the City's ability to address its housing needs and the existing housing crisis. A proposed carwash within the HBSP commercial land uses would remove a potential site explicitly identified as part of the sites inventory list of the Housing Element that are suitable for providing adequate housing to meet existing and future needs of the community.

In adopting the HBSP amendment, the amendment would prohibit new car wash business to be located within the Hawthorne Boulevard Specific Plan area. In addition, any existing car wash business would be categorized as a legal nonconforming business and not allowed to expand or substantially alter their site.

With this in mind, the proposed amendment to the Hawthorne Boulevard Specific Plan amends the Land Use Matrix table with the following recommendation:

**TABLE 2-1
LAND USE MATRIX**

LAND USE ACTIVITY	GC	OC	NC	RC	Development Standards
2. Automotive Related Uses					
a) Auto Parts Sales - No Installations	Y	N	N	N	
b) Auto Parts Sales - With Repair	N			N	SEC. F.2
c) Auto and Light Truck Repair (i.e., engine and drive train, miscellaneous work, excluding heavy truck repair)	N	N	N	N	SEC. F.2
d) Auto and Light Truck Bodywork and Painting	N	N	N	N	SEC. F.2
e) Auto Detailing	N	N	N	N	SEC. F.2
f) Car Washes	N	N	N	N	SEC. F.2
g) ~~f~~ Fuel/Service Stations	N	N	N	N	SEC. F.2
h) ~~g~~ Auto Impounding	N	N	N	N	SEC. F.2
i) ~~h~~ Vehicle Leasing/Rental	SUP	N	N	N	
j) ~~i~~ Vehicle Sales New (car, RV, truck and boat with accessory indoor repair)	SUP	Y	N	N	SEC. F
k) ~~j~~ Vehicle Sales Used (car, RV, truck and boat with accessory indoor repair)	SUP	Y	N	N	

ENVIRONMENTAL ASSESSMENT

Staff is requesting that the City Council determine that the project is exempt from the California Environmental Quality Act (CEQA) under Sections (Project) 15378 and (Review for Exemption) 15061(b)(3) of the CEQA Guidelines.

LEGAL REVIEW

The City Attorney has reviewed Ordinance No. 1196-23 and has approved it as to form.

PUBLIC REVIEW

The Notice of public hearing was posted on the City's notice board located outside City Hall and published in the *Daily Breeze* on February 10, 2023.

COMMISSION REVIEW

On January 25, 2023, the Planning Commission held a public hearing, reviewed and approved Resolution No. 23-01 recommending that City Council adopt the draft Ordinance No. 1196-23.

FISCAL IMPACT

No additional funding required.

RECOMMENDATION

It is recommended that the City Council do the following;

- A. Conduct a public hearing;
- B. Determine that Ordinance No. 1196-23 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15378 and 15061(b)(3) of the CEQA Guidelines; and
- C. Introduce for first reading by title only Ordinance No. 1196-23, an Ordinance amending the Hawthorne Boulevard Specific Plan to prohibit car wash uses.

Attachments: *A. Ordinance No. 1196-23*
 B. PC Resolution No 23-01
 C. Public Notice

Attachment A.
Draft Ordinance No. 1196-23

DRAFT ORDINANCE NO. 1196-23

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
LAWNDALE, CALIFORNIA AMENDING THE HAWTHORNE
BOULEVARD SPECIFIC PLAN TO REMOVE CAR WASH USES
WITHIN THE HAWTHORNE BOULEVARD SPECIFIC PLAN AND
A FINDING OF CATEGORICAL EXEMPTION FROM CEQA**

SUMMARY: This ordinance removes car wash uses within the Hawthorne Boulevard Specific Plan (HBSP).

WHEREAS, the Hawthorne Boulevard Specific Plan (“HBSP”), which was originally adopted in 1999, may be amended from time to time; and

WHEREAS, the General Commercial (GC) zoning district within the HBSP is “intended to provide a broad range of commercial activity including general retail, restaurants, service commercial (including vehicle service), personal service, lodging, and office uses[;]”and

WHEREAS, the proposed Hawthorne Boulevard Specific Plan was duly noticed and agendized for discussion and public hearing before the Planning Commission on January 25, 2023; and

WHEREAS, at the meeting of the Planning Commission on January 25, 2023, the Planning Commission recommended that the City Council approve the amendments to the Hawthorne Boulevard Specific Plan set forth below; and

WHEREAS, the proposed Hawthorne Boulevard Specific Plan was duly noticed and agendized for discussion and public hearing before the City Council on February 21, 2023; and

WHEREAS, the City Council, after notice duly given as required by law, held a public hearing on February 21, 2023 in the City Hall council chamber located at 14717 Burin Avenue, Lawndale, California, to consider this matter.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawndale hereby makes the following findings:

- A. The above recitals are true and correct and incorporated fully herein.
- B. The changes to the Zoning Code of the Hawthorne Boulevard Specific Plan made by this Ordinance are consistent with the General Plan of the City of Lawndale.

SECTION 2. The proposed amendment to the Hawthorne Boulevard Specific Plan, as described below, are consistent with the goals and objectives of the adopted General Plan.

SECTION 3. Table 2-1 of the Hawthorne Boulevard Specific Plan, found in Chapter 2, Section D, is amended to remove car was uses and read as follows (deletions indicated in ~~strikethrough~~, additions in **bold**):

**"TABLE 2-1
LAND USE MATRIX**

LAND USE ACTIVITY	GC	OC	NC	RC	Development Standards
2. Automotive Related Uses					
a) Auto Parts Sales - No Installations	Y	N	N	N	
b) Auto Parts Sales - With Repair	N			N	SEC. F.2
c) Auto and Light Truck Repair (i.e., engine and drive train, miscellaneous work, excluding heavy truck repair)	N	N	N	N	SEC. F.2
d) Auto and Light Truck Bodywork and Painting	N	N	N	N	SEC. F.2
e) Auto Detailing	N	N	N	N	SEC. F.2
f) Car Washes	N	N	N	N	SEC. F.2
g) <u>f</u> Fuel/Service Stations	N	N	N	N	SEC. F.2
h) <u>g</u> Auto Impounding	N	N	N	N	SEC. F.2
i) <u>h</u> Vehicle Leasing/Rental	SUP	N	N	N	
j) <u>i</u> Vehicle Sales New (car, RV, truck and boat with accessory indoor repair)	SUP	Y	N	N	SEC. F
k) <u>j</u> Vehicle Sales Used (car, RV, truck and boat with accessory indoor repair)	SUP	Y	N	N	

SECTION 4. This Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21080.17 and CEQA Guidelines section 15282(h). These sections statutorily exempt the adoption of an ordinance implementing provisions of Government Code Section 65852.1 and 65852.2. This ordinance would allow for the construction of electric vehicle charging stations consistent with and as required by state law. Additionally, this ordinance is exempt from CEQA under Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 5. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 6. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be posted and published in a newspaper of general circulation in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 21st day of February, 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly approved and adopted the foregoing Ordinance No. 1196-23 at its regular meeting held on the 21st day of February, 2023, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Pat Kearney					
Bernadette Suarez					
Rhonda Hofmann Gorman					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory Murphy, City Attorney

Attachment B.
PC Resolution No. 23-01

RESOLUTION NO. 23-01

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAWDALE, CALIFORNIA RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING THE HAWTHORNE BOULEVARD SPECIFIC PLAN TO PROHIBIT CAR-WASH LAND USES, AND ADOPT A FINDING OF CATEGORICAL EXEMPTION FROM CEQA

WHEREAS, the Planning Commission for the City of Lawndale is charged with the responsibility of reviewing proposed amendments to the Hawthorne Boulevard Specific Plan (“HBSP”); and

WHEREAS, the HBSP, which was originally adopted in 1999, may be amended from time to time; and

WHEREAS, the General Commercial (GC) zoning district within the HBSP is “intended to provide a broad range of commercial activity including general retail, restaurants, service commercial (including vehicle service), personal service, lodging, and office uses” (add citation); and

WHEREAS, the HBSP currently allows car wash uses with an approved conditional use permit and compliance with all of the HBSP requirements; and

WHEREAS, removing car wash uses within the HBSP will align with the intended goals of the General Commercial (GC) zoning district within the HBSP and the City of Lawndale General Plan; and

WHEREAS, the Planning Commission of the City of Lawndale now desires to recommend to the City Council that the City amend the Hawthorne Boulevard Specific Plan to prohibit car wash uses in the Hawthorne Boulevard Specific Plan; and

WHEREAS, the proposed HBSP amendment was duly and properly noticed for discussion and public hearing before the Planning Commission on January 25, 2023; and

WHEREAS, evidence was heard and presented from all persons interested in affecting said proposal, from all persons protesting the same and from members of the City staff, and the Planning Commission, having reviewed, analyzed and studied said proposal.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF LAWDALE, CALIFORNIA DOES HEREBY RESOLVE AND RECOMMEND AS FOLLOWS:

Section 1. The Planning Commission finds and determines that the recitals above are true and correct and are hereby incorporated herein.

Section 2. The Planning Commission finds and determines that the proposed amendment to the HBSP, as set forth in the draft Ordinance attached hereto as Attachment “B” and incorporated herein by this reference, is consistent with the goals and objectives of the adopted General Plan of the City of Lawndale. Specifically the Planning Commission finds that the proposed amendment is consistent with the following policies of the General Plan: (i) Policy

2a of the Economic Development Element, which is to maintain and promote land uses that improve the City's tax base; (ii) Policy 3c of the Economic Development Element, which is to correct infrastructure deficiencies that inhibit commercial and industrial economic development; (iii) Policy 2a of the Land Use Element, which is to promote the use of land to be at an appropriate density based upon compatibility with the majority of surrounding existing land uses; and (iv) Policy 7a of the Land Use Element which is to encourage a balance of commercial uses to serve the needs of the residents.

Section 3. The Planning Commission does hereby recommend that the City Council adopt the draft Ordinance, attached hereto as Attachment "B", amending the HBSP.

Section 4. The Planning Commission finds that after careful consideration of text, facts, exhibits, testimony, staff reports and public comments, the Planning Commission recommends that City Council:

1. Find and determine that the draft ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines; and
2. Adopt the proposed ordinance entitled: "Hawthorne Boulevard Specific Plan"

PASSED, APPROVED AND ADOPTED THIS 25th DAY OF JANUARY, 2023

John Martinez, Chairperson
Lawndale Planning Commission

ATTEST

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF LAWDALE)

I, Jared Chavez, Community Development Manager for the City of Lawndale, California, do hereby certify that the foregoing **Resolution No. 23-01** was duly approved by the Planning Commission of the City of Lawndale at a regular meeting of said Commission held on the **25th day of January, 2023** by the following roll call vote:

AYES: Martinez, Smith, Sitka, Price
NOES:
ABSENT:
ABSTAINED:

Jared Chavez,
Community Development Manager

Attachment C.
Public Notice

**PUBLIC NOTICE
CITY OF LAWNDALE
CASE NO: 22-25**

Notice is hereby given that at **6:30 p.m. on Tuesday, February 21, 2023**, the Lawndale City Council will hold a public hearing in the City Council Chambers located at 14717 Burin Avenue, Lawndale, CA to review the following proposal:

CASE NO. 22-25; CONSIDERATION TO AMEND THE HAWTHORNE BOULEVARD SPECIFIC PLAN AND PROHIBIT CAR WASH USES WITHIN THE HAWTHORNE BOULEVARD SPECIFIC PLAN.

Pursuant to the California Environmental Quality Act (CEQA) the City of Lawndale has determined that the project is exempt and a Categorical Exemption will be issued.

The files for this proposal are available for review Monday through Thursday, 7:00 a.m. to 6:00 p.m., in the Community Development Department offices located at 14717 Burin Avenue, Lawndale, California. Any grounds for opposing this project must be made at the time of the meeting or made in written correspondence. If you challenge this matter in court, you may be limited to raising only those issues that you or someone else raised during the meeting.

The City of Lawndale's contact person for this case is Jose Hernandez, Associate Planner at (310) 973-3206

Daily Breeze

Published: 2/11/23



CITY OF LAWDALE

[Back to Agenda](#)

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

February 21, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Hrant Manuelian, Director of Finance/City Treasurer

SUBJECT: **Mid-Year Budget Update for Fiscal Year 2022-2023**

BACKGROUND

The Mid-Year report summarizes the status of the City's FY 22-23 budget at the halfway point of the fiscal year. This mid-year report will focus on revenues and expenditures of the General Fund through December 31, 2022. The focus is on the General Fund since spending is at the discretion of the City Council to support the day to day activities of the City.

The Fiscal Year 2022-2023 budget was adopted by City Council on June 21, 2022, Resolution No. CC-2206-035.

STAFF REVIEW

The Mid-Year for Fiscal Year 2022 – 2023 budget update has been prepared to provide City Council with an overall update of the City's budget with an emphasis on the General Fund as of December 31, 2022. Budget adjustments are being proposed to increase anticipated General Fund revenue and also to increase General Fund appropriations.

Updated FY 22-23 General Fund Balance:

	FY 22-23 Adopted Budget	FY 22-23 Mid-Year Proposed Budget
Estimated Beginning Balance	24,553,942	26,557,776
Revenues	18,292,769	18,974,651
Expenditures	18,453,201	18,475,112
Estimated Ending Fund Balance	24,393,510	27,057,315

ENVIRONMENTAL ASSESSMENT

City staff has determined, in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, that the Mid-Year Budget Update for Fiscal Year 2022-2023 is not subject to CEQA review because it can be seen with certainty that there is no possibility that the Mid-Year Budget Update for Fiscal Year 2022-2023 may have a significant effect on the environment as this matter is as administrative action.

LEGAL REVIEW

None.

FISCAL IMPACT

If the City Council approves the proposed budget amendments, the General Fund revenues budget will increase by \$681,882 and General Fund expenditures will increase by \$21,911, for a total net estimated increase in fund balance of \$659,971 bringing the estimated fund balance to \$27,057,315. This is an increase in fund balance of \$499,539 for fiscal year ending June 30, 2023.

The ARPA fund expenditures budget will increase by \$555,000, bring the fund balance to \$6,593,138.

RECOMMENDATION

Staff recommends that the City Council approve all recommended budget amendments noted in the Mid-Year Update for FY 2022-2023; and find this item exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15061(B)(3).

Attachments: Mid-Year Budget Update for FY 2022 - 2023



City of Lawndale
Budget Update
Mid-Year Fiscal Year 2022-23

OVERVIEW

This Mid-Year report summarizes the status of the City's FY 22-23 budget at the halfway point of the fiscal year. The data represents budget activities through December 31, 2022.

GENERAL FUND

The General Fund supports the day-to-day activities of the City, which includes general government, public safety, municipal services, and public works. The General Fund activities are primarily tax-supported.

General Fund Financial Condition: As of December 31, General Fund revenues are at 46% of the budget estimate and expenditures are at 39%.

GENERAL FUND YTD SUMMARY			
	Amended Budget	Actual YTD	Actual % to Budget
Total Revenue	\$ 18,292,769	\$ 8,377,572	46%
Total Expenditures	18,453,201	7,107,296	39%

Revenue

The General Fund accounts for roughly 50% of the City's total revenue budget. Overall, General Fund revenue as of December 31, is 15.6% higher than the same period last fiscal year. The most significant increases were in Sales and Use Tax which increased 11.5% or \$133K, Measure L Sales Tax which increased 8% or \$81K, and Motor Vehicle In-Lieu of Property Taxes which increased 6% or \$130K as compared to the same period in 2022. Also, there was significant increases in Planning Fees which increased 113% or \$59K, Building Permit Fees which increased 25% or \$52K, and Plan Check Fees which increased 73% or \$145K as compared to the same period in 2022. Below are the budgeted and projected revenue for the fiscal year by source.

GENERAL FUND REVENUE BY SOURCE				
Revenue Source	Amended Budget	Actual YTD	FY Estimate	Anticipated Budget Variance
Motor Vehicle In-Lieu Tax	\$ 4,100,000	\$ 2,172,945	\$ 4,100,000	\$ -
Sales & Use Tax	3,737,315	1,289,139	3,896,000	158,685
Sales Trans Tax	2,802,986	1,109,339	2,922,000	119,014
Utility Users Tax	1,750,000	859,374	1,750,000	-
Other Taxes	1,826,600	468,671	1,826,600	-
Property Tax	1,791,354	789,782	1,791,354	-
Court & Traffic Fines	775,000	363,786	780,000	5,000
Other Financing Sources	190,000	200,811	400,000	210,000
Charges for Services	280,000	99,530	280,000	-
Operating Transfers In	-	-	-	-
Use of Money & Property	12,264	1,134	12,264	-
Licenses & Permits	38,000	23,916	42,050	4,050
Other Revenue	93,500	236,305	278,633	185,133
Community Service Fees	110,750	37,815	110,750	-
Community Development Fees	785,000	725,025	785,000	-
Total General Fund	\$18,292,769	\$ 8,377,572	\$18,974,651	\$ 681,882



City of Lawndale

Budget Update

Mid-Year Fiscal Year 2022-23

- **Property Tax:** Property taxes have remained fairly constant, and the City is on track to meet the budgeted amount. The City remains on track to meet its budgeted revenues from property tax.
- **Sales and Use Taxes:** Based on current year-to-date revenues and projections provided by HdL our third-party sales tax consultant, we are anticipating better than budgeted revenues by \$158,685 for the fiscal year. The largest factor in this improvement is a surge in sales combined with higher prices from local gasoline stations. Also due to increased inflation this year prices have gone up and therefore sales tax revenues have increased. We recommend the budget be adjusted at this time.
- **Utility Users Tax:** UUT is a tax imposed on user consumption of utility services, including communication, electric, gas, water, and cable television. Based on actual year-to-date collections, revenue is in line with the budget and the city is on target to meet its budgeted revenues from UUT.
- **Other Taxes:** Franchise Fees, Transient Occupancy Tax (TOT) and Business License revenue are the most significant revenue sources included in Other Tax. We do not anticipate significant variances from Other Taxes.
- **Court and Traffic Fines:** Court and Traffic Fines are made up of Parking Fines, DMV Bail and False Alarm fees. For the most part we expect to be in line with the budget however we did notice that we have collected some False Alarm fees that were not budgeted for and recommend amending the budget for \$5,000.
- **Other Financing Sources:** Based on year-to-date revenues we expect an increase from investment returns mainly due to increasing interest rates as the Federal Reserve continues to raise rates. Also we have been investing in higher yielding securities and will continue to keep a close watch on investments to maximize returns with minimal risk. A budget adjustment of \$210,000 is recommended.
- **Other Revenue:** Other revenues accounts for all other miscellaneous revenues the City collects. This includes code enforcement tickets, donations, and insurance rebates. We recommend an increase in the budget mainly due to increased code enforcement collections. There were two cases that closed during the year and combined the City collected about \$80K, therefore a budget amendment is recommended for an increase of \$80,000.

General Fund Revenue Budget Adjustments

Based on year-to-date collections, the General Fund is expected to receive \$18,974,402 by fiscal year-end. Therefore, an additional \$681,882 over the \$18,292,769 budget is anticipated. Recommended for City Council consideration are the following revenue budget adjustments.

General Fund Revenue Budget Amendments		
Account	Description	Increase/ (Decrease)
100-000-400.200	Sales & Use Tax	158,685
100-000-400.210	Sales Tax Measure L	119,014
100-000-410.103	Tobacco License	1,550
100-000-410.110	Dog License	2,500
100-000-430.500	Case Fines/Payments	80,000
100-000-430.600	False Alarm Fee	5,000
100-000-435.100	Interest - Investments	210,000
100-000-440.100	Donations/Contributions	7,171
100-000-450.100	Miscellaneous Revenues	97,962
	Total	681,882



City of Lawndale

Budget Update

Mid-Year Fiscal Year 2022-23

Expenditures

At mid-year General Fund expenditures overall are on target. We are recommending a total expenditure budget amendment of \$21,911 in the General Fund. Below is a chart of expenditures by department as of December 31, 2022. We are at 38% of the General Fund budgeted expenditures. Budget adjustments are proposed and described in detail on the following pages.

GENERAL FUND EXPENDITURES BY DEPARTMENT			
Department	Amended Budget	Actual YTD	Actual % to Budget
City Council	\$ 198,838	\$ 71,435	36%
City Attorney	550,000	147,359	27%
City Clerk	374,382	90,571	24%
City Manager	531,142	262,149	49%
Administrative Svcs	255,321	56,334	22%
General Operations	2,218,548	1,585,772	71%
Cable Television	335,081	22,064	7%
Information Systems	237,450	18,739	8%
Finance	659,060	253,727	38%
Police Services	6,576,694	2,171,204	33%
Municipal Services	1,249,640	545,538	44%
Public Works Admin.	1,116,732	405,508	36%
Grounds Maintenance	1,646,791	597,242	36%
Street Maintenance	351,952	186,498	53%
Engineering	82,277	32,931	40%
Community Services	145,656	27,754	19%
Special Events	106,010	23,678	22%
Community Services	693,326	229,484	33%
Community Development	1,124,301	279,308	25%
Total General Fund	\$ 18,453,201	\$ 7,007,296	38%

General Fund Expenditure Budget Adjustments

Based on year-to-date expenditures, the General fund is expected to expend \$18,453,201 by fiscal year-end. This is an increase of \$182,666 as compared to the original budgeted amount of \$18,270,535. Most of these were approved through budget amendments approved during council meetings. For mid-year we are recommending a budget adjustment of \$21,911. This is mainly to cover the cost of the addition sheriff's costs related to fireworks suppression and fuel for city vehicles due to the recent rise in fuel costs.

We are also including the reclass from the Contingency to the various salary and retirement accounts. During the budget process we had estimated that the increased costs due to the salary negotiations based on the class and compensation study would be about \$300,000. This is now being reclassified to the different departments.



City of Lawndale
Budget Update
Mid-Year Fiscal Year 2022-23

See the below-detailed list of accounts and proposed budget amendments/reclassifications.

General Fund Expenditure Budget Amendments			
Account	Department	Description	Increase/ (Decrease)
100-140-501.100	City Manager	Salaries - Full Time	\$ 62,811
100-140-505.200	City Manager	Retirement	3,132
100-140-505.300	City Manager	Medicare	120
100-150-501.100	Administrative Svcs	Salaries - Full Time	26,190
100-150-505.300	Administrative Svcs	Medicare	210
100-160-501.800	General Operations	Sick Leave	1,951
100-160-505.200	General Operations	Retirement	8,061
100-160-540-300	General Operations	Contingency	(300,000)
100-190-501.100	Finance	Salaries - Full Time	37,358
100-190-501.500	Finance	Salaries - Longevity Award	148
100-210-530.701	Police Services	4th of July Suppression	8,000
100-300-501.100	Municipal Services	Salaries - Full Time	61,928
100-310-501.100	Public Works Admin.	Salaries - Full Time	14,521
100-310-501.300	Public Works Admin.	Salaries - Part Time	5,000
100-320-520.610	Grouds Maintenance	Vehicle Fuel	15,000
100-330-501.100	Street Maintenance	Salaries - Full Time	2,322
100-340-501.100	Engineering	Salaries - Full Time	1,014
100-340-505.200	Engineering	Retirement	101
277-510-501.100	Community Services Recreation	Salaries - Full Time	23,103
278-510-501.100	Community Services Senior	Salaries - Full Time	2,948
279-410.501.100	Community Development	Salaries - Full Time	47,993
		Total	\$ 21,911

ARPA Fund

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, a part of the American Rescue Plan Act (ARPA), delivers \$350 billion to state, local, and tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. The city of Lawndale was allocated a total of \$7,748,138. The city received this in two tranches, the first in July 2021 and the second in July 2022. In order to track these funds the City created a new fund, the American Rescue Plan fund. All revenues and expenditures for this will be tracked within this fund. The City elected the standard allowance back in April 2022, which allows the city to spend the entire \$7,748,138 on government services.

March 3, 2021 is when you may begin to incur costs using ARPA and costs must be obligated/appropriated by December 31, 2024 and must be liquidated/spent by December 31, 2026. To date the city has budgeted \$600,000 in expenditures to be funded by the ARPA monies. With this mid-year we are recommending that Council approve an additional \$605,000 in ARPA expenditures. These additional funds will be used for vehicles purchases which will be used to provide government services to the city, hiring of a Homeless Outreach Coordinator, contracting for armed security services, cleaning and disinfecting service at the community center.



City of Lawndale

Budget Update

Mid-Year Fiscal Year 2022-23

See table below for detailed list of accounts and proposed budget amendments.

General Fund Expenditure Budget Amendments			
Account	Department	Description	Increase/ (Decrease)
285-160-500.300	General Operation	Vehicles	\$ 50,000
285-510-530.200	Community Services	Contract Services	50,000
285-300-550.300	Municipal Services	Vehicles	105,000
285-310-550.300	Public Works Admin	Vehicles	150,000
285-210-530.100	Public Safety	Contract Services	110,000
285-300-501.100	Municipal Services	Salaries-Full Time	90,000
		Total	\$ 555,000



CITY OF LAWDALE

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14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 21, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

PREPARED BY: Ahmad Ansari, Interim Director of Public Works/City Engineer 
Grace Huizar, Administrative Analyst 

SUBJECT: Street Sweeping Services – Contract Extension

BACKGROUND

The City's street sweeping services have been provided by CleanStreet for the past 21 years. The current contract with CleanStreet will expire on February 28, 2023.

STAFF REVIEW

CleanStreet has agreed to a month-to-month contract extension, beginning on March 1, 2023. The agreement provides for weekly street sweeping services and debris diversion for 56 curb miles of residential streets; twice weekly services for business district streets; five times weekly services along Hawthorne Blvd; once weekly services for the alleys; and bi-weekly services for the medians and City parking lots, for a total of 157.4 curb miles per week. Current services are provided at a cost of \$18,243.50 per month (\$218,922 annually).

LEGAL REVIEW

A month-to-month contract extension will be prepared and executed if the City Council approves this request.

FISCAL IMPACT

There is no fiscal impact to the current FY2022-23 budget.

RECOMMENDATION

Staff recommends that, at this time, the City Council approve the month-to-month contract extension with CleanStreet for citywide street sweeping services at the current rate until the next appropriate step is taken.



CITY OF LAWNDALE

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14717 BURIN AVENUE, LAWNDAL, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 21, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Ahmad Ansari, Interim Public Works Director/City Engineer
Nabi Sidiqi, Assistant Engineer *NS*

SUBJECT: **Russell Westbrook Statue**

BACKGROUND

There has been desire and discussion on the idea of implementing a life size Russell Westbrook statue at Leuzinger High School. In way of background, Russell Westbrook attended Leuzinger High School and is currently playing professionally in the National Basketball Association. His statue would honor Russell's accomplishments throughout his career and reflect them in the City of Lawndale.

STAFF REVIEW

The Notice of Inviting Bids was advertised on the City's website on November 15, 2022 and no bids were received. City staff reached out to artists that specialize in this field to obtain bids. An informal Request For Proposals/Bids (RFP/B) was issued on November 21, 2022, and four proposals/bids were received on January 10, 2023. Staff designed the RFP/B scope in such a manner to optimize the overall costs for the project. This included having the scope broken down in different phases (design, fabrication, and site work). This allows the City to award the project in different stages as funding becomes available. The RFP/B further required proposers/bidders to submit their proposals/bids for a turnkey delivery, similar to a design/build process, where the awarded firm would design, construct and manage the project from inception to completion.

After careful review and analysis of the bids received, staff determined that Rotblatt Amrany would serve as the most suitable proposer/bidder for this project. The total bids received were as follows:

Company	Honorable Sculptures	Rotblatt Amrany	Studiofolia	American Fine Arts Foundry
Design	6' Statue: \$4,500 10' Statue: \$5,000	6' Statue: \$ 10,000 7' Statue: \$ 10,000 8' Statue: \$ 10,000	6' Statue: \$23,000	6'3" Statue: \$85,000 7'0" Statue: \$85,000
Fabrication	6' Statue: \$165,300 10' Statue: \$252,500	6' Statue: \$ 114,000 7' Statue: \$ 137,000 8' Statue: \$ 157,000	6' Statue: \$247,000	6'3" Statue: \$58,000 7'0" Statue: \$62,000
Site Work	6' Statue: \$6,300 10' Statue: \$7,300	6' Statue: \$ 26,000 7' Statue: \$ 28,000 8' Statue: \$ 33,000	6' Statue: \$36,000	6'3" Statue: \$10,000 7'0" Statue: \$10,000
Total	6' Statue: \$163,000 10' Statue: \$252,500	6' Statue: \$ 150,000 7' Statue: \$ 175,000 8' Statue: \$ 200,000	6' Statue: \$306,000	6'3" Statue: \$153,000 7'0" Statue: \$157,000

LEGAL REVIEW

The City Attorney has reviewed and approved the agreement as to form.

FISCAL IMPACT

Total cost of this project including design, fabrication and site work is estimated to be in the range of \$150,000 to \$200,000, depending on the desired size of the statue. If council approves the concept to move forward with this project, funding sources will need to be identified and allocated at various phases of the project implementation.

RECOMMENDATION

Staff recommends that the City Council review the project, and if approved;

- 1) Award a contract in the amount of Not-To Exceed (NTE) \$10,000 to Rotblatt Amrany for the design phase of the Russell Westbrook statue.
- 2) Direct staff to bring back the conceptual design to the City Council for review and approval, and to decide on whether a 6-foot, 7-foot or 8-foot tall statue would be desired.
- 3) Authorize the City Manager to enter into an agreement with Rotblatt Amrany for the next phases of the project, specifically fabrication and site work phases, for a turnkey delivery of the project.
- 4) Authorize the City Manager to identify funding at the various phases of the project, specifically NTE \$10,000 for design, up to \$157,000 for fabrication, and up to \$33,000 for site work.

ATTACHMENT

1. Rotblatt Amrany Proposal
2. Honorable Sculptures Proposal
3. Studiofolia Proposal
4. American Fine Arts Foundry Proposal

Attachment 1
Rotblatt Amrany Proposal

TIMELESS CREATIONS - Project Estimate

CLIENT

City of Lawndale, CA / Nabi Sidiqi

310-973-3261 nsidiqi@lawndalecity.org

Category	6 foot	7 foot	8 foot
Research & Design	\$10,000.00	\$10,000.00	\$10,000.00
Legal	\$2,000.00	\$2,000.00	\$2,000.00
Engineering	\$2,000.00	\$2,000.00	\$2,000.00
Preparation & Armature	\$2,000.00	\$3,000.00	\$5,000.00
Clay work	\$48,000.00	\$55,000.00	\$58,000.00
Mold making	\$15,000.00	\$20,000.00	\$25,000.00
Casting & Foundry	\$25,000.00	\$30,000.00	\$40,000.00
Base	\$25,000.00	\$25,000.00	\$25,000.00
Installation	\$10,000.00	\$10,000.00	\$10,000.00
Shipping	\$7,000.00	\$7,000.00	\$7,000.00
Administrative	\$4,000.00	\$4,000.00	\$4,000.00
Miscellaneous	\$5,000.00	\$7,000.00	\$12,000.00
TOTAL	\$150,000.00	\$175,000.00	\$200,000.00

Price does not include foundation preparation.



Design 1

© Timeless Creations, Inc. / Studio Rotblatt Amman 2022



Design 2



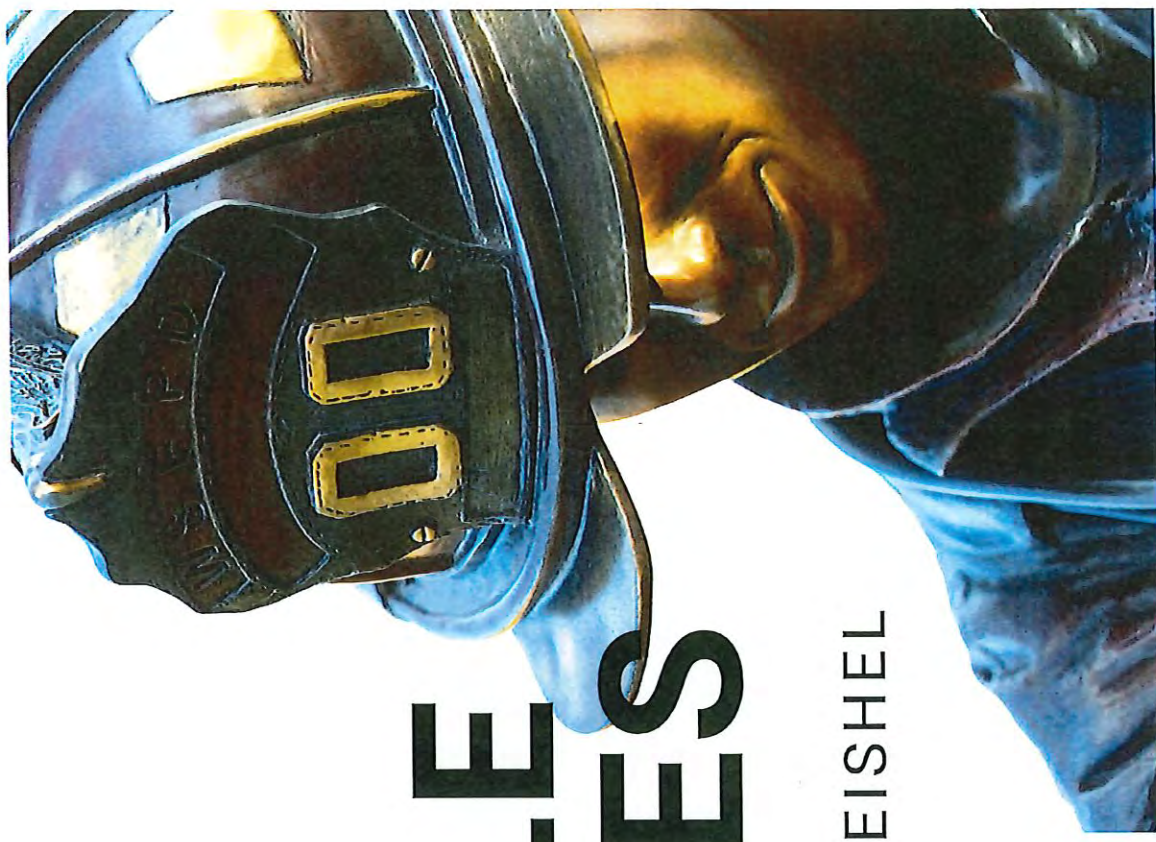
Design 3

© Timeless Creations, Inc. / Studio Rotblatt Amman 2022

Attachment 2
Honorable Sculptures Proposal

HONORABLE SCULPTURES

BY: AUSTIN WEISHL

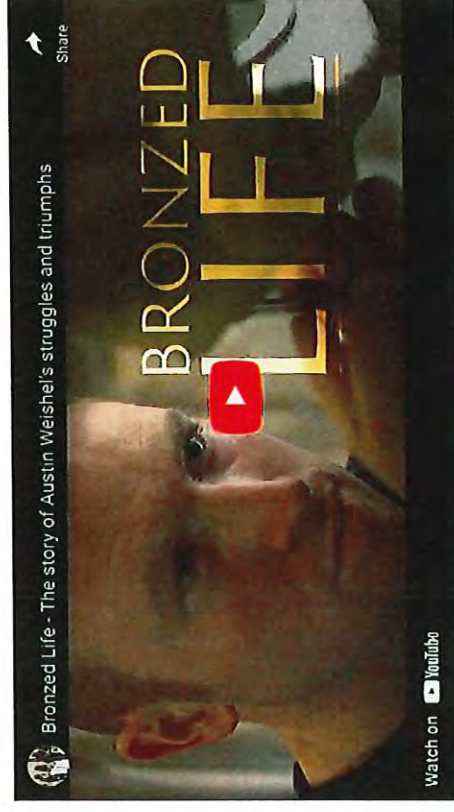


AUSTIN WEISHEL

SCULPTOR / FIREFIGHTER / EMT

CREATE A LEGACY OF LEGENDS

- Over 15+ years experience
- Extreme detailed and skilled work
- Custom designs with customer focused communication
- Elegance, Passion, and Design
- Firefighter / EMT



VALUE

"CREATE A LEGACY OF LEGENDS"



DETAIL



PASSION

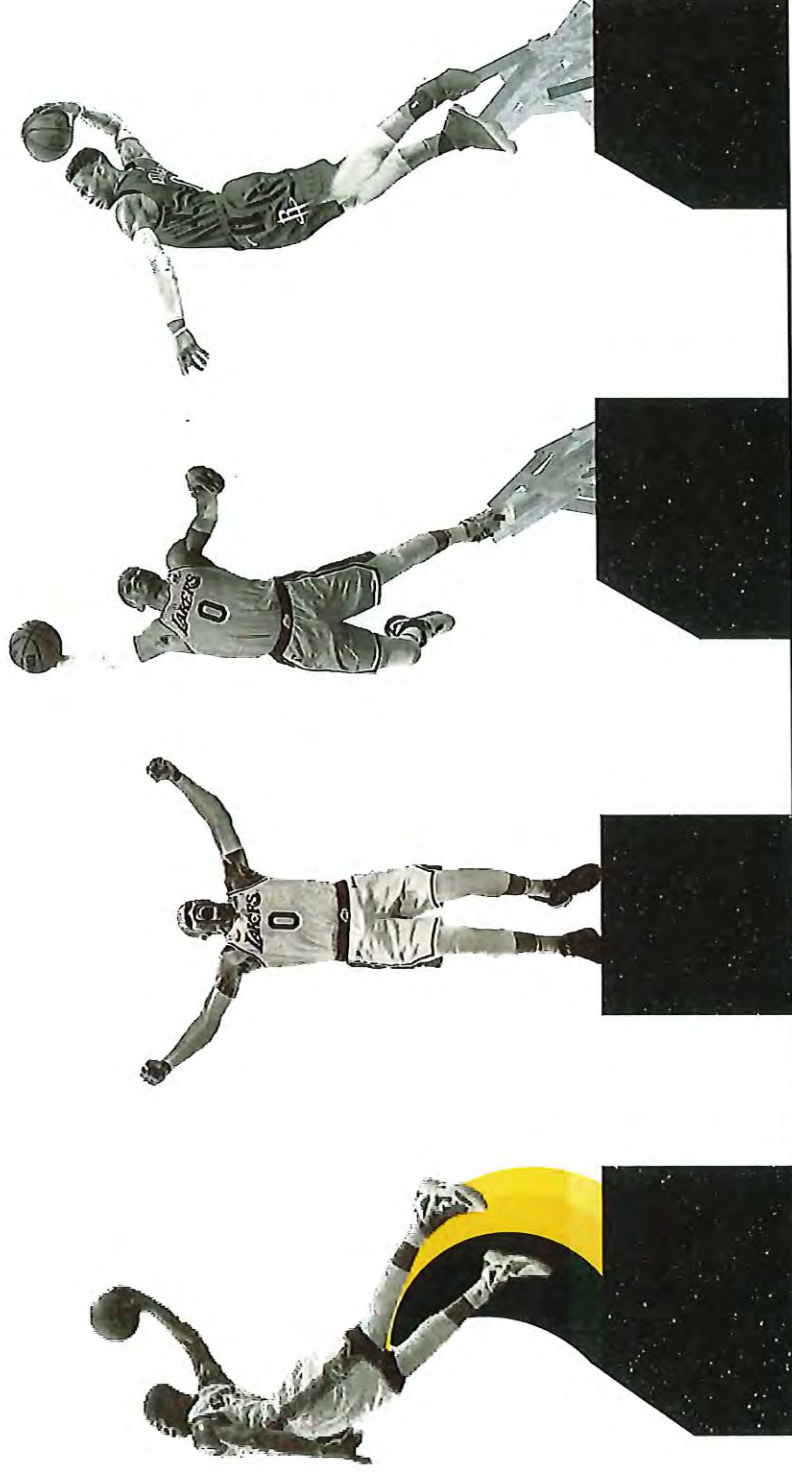


EXPERIENCE

RUSSELL WESTBROOK STATUE

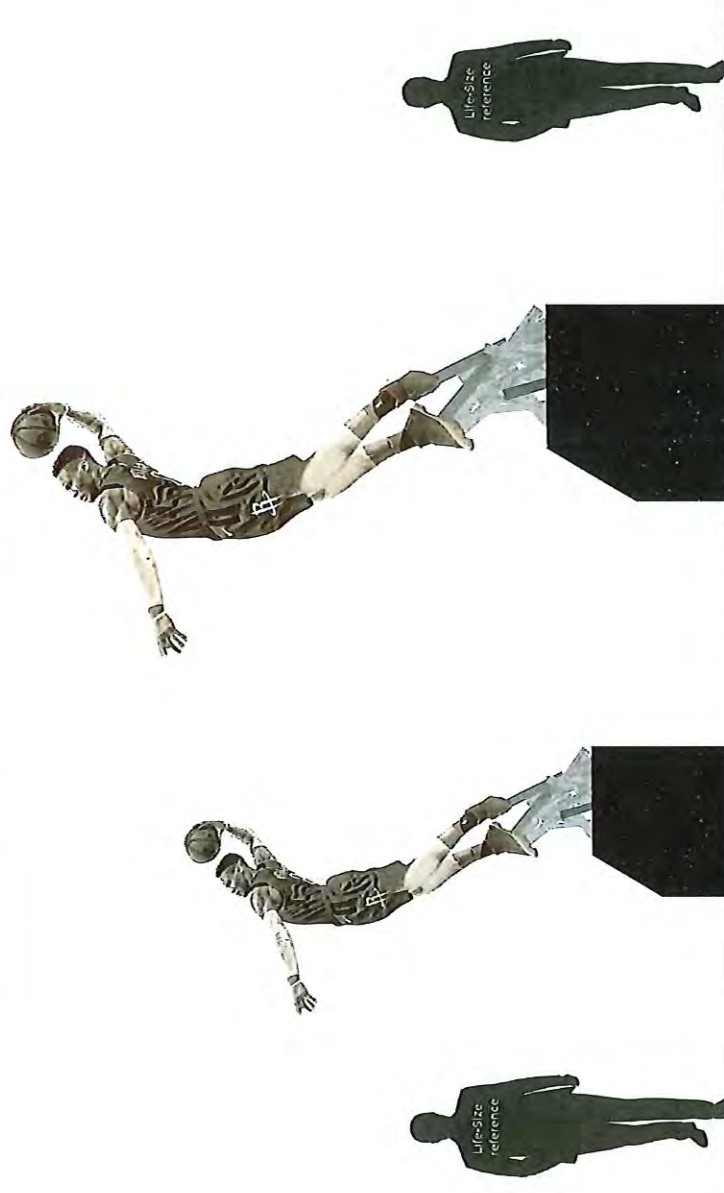
BRONZE SCULPTURE BY: AUSTIN WEISHEL

DESIGNS



©AustinWeishel.com

OPTIONAL SIZES

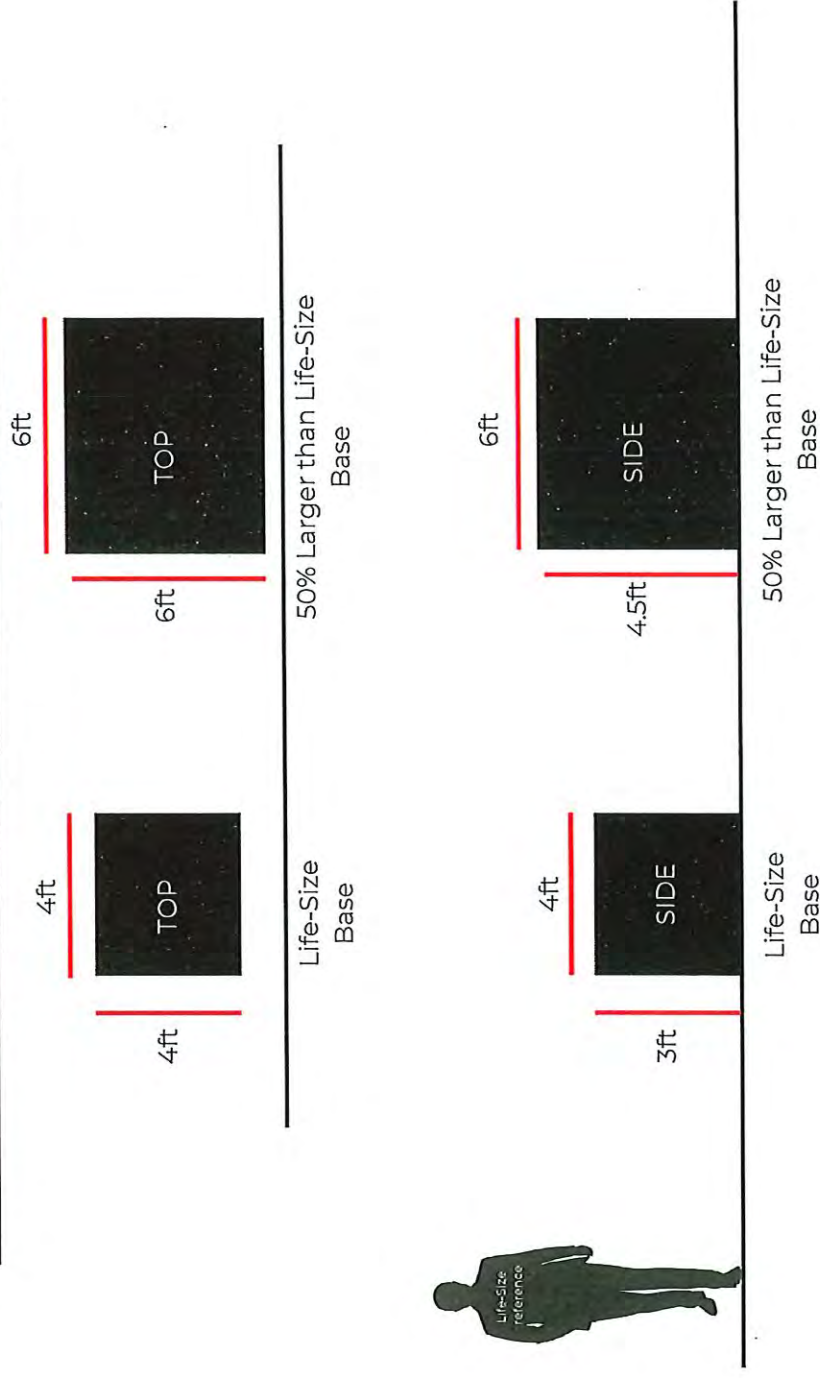


Life Size
6.3 ft tall

50% Larger than Life Size
9.4 ft tall

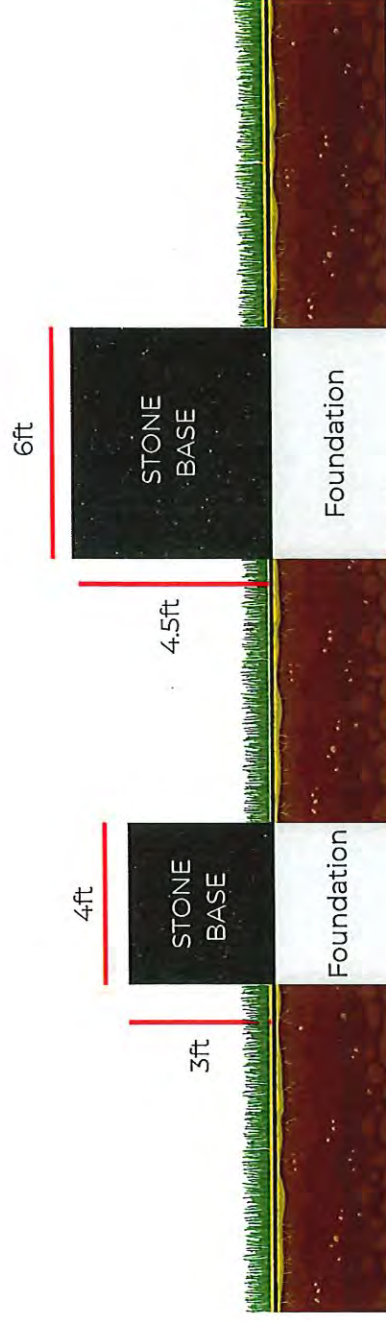
©AustinWeishel.com

BASE MEASUREMENTS



©AustinWeishel.com

BASE / FOUNDATION



Life-Size Base

50% Larger than Life-Size Base

Notes:

- Sculpture maximum weight: 700lb
- All-thread will be stainless steel
- All-thread will be anchored with anchoring cement
- Please keep all concrete reinforcements away from the top 6" of the surface of the concrete
- Please follow local building codes and structural engineer requirements in your area

©AustinWeishel.com

INSTALLATION

1. Stainless steel nuts are welded within the sculpture
2. Template is made
3. Holes are drilled
4. Epoxy is injected
5. Stainless steel rods are connected within the sculpture

TIMEFRAME OF INSTALL

4-6 hours



1



2



3



4

Aurora Fire Department 9/11 memorial

©AustinWeishel.com

ADDED DETAILS

Premium Bronze: The bronze used for your project is 100% pure, non-alloy bronze. Using pure bronze with no other mixes ensures the highest quality, durability, and lifespan of the art. Subpar bronzes used in other projects often mix other metals within the bronze to cut down cost, therefore decreasing the value and quality of the piece. Using a less expensive bronze alloy will allow the sculpture to rust, discolor, pit, and eventually show welding lines. The premium bronze that will be used in your project will not discolor, fade, pit, or rust.

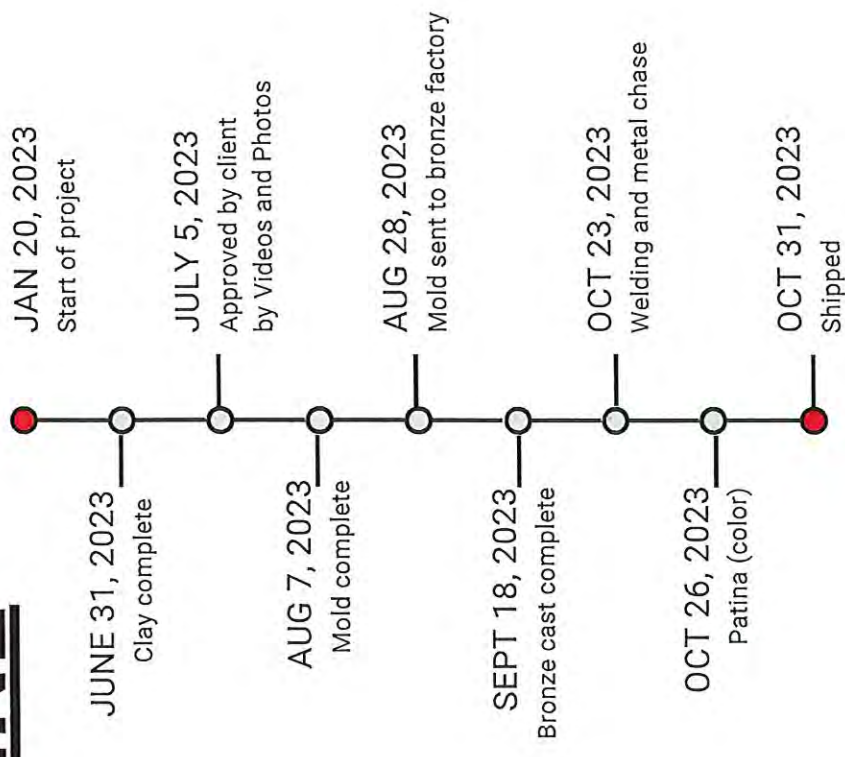
Detail : Hyper realism, extremely detailed work that allows the true essence of the subject to be emoted. Paying attention to facial expressions, true-to-life movement, and details down to the stitching on a jersey creates a beautiful scene from far away, and a remarkable piece close up. Working with gear on first responders for over fifteen years allows me to be extremely versed in the way fabrics move under work, therefore creating the most accurate representation of what makes an individual special.

Stainless Steel: Stainless steel is the only metal that does not corrode bronze, therefore is used in my bases and installation materials, as opposed to steel, which corrodes bronze instantly. Any armature used is stainless, as well. Using this for armature within the sculpture and for installation materials ensures this piece will not only stand the test of time, but also be able to endure severe weather and a multitude of other activities that may take place on or around the sculpture.

Vandalism: Unfortunately, sometimes large sculptures are prone to be targets for tagging and vandalism. Since only premium bronze is used, there are no pits in the metal. With this bronze, it's more difficult for spray paint to seep into the crevices or other materials to adhere to the sculpture. High quality acrylics are used for the coloring and sealed with a military grade lacquer, capturing the hues for lifetimes, but also allows for an easy clean off if your sculpture is sprayed with paint. Washing your piece once a year and re-coating it with wax will maintain the quality of the piece and the overall aesthetic.

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TIMELINE



January 2023 TENTATIVE



October 2023 TENTATIVE

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BUDGET / HOUR REQUIREMENTS



-ARMATURE	8 Hours
-FOAM WORK	18 hours
-CLAY SCULPTING	1,100+/- hours
-MOLDING	2.5 weeks
-WAX POUR	16 hours
-WAX CHASING	44 hours
-SHELL ROOM	230 hours
-BRONZE	1,200 +/- lbs approximately
-BLASTING / BREAK OUT	16 hours
-WELDING	22 hours
-METAL CHASING	85+/- hours
-COLORING (PATINA)	3 Days
COST (LIFE SIZE)	\$163,300 +/-
COST (.5X LIFE SIZE, 9.5FT)	\$252,500 +/-

DOES NOT INCLUDE BASE OR FOUNDATION



PAYMENT SCHEDULE
1/3: Start of project
2/3: Once clay work is complete by Artist
3/3: Bronze is complete + due before shipping to client

PAYMENT SCHEDULE

Life-Size	50% Larger than Life-Size
Preliminary design -Rendering of project : Included in this PDF (complimentary) -Sculpture site plan (certified local contractor): <u>\$4,500</u> Sculpture breakdown 1/3: Start of clay sculpture: <u>\$54,435</u> 2/3: Once clay work is complete by Artist: <u>\$54,435</u> 3/3: Bronze is complete and is due before shipping to client: <u>\$56,430</u> Install: -Shipping and install of sculpture: <u>\$6,300</u>	Preliminary design -Rendering of project : Included in this PDF (complimentary) -Sculpture site plan (certified local contractor): <u>\$5,000</u> Sculpture breakdown 1/3: Start of clay sculpture: <u>\$84,165</u> 2/3: Once clay work is complete by Artist: <u>\$84,165</u> 3/3: Bronze is complete and is due before shipping to client: <u>\$84,170</u> Install: -Shipping and install of sculpture: <u>\$7,300</u>

Note: The base and foundation are not included in this bid. We will consult with a local contractor to establish costs and timelines

©AustinWeishel.com

CONTACT



EMAIL

Info@austinweishel.com



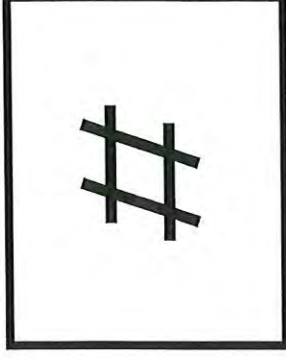
FACEBOOK

[@honorablesculpturesinc](https://www.facebook.com/honorablesculpturesinc)



INSTAGRAM

[@honorablesculptures](https://www.instagram.com/honorablesculptures)



PHONE

970-231-8077

Attachment 3
Studiofolia Proposal

Fee Proposal

Date 12-22-2022

Artist LeRoy Transfield
 Contact James Dinh, Studiofolia
 12723 Park St., Cerritos, CA 90703
 james@studiofolia.com, 562-841-2512
 Website www.leroytransfield.com, www.studiofolia.com

Project Russel Westbrook Tribute Sculpture
 Date 12/22/2022
 Location Leuzinger High School (exact location to be determined)
 Client City of Lawndale
 Dimensions Sculpture to be at least life size
 Medium Bronze
 Installation Date to be determined

Item	Cost
PHASE 1 - DESIGN	
Design of 3 options to be presented as small clay/plaster maquettes or digital renderings	10,000
Travel to site	1,000
Project management	2,000
Subtotal	13,000
PHASE 2 - DRAWINGS	
Structural engineer	4,000
Production of construction / shop drawings	4,000
Project management	2,000
Subtotal	10,000
PHASE 3 - FABRICATION	
Fabrication (mold making, bronze casting, etc.)	220,000
Contingency (10%)	22,000
Shipping	3,000
Project management	2,000
Subtotal	247,000
PHASE 4 - SITE WORK	
Concrete pedestal (approx. 5' dia. x 1.5' high x 3' deep, size of pedestal to be determined with City)	15,000
Installation of sculpture	15,000
Contingency (10%)	3,000
Travel to site	1,000
Project management	2,000
Subtotal	36,000
TOTAL	306,000
Exclusions from fee proposal:	
1. Any site prep work	
2. Repair to any landscape impacted by sculpture installation	

Attachment 4
American Fine Arts Foundry Proposal

Russel Westbrook Project proposal



brett@afafoundry.com <brett@afafoundry.com>
To: Nabi Sidiqi



Reply

Reply All

Forward

...

Thu 1/12/2023 11:46 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Nabi,

Of the 3 artists that I requested sculpting proposals from, only two have time in their schedule to take this on. Both came in priced similarly for the sculpting work so here is the budgetary breakdown of the key steps of the project. The scope of the project is an image of Russel Westbrook standing one or two feet and does not include an additional supporting element of plinth. These can be added for an additional fee.

Creative - \$85K (Came in a bit higher than I expected as artists are reacting to inflation)

- Includes Sketch 3 creative concepts
- Up to 3 iterations of the chosen design
- Sculpting a maquette (model) of approved design at reduced scale approximately 18-24"H
- Sculpting full target scale figure on CNC milled foam armature priced separately

3D scan and CNC foam Enlarging - \$24K

The approved maquette will be 3D scanned. The file will then be CNC milled in foam to serve as an armature for the target size. The artist will then clay up the foam and sculpt in all the detail and texture.

Bronze casting. Including patina and armature:

6'3" H the range will be \$30 to \$34K

7'0" H the range will be \$34K to \$38K

Installation is not included in this budget. We are not licensed contractors so it will up to the school to coordinate any concrete or other construction work. Depending on requirements we may be able to do the actual placement of the sculpture. Budgetary estimate for this would be \$10K.

This email is not considered to be a formal quote. If they numbers above work for you, then we will then finalize with a quote. If the works for you then I will forward you examples of the work from both sculptors for your review and choice.

Best,
Brett



CITY OF LAWNDALE

[Back to Agenda](#)

14717 BURIN AVENUE, LAWNDAL, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 21, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

PREPARED BY: Jared Chavez, Community Development Manager

SUBJECT: **Chickens in Residential Areas History Report**

SUMMARY

This report has been put together to give the City Council a briefing on the history of keeping chickens or fowl in a residential zone.

BACKGROUND

1959 LA County Zoning Ordinance

The City of Lawndale was incorporated in December of 1959. Before its incorporation, the city used the Los Angeles (LA) County Zoning Ordinance. Lawndale started as a predominantly agriculturally based town with crops, sheep and poultry being raised on small farms. During this time, the city had agriculturally zoned properties. The zoning code allowed several farming uses in the agriculture zone but had strict regulations on how close they could be to residential zones.

December 28, 1959 – Ordinance No. 1

The city adopted Ordinance No. 1, which was the first municipal ordinance for the city. In this ordinance the city elected to adopt the LA County Zoning Ordinance by reference along with an interim zoning map for the city.

August 15, 1960 – Ordinance No. 28

The city amended Chapter 6 of the Lawndale Municipal Code to add sections related to animals, poultry, pigeons, doves, etc. The new ordinance established rules and regulations prohibiting the keeping, maintaining, or permitting in any parcel or lot of land of animals or fowl that would by sound, bark, cry, or disturb the peace of the neighboring inhabitants. It also prohibited the ownership of chickens and other fowl or poultry within 150 feet of residential dwellings (Attached).

1985 Lawndale Zoning Code

The city outright allowed “Poultry dealer or broker, wholesale (no slaughtering)” in the Commercial Manufacturing, Light Industrial and Heavy Industrial zones, which also outright allowed to have “Poultry and rabbits, wholesale and retail sale of poultry and rabbits, including slaughtering and dressing within a building.” Residential keeping of chicken coupes or raising poultry was no longer permitted at this time.

September 2, 1986 – Ordinance 509-86

The city codified their own zoning ordinance and compiled all the amendments adopted since the incorporation of the city. This included residential design guidelines as well as animal control regulations. The code that prohibited fowl in residential was adopted under Title 6.

1989 Ordinance 626-89 Amending provisions to control excessive noise from animals

The ordinance was amended, and specific animals were removed from the code and a more generic code was composed to include all animals that may make any noise that can cause a disturbance in the neighborhoods.

Current City of Lawndale Zoning Code

The original Ordinance prohibiting fowl from being closer than 150 feet from any residential dwelling evolved into code section 6.04.020 - Excessive animal noise. Along with this code section, LA County Health and Safety Section 11.16.090 states “A person shall not keep any animal, fowl, or bird, wild or domestic, other than cats, dogs, canaries, or birds of the psittacine family, within 35 ft. of any restaurant food establishment, residence, dwelling, or other building used of the habitation of human beings, or within 100 ft. of any school building, hospital building or similar institution building. It is unlawful to keep or maintain a premises, yard, coop or building in which fowl or animals are maintained in a foul or insanitary condition. The provisions of this section regarding distances shall not apply to accredited laboratories regulated by the California Department of Health Services.”

There are no agriculturally zoned parcels left under the current zoning code. Due to the high increase in population through the years, the City of Lawndale is one of the most densely-populated cities in California with a population of about 17,000 people per square mile. Lawndale is only 2 square miles in size. Under the current zoning code, there is no land left that is big enough to meet the distance requirements to keep any fowl (chickens) for egg production within the city. A change to the code would be required if the keeping of fowl was a desired outcome.

LEGAL REVIEW

N/A

ENVIRONMENTAL REVIEW

N/A

RECOMMENDATION

Staff recommends that the City Council receive and file the report.

Attachments:

- A) Ordinance No. 28
- B) LMC Section 6.040.030
- C) LA County Health and Safety Code Section 11.16.090

Attachment A

Ordinance No. 28

ORDINANCE NO. 28

AN ORDINANCE OF THE CITY OF LAWDALE AMENDING
CHAPTER 6 OF ARTICLE 3 OF THE CITY OF LAWDALE
MUNICIPAL CODE TO ADD CERTAIN SECTIONS RELATING
TO ANIMALS, POULTRY, PIGEONS, DOVES, ETC.

THE CITY COUNCIL OF THE CITY OF LAWDALE DOES ORDAIN AS FOLLOWS:

SECTION 1. AMENDING MUNICIPAL CODE.

Los Angeles County Ordinance No. 4729 as amended and in effect December 1, 1959, and adopted by reference as the Pound Ordinance of the City of Lawndale by Chapter 6 of Article 3 of the City of Lawndale Municipal Code is hereby amended by adding section numbers 3602 through 3604 as follows:

Section 3602. UNNECESSARY NOISES.

No person shall keep, maintain or permit upon any lot or parcel of land under his control, any dog, animal or fowl which by any sound, bark, or cry, disturbs the peace or comfort of the neighboring inhabitants, or interferes with any person for the reasonable comfortable enjoyment of life and property.

Section 3603. FOWL, POULTRY, RUNNING AT LARGE.

It shall be unlawful for any person owning, having control, or in charge of any chickens, ducks, turkeys, geese, pigeons, doves, or other fowl to suffer or allow the same to run at large upon the public streets, or alleys in the City, or to go upon the premises of another person, without such person's consent.

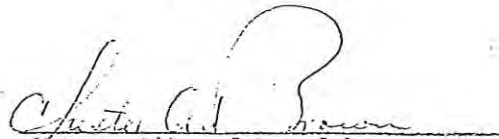
Section 3604. PIGEONS - DOVES, HOUSING OF

- (A) No person shall erect, keep, permit or maintain any pigeon house or dove cote or other structure or place where pigeons or doves are kept, or keep any pigeons or doves within one hundred and fifty (150) feet of any dwelling house, except the dwelling house of the owner of such pigeon house, dove cote or other structure; provided however, that:
1. Pigeons and doves may be kept in such pigeon house, dove cote or other structure within not less than fifty (50) feet of the dwelling house of the owner of such pigeon house, dove cote or other structure.
 2. Pigeons and doves may be kept in a pigeon house, dove cote or other structure, or in any cage or other enclosure if it be enclosed in such manner as to prevent the escape of any pigeons or doves therefrom.
 3. Any type of pigeons including carrier and homing pigeons which are not raised or kept for the market or other commercial purpose, may be kept and liberated for exercise or racing within not less than twenty (20) feet from any door, window or other opening of any dwelling, if a permit in writing authorizing the keeping and liberation for exercise and racing of such pigeons, be first applied for and obtained from the City Council.
- County - 35 (Ang'land - 50)*

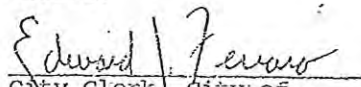
- (B) Every application for a permit to keep and liberate for exercise and racing of such pigeons shall be made upon forms to be furnished for that purpose by the City Clerk, signed by the applicant and filed with the City Clerk. No such application shall be received for filing by the City Clerk unless accompanied by a filing fee of five (\$5.00) dollars.
- (C) Such permit shall be issued by the City Council upon compliance by applicant with the following conditions:
1. The lofts or pigeon houses for the keeping of such pigeons shall be elevated at least three (3) feet above the ground or other foundation, upon postlegs or pillars of concrete or iron; or, if any other material is used, then same shall be completely surrounded or covered by smooth, jointless galvanized sheet metal;
 2. That the entire floor and sides for at least two (2) feet extending upwards from the bottom of the floor of said lofts or pigeon houses shall be covered or protected by galvanized iron or its equivalent, concrete, or eighteen (18) gauge wire mesh of not more than one-half ($\frac{1}{2}$) inch of mesh dimension.
- (D) Each permit issued pursuant to the provisions of this section shall be valid for a period of one (1) year from and after the date of issuance and shall be renewable upon the payment to the City Clerk of a renewal fee in the sum of five (\$5.00) dollars annually.
- (E) It shall be the duty of each permittee to scrape or clean each pigeon loft and houses wherein such pigeons are kept, at least three (3) times each week, and it shall be the duty of the Los Angeles County Health Officer or his duly authorized deputy to inspect each such loft and pigeon house at least once each calendar year.

SECTION 2. The City Clerk shall certify to the adoption of this Ordinance and cause same to be published and/or posted in the manner required by law.

PASSED AND ADOPTED this 6th day of ~~August~~, 1960.
September


Mayor, City of Lawndale

ATTEST:


City Clerk, City of
Lawndale, California

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) s s
CITY OF LAWDALE)

I, Edward J. Ferraro, City Clerk of the City of Lawndale, California, do hereby certify that the foregoing Ordinance, being Ordinance No. 28, was introduced at a regular meeting of the City Council of said City, held on the 15th day of Aug., 1960, and that the same was thereafter on the 6th day of Sept., 1960, adopted by said City Council by the following vote:

AYES: COUNCILMEN: Brown, Crawford, Feles, Hogan, Thorpe
NOES: COUNCILMEN: None
ABSENT: COUNCILMEN: None

Edward J. Ferraro
City Clerk of the City of
Lawndale, California

Attachment B

Lawndale Municipal Code Section 6.04.030 Excessive animal noise

Title 6 ANIMALS

Chapter 6.04 ANIMAL CONTROL GENERALLY

6.04.030 Excessive animal noise.

A. It is unlawful for any person to permit any animal under his or her charge, care, custody or control to emit excessive noise after the parking control division has issued a written notice advising the owner or custodian of the alleged noise and the procedures as set forth in this section have been followed. For purposes of this section, the term "excessive noise" means noise which is unreasonably annoying, disturbing, offensive, or which unreasonably interferes with the comfortable enjoyment of life or property in the community or neighborhood. However, the provisions of this section shall not apply to any commercial animal establishments permitted by zoning laws where located. The parking control division is responsible for enforcement of the provisions of this section.

B. Upon receiving a written complaint involving a continual or recurring whining, crying, barking, howling, or similar animal noise, the parking control division personnel shall issue a written notice to the owner or person having charge, care or custody (hereafter in this section referred to as the owner) of the animal or animals advising that person of the noise complaint and requesting immediate abatement of any excessive noise. Any complaint must be submitted in writing and shall include the name, address and telephone number of the complainant or complainants as well as the address of the owner of the animal or animals and a description of the noise.

C. If, within fifteen days after the issuance of the first written notice pursuant to subsection B of this section, a second complaint is received, the parking control division personnel shall, by written notice, require that the complainant or complainants and the owner of the animal or animals appear at a meeting before public works manager or designee to discuss possible ways and means to resolve the problem. If the problem remains unresolved, the matter will be set for hearing as provided by Section 6.04.033. If the owner fails to appear before the public works manager or designee, and there is evidence that the animal or animals have emitted excessive noise, the problem shall be deemed unresolved, and the matter set for hearing as provided by Section 6.04.033.

D. Any person whose dog license has been revoked under this section shall not own, possess, control or be in charge of any dog for a period of one year from the date of revocation of the dog license.

E. Notice required pursuant to this section shall be given in the manner provided by Section 6.04.033. (Ord. 755-94 § 5; Ord. 626-89 § 1)

Attachment C

LA County H&S Code Section 11.16.090 Keeping animals and Birds



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 [Los Angeles County](#)

■ [Code of Ordinances](#)

■ [Title 11. HEALTH AND SAFETY](#)

■ [Division 1. HEALTH CODE](#)

■ [Chapter 11.16. GARBAGE AND OTHER WASTE MATERIAL](#)

§ 11.16.090. Keeping animals and birds—Location restrictions and sanitation requirements.

Latest version.

A person shall not keep any animal, fowl or bird, wild or domestic, other than cats, dogs, canaries or birds of the psittacine family, within 35 feet of any restaurant, food establishment, residence, or dwelling, or other building used for the habitation of human beings, or within 100 feet of any school building, hospital building or similar institution building. It is unlawful to keep or maintain a premises, yard, coop or building in which fowl or animals are maintained in a foul or insanitary condition. The provisions of this section regarding distances shall not apply to accredited laboratories regulated by the California Department of Health Services.

(Ord. 2006-0040 § 94, 2006: Ord. 7583 Part 3 Ch. 7 § 608, 1959.)

ORDINANCE NO. 28

AN ORDINANCE OF THE CITY OF LAWDALE AMENDING
CHAPTER 6 OF ARTICLE 3 OF THE CITY OF LAWDALE
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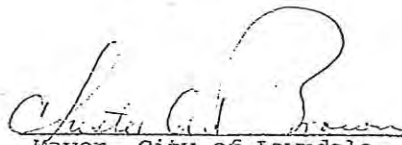
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1. Pigeons and doves may be kept in such pigeon house, dove cote or other structure within not less than fifty (50) feet of the dwelling house of the owner of such pigeon house, dove cote or other structure.
 2. Pigeons and doves may be kept in a pigeon house, dove cote or other structure, or in any cage or other enclosure if it be enclosed in such manner as to prevent the escape of any pigeons or doves therefrom.
 3. Any type of pigeons including carrier and homing pigeons which are not raised or kept for the market or other commercial purpose, may be kept and liberated for exercise or racing within not less than twenty (20) feet from any door, window or other opening of any dwelling, if a permit in writing authorizing the keeping and liberation for exercise and racing of such pigeons, be first applied for and obtained from the City Council.
- County - 35
(argued - 30)*

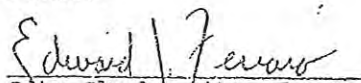
- (B) Every application for a permit to keep and liberate for exercise and racing of such pigeons shall be made upon forms to be furnished for that purpose by the City Clerk, signed by the applicant and filed with the City Clerk. No such application shall be received for filing by the City Clerk unless accompanied by a filing fee of five (\$5.00) dollars.
- (C) Such permit shall be issued by the City Council upon compliance by applicant with the following conditions:
1. The lofts or pigeon houses for the keeping of such pigeons shall be elevated at least three (3) feet above the ground or other foundation, upon postlegs or pillars of concrete or iron; or, if any other material is used, then same shall be completely surrounded or covered by smooth, jointless galvanized sheet metal;
 2. That the entire floor and sides for at least two (2) feet extending upwards from the bottom of the floor of said lofts or pigeon houses shall be covered or protected by galvanized iron or its equivalent, concrete, or eighteen (18) gauge wire mesh of not more than one-half ($\frac{1}{2}$) inch of mesh dimension.
- (D) Each permit issued pursuant to the provisions of this section shall be valid for a period of one (1) year from and after the date of issuance and shall be renewable upon the payment to the City Clerk of a renewal fee in the sum of five (\$5.00) dollars annually.
- (E) It shall be the duty of each permittee to scrape or clean each pigeon loft and houses wherein such pigeons are kept, at least three (3) times each week, and it shall be the duty of the Los Angeles County Health Officer or his duly authorized deputy to inspect each such loft and pigeon house at least once each calendar year.

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PASSED AND ADOPTED this 6th day of ~~August~~
September, 1960.


Mayor, City of Lawndale

ATTEST:


City Clerk, City of
Lawndale, California

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) s s
CITY OF LAWDALE)

I, Edward J. Ferraro, City Clerk of the City of Lawndale, California, do hereby certify that the foregoing Ordinance, being Ordinance No. 28 was introduced at a regular meeting of the City Council of said City, held on the 15th day of Aug., 1960, and that the same was thereafter on the 6th day of Sept., 1960, adopted by said City Council by the following vote:

AYES: COUNCILMEN: Brown, Crawford, Reles, Hogan, Thorpe
NOES: COUNCILMEN: None
ABSENT: COUNCILMEN: None

Edward J. Ferraro
City Clerk of the City of
Lawndale, California



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 21, 2023
TO: Honorable Mayor and City Council
FROM: Yvette Hall, Assistant City Clerk
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.