



CITY OF LAWDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA LAWDALE CITY COUNCIL REGULAR MEETING Monday, May 15, 2023 - 6:30 p.m. Lawndale City Hall Council Chamber 14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a [Public Meeting Speaker Card](#) and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that the speaker's name is correctly recorded in the meeting minutes and, where appropriate, to provide contact information for staff follow-up.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person, with limited capacity, while strictly adhering to the [City Facilities Entry Protocols](#). Members of the public are still be able to view the meeting on [YouTube "Lawndale CityTV"](#), the [City Website](#), or Lawndale Community Cable Television on Spectrum & Frontier Channel 3.

Copies of this Agenda packet may be obtained prior to the meeting outside of the Lawndale City Hall foyer or on the [City Website](#). Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

A. **CALL TO ORDER AND ROLL CALL**

B. **CEREMONIALS** (Flag Salute and Inspiration)

C. **PUBLIC SAFETY REPORT**

a. Los Angeles County Sheriff's Department Update

D. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)**

E. **COMMENTS FROM COUNCIL**

F. **CONSENT CALENDAR**

Items 1 through 6 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**

Recommendation: that the City Council approve.

2. **Accounts Payable Register**
Recommendation: that the City Council adopt Resolution No. CC-2305-022 authorizing the payment of certain claims and demands in the amount of \$736,081.61.
3. **Minutes of the Lawndale City Council Regular Meeting, May 1, 2023**
Recommendation: that the City Council approve.
4. **Approval of Second Amendment to Professional Services Agreement for Codification Services with Quality Code Publishing**
Recommendation: that the City Council consent to the increase in the cost of municipal code supplements by approving the Second Amendment to Professional Services Agreement for Codification Services with Quality Code Publishing.
5. **South Bay Workforce Investment Board Quarterly Summary Report**
Recommendation: that the City Council receive and file.
6. **Second Amendment to Contract Service Agreement with Transtech Engineers, Inc. for Professional Engineering and Public Works Oversight Services**
Staff recommends that City Council: a) approve the Second Amendment to the Contract Services Agreement with Transtech Engineers, Inc. for Professional City Engineer and Public Works Oversight Services by \$61,100, for a maximum contract sum amount not to exceed \$219,960, in a form approved by the City Attorney; and b) authorize the Director of Finance/City Treasurer to transfer salary savings for the Director of Public Works/City Engineer to the contract services line item in the Public Works Department budget.

G. **ADMINISTRATION**

7. **Introduction and First Reading of Ordinance No. 1200-23 to Amend Chapter 2.04.120 of the Lawndale Municipal Code Regarding Propriety of Conduct at Council Meetings and Adopt a Resolution Amending the "Manual of Procedural Guidelines for the Conduct of City Council Meetings"**
Recommendation: that the City Council A.) Introduce for first reading by title only Ordinance No. 1200-23, an ordinance amending Chapter 2.04.120 of the Lawndale Municipal Code regarding Propriety of Conduct at Council Meetings and waive further reading; B.) Schedule the second reading and adoption of Ordinance No. 1200-23 for the next meeting of the City Council, and schedule the adoption of Resolution No. 2305-021 for the same date; and C.) Find this matter exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15061(b)(3).
8. **Potential Reschedule and/or Cancellation of Upcoming City Council Meetings**
Recommendation: that the City Council 1.) Cancel the City Council meeting on Monday, July 4, 2023; and 2.) Reschedule the City Council meetings on Monday, June 19, 2023, and Monday, September 4, 2023, to Tuesday, June 20, 2023, and Tuesday, September 5, 2023, respectively; or 3.) Provide staff with other guidance and direction.

9. **Approve Ordinance No. 1201-23 Providing Clarifying Amendments to Section 12.08.110**

Recommendation: that the City Council introduce for first reading by title only Ordinance No. 1201-23, an Ordinance amending Chapter 12.08 of Title 12 the Lawndale Municipal Code by adding Subsection G to further clarify the requirements for the Encroachment Permits for Major Improvement Projects.

10. **Budget Workshop Fiscal Year 2023-24**

Recommendation: that the City Council provide staff direction regarding the budget.

H. **CITY MANAGER REPORT**

I. **ITEMS FROM CITY COUNCILMEMBERS**

11. **Mayor/City Councilmembers Report of Attendance at Meetings and/or Events**

J. **CLOSED SESSION**

12. **Conference with Labor Negotiator**

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager, the City Attorney, and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

K. **ADJOURNMENT**

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, June 5, 2023, in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California, 90260.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the Agenda for the regular meeting of the City Council to be held on May 15, 2023, was posted not less than 72 hours prior to the meeting.

/s/ Yvette Hall

Yvette Hall, Assistant City Clerk



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 15, 2023
TO: Honorable Mayor and City Council
FROM: Yvette Hall, Assistant City Clerk *YH*
SUBJECT: Motion Pertaining to the Reading of Ordinances

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

RESOLUTION NO. CC-2305-022

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$736,081.61**

THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 204246 through 204306 for the aggregate total of \$736,081.61 are hereby authorized.

Effective Date: May 15th, 2023

Approved by:



Hrant Manuelian, Director of Finance

PASSED, APPROVED AND ADOPTED this 15th day of May 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2305-022 at a regular meeting of said Council held on the 15th day of May 2023, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Pat Kearney					
Rhonda H. Gorman					
Bernadette Suarez					

Erica Harbison, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Beginning	Check Number	Ending	Aggregate Total
4/27/2023	204246	204275	40,243.97	
5/4/2023	204276	204306	695,837.64	
Total Checks				736,081.61

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
Total ACH Payments			0.00
Total Audited Claims and Demands Paid			736,081.61

Check Register Report

Date: 04/25/2023
Time: 3:09 pm
Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
204246	04/27/2023	Printed		1541	ALESHIRE & WYNDER, LLP	LEGAL SERVICES - FEB. 2023	5,353.87
204247	04/27/2023	Printed		7660	ARAMSCO INC	CUSTODIAL SUPPLIES	974.29
204248	04/27/2023	Printed		8045	ART PRINTING SERVICE	BUSINESS CARDS FOR ASD -	40.79
204249	04/27/2023	Printed		2207	ASAP SIGN & BANNER, LLC	POSTER FOR EASTER EVENT	710.04
204250	04/27/2023	Printed		0372C	AT & T - CALNET3	PHONE CHARGES	1,094.61
204251	04/27/2023	Printed		0190	COLONIAL LIFE & ACCIDENTS, INC	APR. 2023-INS PRE-TAX/POST TAX	2,530.92
204252	04/27/2023	Printed		0216	DELTA DENTAL	APR. 2023 DENTAL PREMIUM	1,830.38
204253	04/27/2023	Printed		0389	DELTA DENTAL INS	APR. 2023 DENTAL PREMIUM	235.02
204254	04/27/2023	Printed		3377	HF & H CONSULTANTS, LLC	SOLID WASTE CONSULTING SERVICE	14,089.50
204255	04/27/2023	Printed		6051	INFANTE BROS LAWNMOWER SHOP	\$225 STUMP GRINDER REPAIR	780.66
204256	04/27/2023	Printed		7841	JCC'S BEAUTIFYING EVENTS, LLC	BALLOON ARC & PILLARS FOR	930.00
204257	04/27/2023	Printed		7763	JAIME LOPEZ	CONS & DEMO DEPOSIT REFUND	1,680.00
204258	04/27/2023	Printed		1826	LUCKY'S GLASS, INC.	REPLACE FRONT COUNTER AT	725.00
204259	04/27/2023	Printed		0337	MANAGED HEALTH NETWORK	EMPLOYEE ASSIST PROGRAM	91.96
204260	04/27/2023	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	50.00
204261	04/27/2023	Printed		6428	MINUTEMAN PRESS OF GARDENA	5,000 REGULAR ENVELOPES	650.48
204262	04/27/2023	Printed		7890	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	1,321.73
204263	04/27/2023	Printed		1140	PACIFIC TIRE SERVICE	TIRE REPAIR VEH#520	20.00
204264	04/27/2023	Printed		4931	PERRY MAILING SERVICES INC.	MAILING & LETTER SHOP SVCS	988.50
204265	04/27/2023	Printed		7764	NI KAL S. PRICE	PLANNING COMMISSION STIPEND	50.00
204266	04/27/2023	Printed		8098	REECE PLUMBING	FAUCET/SENSOR FOR CSD RESTROOM	335.72
204267	04/27/2023	Printed		7882	SAN DIMAS GRAIN	50 STRAW BALES - EASTER EVENT	1,000.00
204268	04/27/2023	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	50.00
204269	04/27/2023	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	320.94
204270	04/27/2023	Printed		0211	SOUTHERN CALIFORNIA NEWS GROUP	LEGAL ADS	815.48
204271	04/27/2023	Printed		2002	THE STANDARD, UNIT 22	LIFE AD&D,LTD INSURANCE PREM -	1,602.98
204272	04/27/2023	Printed		7821	TRENCH SHORING COMPANY	ASPHALT COLD PATCH	900.00
204273	04/27/2023	Printed		6112	DANIEL URRUTIA	PRSSC MEETING STIPEND	50.00
204274	04/27/2023	Printed		0479	VISION SERVICE PLAN	VISION PREMIUM APR. 2023	992.53
204275	04/27/2023	Printed		0480	VISTA PAINT	PAINT SUPPLIES FOR CITY	18.57

Total Checks: 30 Checks Total (excluding void checks): 40,243.97

Total Payments: 30 Bank Total (excluding void checks): 40,243.97

Total Payments: 30 Grand Total (excluding void checks): 40,243.97

Check Register Report

Date: 05/03/2023
Time: 5:54 pm
Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
204276	05/04/2023	Printed		1541	ALESHIRE & WYNDER, LLP	LEGAL SERVICES - MAR. 2023	16,393.43
204277	05/04/2023	Printed		1541	ALESHIRE & WYNDER, LLP	LEGAL SERVICES - JAN. 2023	557.47
204278	05/04/2023	Printed		8116	LIDIA ARIZA	PLANNING DEPOSIT REFUND	1,163.75
204279	05/04/2023	Printed		2207	ASAP SIGN & BANNER, LLC	DECALS FOR CITY VEH# 517, 518,	540.23
204280	05/04/2023	Printed		7785	BERICOM DESIGN	NETWORK MAINTENANCE & SUPPORT	12,495.00
204281	05/04/2023	Printed		8117	DIANA BOILEAU	PLANNING DEPOSIT REFUND	2,500.00
204282	05/04/2023	Printed		7766	BURKE, WILLIAMS &	LEGAL SERVICES - MAR. 2023	44,272.93
204283	05/04/2023	Printed		7949	CHAPALA DANCE ACADEMY LLC	INSTRUCTOR FEES - MEXICAN FOLK	2,135.00
204284	05/04/2023	Printed		7889	CHARTER COMMUNICATIONS	INTERNET SERVICES	1,828.69
204285	05/04/2023	Printed		7564	COLANTUONO, HIGHSMITH, &	SCE COALITION SHARE OF COSTS -	52.21
204286	05/04/2023	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	INDUSTRIAL WASTE THRU MAR 2023	11,485.94
204287	05/04/2023	Printed		0217	DEPT OF ANIMAL CARE & CONTROL	ANIMAL CONTROL SERVICES -	348.46
204288	05/04/2023	Printed		8077	DIRECT AV	PROJECTOR SCREEN REPAIR	2,801.00
204289	05/04/2023	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION PARTS - ROGERS	90.77
204290	05/04/2023	Printed		6636	FRONTIER COMMUNICATIONS	FAX LINE FOR PWD	83.74
204291	05/04/2023	Printed		1461	HOUSE OF YAHWEH	TICKET FOR GALA FUNDRAISER -	150.00
204292	05/04/2023	Printed		7508	INTRADO INTERACTIVE SERVICES	WEBSITE- SUPPORT & MAINTENANCE	4,800.00
204293	05/04/2023	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SERVICES -	560,080.10
204294	05/04/2023	Printed		7940	MARIPOSA LANDSCAPES, INC	TREE TRIMMING SERVICES -	17,939.98
204295	05/04/2023	Printed		6815	OOH LA-LA FACE PAINTING	FACE PAINTING & BALLOON TWISTER	1,510.00
204296	05/04/2023	Printed		5216	POWERSTRIDE BATTERY	REPLACED BATTERY CHARGER -	606.32
204297	05/04/2023	Printed		8118	MANUEL RENTERIA	PLANNING DEPOSIT REFUND	2,500.00
204298	05/04/2023	Printed		6499	RJS CONSTRUCTION SUPPLIES	DECOMPOSED GRANITE - ROGERS	626.22
204299	05/04/2023	Printed		3515	LEWIS STOWERS	CO-HOST LAWDALE YOUTH PARADE	500.00
204300	05/04/2023	Printed		0458	THE SALVATION ARMY	MEALS ON WHEELS - MAR. 2023	159.00
204301	05/04/2023	Printed		8119	NGOC TRAN	PLANNING DEPOSIT REFUND	1,478.29
204302	05/04/2023	Printed		3938	TRANSTECH ENGINEERS INC	STAFF AUGMENTATION SVCS -	3,000.00
204303	05/04/2023	Printed		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	FLEET SERVICES-FUEL	3,253.51
204304	05/04/2023	Printed		7768	UNITED SITE SERVICES	PORTABLE RESTROOM DELIVERY &	1,700.45
204305	05/04/2023	Printed		4526	URBAN RESTORATION GROUP	GRAFFITI REMOVAL SUPPLIES	642.71
204306	05/04/2023	Printed		0480	VISTA PAINT	GRAFFITI PAINT SUPPLIES	142.44

Total Checks: 31 **Checks Total (excluding void checks):** **695,837.64**

Total Payments: 31 **Bank Total (excluding void checks):** **695,837.64**

Total Payments: 31 **Grand Total (excluding void checks):** **695,837.64**

**DRAFT MINUTES
LAWNDALE CITY COUNCIL REGULAR MEETING
May 1, 2023**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:34 pm. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Sirley Cuevas, Councilmember Rhonda Hofmann Gorman, Councilmember Bernadette Suarez, Councilmember Pat Kearney.

Other Participants: City Clerk Erica Harbison, City Manager Sean M. Moore, Assistant City Attorney Stephanie Gutierrez, Special Counsel Lona Laymon, Assistant City Clerk Yvette Hall, Community Services Director Mike Estes, Los Angeles County Sheriff's Department Sergeant Justin Smith, Los Angeles County Fire Department Battalion Chief Ramon Valdoria, Municipal Services Director Michael Reyes, Finance Director Hrant Manuelian, Community Development Manager Jared Chavez

B. CEREMONIALS

Councilmember Kearney led the flag salute. Mayor Pullen-Miles provided the inspiration.

C. PRESENTATION

1. **Recognition of Service - Outgoing Parks, Recreation and Social Services Committee**
 - Presentation of Certificate of Commendation to Parks, Recreation and Social Services Committee members Jessica Martinez and Sylvia Hathaway-Chavez.
 - Presentation of City Plaque to Parks, Recreation and Social Services Committee member Christina Carroll.

Mayor Pullen-Miles announced the names of the outgoing committee members, presented them with their plaques and thanked them for their service. Christina Carroll was in attendance.

D. PUBLIC SAFETY REPORT

- a. Los Angeles County Sheriff's Department Update

Sergeant Smith summarized the recent law enforcement activities.

- b. Los Angeles County Fire Department Update

Battalion Chief Valdoria summarized the recent local fire emergency activities.

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Rose Rodriguez, Resident, commented on the Metro C Line (Green) Extension Project and asked that the City Council choose the Hawthorne Boulevard option.

Karen Ruby, Resident, commented on the Metro C Line (Green) Extension Project, agendizing the City Council choosing an option, transportation fund for residents to attend the Metro meetings, and the City's Draft Environmental Impact Report (DEIR) response letter.

Lisa Francois, Resident, encouraged the City Council to choose the Hawthorne Boulevard option for the Metro C Line (Green) Extension Project and expressed concerns with the possibility of the train running through her neighborhood.

John Schreiber, Resident, commented that he has created various forms of communication about the Metro C Line (Green) Extension Project to distribute to the community and he invited the Metro Board of Directors to visit the neighborhood. He requested that the City choose an option.

Josh Standifer, Resident, stated that he lives near the Right-of-Way (ROW), and encouraged the City Council to choose an option related to the Metro C Line (Green) Extension Project.

Collen Villegas, Resident, asked that the City Council choose an option related to the Metro C Line (Green) Extension Project. She does not support the ROW option.

Randall Abram, Resident, commented on the lack of an agenda item to discuss taking a position on the Metro C Line (Green) Extension Project. He indicated that the community has expressed their desire to have the City Council choose an option

Ray Hollar, Resident, asked the City Council to choose the Hawthorne Boulevard option. He spoke on the construction costs for the Metro C Line (Green) Extension Project and indicated that the Hawthorne Boulevard option would only be 14 percent more than the ROW.

Morrison Lucas, Resident, spoke on the parking citations, displayed a photograph of a recent citation being issued, and stated that the City is violating the California Vehicle Code.

F. COMMENTS FROM COUNCIL

Councilmember Hofmann Gorman thanked everyone that attended and spoke about past Metro actions and the history of the meetings. She indicated that it was possible that Metro would discuss the options at a meeting in August 2023 and September 2023. Councilmember Hofmann Gorman asked City Manager Moore to add comments about the Metro meetings.

City Manager Moore responded that he was informed by Metro that the public hearing meeting had not been scheduled, however, it may be held in August 2023 or September 2023.

Councilmember Kearney commented that he was ready to decide on taking a position on the Metro C Line (Green) Extension Project and stated that he believed the City Council would take a position after the South Bay Cities Council of Governments (SBCCOG) made their decision.

Mayor Pullen-Miles clarified that the agendized Closed Session Item No. 12 is to discuss a litigation matter regarding the Metro C Line (Green) Extension Project.

Assistant City Attorney Gutierrez stated that the City's outside Special Counsel would need to advise the City Council on the Closed Session litigation matter.

City Manager Moore provided clarification about the closed session litigation matter.

Councilmember Suarez commented that she does not want to wait to take a position on the Metro C Line (Green) Extension Project and suggested that the matter be agendized by June 5, 2023.

Mayor Pro Tem Cuevas thanked the community for attending and agreed with Councilmember Suarez's comment to agendize taking a position by June 5, 2023.

Mayor Pullen-Miles stated that he never supported the plan for the City Council to wait to choose a Metro option until after the SBCCOG made their decision and supports adding the matter on the next City Council meeting agenda.

Assistant City Attorney Gutierrez stated that the City Attorney's Office has a conflict of interest and therefore cannot advise the City Council on the Metro C Line (Green) Extension Project.

City Manager Moore commented that the City Council will discuss the City's DEIR response letter and options in Closed Session with the City's outside third-party attorney.

Mayor Pullen-Miles commented that the City Council is interested in funding a bus to take residents to the upcoming Metro meeting, a response should be received by the City from Metro next year after the DEIR is finalized and asked about the status of the parking citation issues.

City Manager Moore responded that the City is working with the school district and Municipal Services Department to ensure that the City is following the vehicle code.

G. CONSENT CALENDAR

Items 2 through 6 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

2. Motion to read by title only and waive further reading of all ordinances listed on the Agenda

Recommendation: that the City Council approve.

3. Accounts Payable Register

Recommendation: that the City Council adopt Resolution No. CC-2305-019 authorizing the payment of certain claims and demands in the amount of \$511,937.53.

4. Minutes of the Lawndale City Council Regular Meeting –April 17, 2023

Recommendation: that the City Council approve.

5. Second Reading - Amend the Lawndale Municipal Code Establishing Rules and Regulations to Provide for Urban Dwelling Units and Urban Lot Splits for Single Family Lots in Accordance with Senate Bill 9

Recommendation: that the City Council Determine that draft Ordinance No. 1199-23 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines; and conduct second reading by title only Ordinance No. 1199-23, an ordinance amending the Lawndale Municipal Code regarding Single Family developments and subdivisions to reflect recent changes in state law to comply with Senate Bill 9 and waive further reading.

6. Consideration of Claims for Damage against the City

Recommendation: that the City Council reject the claim filed by Juan Salas and instruct staff to process the appropriate correspondence to the claimant.

A motion was made by Councilmember Suarez and seconded by Councilmember Kearney to approve the Consent Calendar. The motion passed by a vote of 4-0-1. Mayor Pro Tem Cuevas abstained in reference to Consent Calendar Item No. 5.

H. PUBLIC HEARING

7. Building and Safety Permit Fee Update for FY 2023-24

Recommendation: that the City Council conduct a public hearing to receive testimony regarding the City's Building Code Fee Schedule and adopt Resolution No. CC-2305-020.

Community Development Manager Chavez presented the staff report.

Mayor Pullen-Miles opened the public hearing at 7:34 p.m.

There were no members of the public who wished to speak.

Mayor Pullen-Miles closed the public hearing at 7:34 p.m.

Councilmember Suarez asked City Manager Moore to clarify the Los Angeles County Building and Safety fees.

City Manager Moore provided the background on the Los Angeles County Building and Safety fees and indicated that their services are the most cost effective.

A motion was made by Councilmember Suarez and seconded by Councilmember Kearney to conduct a public hearing to receive testimony regarding the City's Building Code Fee Schedule and adopt Resolution No. CC-2305-020. The motion carried by a vote of 5-0.

I. ADMINISTRATION

8. Lawndale Beat Fixed-route Transportation Service Agreement

Recommendation: that the City Council approve the attached agreement for Lawndale Beat Fixed-route Transportation Service between the City of Lawndale and Transportation Concepts for a total amount of \$2,397,400 for a term of three-years

commencing on July 1, 2023 for FY 2023-24, plus 45 days for FY 2022-23 commencement May 15, 2023 through June 30, 2024; or provide further direction.

Community Services Director Estes presented the staff report.

Ray Hollar, Resident, commented on the proposal, Transit Access Pass (TAP), and the fees collected for the non-senior riders.

Councilmember Kearney asked if Metro receives the fees from the TAP program and for clarification about the number of buses.

Community Services Director Estes replied that Metro does not receive revenue from the TAP program and that there is a spare bus for the City to use if needed.

Mayor Pro Tem Cuevas asked if the buses are wheelchair accessible.

Community Services Director Estes confirmed that the buses are wheelchair accessible.

Mayor Pro Tem Cuevas inquired about the routes and if bus transfers will be accepted.

Community Services Director Estes stated that there will be two routes; one residential and one express route, and that bus transfers will be accepted.

Mayor Pullen-Miles asked what is being done to build ridership.

Community Services Director Estes replied that the service will be announced to all residents via mail and expects higher ridership when gas prices increase.

City Manager Moore commented that the budget for this service comes from Proposition A Funds and that staff is looking into expanding the route to provide door to door services.

A motion was made by Councilmember Kearney and seconded by Councilmember Hofmann Gorman to approve the attached agreement for Lawndale Beat Fixed-route Transportation Service between the City of Lawndale and Transportation Concepts for a total amount of \$2,397,400 for a term of three-years commencing on July 1, 2023 for FY 2023-24, plus 45 days for FY 2022-23 commencement May 15, 2023 through June 30, 2023. The motion carried by a vote of 5-0.

9. Award of Construction Contract to G2K Construction, Inc., for the Public Works and Los Angeles Sheriff Department Facility Improvement Project

Recommendation: that the City Council award a construction contract in the amount of \$239,907.25 to G2K Construction, Inc. for the Public Works, and Los Angeles Sheriff Department Facility Improvement Project.

Interim Public Works Director Ansari presented the staff report.

Mayor Pullen-Miles asked why the City only received one bid.

Interim Public Works Director Ansari explained that there could be a number of reasons why only one bid was received, including one being that the project is too small.

A motion was made by Mayor Pro Tem Cuevas and seconded by Councilmember Kearney to award a construction contract in the amount of \$239,907.25 to G2K Construction, Inc. for the Public Works, and Los Angeles Sheriff Department Facility Improvement Project. The motion carried by a vote of 5-0.

10. Notice of Completion- Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue, project No. 2021-02

Recommendation: that the City Council 1.) Accept the project completion by Hardy & Harper, Inc., for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue; 2.) Authorize the City Clerk's Office to file the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk's Office for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue; and 3.) Authorize staff to release 5% retention in the amount of \$108,236.40 for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue.

Interim Public Works Director Ansari presented the staff report.

A motion was made by Councilmember Suarez and seconded by Mayor Pro Tem Cuevas to accept the project completion by Hardy & Harper, Inc., for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue, authorize the City Clerk's Office to file the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk's Office for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue and authorize staff to release 5% retention in the amount of \$108,236.40 for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue. The motion carried by a vote of 5-0.

J. CITY MANAGER REPORT

City Manager Moore thanked staff, the City Council, and the community for attending and supporting the Lawndale Youth Day Parade. He also thanked Congresswoman Maxine Waters' Office for the presentation of the check ceremony. He reported that staff continues to do daily homeless services outreach. He also asked residents to call the Municipal Services Department when they see that a bulky item pickup is needed.

K. ITEMS FROM CITY COUNCILMEMBERS

11. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Hofmann Gorman thanked the Community Services Department, Sheriff's Department, and volunteers for putting on a successful Lawndale Youth Parade. Councilmember Hofmann Gorman attended the California Contract Cities Association (CCCA) farewell meeting for President Jeff Wood, CCCA Legislative Zoom meeting, as well as the Lawndale Youth Day Parade and SBCCOG meeting via Zoom.

Councilmember Kearney attended the Liability Trust Fund Claims Board Oversight Committee meeting, CCCA farewell meeting for President Jeff Wood, Lawndale Youth Day Parade, and announced that Congresswoman Maxine Waters presented the City with two symbolic checks in the amounts of \$4,000,000 and \$1,000,000.

Councilmember Suarez attended the Lawndale Youth Day Parade and thanked the Community Services Department and the Sheriff's Department for coordinating a successful event. She attended the SBCCOG meeting and noted that a City of Redondo Beach Councilmember mentioned litigation.

Mayor Pro Tem Cuevas attended the Lawndale Youth Day Parade and thanked the Community Services Department, volunteers, and the Sheriff's Department for a successful event, and noted that she would like to use the same route next year.

Mayor Pullen-Miles attended the Lawndale Youth Day Parade and thanked staff for a successful event. He would like to keep the same route next year. He thanked Congresswoman Maxine Waters for the \$4,000,000 and \$1,000,000 symbolic check presentation to be allocated towards the City's Youth Center.

L. CLOSED SESSION

12. Conference with Legal Counsel – Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4): One (1) case.

13. Conference with Labor Negotiator

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager, the City Attorney, and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

Assistant City Attorney Gutierrez announced both of the aforementioned Closed Session titles.

The City Council convened into closed session at 8:13 p.m.

The City Council reconvened from closed session at 9:22 p.m.

Special Counsel Lona Laymon reported that the City Council voted 3 ayes, 1 no, and 1 abstention on Closed Session Item No. 12 Conference with Legal Counsel – Litigation to make the following statement:

The City of Lawndale stands behind its comment letter completely in terms of the environmental deficiency in LA Metro's Draft Environmental Impact Report for the Green Line Extension i.e., C-Line Extension without waving or abrogating any of Lawndale's claims of environmental deficiency in the Draft Environmental Impact Report whatsoever, Lawndale would prefer the Hawthorne alignment option as stated in that Draft EIR, subject to such option actually being sufficiently analyzed in terms of environmental review.

Assistant City Attorney Gutierrez reported that there was no reportable action for Closed Session Item No. 13, Conference with Labor Negotiator.

M. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 9:24 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

Approved: 5/15/2023

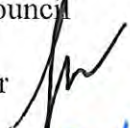


CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 15, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

PREPARED BY: Yvette Hall, Assistant City Clerk 

SUBJECT: **Approval of Second Amendment to Professional Services Agreement for Codification Services with Quality Code Publishing**

BACKGROUND

The City has contracted with Quality Code Publishing since 2007 to provide the City with codification services, which includes the publishing of municipal code supplements, Internet database updating, website maintenance and storage, electronic copy of the updated municipal code and CodeAlert (website alerts for new and/or amended ordinances).

On November 6, 2017, the City approved a First Amendment to increase the supplement per page rate from \$21.00 to \$23.00.

In April 2023, the City was notified that Quality Code Publishing was sold to General Code LLC, a parent company that is committed to continuing the high level of service that was provided by Quality Code Publishing.

STAFF REVIEW

Quality Code Publishing has requested a price increase to their supplement per page rate from \$23.00 to \$25.00. This per page increase will provide Quality Code Publishing with the ability to continually improve and upgrade the speed, security and usefulness of the online codes and provide knowledgeable editorial and customer service.

ENVIRONMENTAL ASSESSMENT

City staff has determined, in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, that the proposed Second Amendment to Professional Services Agreement for Quality Code Publishing is not subject to CEQA review because it can be seen with certainty that there is no possibility that this matter may have a significant effect on the environment.

LEGAL REVIEW

The City Attorney's office has reviewed the attached Second Amendment to Professional Services Agreement for Codification Services with Quality Code Publishing and approved it as to form.

FISCAL IMPACT

The municipal code supplement service is paid from the Reprographics Account (100-130-510.200) in the City Clerk Department's budget. The FY 2022-23 Reprographics budget is \$5,960. At this time, staff does not anticipate the need to appropriate additional funds to cover this price increase.

RECOMMENDATION

Staff recommends that the City Council consent to the increase in the cost of municipal code supplements by approving the Second Amendment to Professional Services Agreement for Codification Services with Quality Code Publishing.

Attachments:

- A. Draft Second Amendment to Professional Services Agreement for Codification Services with Quality Code Publishing
- B. Professional Services Agreement for Codification Services with Quality Code Publishing
- C. First Amendment to Professional Services Agreement for Codification Services with Quality Code Publishing

Attachment A

**SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
FOR CODIFICATION SERVICES**

This SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT (the "Second Amendment") is made and entered into this ____th day of ____, 2023, by and between the CITY OF LAWNDALE, a municipal corporation (herein "City") and Quality Code Publishing, a General Code Company, a limited liability corporation (herein "Consultant").

RECITALS

WHEREAS, City and Consultant entered into that certain Agreement entitled "Contract Services Agreement for Codification Services (the "Agreement") on or about December 7, 2007, and

WHEREAS, City and Consultant entered into the First Amendment to Professional Services Agreement to increase the supplement charge per printed page (1 to 15 copies) to \$23.00, on or about November 6, 2017, and

WHEREAS, it is the desire of the City and the Consultant to amend the Agreement as set forth in this Second Amendment.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

SECTION 1. Part II, Section 5 of the Agreement is amended, in its entirety, to read as follows:

"5. SUPPLEMENT SERVICE

Supplement charge per printed page (1 to 15 copies)	\$25.00"
---	----------

SECTION 2. Except as expressly provided for in this Second Amendment, all other provisions of the Agreement shall remain in full force and effect.

[SIGNATURES ON THE FOLLOWING PAGE.]

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

Robert Pullen-Miles, Mayor

ATTEST:

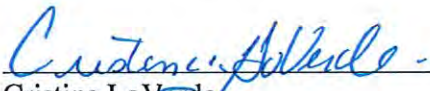
Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

CONSULTANT:
Quality Code Publishing
A Limited Liability Corporation

By:


Cristina Lo Verde
Vice President of Client Engagement

By:


Lynn Martin
Chief Operating Officer

Address: 2150 N. 107th Street, Suite 200
Seattle, WA 98133
1-800-328-4348

[END OF SIGNATURES]

Attachment B



QUALITY
CODE
PUBLISHING

**PROFESSIONAL
SERVICES
AGREEMENT
FOR
CODIFICATION SERVICES
FOR
THE CITY OF
LAWNDALE, CALIFORNIA**

November 29, 2007

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PROFESSIONAL SERVICES AGREEMENT

Quality Code Publishing, hereinafter referred to as "QCP," hereby agrees to research, edit, codify and publish the ordinances of the City of Lawndale, California, hereinafter referred to as "City," according to the following terms and conditions:

PART I - SCOPE OF SERVICES

Upon receipt of a printed and electronic copy of the current municipal code from the City, QCP shall:

1. **SUPPLEMENT SERVICES.** QCP will provide ongoing updates for the City, on a regular schedule, as directed by the City. Ordinances will be forwarded to QCP as they are adopted. Prior to beginning a regularly scheduled supplement, QCP will contact the City to confirm that QCP has received all the necessary ordinances. QCP's editors will prepare each supplement by completing the following steps:
 - 1.1. **Editing.** QCP will organize the new ordinances by subject and will insert all amendments into their proper places in the code text. Provisions that have been repealed shall be deleted from the code text. New ordinances shall be codified to match the style of the code. Any conflicts, inconsistencies, duplications or discrepancies created by the new material shall be brought to the attention of the City.
 - 1.2. **Proofreading.** The revised pages will be proofread against the applicable ordinance to insure accuracy of content. QCP is responsible for the typographical correctness of the supplemented material. Any errors attributable to QCP will be corrected at no charge to the City. QCP will correct the error and ship the replacement pages to the City within five (5) working days of notification of the error, unless the City requests the errors be corrected, at no charge, in the next regularly scheduled supplement.
 - 1.3. **Update Related Parts.** All history notes, tables, cross-references and index entries will be updated to reflect the new material.
 - 1.4. **Publish Supplement Pages.** The revised pages will be typeset to match the style and format of the code and printed on 20 lb. white bond paper (or equivalent) matching the existing code stock. The supplement will be printed in the quantity specified by the City.
 - 1.5. **Insertion Guide.** Each supplement will include a page with instructions for inserting the new pages and removing obsolete ones.
 - 1.6. **Electronic Copy of Code on CD-ROM.** QCP will provide the City with one copy of the revised code on CD-ROM in MS WORD after each supplement. RTF files can also be provided upon request.
 - 1.7. **Frequency.** The City may choose to supplement the code quarterly, semi-annually, annually, or on an "as-needed" basis. The City may change the

supplement interval at any time. Frequency of supplementation does not affect the supplement rate.

- 1.8. **Termination.** The City may terminate the supplement service by canceling in writing at least 60 days prior to the editorial cutoff date for any regularly scheduled supplement.

2. **ELECTRONIC PUBLISHING & INTERNET SERVICES.** QCP will create a searchable Internet database for posting on QCP's website with a link to the City's site. As the code is updated, QCP will post the changes to your code on the Internet at the same time that QCP sends the City its printed supplements. QCP's online codes feature a robust full-text search engine utilizing advanced Boolean operators, wildcards, exact-phrase searching, and allow control over how results are ranked. Search results are displayed by code section, and search results feature search-term highlighting. A simplified user interface is also provided to allow the less-advanced user to easily create and combine "and," "or," and phrase search expressions. QCP's on-line service provides the user with the option of viewing and printing the code by either chapter or section. An example of QCP's Internet services can be viewed at www.qcode.us/codes/sacramento/. No license is required for the browse and search options.

QCP's Internet search facility, as well as our Web storage and delivery system, is custom-tailored to municipal code publication. The software is built upon the MySQL database server, the world's most popular open-source database software. MySQL is installed on more than 5 million web servers worldwide, and is used by organizations such as The Associated Press, Google and NASA. MySQL is renowned for its high speed, reliability, and compliance with industry standards.

- 2.1. **CodeAlert (Optional).** CodeAlert is an on-demand updating service that is designed to work in conjunction with the Internet copy of the City's Code. CodeAlert notifies the code user that a code section has been amended and provides a list of ordinances that have been passed, but not yet incorporated into the code. Sections of the code that have been affected by an adopted ordinance will contain a warning at the beginning of the section with a link to both the ordinance and the CodeAlert page. This service assures the viewer the most accurate, up-to-date version of the code, no matter how frequently you choose to supplement. An example of our CodeAlert services can be viewed at www.qcode.us/codes/sacramento/.

- 2.2. **Code on CD-ROM.** Subscribers to our electronic publishing services will receive an electronic copy of the code on CD after each printed supplement. The CD will contain the entire updated code in MS Word format. File format and software are subject to change to allow for improved technology, but no additional software licenses will be required to use the CD.

PDF files containing the exact images of supplement pages published by QCP are also included on the CD. QCP-published pages may be reproduced by printing these files from Adobe Reader. Familiarity with creating 2-sided documents on your printer may be needed to duplicate actual code pages.

If requested, QCP will also e-mail the PDF files of the supplement to the City as soon as the supplement has been approved for shipping.

- 2.3. **CodeXpress (Optional).** CodeXpress updating service provides supplements to the online code as ordinances become effective. CodeXpress is designed as a companion service to the printed supplements assuring the viewer the most accurate, up-to-date version of the code, no matter how frequently the City chooses to publish printed supplements. Ordinances will be forwarded to QCP as they are adopted. QCP's editorial staff will prepare each supplement by completing the following steps:

2.3.1. **Editing.** QCP will insert all additions and amendments into their appropriate places in the online code and delete all repealed section(s).

2.3.2. **Update Related Parts.** The table of contents, section history notes, ordinance list and disposition table and preface page will be updated to reflect new material.

2.3.3. **Electronic copy of Code on CD-ROM.** If requested, QCP will provide the city with one copy of the code on CD-ROM in MS Word after each online update.

3. **BINDERS AND TABBED DIVIDER PAGES.** If requested, QCP will provide customized, heavy duty, expandable post binders or heavy duty, D-ring or 3-ring binders, in any quantity. Binders are available in a selection of colors and will be imprinted on the cover and spine with an appropriate title. The City may also add a seal, logo or other artwork to the binder covers. Customized tabbed divider pages designating individual titles are also available.

4. **REPRINTS.** Additional copies of the entire code or individual titles are available at an extra cost. They may be ordered with printed paper covers or separate binders.

PART II - PRICES AND PAYMENT TERMS

5. SUPPLEMENT SERVICE.

Supplement charge per printed page (10 copies)\$21.00

6. ELECTRONIC PUBLISHING SERVICES.

Initial data conversion.....N/C

Database updating, per supplement (up to 50 pages).....\$75.00

Additional cost per page, if any, over 50 pages\$1.00

One copy of the Code on CD-ROM.....\$25.00¹

7. INTERNET SERVICES.

One-time Set-up Fee.....N/C

Monthly Storage and Maintenance Fee\$40.00

8. CODEALERT (Optional).

Monthly updating.....\$25.00

Charge per ordinance\$30.00

9. CODEXPRESS (Optional).

Monthly subscription fee\$25.00

Internet updating service fee (charge per update).....\$75.00

Additional charge per updated section of the code.....\$10.00

One copy of the revised code on CD-ROM.....\$25.00

10. BINDERS.

Custom, heavy duty, expandable post binders (minimum order of 5), per binder.....\$70.00

Custom, heavy duty, D or 3-ring binders (minimum order of 5), per binder.....\$40.00

¹Price assumes the City also subscribes to QCP's Internet Services.

11. TABBED DIVIDER PAGES (Optional).

Cost per set (no minimum order)\$20.00
Cost per set (minimum order of 5 sets).....\$10.00

12. REPRINTS.

Charge per impression (no minimum order).....\$0.10

13. Shipping and handling will be prepaid by QCP and invoiced to the City upon delivery.

14. If a sales tax is applicable to this work, the amount of such tax will be added to the costs quoted in this contract.

15. Payment Schedule: Balance due upon delivery of products and services to the City. Balances which remain unpaid more than 45 days after delivery are subject to a late charge of 1.5% per month.

PART III - RECITATIONS AND SIGNATURES

16. **PERSONNEL.** Only experienced and qualified personnel will be employed in all editorial and codification work. QCP's Customer Relations Representative will consult the City when necessary and will keep the City informed of the progress of all codification work.
17. **WARRANTY.** QCP warrants only that the code will contain all of the currently effective ordinances provided to QCP by the City as revised and amended according to instructions from the City's Representative.
18. **INSURANCE.** QCP shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this agreement including any extension thereof, a policy of professional liability insurance in an amount not less than \$1,000,000 per claim with respect to loss arising from the actions of QCP performing professional services hereunder on behalf of the City.

Said policy of professional liability insurance shall be primary insurance. All of said policies of insurance shall provide that said insurance may be not cancelled without providing ten (10) days prior written notice by mail to the City. In the event any of said policies of insurance are cancelled, QCP shall, prior to the cancellation date, submit new evidence of insurance in conformance with this section 18 to the City. No work or services under this agreement shall commence until QCP has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City.

Contractor agrees that the provisions of this section 18 shall not be construed as limiting in any way the extent to which QCP may be held responsible for the payment of damages to any persons or property resulting from QCP's activities or the activities of any person or persons for which QCP is otherwise responsible.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

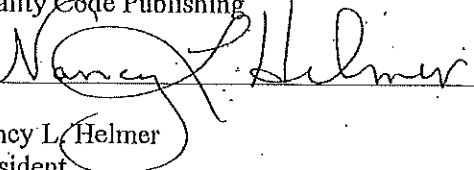
In the event QCP subcontracts any portion of the work to be performed, the contract between QCP and such subcontractor shall require the subcontractor to maintain the same policies of insurance that QCP is required to maintain pursuant to this Section 18.

19. **INDEMNIFICATION.** QCP agrees to indemnify the City, its officers, agents and employees against, and will hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, including paying any legal costs, attorneys' fees, or paying any judgment (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work or services of QCP, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the negligent acts or omissions of QCP hereunder, or arising from QCP's negligent performance of or failure to perform any term, provision, covenant or condition of this agreement, but excluding such claims or liabilities to the extent caused by the negligence or willful misconduct of the City.
20. **ASSIGNATION, INTEGRATION AND MODIFICATION.** When executed by both QCP and the City, this agreement constitutes the entire agreement between the parties. There are no other agreements or representations not set forth in this agreement. This agreement incorporates all prior negotiations, agreements and representations. This agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. This agreement may not be modified except in writing, signed by QCP and the City.
21. **LAWS OF CALIFORNIA TO GOVERN.** This agreement shall be governed by and construed in accordance with the laws of the State of California. Legal actions concerning any dispute or matter arising out of or in relation to this agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and QCP covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.
22. **TIME FOR COMPLETION.** Time is of the essence. For the laws of the City to be effective, they must be accessible and easily available to the public. It is the intention of the company, with the cooperation of the City, to deliver each regularly scheduled supplement to the City within 30-45 days after the established supplement cutoff date.
23. **WAIVER.** The waiver by any party of a breach of any provision of this agreement or the failure by any party to claim a breach of any provision of this agreement shall not constitute a waiver of any subsequent breach, or change the effect of or make that provision thereafter unenforceable in any way.
24. **DURATION OF QUOTATION/SIGNATURES.** This quotation and agreement constitutes a bid by Quality Code Publishing for the performance of the codification services described herein. If this quotation and agreement is executed by the City within 90 days of the date hereof, it shall be a binding contract between QCP and the City.

25. **CORPORATE AUTHORITY.** The persons executing this agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this agreement on behalf of said party, (iii) by so executing this agreement, such party is formally bound to the provisions of this agreement, and (iv) the entering into this agreement does not violate any provision of any other agreement to which said party is bound.

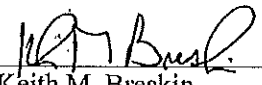
Submitted November 29, 2007 by
Quality Code Publishing

By


Nancy L. Helmer
President

Accepted by the City of Lawndale, CA

By

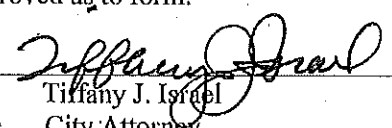

Keith M. Breskin
Title City Manager

Date

12/3/07

Approved as to form:

By


Tiffany J. Israel
Title City Attorney

Date

12/3/07

Attachment C

**FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
FOR CODIFICATION SERVICES**

This FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT (the "First Amendment") is made and entered into this 6th day of November, 2017, by and between the CITY OF LAWNDAL, a municipal corporation (herein "City") and Quality Code Publishing, a limited liability corporation (herein "Consultant").

RECITALS

WHEREAS, City and Consultant entered into that certain Agreement entitled "Professional Services Agreement for Codification Services for the City of Lawndale, California" (the "Agreement") on or about December 3, 2007, and

WHEREAS, it is the desire of the City and the Consultant to amend the Agreement as set forth in this First Amendment.

AGREEMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended in the following particulars only:

SECTION 1. Part II, Section 5 of the Agreement is amended, in its entirety, to read as follows:

"5. SUPPLEMENT SERVICE

Supplement charge per printed page (1 to 15 copies)	\$23.00"
---	----------

SECTION 2. Except as expressly provided for in this First Amendment, all other provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

////
////
////

[SIGNATURES NEXT PAGE]

CITY:

By: *Robert Pullen-Miles*
Robert Pullen-Miles, Mayor

ATTEST:

Rhonda Hofmann Gorman

Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:

Aleshire & Wynder, LLP

Tiffany J. Israel
Tiffany J. Israel, City Attorney

CONSULTANT:

Quality Code Publishing

A Limited Liability Corporation

By: *Naney Helmer*
Naney Helmer
President

Address: 7701 15th Avenue NW
Seattle, WA 98117

[END OF SIGNATURES]

SOUTH BAY WORKFORCE INVESTMENT BOARD
11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250
Office 310-970-7700; Fax 310-970-7712

Quarterly Summary of the
April 20, 2023, South Bay Workforce Investment Board of Directors
Meeting
Lawndale

This report summarizes the April 20, 2023, South Bay Workforce Investment Board's (SBWIB) meeting activities and program accomplishments during the 3rd Quarter of Program Year 2022-2023. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Lawndale, Inglewood, El Segundo, Hermosa Beach, Hawthorne, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

*The South Bay Workforce Investment Board's 23rd Annual Blueprint for Workplace Success Youth & Young Adults Job Fair was held on April 19, 2023 at El Camino College. The Job Fair drew in 2,075 students from local high schools, El Camino College, adult schools, community-based organizations, and public job seekers throughout the South Bay. The event was open to young adults between the ages of 16-24 years old and the public. Amongst the attendees were 90 employers and 186 hiring representatives, from private and public sectors. Nearly 300 students were hired on the spot or invited for a second interview.

*Last quarter, the South Bay WIB, through its contracts with the Centinela Valley Union High School District (CVUHSD), provided students with 7 company tours, 5 guest speakers, 22 career workshops, 219 job leads, and 12 student internships. Thus far, a total of 133 CVUHSD students have been enrolled into an internship since the program's inception.

*America's Job Center of California (AJCC)/One-Stop Services – The SBWIB operates four One-Stop Business & Career Service Centers located in Inglewood, Torrance, Gardena and Carson. The One-Stop Centers are open to the public, continue to offer services virtually or in-person, and highly recommend scheduling an appointment for services. Each South Bay One-Stop Business & Career Center continues to assist about 25-30 laid-off workers daily with applying for unemployment insurance benefits. Recruitments, workshops, orientation/info sessions,

case management, and career pathway counseling are provided virtually or in-person. Clients are being assisted with crossing over in their short-term vocational training programs from the traditional seat-based instruction to distance learning platforms. The Job Development team conducts recruitment fairs in-person or virtually and will continue to screen and refer applicants to essential service employers that are in desperate need of employees.

*On March 16, 2023, the South Bay WIB, as one of the lead partners for the Western Regional Pilot, convened a White House Space Industry Coalition meeting, at the SBWIB corporate office in Hawthorne. Those that attended the meeting are participating in the Southern California Regional Pilot which was established under the White House Space Industry Coalition to address the rising demand for the space industry's skilled technical workforce. The Southern California Regional Pilot Program is led by NASA and Northrop Grumman and is one of three programs established nationally with the purpose of collaborating with service providers including community colleges, Workforce Development Boards, and others to demonstrate a replicable and scalable approach to attracting, training, and creating employment opportunities, with an emphasis on attracting people from backgrounds underrepresented in STEM jobs. During the meeting employers from eight companies received information from education and workforce development partners about available resources to: build their technical workforce pipeline; meet their current and future workforce needs for skilled technical roles; and reach their diversity, equity and inclusion goals. The employers discussed their skilled technical needs and expressed their commitment to the regional pilot. Last quarter, the SBWIB also participated in the White House National Space Council STEM Forum in Washington, D.C. This invitation-only event allowed the SBWIB to hear about the Biden-Harris Administration's space STEM priorities and connect with stakeholders from the public, private, and philanthropic sectors around the country who are committed to developing solutions to the space-related STEM education and workforce challenges of today.

*The South Bay WIB is part of a two-year project with West LA College and 12 other community colleges to conduct sector-based work in allied health with a goal of increasing enrollments, completions and living wage attainments for community college students. On February 15th, the Los Angeles Regional Consortium for Allied Health hosted an Allied Health Summit and Job Fair at West LA College for employers, academic faculty, and workforce professionals. The Summit provided an opportunity for

community colleges to meet employers and better understand their workforce needs, concerns, and suggestions for curriculum development. The summit was followed by an Allied Health Job Fair that was open to the public.

*Rapid Response services were provided to 20 South Bay companies that employ 1,659 individuals who were affected by layoffs/closures during the 3rd Quarter of Program Year 2022-2023, including Furniture Outlet and Centinela Valley Union High School District located in the City of Lawndale. The SBWIB's Rapid Response team reached out to the employers and offered to provide webinars to assist with the layoffs. The webinars covered services offered at the America's Job Centers of California, unemployment insurance, healthcare options, and financial services. The Rapid Response team will continue to provide webinars and virtual assistance to employers and dislocated workers.

*Last quarter, the SBWIB and local partners hosted the first Information & Networking session for the Southern California Apprenticeship Network (SCAN) at BioscienceLA in Culver City and virtually through Teams. More than 115 individuals were in attendance to learn about apprenticeships and connecting with stakeholders. Speakers included the Department of Labor's Office of Apprenticeship California Region 6 Director, Douglas Howell, California Department of Apprenticeship Standards Deputy Chief Adele Burnes, and SBWIB Executive Director, Jan Vogel. The event featured an employer and apprentice panel. The goal of SCAN is to bring together community stakeholders interested and invested in expanding apprenticeships across Southern California. Last quarter, the SBWIB also co-presented about SCAN at the National Association of Workforce Boards Conference in Washington, DC with representatives from Robert Half and CVS Health. The SBWIB is the administrator and fiscal agent for SCAN.

*Last quarter, the SBWIB enrolled 19 additional individuals in the statewide National Dislocated Worker Employment Recovery grant (NDWG) making the total number enrolled 263. Under this program, displaced workers are provided with job training and placement services. California Employment Development Department (EDD) awarded the South Bay WIB the NDWG Employment Recovery grant to assist workers displaced as a result of the COVID-19 pandemic. So far, 165 out of 197 participants exited the program with employment.

*SBWIB Board Members and staff participated in the California Workforce Associations' (CWA) Day at the Capitol in Sacramento on March 8th. Throughout the day, those in attendance met with key legislators and staff to discuss workforce development needs, SBWIB activities, and bills being sponsored, supported, or opposed by CWA.

*The South Bay WIB has over \$8 million in State and federal grants to support employers and organizations in developing and utilizing apprenticeships. The SBWIB regularly meets with employers across the State about developing apprenticeships.

*To date, the South Bay Workforce Investment Board (SBWIB) has trained and placed fifty-five (55) Department of Rehabilitation (DOR) clients into the Los Angeles World Airports (LAWA) iCARE support program. Earlier in the Program Year, the SBWIB secured a contract valued at \$1.1 million through the State of California Department of Rehabilitation to train and place up to 100 individuals with disabilities at the Los Angeles International Airport (LAX) for paid work experience assignments. The SBWIB provides eligible individuals with Blueprint for Workplace Success work readiness training prior to placing them at LAX for their paid work experience as a member of the iCARE (Informative, Courteous, Approachable, Responsive, and Efficient) crew. The iCARE crew provides vital guest assistance to visitors and travelers trying to navigate around ongoing construction projects at LAX and supplement LAX staff during emergencies and irregular operations by assisting with crowd control and informational needs. The DOR clients receive 400 hours of paid work experience at a payrate of \$20 an hour. Upon completion of their work experience hours the clients will have the opportunity to apply for permanent employment at LAX and receive letters of commendation from LAWA management. Thus far, three (3) of the DOR clients have secured employment.

*Last quarter, 3 additional individuals were enrolled under the Homeless Opportunity for Meaningful Employment (HOME) special grant. Under the HOME program, homeless individuals receive specialized services including comprehensive career counseling, housing referrals, referrals to behavioral health partners, and employment and training services.

*The South Bay WIB was awarded a \$250,000 grant to provide work readiness services to fifty (50) students with disabilities 16 – 22 years of age. The grant funding will be used to provide one hundred (100) additional paid work experience hours to students with disabilities in an effort to

enhance their skills. Students will be interning with local non-profits, community-based organizations, and for-profit businesses.

*During the third quarter, six (6) El Camino College students completed the Aero-Flex Pre-Apprenticeship Program through a grant from the Howmet Aerospace Foundation. As part of the three-track program, the students completed the SBWIB's Blueprint for Workplace Success work readiness training, received resume assistance and interviewing training, and completed technical skills training through Tooling U-SME. Under the final track of the program, students worked onsite at Northrop Grumman to obtain work experience for five weeks. Upon completion of their work experience hours students were assisted with preparing a presentation for Northrop Grumman summarizing their experience. Northrop Grumman hosted a graduation ceremony for the students during which the graduates' received certificates of completion and a \$500 stipend. All six graduates are being hired by Northrop Grumman into a two-year or four-year apprenticeship sponsored by El Camino College.

*As a result of the national exposure the SBWIB has attained for its highly successful Aero-Flex Pre-Apprenticeship and Apprenticeship Programs, NASA representatives visiting from Washington D.C. hosted students from Hawthorne High School, along with current and former college level Aero-Flex Pre-Apprentices, for a tour of the Jet Propulsion Laboratory (JPL) in Pasadena on March 15th. The SBWIB coordinated the visit and provided transportation for the students. During their visit to JPL, the students were guided through areas often not included in public tours, including the Spacecraft Assembly Facility, Space Flight Operations Facility, a museum, and the Mars Yard where they saw and learned about the original Mars Rover and helicopter prototypes. Students interfaced with scientists and technicians and began to realize how the concepts of engineering they were learning in school are applied in the real world and space. The following day, NASA visited Hawthorne High School's Manufacturing & Engineering (SME) Academy. During the visit, NASA representatives met with students and teachers and toured the SME lab where students showcased various projects including a robot for an upcoming competition.

*In the last quarter, South Bay One Stop Business & Career Centers were successfully able to enroll a total of 6 Lawndale residents in the WIOA (Workforce Innovation and Opportunity Act) adult and dislocated worker programs.

*South Bay One-Stop Business & Career Centers exited a total of 4 Lawndale residents with employment during the third quarter.

*Last quarter, the SBWIB provided onsite and virtual services to El Camino College students including hosting 2 recruitment fairs, providing 217 job leads, 6 career workshops/presentations, and 51 students were employed or placed into an internship opportunity.

*Two (2) additional youth from the City of Lawndale were enrolled in the WIOA year-round Youth Program last quarter; these individuals received pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included paid work experience at a worksite in the City of Lawndale.

*As part of the Youth at Work Jobs Program, 3 additional Lawndale students were recruited and enrolled for an opportunity to receive 20 hours of paid pre-employment training and 140 hours of paid work experience during the third quarter. Youth have a chance to earn up to \$2,500 under this program.

*The South Bay One-Stop Business & Career Center hosted several recruitment fairs during the 3rd quarter for various employers including Kinkisharyo International, Goodwill Industries, and U.S. Vets. Over 200 job seekers were in attendance and applied for positions in-person, resulting in 40 job seekers securing employment.

*Our 3rd quarter totals reflect 81,105 individuals received services through our South Bay One-Stop Business and Career Centers 42,352 of which visited the Inglewood One-Stop. The Inglewood location provides services to the residents and businesses of Lawndale, Inglewood, El Segundo, and Hawthorne.

*Applications are currently being accepted for enrollment into the SBWIB's YouthBuild high school diploma programs with an emphasis on construction. The program is open to at-risk out-of-school youth ages 16-24. The SBWIB's YouthBuild program provides a seamless progression from education to work-based training that includes classroom instruction leading to a high school diploma and occupational skills training in construction building trades at approved work sites. Please contact the SBWIB YouthBuild site at (310) 225-3060 for additional information.

*67 Lawndale and Hawthorne youth received assistance from the Hawthorne Teen Center during the third quarter. The Center provides educational and enrichment programming in-person including workshops in a safe socially distanced environment daily from 3:00 p.m. until 6:00 p.m. Please contact the Hawthorne Teen Center at 310-970-7001 to schedule youth appointments.

*During the 3rd quarter, the South Bay One-Stop Business & Career Center reached out to 22 Lawndale-based employers which resulted in the Center successfully executing an on-the-job training contract. The employers included Curly Gurl Love, Leiva Group, LLC, Centinela Valley Union High School District, and Lawndale Elementary School District. The South Bay One-Stop Business & Career Center will continuously conduct monthly outreach to Lawndale businesses including new businesses in the City, to market SBWIB services available to meet their hiring and business needs.

*Last quarter, the South Bay One-Stop Business & Career Centers successfully closed out the Workforce Accelerator Fund Special Grant. The SBWIB exceeded enrollment goals under three separate components; a total of seven (7) specialty nurses, twenty-three (23) certified nursing assistants, and eight (8) clinical laboratory specialists were enrolled. A total of fifteen (15) specialty nurses and certified nursing assistants have secured employment, with an average wage of \$20.00 an hour. All 8 clinical laboratory specialists were employed with an average wage of \$51.69 an hour.

*In February, more than thirty (30) students completed and graduated from the Bio-Flex Pre-Apprenticeship Program. The two-month long program was funded in part by a grant from the office of Los Angeles County Board of Supervisor Holly Mitchell. During the course of the Bio-Flex Pre-Apprenticeship Program, students had the opportunity to learn about the wide range of careers in life sciences and build their skills to prepare for them. This included completing the SBWIB's Blueprint for Workplace Success work readiness training, creating or updating their resumes, joining LinkedIn, practicing their interview skills, completing technical skills classes through Biotech Primer, learning about the South Bay Promise Program and life science opportunities at El Camino College, learning about career opportunities from a wide variety of employers, and participating in the hands-on Amgen Biotech Experience at Los Angeles Trade Tech College. The graduates received certificates of completion and a \$300 stipend. Interested graduates were extended the opportunity to be

matched with a professional mentor and/or participate in a paid work experience assignment.

A written summary, along with a report of Program Year 2022-2023's 3rd quarter activities and accomplishments is being provided for your personal review.

Thank you,

Jan Vogel
SBWIB Executive Director

Committees Activity Report
(Based upon the April 20, 2023, South Bay Workforce Investment Board Meeting)

***Rapid Response Summary of Activity from July 2022 – March 2023:**

Number of Companies Affected	Number of Employees Affected	Number of companies utilizing services	Number of companies not receiving service
20	1,659	20	0

City	Number of Companies Affected	Number of Employees Affected
Carson	4	378
El Segundo	2	472
Gardena	3	173
Gardena (Unincorporated)	2	35
Hawthorne	0	0
Hermosa Beach	0	0
Inglewood	2	293
Lawndale	2	164
Lomita	0	0
Los Angeles	0	0
Manhattan Beach	0	0
Redondo Beach	0	0
Torrance	3	32
Torrance (Unincorporated)	2	112

Youth Development Council (YDC) Committee Meeting, February 7, 2023:

The February 7, 2023, Youth Development Council meeting was called to order at 9:04 a.m. The following information was discussed or acted upon:

The Committee took action to approve the November 1, 2022, Meeting Minutes and the Youth Activity and Performance Report.

South Bay Workforce Investment Board (SBWIB) Youth Programs Manager, Mr. Grant Smith provided the Youth Development Council Committee with a presentation on the STEPS (Summer Training and Employment Program for Students) and Peer Specialist Training Programs. Under the STEPS Program, the SBWIB will enroll and serve fifty (50) youth, 16 – 21 years of age with disabilities referred from K-12 partner schools, partner community-based organizations, and the Department of Rehabilitation into work readiness and paid work experience activities. One hundred and fifty (150) youth with significant barriers to employment including homeless, foster care, justice involved, and disconnected youth, will be enrolled under the Peer Specialist Training Program. Youth enrolled in the Peer Specialist Training Program will receive peer support specialist training services leading to employment in the behavioral healthcare field. Additionally, the SBWIB has partnered with Loyola Marymount University to provide employment and career pathway case management services. Mr. Smith concluded by stating that youth enrolled under the Peer Specialist Training Program will be eligible to take the California Medi-Cal Peer Support Specialist Certification exam upon program completion.

During the meeting, SBWIB staff members provided updates on activities conducted at the Hawthorne and Inglewood Teen Centers, both Bridge to Work Programs, the YouthBuild Program, the Workforce Innovation and Opportunity Act (WIOA) Youth Program, the Youth at Work Summer Program, the iCARE Program, and Special Youth Projects and Grants.

Presidents, Superintendents and Representatives from El Camino College, CSU, Dominguez Hills, the Southern California Regional Occupational Center, Da Vinci Schools, Inglewood, Lennox, Hawthorne, Centinela Valley, LAUSD- Region South, Lawndale, Torrance, and Wiseburn school districts provided the Committee with brief updates on things happening in their districts.

The meeting was adjourned at 10:29 a.m.

One Stop Policy Committee Meeting, February 22, 2023:

The February 22, 2023, One Stop Policy Committee meeting was called to order at 9:01 a.m. The following items were discussed or acted upon.

The November 16, 2022, meeting minutes and the Program Year (PY) 2022-23, Second Quarter Activity Summaries for Classroom Training Providers were approved.

The PY 2022-23 Quarterly Self-Service Activity Report through January 31, 2023, was presented by Mr. Robert Chavez and approved unanimously by the Committee.

Mr. Michael Trogan provided a brief update on disability services offered by the South Bay Workforce Investment Board in partnership with community partners including the Department of Rehabilitation (DOR). The Committee received updates on the iCARE Program, the STEPS (Summer Training Employment Program for Students) Program and a 30-hour Disability Access Coordinator Certificate Program.

Ms. Justina Munoz provided the Committee with an update on the two-year modifications to the Program Year 2021-24 Regional and Local Plans which are due to the State by March 31, 2023. The South Bay Workforce Investment Board held a Stakeholder and Community Engagement Forum regarding modifications to the Local Plan on February 7th. The Committee was informed that the SBWIB released the drafted modifications to the Local Plan on February 25th for the 30-day public comment period.

Mr. David Baquerizo, SBWIB One-Stop Operator provided a brief report on his role as the Operator and the Comprehensive One-Stop partner meetings.

The meeting was adjourned at 9:40 a.m.

Performance & Evaluation Committee Meeting, February 21, 2023:

The February 21, 2023, Performance & Evaluation Committee meeting was called to order at 9:00 a.m. The following items were discussed or acted upon:

The November 15, 2022, meeting minutes were reviewed and approved by the Committee.

The WIOA Fiscal Year 2022-23, second quarter expenditure report through December 31, 2022, was approved unanimously, as well as the Program Year 2022-23 Self-Service and Activity report through January 31, 2023.

Staff member Justina Munoz presented the 2nd Quarter One-Stop Centers and Service Providers Report. The report displayed that the South Bay One-Stop Centers and Service Providers successfully met the 50% quarterly enrollment goals for the second quarter. In regards to outcomes after exiting, all Centers and Service Providers met the planned entered employment rates under the Adult and Dislocated Worker Programs. Under the Youth Program, the Inglewood One-Stop only met 13% of their positive youth exit rate, therefore, Ms. Munoz recommended that a letter of concern be issued. After review and discussion, the Committee unanimously approved the 2nd Quarter Service Provider and Operating Cities Report and issuing a letter of concern to the

Inglewood One-Stop regarding the Youth Program exit rate.

Ms. Laura Bischoff presented the 2nd Quarter Vendor Performance Report. Staff recommendations were to place 13 training providers on probation and to place 11 training courses on hold. Ms. Bischoff informed the Committee that South Bay Workforce Investment Board (SBWIB) staff will send letters of concern to the training providers allowing them an opportunity to work out any discrepancies before action is taken. The providers placed on hold will not receive any more referrals until their placement numbers have improved. After discussion, the 2nd Quarter Vendor Performance Report for classroom training providers was approved unanimously by the Committee.

The meeting was adjourned at 9:46 a.m.

Business & Economic Development Committee Meeting, April 5, 2023:

The April 5, 2023, Business, Technology and Economic Development Committee meeting was called to order at 9:03 a.m.

The Committee reviewed and approved the January 4, 2023, Meeting Minutes.

Staff member Maria Frias presented the PY 22-23 3rd quarter Rapid Response Activity Report. Twenty (20) companies received Rapid Response services through March 31, 2023, with a total of 1,653 employees affected by layoffs or closures. After review and discussion, the Rapid Response Activity Report was approved unanimously by the Committee.

The latest Construction and Utilities Preparation Program (CUPP) report was reviewed by the Committee and reflected that a total of 662 individuals have been placed in an apprenticeship program with various construction companies since July of 2021. 642 of the apprenticeship placements were minorities and 30 of the placements were female.

Mr. Michael Trogan provided a brief update on the South Bay Workforce Investment Board's (SBWIB) healthcare initiatives including the apprenticeship programs in the areas of specialty nursing, certified nursing assistant, phlebotomy, and clinical laboratory science.

Mr. Chris Cagle shared photos and information with the Committee regarding a White House Space Industry Coalition meeting held at the South Bay Workforce Investment Board (SBWIB) on March 16, 2023, to address the rising demand for the space industry's skilled technical workforce. The Committee also viewed photos and a video of students from Hawthorne High School and the SBWIB's Aero-Flex Apprenticeship Program, touring the NASA Jet Propulsion Laboratory (JPL) in Pasadena.

During the meeting, SBWIB staff also provided the Committee with updates on Pre-Apprenticeship and Apprenticeship Programs, Employment Training Panel (ETP) funding, the Southern California Apprenticeship Network, other special projects, and new funding opportunities.

The meeting was adjourned at 9:40 a.m.

Executive Committee Meetings:

The following are highlights of the February 16, 2023, March 9, 2023, and April 13, 2023, Executive Committee Meetings:

The Executive Committee approved all committee reports and meeting minutes this past quarter.

The Workforce Innovation and Opportunity Act (WIOA) requires that the Program Year (PY) 2021 – 2024 Regional and Local Workforce Development Board Plans be modified after two years. During the March 9th meeting the Executive Committee reviewed and unanimously approved drafts of the two-year modifications to the Los Angeles Basin Regional Planning Unit (LABRPU) Regional Plan and the South Bay Workforce Investment Board (SBWIB) Local Plan.

Last quarter, the Executive Committee approved Youth Development Council Committee Member, Jakara Boose's alternate nomination request to appoint Mr. George Lee, Business Specialist for the Department of Rehabilitation as her alternate on the Youth Development Council Committee.

During the April 13, 2023, meeting, the Executive Committee also approved the SBWIB April 20, 2023, Meeting Agenda.

During the third quarter, the Executive Committee approved honoring the legacy of Chairman Wayne Spencer by naming a Community Service Award after him.

Lastly, the Executive Committee approved submission of the SBWIB's High Performing Workforce Board Application, which is due to the State by 6:00 p.m., on April 28th.

This concludes the Executive Committee Report.

SOUTH BAY WORKFORCE INVESTMENT BOARD

PY 2022-2023

NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY

	PREVIOUS CUMULATIVE REPORT	PREVIOUS MONTH	MONTH OF MARCH	CUMULATIVE PY 22/23
INGLEWOOD, HAWTHORNE, LAWDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER	37224	5071	5128	42352
GARDENA ONE-STOP BUSINESS AND CAREER CENTER	12985	1985	1989	14974
TORRANCE ONE-STOP BUSINESS AND CAREER CENTER	10742	1153	1338	12080
CARSON BUSINESS AND CAREER CENTER	9688	1290	2011	11699
TOTAL	70639	9499	10466	81105

ADULT PROGRAM (G201)

	Gardena	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Inglewood	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Torrance	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Carson	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	SBWIB TOTAL	Qtr. Plan	% Plan	Year-End Plan	% Plan	ΔQ
I. TOTAL CLIENTS	64	52	124%	62	103%		160	172	93%	219	73%		139	144	97%	170	82%		46	45	102%	59	78%		409	412	99%	510	80%	
A. CARRIED IN	21	21		21			29	29		29			64	64		64			3	3		3			117	117		117		
B. NEW	43	31	140%	41	105%	11	131	143	92%	190	69%	43	75	80	94%	106	71%	30	43	42	102%	56	77%	17	292	295	99%	393	74%	101
II. TOTAL EXITS	17						118						64						32						231					
A. UNSUBSIDIZED EMPLOYMENT	17					6	96					43	49					19	28					9	190					77
B. ALSO ATTAINED CREDENTIAL	2					0	29					14	21					10	6					1	58					25
C. % OF PLACEMENT	100%						81%						77%						88%						82%					
D. AVERAGE PLACEMENT WAGE	\$18.63						\$20.85						\$29.57						\$19.79						\$22.21					

Grant (201)

Serving economically disadvantaged adults 18 years and over in the eleven cities that comprise the South Bay Workforce Investment Area.

YOUTH PROGRAM (G301)

	Gardena	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Inglewood	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Torrance	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Carson	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	SBWIB TOTAL	Qtr. Plan	% Plan	Year-End Plan	% Plan	ΔQ
I. TOTAL CLIENTS	22	20	111%	25	88%		120	131	92%	156	77%		46	51	90%	65	71%		24	24	100%	32	75%		212	226	94%	278	76%	
A. CARRIED IN	4	4		4			54	54		54			10	10		10			0	0		0			68	68		68		
B. NEW ENROLLEES	18	16	114%	21	86%	3	66	77	86%	102	65%	15	36	41	87%	55	65%	12	24	24	100%	32	75%	7	144	158	91%	210	69%	37
II. TOTAL EXITS	6						15						29						9						59					
A. UNSUBSIDIZED EMPLOYMENT	6					1	2					0	16					5	5					2	29					8
B. ENT. TRAINING/POST-SECONDARY	0					0	0					0	9					3	4					1	13					4
C. ATTAINED RECOGNIZED DEGREE	0					0	0					0	6					2	3					3	9					5
D. AVERAGE PLACEMENT WAGE	\$19.81						\$18.31						\$16.87						\$16.40						\$17.85					
YOUTH POSITIVE EXIT RATE	100%						13%						86%						100%						71%					

Grant (301)

Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the eleven cities that comprise the South Bay Workforce Investment Area.

DISLOCATED WORKER (G501)

	Gardena	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Inglewood	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Torrance	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Carson	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	SBWIB TOTAL	Qtr. Plan	% Plan	Year-End Plan	% Plan	ΔQ
I. TOTAL CLIENTS	51	44	116%	51	100%		123	138	89%	167	74%		191	163	117%	216	88%		47	50	95%	60	78%		412	394	105%	494	83%	
A. CARRIED IN	23	23		23			49	49		49			110	110		110			18	18		18			200	200		200		
B. NEW	28	21	133%	28	100%	13	74	89	84%	118	63%	27	81	53	153%	106	76%	30	29	32	92%	42	69%	9	212	194	109%	294	72%	79
II. TOTAL EXITS	13						69						73						28						183					
III. TOTAL UNSUBSIDIZED EMPLOYMENT	11					2	51					23	64					12	24					6	150					43
A. RETRAINING	4					1	32					18	30					4	10					3	76					26
ALSO ATTAINED CREDENTIAL	4					1	32					18	30					4	10					3	76					26
B. CALLED BACK WITH EMPLOYER	0						0						0						0						0					
IV. % PLACEMENT (INCL. CALL BACKS)	85%						74%						88%						86%						82%					
V. % PLACEMENT (EXCL. CALL BACKS)	85%						74%						88%						86%						82%					
AVERAGE PLACEMENT WAGE	\$21.86						\$27.63						\$22.59						\$34.92						\$26.75					

Grant (501)

Serving laid off workers; with priority given to those individuals that have been laid-off from employers located in the eleven cities that comprise the South Bay Workforce Investment Area.

PROGRAM YEAR 2022 / 2023		SOUTH BAY WORKFORCE INVESTMENT BOARD																										PAGE 3								
GRANT PERIOD 7/01/2022 TO 6/30/2023		MONTHLY ACTIVITY REPORT (NEW ENROLLMENT REPORT)																																		
REPORT PERIOD: 7/01/2022 TO 3/31/2023		DETAIL BY CITY																																		
ADULT PROGRAM (G201)																																				
	Gardena	Year Plan Δ	Inglewood	Year Plan Δ	Hawthorne	Year Plan Δ	Lawndale	Year Plan Δ	El Segundo	Year Plan Δ	Redondo	Year Plan Δ	Hermosa	Year Plan Δ	Manhattan	Year Plan Δ	Torrance	Year Plan Δ	Lomita	Year Plan Δ	Carson	Year Plan Δ	TOTAL SBWIB	Year Plan Δ	ΔQ											
I. TOTAL CLIENTS	64	62		79	93		54	80		13	32		14	14		37	47		3	8		9	15	81	91	9	9	46	59	409	510					
A. CARRIED IN	21	21		3	3		14	14		8	8		4	4		21	21		2	2		6	6	32	32	3	3	3	3	117	117					
B. NEW	43	41	11	76	90	24	40	66	17	5	24	2	10	10	0	16	26	9	1	6	1	3	9	2	49	59	17	6	6	1	43	56	17	292	393	101
II. TOTAL EXITS	17	17		71	71		33	33		5	5		9	9		18	18		1	1		0	0	41	41	4	4	32	32	231	231					
A. UNSUBSIDIZED EMPLOYMENT	17	17	6	54	54	21	28	28	13	5	5	2	9	9	7	12	12	2	0	0	0	0	0	34	34	16	3	1	28	28	9	190	190	77		
ALSO ATTAINED CREDENTIAL	2		0	19		12	7		1	2		1	1		0	6		1	0		0	0	15		9	0		6		1	58		25			
B. OTHER TERMINATION	0		0	17		15	5		1	0		0	0		0	6		2	1		1	0	0	7		5	1		1	4	3	41		28		
YOUTH PROGRAM (G301)																																				
	Gardena	Year Plan Δ	Inglewood	Year Plan Δ	Hawthorne	Year Plan Δ	Lawndale	Year Plan Δ	El Segundo	Year Plan Δ	Redondo	Year Plan Δ	Hermosa	Year Plan Δ	Manhattan	Year Plan Δ	Torrance	Year Plan Δ	Lomita	Year Plan Δ	Carson	Year Plan Δ	TOTAL SBWIB	Year Plan Δ	ΔQ											
I. TOTAL CLIENTS	22	25		45	64		60	63		12	21		3	8		11	16		4	5		1	4	28	38	2	2	24	32	212	278					
A. CARRIED IN	4	4		16	16		26	26		9	9		3	3		2	2		2	2		0	0	6	6	0	0	0	0	68	68					
B. NEW	18	21	3	29	48	3	34	37	11	3	12	0	0	5	0	9	14	8	2	3	1	1	4	0	22	32	4	2	2	0	24	32	7	144	210	37
II. TOTAL EXITS	6	6		9	9		5	5		0	0		1	1		4	4		3	3		1	1	20	20	1	1	9	9	59	59					
A. UNSUBSIDIZED EMPLOYMENT	6		1	2		0	0		0	0		0	0		0	3		0	2		1	0	0	10		4	1		0	5	2	29		8		
ALSO ATTAINED CREDENTIAL	0		0	0		0	0		0	0		0	0		0	1		0	0		0	0	5		2	0		0	3	3	9		5			
B. ENT. TRAINING/POST-SECONDAR	0		0	0		0	0		0	0		0	0		0	1		0	0		0	1	0	7		3	0		0	4	1	13		4		
C. ATTAINED RECOGNIZED DEGREE	0		0	0		0	0		0	0		0	0		0	0		0	0		0	0	0		0	0		0	0	0	0	0		0		
D. RETURNED TO SCHOOL	0		0	0		0	0		0	0		0	0		0	0		0	0		0	0	0		0	0		0	0	0	0	0		0		
E. OTHER EXITS	0		0	7		1	5		0	0		0	1		1	0		0	1		1	0	0	3		1	0		0	0	0	17		3		
DISLOCATED WORKER (G501)																																				
	Gardena	Year Plan Δ	Inglewood	Year Plan Δ	Hawthorne	Year Plan Δ	Lawndale	Year Plan Δ	El Segundo	Year Plan Δ	Redondo	Year Plan Δ	Hermosa	Year Plan Δ	Manhattan	Year Plan Δ	Torrance	Year Plan Δ	Lomita	Year Plan Δ	Carson	Year Plan Δ	TOTAL SBWIB	Year Plan Δ	ΔQ											
I. TOTAL CLIENTS	51	51		52	67		41	65		13	21		17	14		57	62		7	11		16	22	102	112	9	9	47	60	412	494					
A. CARRY IN	23	23		13	13		23	23		6	6		7	7		35	35		4	4		13	13	58	58	0	0	18	18	200	200					
B. NEW	28	28	13	39	54	12	18	42	8	7	15	4	10	7	3	22	27	11	3	7	0	3	9	2	44	54	15	9	9	2	29	42	9	212	294	79
II. TOTAL EXITS	13	13		40	40		20	20		3	3		6	6		24	24		5	5		6	6	35	35	3	3	28	28	183	183					
III. TOTAL UNSUBSIDIZED EMPLOYMEN	11	11	2	30	30	13	16	16	8	1	1	0	4	4	2	22	22	4	4	4	1	4	4	0	32	32	5	2	2	24	24	6	150	150	43	
A. RETRAINING	4		1	18		8	10		3	0		0	4		2	10		1	1		0	0	0	19		8	0		0	10	3	76		26		
ALSO ATTAINED CREDENTIAL	4		1	18		8	10		3	0		0	4		2	10		1	1		0	0	0	19		8	0		0	10	3	76		26		
B. CALLED BACK WITH EMPLOYER	0		0	0		0	0		0	0		0	0		0	0		0	0		0	0	0		0	0		0	0	0	0	0		0		
IV. ALL OTHER TERMINATIONS	2		2	10		7	4		3	2		2	2		2	2		0	1		0	2	0	3		0	1		0	4	1	33		17		

[illegible]

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

I. TOTAL CLIENTS	10	Δ	20	Δ	4	Δ	0	Δ	2	Δ					0	Δ	3	Δ	0	Δ
A. CARRIED IN	0		0		0		0		0						0		0		0	
B. NEW	10	5	20	0	4	2	0		2	2					0		3	0	0	
II. TOTAL EXITS	0		0		0		0		0						0		0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0						0		0		0	
OTHER TERMINATIONS	0		0		0		0		0						0		0		0	
I. TOTAL CLIENTS	1	Δ	0	Δ	0	Δ	5	Δ	8	Δ	0		2	Δ	0	Δ	2	Δ	0	Δ
A. CARRIED IN	0		0		0		0		0		0		0		0		0		0	
B. NEW	1	1	0		0		5	2	8	2	0		2	1	0		2	1	0	
II. TOTAL EXITS	0		0		0		0		0		0		0		0		0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0		0		0		0	
OTHER TERMINATIONS	0		0		0		0		0		0		0		0		0		0	
I. TOTAL CLIENTS	2	Δ	0	Δ	0	Δ	0	Δ	0	Δ	0		1	Δ	0					
A. CARRIED IN	0		0		0		0		0		0		0		0					
B. NEW	2	0	0		0		0		0		0		1	0	0					
II. TOTAL EXITS	0		0		0		0		0		0		0		0					
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0		0					
OTHER TERMINATIONS	0		0		0		0		0		0		0		0					
I. TOTAL CLIENTS	0	Δ	0	Δ	0	Δ	0	Δ	0	Δ										
A. CARRIED IN	0		0		0		0		0											
B. NEW	0		0		0		0		0											
II. TOTAL EXITS	0		0		0		0		0											
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0											
OTHER TERMINATIONS	0		0		0		0		0											
ENROLLMENT GOALS	27	Δ	5	Δ	5	Δ	2	Δ	44	Δ	5	Δ	9	Δ	31	Δ	128	ΔQ		
I. TOTAL CLIENTS	36		0		3		0		21		0		0		3		63			
A. CARRIED IN	0		0		0		0		0		0		0		0		0			
B. NEW	36	9	0	0	3	0	0	0	21	9	0	0	0	0	3	0	63	34	128	49%
II. TOTAL EXITS	0		0		0		0		0		0		0		0		0			
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0		0		0			
OTHER TERMINATIONS	0		0		0		0		0		0		0		0		0			
% OF PLACEMENT																				
AVERAGE PLACEMENT WAGE	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		0			

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 7/01/2022 TO 6/30/23

REPORT PERIOD: 7/01/2022 TO 3/31/2023

HOMELESS INITIATIVE

ENROLLMENT GOALS										PAGE TOTALS		PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	50	Δ	50	Δ	50	Δ	50	Δ					
A. CARRIED IN	27		45		4		25		0	0	101		
B. NEW	0		0		0		0		0	0	0		
	27	4	45	9	4	0	25	0	0	0	101	52	
II. TOTAL EXITS													
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0	0	0		
OTHER TERMINATIONS	0		0		0		0		0	0	0		
% OF PLACEMENT													
AVERAGE PLACEMENT WAGE	\$ -		\$ -		\$ -						\$ -		

The program is part of a countywide homeless initiative to target eligible CalWORKS families to participate in the Transitional Subsidized Employment (TSE) programs to improve their ability to become self-sufficient and retain housing. Program services will include paid work experience, specialized work experience, on-the-job training and classroom training.

GRANT PERIOD: 7/01/2022 TO 6/30/23

REPORT PERIOD: 7/01/2022 TO 3/31/2023 (NEW)

SHORT-TERM VOCATIONAL PROGRAM

I. TOTAL CLIENTS	16		1	4	2	0	0	0	0	0	0	0	23	100	PLANNED ENROLLMENT	PERCENT OF PLAN
A. CARRIED IN	0		0	0	0	0	0	0	0	0	0	0	0			
B. NEW	16	10	1	4	2	0	0	0	0	0	0	0	23	23	258	9%
II. TOTAL EXITS	0		0	0	0	0	0	0	0	0	0	0	0			
UNSUBSIDIZED EMPLOYMENT	0		0	0	0	0	0	0	0	0	0	0	0			
TRANSFER TO OTHER AGENCY	0		0	0	0	0	0	0	0	0	0	0	0			
OTHER TERMINATIONS	0		0	0	0	0	0	0	0	0	0	0	0			
% OF PLACEMENT																
AVERAGE PLACEMENT WAGE											0		\$ -			
	HUBCITIES		HOLLYWOOD NORTH WSC	MCS SAN GABRIEL VALLEY	SELACO								PAGE TOTALS			

The program is part of a countywide initiative to target eligible CalWORKS families to participate in the Short-term Vocational Training (STV) programs to improve their ability to become self-sufficient. Planned Enrollments are based on individual need and available funds.

I. TOTAL CLIENTS	L.A. CITY COLLEGE	14	Δ	EAST L.A. COLLEGE	20	Δ	COMPTON / ECC	14	Δ	L.A. MISSION COLLEGE	7	Δ	L.A. PIERCE COLLEGE	8	Δ	L.A. SOUTHWEST COLLEGE	7	Δ	LONG BEACH CITY COLLEGE	8	Δ	WEST L.A. COLLEGE	2	Δ	MT. SAN ANTONIO	8	Δ		0	Δ		0	Δ		0	Δ
A. CARRIED IN		0			0			0			0			0			0			0			0			0			0			0			0	
B. NEW		14	3		20	0		14	1		7	0		8	0		7	2		8	0		2	0		8	8		0			0			0	
II. TOTAL EXITS		0			0			0			0			0			0			0			0			0			0			0			0	
UNSUBSIDIZED EMPLOYMENT		0			0			0			0			0			0			0			0			0			0			0			0	
OTHER TERMINATIONS		0			0			0			0			0			0			0			0			0			0			0			0	

I. TOTAL CLIENTS	0	0	0
A. CARRIED IN	0	0	0
B. NEW	0	0	0
II. TOTAL EXITS	0	0	0
OTHER TERMINATIONS	0	0	0

ENROLLMENT GOALS

I. TOTAL CLIENTS	88
A. CARRIED IN	0
B. NEW	88
II. TOTAL EXITS	0
UNSUBSIDIZED EMPLOYMENT	0
OTHER TERMINATIONS	0
% OF PLACEMENT	0%
AVERAGE PLACEMENT WAGE	\$0.00

PAGE TOTALS	88	24
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PLANNED ENROLLMENT	174
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PERCENT OF PLAN	51%
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Targets CalWORKs participants/Individuals whose families are on Public Assistance; enrolled in Community Colleges; and places them into a Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 3/31/2023

DCFS ILP PROGRAM (006M TIER I)

ENROLLMENT GOALS										PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS											
A. CARRIED IN											
B. NEW											
II. TOTAL EXITS											
UNSUBSIDIZED EMPLOYMENT											
OTHER TERMINATIONS											
% OF PLACEMENT											
AVERAGE PLACEMENT WAGE											
GARDENA											
INGLEWOOD											
INGLEWOOD POMONA											
CARSON											
TORRANCE CAREER CENTER											
FOOTHILL											
PACIFIC GATEWAY											
VERDUGO											
SELACO											
MCS HOLLYWOOD											
MCS COVINA											
JVS (MARINA DEL REY)											
JVS (ANTELOPE VALLEY)											
SELA AREA SOCIAL SERVICES											
PAGE TOTALS											
3											
3											
3											
0%											
\$ -											
HUB CITIES											
CANOGA PARK											
YOUTH POLICY INSTITUTE											
E/ PROYECTO DEL BARRIO											
LAO/MCS SAN GABRIEL VALLEY											
I. TOTAL CLIENTS											
A. CARRIED IN											
B. NEW											
II. TOTAL EXITS											
UNSUBSIDIZED EMPLOYMENT											
TRANSFER TO OTHER AGENCY											
OTHER TERMINATIONS											
% OF PLACEMENT											
AVERAGE PLACEMENT WAGE											

Serving Youth in the Foster Care Independent Living Program, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 3/31/2023

DCFS ILP PROGRAM (007M TIER II)

ENROLLMENT GOALS					
I. TOTAL CLIENTS	2	0	3	5	0
A. CARRIED IN	0	0	0	0	0
B. NEW	2	0	3	5	0
II. TOTAL EXITS	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0
% OF PLACEMENT					
AVERAGE PLACEMENT WAGE					
I. TOTAL CLIENTS	1	0	0	0	0
A. CARRIED IN	0	0	0	0	0
B. NEW	1	0	0	0	0
II. TOTAL EXITS	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0
TRANSFER TO OTHER AGENCY	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0
% OF PLACEMENT					
AVERAGE PLACEMENT WAGE					

Serving Youth in the Foster Care Independent Living Program, between 18-21 years of age, throughout Los Angeles County.

GRANT PERIOD: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 3/31/2023

DPSS PROBATION PROGRAM (950M TIER I)

[illegible]

Serving Youth on probation, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 3/31/2023

DPSS PROBATION PROGRAM (951M TIER II)

[illegible]

Serving Youth on probation, between 18-21 years of age, throughout Los Angeles County.

YOUTHBUILD

GRANT TERM: 1/01/2020 TO 3/31/2024

REPORT PERIOD: 07/01/2020 TO 3/31/2023

	Actual	Planned Services	% of Plan	ΔQ
PENDING ENROLLMENTS	0			
ENROLLMENTS	59	73	81%	0
EXITS: EDUCATION & EMPLOYMENT	25	55	46%	6
-Education (Obtained High School Diploma)	15			6
-Entered Post Secondary Education	2			0
-Entered Employment	17			5
ATTAINMENT OF DEGREE/CERTIFICATE	49	58	84%	20
LITERACY & NUMERACY ATTAINMENT	37	54	69%	6
RETENTION (Quarter 4)	6	7	86%	3
RECIDIVISM	0	0		0

3/2022-Grant extension received. The SBWIB YouthBuild program will provide educational, occupational skills training in construction and leadership skills to disadvantaged youth ages 16-24 years residing in targeted communities. Outcome measures are based on qualified enrollment criteria. The SBWIB YouthBuild partnership includes two required partners the YouthBuild Charter School of California (Education) and the Habitat for Humanity of Greater Los Angeles (Housing Construction).

AMERICORPS YOUTHBUILD

GRANT TERM: 8/15/2022 TO 8/14/2023

REPORT PERIOD: 08/15/2022 TO 3/31/2023

	Enrolled	Year Plan	% of Plan	ΔQ
FULL-TIME ENROLLMENTS (TEACHERS AIDES)	0	2	0%	0
QUARTER-TIME ENROLLMENTS (YOUTHBUILD MEMBERS)	13	22	59%	13
NATIONAL SERVICE EVENTS / IN-SERVICE	0	20	0%	0
SCHOLARSHIP ATTAINMENTS	0	15	0%	0

8/2022-New Year Allotment and Goals pending. The AmeriCorps project supports resources to the SBWIB YouthBuild programs by providing teachers aides. YouthBuild members can enroll into the program and earn credits/hours toward scholarships through training and community engagement activities.

Chancellor Apprenticeship Initiative CAI #4 – EL Camino College (Bio-Flex Apprenticeship)

GRANT TERM: 1/01/2020 TO 12/31/2023

REPORT PERIOD: 1/1/2020 TO 3/31/2023

APPRENTICESHIP ENROLLMENTS

CAI #4 - ECC BIO-FLEX RA	Enrolled	Program Plan	% of Plan	ΔQ
	17	50	34%	15

Assist the District in the enrollment of 50 apprentices into Bio-Flex and help to build additional Bioscience apprenticeship programs.

Chancellor Apprenticeship Initiative CAI #5 – West Los Angeles College (Health-Flex Apprenticeship)

GRANT TERM: 4/01/2022 TO 2/28/2025

REPORT PERIOD: 4/01/2022 TO 3/31/2023

APPRENTICESHIP ENROLLMENTS

WLAC CAI #5	Enrolled	Program Plan	% of Plan	ΔQ
	114	80	143%	114

Assist in the enrollment of 80 apprentices into Health-Flex and help to build additional healthcare apprenticeship programs.

Chancellor Apprenticeship Initiative CAI #6 – EL Camino College (IT-Flex Apprenticeship)

GRANT TERM: 4/01/2022 TO 2/28/2025

REPORT PERIOD: 4/01/2022 TO 3/31/2023

APPRENTICESHIP ENROLLMENTS

ECC CAI #6	Enrolled	Program Plan	% of Plan	ΔQ
	4	80	5%	4

Assist in the enrollment of 80 apprentices into IT-Flex and help to build additional IT apprenticeship programs.

LA COUNTY SUPERVISOR SECOND DISTRICT (BIO-FLEX PRE-APPRENTICESHIP)

GRANT TERM: 3/01/2022 - 6/30/2023

REPORT PERIOD: 3/01/2022 TO 3/31/2023

ENROLLMENTS
COMPLETIONS

LAC BOS District 2	Enrolled	Program Plan	% of Plan	ΔQ
	100	75	133%	39
	31	60	52%	3

Provide life sciences career exploration and training to at least 75 participants residing within the Second District.

GROW TAYPORTUNITY APPRENTICESHIP PROGRAM

GRANT TERM: 7/01/2021 TO 06/30/2023

REPORT PERIOD: 7/01/2021 TO 3/31/2023

ENROLLMENTS

PRE-APPRENTICESHIP ENROLLMENTS

APPRENTICESHIP ENROLLMENTS - Aero-Flex and Bio-Flex, Other

PRE-APPRENTICESHIP ENROLLMENTS - Construction

COMPLETIONS

PRE-APPRENTICESHIP COMPLETIONS - Aero-Flex and Bio-Flex

APPRENTICESHIP COMPLETIONS - Aero-Flex and Bio-Flex

APPRENTICESHIP COMPLETIONS - Construction

JOB PLACEMENT

PRE-APPRENTICESHIP JOB PLACEMENT - Aero-Flex and Bio-Flex

APPRENTICESHIP JOB PLACEMENT - Construction

GROW TAYportunity	Enrolled	Program Plan	% of Plan	ΔQ
	17	15	113%	0
	2	25	8%	0
	3	35	9%	0
	8			0
	0			0
	2			0
	6			0
	2			0

Enroll 15 pre-apprentices in either Aero-Flex or Bio-Flex and 25 Apprentices. Additionally 35 apprentices will be enrolled into construction training programs, ages 18-24 years old.

DOL Scaling Apprenticeship Grant - West LA College (Bio-Flex & Aero-Flex Apprenticeship & Pre-Apprenticeship)

GRANT TERM: 7/15/2019 TO 6/30/2024

REPORT PERIOD: 7/15/2019 TO 3/31/2023

	Enrolled	Program Plan	% of Plan	ΔQ
APPRENTICESHIP ENROLLMENTS				
SBWIB APPRENTICESHIP ENROLLMENTS	1024	1240	83%	0
OTHER PROJECT PARTNER APPRENTICESHIP ENROLLMENTS	2605	3760	69%	203
TOTAL APPRENTICE ENROLLMENTS	3629	5000	73%	
APPRENTICESHIP COMPLETIONS				
SBWIB APPRENTICE COMPLETIONS	298			16
OTHER PARTNER APPRENTICE COMPLETIONS	1764			108
TOTAL PROJECT APPRENTICE COMPLETIONS	2062			
PRE-APPRENTICESHIP ENROLLMENTS				
OTHER PARTNER PRE-APPRENTICESHIP ENROLLMENTS	467			0

Nationwide 4 year grant provided by the United States Department of Labor through WLAC. The goal is to recruit and enroll 5,000 apprentices. SBWIB is responsible for 1,240 apprenticeship enrollments. SBWIB pre-apprenticeship enrollments an allowable expense, but not a deliverable.

Employment Training Panel (ETP) - Multiple Employer Contract (MEC)

GRANT TERM: 11/22/2021 TO 11/21/2023

REPORT PERIOD: 11/22/2021 TO 3/31/2023

	Enrolled	Program Plan	% of Plan	ΔQ
EMPLOYER PARTNERS	26	15	173%	3
ENROLLMENTS (100%)	704	515	137%	266
RETENTION IN EMPLOYMENT	198	515	38%	192
AVERAGE WAGE AFTER EMPLOYMENT	\$ 36.96			

Training reimbursement for employers from Employment Training Panel Fund.

IRVINE FOUNDATION - GRANT

GRANT TERM: 11/03/2021 TO 11/03/2023

REPORT PERIOD: 11/03/2021 TO 3/31/2023

ENROLLMENTS
COMPLETIONS

Irvine Foundation	Enrolled	Program Plan	% of Plan	ΔQ
	23	50	46%	12
	7			3

Identify and train 50 low-income women, women of color, and/or other individuals with multiple barriers in the advanced manufacturing sector (with a focus on aerospace and bioscience), providing employers with a pipeline of diverse entry-level employees.

SoCalGas

GRANT TERM: 11/1/2021 TO 12/31/2023

REPORT PERIOD: 11/01/2021 TO 3/31/2023

Recuitment-Interested SoCalGas Applicants
Referral of applicants to SoCalGas Employment Opportunities
Placement

SoCalGas	Actual	Year Plan	% of Plan	ΔQ
	735	400	184%	65
	78	200	39%	10
	8	50	16%	2

CITY OF HAWTHORNE UN-HOUSED PROGRAM

GRANT TERM: 4/01/2023 TO 12/31/2023

REPORT PERIOD: 3/31/2023 TO 3/31/2023 (NEW)

SERVICES OFFERED

OUTREACH / CONTACTS
ENROLLED INTO PAID WORK EXPERIENCE
ENROLLED INTO SHORT-TERM TRAINING

City of Hawthorne Business Assistance Grant	Activities	Year Plan	% of Plan	ΔQ
	0	10	0%	
	0	10	0%	
	0	10	0%	

SBWIB will provide employment and training services up to 20 unhoused individuals to receive paid work experience or short-term training.

Howmet Foundation (Aero-Flex and Bio-Flex Pre-Apprenticeship)

GRANT TERM: 9/1/2022 TO 8/31/2023

REPORT PERIOD: 9/1/2022 TO 3/31/2023

ENROLLMENTS
SCHOOL IMPACTED
BUSINESS ENGAGED
COMPLETIONS

Howmet Foundation	Enrolled	Program Plan	% of Plan	ΔQ
	18	20	90%	18
	4	6	67%	4
	5	7	71%	5
	6	20		6

Provide Aero-Flex or Bio-Flex Pre Apprenticeship to at least 20 participants

CA DIR SAEI Grant (Apprenticeship)

GRANT TERM: 7/1/2022 TO 6/30/2025

REPORT PERIOD: 7/1/2022 TO 3/31/2023

APPRENTICESHIP ENROLLMENTS

CA DIR SAEI	Actual	Year Plan	% of Plan	ΔQ
	0	417	0%	0

Enroll 417 Participants into DAS apprenticeship.

YOUTH AT WORK EMPLOYMENT PROGRAM

GRANT TERM: 7/1/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 3/31/2023

	Youth at Work	Enrolled	Year Plan	% of Plan	ΔQ
TOTAL ENROLLMENTS		174	315	55%	11
CALWORKS		35	109		7
OUSY		102	135		0
FOSTER YOUTH		14	21		1
PROBATION YOUTH		1	11		1
SYSTEM INVOLVED YOUTH (New)		22	39		2

2/2023 - Additional funds and slots received. The Youth At Work Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

HACLA GRANT

GRANT TERM: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 3/31/2023

	HACLA	Activities	Year Plan	% of Plan	ΔQ
REFERRAL OF ELIGIBLE YOUTH & REENTRY CLIENTS		28	50	56%	5
PLACEMENTS		9	35	26%	0

SBWIB is being contracted by the Housing Authority of the City of Los Angeles, for referral of youth and reenrty participants that reside at the Mar Vista Gardens Housing Project to HACLA for workforce development programming including assisting participant as they become employable and remain employed.

LMU Peer for Youth Program

GRANT TERM: 10/01/2022 TO 6/30/2024

REPORT PERIOD: 10/01/2022 TO 3/31/2023

	LMU Peer for Youth	Activities	Year Plan	% of Plan	ΔQ
ENROLLMENTS (100%)		24	150	16%	24
ATTAINMENT OF CREDENTIAL / CERTIFICATE (90%)		0	135	0%	0
ENTERED EMPLOYMENT RATE (80%)		0	120	0%	0

The Peer for Youth Program will assist eligible participants with significant barriers to employment (i.e., homeless, foster care youth, justice involved, disconnected youth), to receive peer support specialist training services leading to employment in the behavioral health field. Additionally, SBWIB has partnered with Loyola Marymount University to provide employment and career pathway case management services as a sub-contractor.

INVEST LA COUNTY PROBATION GRANT

GRANT TERM: 7/1/2022 TO 6/30/2023

REPORT PERIOD: 7/1/2022 TO 3/31/2023

	Enrolled	Year	% of	ΔQ
		Plan	Plan	
INVEST YEAR 4				
ENROLLMENTS	55	100	55%	8
ENROLLED INTO TRAINING	17	50	34%	5
TRAINING COMPLETION	19	43	44%	10
UNSUBSIDIZED PLACEMENTS	33	60	55%	15
TRAINING RELATED PLACEMENTS	19	7	271%	10
RETENTION SERVICES (2ND QUARTER)	0	59	0%	
RETENTION SERVICES (4TH QUARTER)	0	56	0%	

(Outcomes may include carry-in activities)

Provide work-based learning services to 120 referred Probation Adult participants including BluePrint Workplace for Success training, short-term vocational training, Paid Work Experience, interviews and job referrals, and job placement.

FAMILIES FIRST

GRANT TERM: 7/1/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 3/31/2023

	Enrolled	Year	% of	ΔQ
		Plan	Plan	
PY22-23				
ORIENTATIONS/WORKSHOPS	32	50	64%	11
INDIVIDUAL MEETINGS	75	50	150%	41
JOB REFERRALS / INTERVIEWS	144	50	288%	109
JOB READINESS / RESUME COMPLETION	45	50	90%	23

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on-one interviewing and counseling, job match and referrals to employment and worksites, progress monitoring and follow-up.

IPDC Community Health Worker Training Program

GRANT TERM: 10/11/2022 TO 9/30/2025

REPORT PERIOD: 10/11/01/2022 TO 3/31/2023

	Enrolled	Year	% of	ΔQ
		Plan	Plan	
IPDC-CHW				
ENROLLMENTS (100%)	0	225	0%	0
ATTAINMENT OF CREDENTIAL/CERTIFICATE (90%)	0	205	0%	0
ENTERED EMPLOYMENT RATE (80%)	0	170	0%	0

The Community Health Worker Training program will assist eligible participants with significant barriers to employment (i.e., homeless, former foster care, justice involved, etc.) to receive training services leading to a DOL approved apprenticeship in the healthcare field. Additionally, SBWIB has partnered with International Pre-Diabetes Center, Inc. to provide employment and career pathway case management services as a sub-contractor.

SECTOR GRANT - FRIENDS OUTSIDE OF LOS ANGELES

GRANT TERM: 01/01/2023 TO 12/31/2023

REPORT PERIOD: 01/01/2023 TO 3/31/2023 (New-Agreement Pending)

COMPLETION OF ASSESSMENT(S)

ENROLLMENT

ENROLLMENT INTO TRAINING

Sector Grant - FOLA	Actia;	Year Plan	% Plan	ΔQ
	0	20	0%	0
	0	20	0%	0
	0	12	0%	0

SBWIB is being contracted by FOLA to provide career pathways case management for recently released prisoners into short-term vocational training and assisting them as they need to become employable and remain employed. Funding by the Los Angeles County, Office of Diversion and Reentry.

VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)

GRANT TERM: 4/01/2021 TO 3/31/2023

REPORT PERIOD: 4/01/2021 TO 3/31/2023

ENROLLMENTS (100%)

ATTAINMENT OF CREDENTIAL/CERTIFICATE (90%)

ENTERED EMPLOYMENT RATE (80%)

EMPLOYMENT RETENTION (70%)

VEAP - AATA (SBWIB Sub-contractor)	Enrolled	Year Plan	% of Plan	ΔQ
	39	75	52%	21
	12	68	18%	2
	10	60	17%	5
	0	42	0%	0

The VEAP project(s) will assist eligible veterans with significant barriers to employment (i.e., long-term unemployed, homeless, transitioning) to receive career and training services leading to employment in high growth employment sectors such as Construction Trades. Additionally, SBWIB has partnered with AATA to provide employment and training services as a sub-contractor.

CALIFORNIA CAREER PATHWAYS GRANTS - ACADEMY

GRANT TERM: 01/01/2022 TO 8/31/2023

REPORT PERIOD: 01/01/2022 TO 3/31/2023

OPPORTUNITIES OFFERED

COMPANY TOURS

GUEST SPEAKERS/ADVISORY BOARD

INTERNSHIP

EVENT VENDORS

BLUEPRINT

Centinela Valley Union High School District (CVUHSD)	Activities	Year Plan	% of Plan	ΔQ
	324	106	306%	30
	11	10	110%	7
	33	56	59%	1
	78	75	104%	12
	136	100	136%	0
	119	75	159%	8

SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activities will include participation in activities such as Career Day and Maker Faire.

CALIFORNIA CAREER PATHWAYS GRANTS - ONSITE PROGRAM

GRANT TERM: 9/01/2022 TO 8/31/2023

REPORT PERIOD: 9/01/2022 TO 3/31/2023

STUDENT ENGAGEMENT

EMPLOYERS CONNECTED

WORKSHOPS

GUEST SPEAKERS

INTERNSHIPS

JOB LEADS

Centinela Valley Union High School District (CVUHSD)	Activities	Year Plan	% of Plan	ΔQ
	2552	680	375%	811
	111	120	93%	15
	81	32	253%	22
	10	10	100%	4
	55	40	138%	0
	778	300	259%	219

SBWIB will supply staff onsite at each of the Centinela Valley Union High School District's four high schools to provide work-based learning support and other career pathway activities.

INGLEWOOD SCHOOL DISTRICT STRONG WORKFORCE

GRANT TERM: 10/01/2022 TO 9/30/2023

REPORT PERIOD: 10/01/2022 TO 3/31/2023

BUSINESS ENGAGEMENT/GUEST SPEAKERS

FIELD TRIPS

INTERNSHIPS

OCCUPATIONAL TRAINING

WORKSHOPS/CAREER EVENTS

Inglewood Unified School District	Activities	Year Plan	% Plan	ΔQ
	45	40	113%	26
	5	4	125%	3
	43	75	57%	0
	1	2	50%	0
	27	3	900%	3

SBWIB will provide outreach to employers, work readiness, internships, training, and recruitment activities.

EL CAMINO COLLEGE STRONG WORKFORCE

GRANT TERM: 11/01/2022 TO 6/30/2023

REPORT PERIOD: 11/01/2022 TO 3/31/2023

	Activities	Year	%	ΔQ
		Plan	Plan	
STUDENT ENGAGEMENTS	151	400	38%	116
RECRUITMENTS	2	5	40%	1
INTERNSHIPS/PLACEMENTS	51	75	68%	16
JOB LEADS	217	500	43%	135
WORKSHOPS/PRESENTATIONS	6	12	50%	6
CAREER EVENTS	1	2	50%	0

SBWIB will provide outreach to employers, work readiness, internships, training, and recruitment activities.

HOMELESS LA RISE (REGIONAL)

GRANT TERM: 07/01/2022 TO 6/30/2023

REPORT PERIOD: 07/01/2022 TO 3/31/2023

	Activities	Year	% of	ΔQ
		Plan	Plan	
ENROLLMENTS	37	31	119%	12
EMPLOYMENT	18	22	82%	2
EMPLOYMENT RATE - 2ND QRT AFTER EXIT	0	20	0%	
EMPLOYMENT RATE - 4TH QRT AFTER EXIT	0	12	0%	
WAGE AT EMPLOYMENT	\$ 18.25			
	(Outcomes may include carry-in activities)			

Effective 10/01/18, SBWIB will serve 18 and over Homeless Individuals through a Transitional Subsidized Employment Program leading towards Unsubsidized employment in the competitive marketplace that is along an articulated career pathway.

iCARE DOR (651)

GRANT TERM: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 3/31/2023

WORK READINESS COMPLETION
ENROLLMENT INTO PAID WEX ACTIVITY
PLACEMENT

iCARE	Activities	Year Plan	% of Plan	ΔQ
	66	80	83%	34
	55	100	55%	28
	3	50	6%	3

SBWIB is contracted by the Department of Rehabilitation (DOR) to serve individuals with disabilities referred from the DOR case workers into work readiness and paid work experience (WEX) activities at LAX under the worksite agreement with the Los Angeles World Airports.

STEPS (Summer Training and Employment Program for Students)

GRANT TERM: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 3/31/2023

ENROLLMENT
WORK READINESS COMPLETION
CO-ENROLLED INTO LEVERAGED GRANTS

STEPS	Activities	Year Plan	% of Plan	ΔQ
	3	50	6%	3
	0	43	0%	0
	3	30	10%	3

Serving Youth with disabilities referred from our K-12 partner schools, partner CBOs and Department of Rehabilitation into work readiness and paid work experience activities.

BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC) YOUTH REINVESTMENT PROGRAM

GRANT TERM: 10/01/2019 TO 2/28/2023

FINAL

REPORT PERIOD: 10/01/2019 TO 3/31/2023

	Enrolled	Year Plan	% of Plan	ΔQ
REFERRALS (100%)	228	150	152%	
PENDING INTAKE/PARENT APPT. (100%)	0	0		0
RISK ASSESSMENT (100%)	51	75	68%	20
ENROLLMENTS (100%)	228	150	152%	19
INTEVENTION WORKSHOPS/WORK READINESS PREPARATION	228	75	304%	19
PAID WORK EXPERIENCE, INTERNSHIP OR OJT	186	75	248%	0
FOLLOW-UP SERVICES FOR 12 MONTHS	173	150	115%	24

This project will provide services to Inglewood, Hawthorne and Lennox youth that are disproportionately affected by violence and will receive evidence-based services for diversion, restorative justice, and employment opportunities through the Inglewood Community and Regional Engagement Violence Intervention and Prevention (I-CARE VIP) collaboration. The project will serve 100 youth ages 14-18 and provide intervention and diversion activities, case management along with paid pre-employment training, paid work experience and job search assistance.

WORKFORCE ACCELERATOR 9.0

GRANT TERM: 8/01/2021 TO 3/31/2023

REPORT PERIOD: 8/01/2021 to 3/31/2023

	Enrolled	Year Plan	% of Plan	ΔQ
ENROLLMENTS (100%)	79	75	105%	3
CREDENTIAL ATTAINED (85%)	65	64		0
APPRENTICES (100%)	16	15		0
EMPLOYMENT AT EXIT (80%)	46	60		0

12/22 -Grant extension to 3/31/2023. This project is in partnership with SELACO, Health Impact and the Hospital Association to train or place into apprenticeship 75 under presented individuals in the healthcare field. Occupations include: Speciality Nursing, CNA, Clinical Laboratory and Phlebotomy

COVID NDWG EMPLOYMENT RECOVERY GRANT

GRANT TERM: 4/10/2020 TO 3/31/2023

REPORT PERIOD: 4/10/2020 TO 3/31/2023

	Grant Plan	ΔQ
I. TOTAL CLIENTS	250	
A. ENROLLED	263 105%	10
B. NEW	9	6
C. TRAINING	78	7
D. OJT	17	1
E. Pre-Apprenticeship/Apprenticeship	0	
II. TOTAL EXITS	197	15
III. TOTAL UNSUBSIDIZED EMPLOYMENT	165	12
A. RETRAINING	68	5
ALSO ATTAINED CREDENTIAL	68	5
B. CALLED BACK WITH EMPLOYER	5	5
IV. % PLACEMENT (INCL. CALL BACKS)	84%	
V. % PLACEMENT (EXCL. CALL BACKS)	84%	
AVERAGE PLACEMENT WAGE	\$ 23.05	

10/2022-SBWIB received additional funds and enrollment slots (\$84K / 18 slots); 12/2021-SBWIB received additional funds (\$240K), enrollment slots (55) and a period of performance extension through March 31, 2023. The NDWG Employment Recovery grant is a statewide grant to provide employment and training services to 232 displaced workers as a result of the COVID-19 pandemic.

QUEST NDWG DISASTER RECOVERY GRANT

GRANT TERM: 10/01/2020 TO 9/30/2024

REPORT PERIOD: 10/01/2022 TO 3/31/2023

	Grant Plan	ΔQ
I. TOTAL CLIENTS	125	
A. ENROLLED	32 26%	32
B. NEW	16	16
C. TRAINING	11	11
D. OJT	0	0
E. Pre-Apprenticeship/Apprenticeship	0	0
II. TOTAL EXITS	0	0
III. TOTAL UNSUBSIDIZED EMPLOYMENT	0	0
A. RETRAINING	0	0
ALSO ATTAINED CREDENTIAL	0	0
B. CALLED BACK WITH EMPLOYER	0	
IV. % PLACEMENT (INCL. CALL BACKS)		
V. % PLACEMENT (EXCL. CALL BACKS)		
AVERAGE PLACEMENT WAGE	\$ -	

The NDWG Employment Recovery grant is a statewide grant to provide employment and training services to 125 displaced workers as a result of the COVID-19 pandemic and with barriers to employment.

Other Grants

WLAC Allied Health Project

GRANT TERM: 11/03/2021 TO 5/31/2023

Funding Amount: \$55,000 per year

The SBWIB was retained by WLAC to facilitate discussions about Allied Health training options among 13 community Colleges throughout LA County. Discussions will include a variety of topics that will ensure they are meeting the needs of students and industry. Employer speakers are also arranged to attend by the SBWIB to present to the schools and discuss their hiring needs. Monthly meetings are being held with the consortium of colleges, first Friday of each month.

Irvine Foundation (SCAN) - Apprenticeship

GRANT TERM: 11/07/2022 TO 5/7/2025 (30 months)

Funding Amount: \$500,000

Develop Southern California Apprenticeship Network (SCAN) to expand apprenticeship opportunities in Southern CA

City of Hawthorne - ARPA Business Assistance Program

GRANT TERM: 1/12023 TO 12/31/2023

Funding Amount: \$10,000

SBWIB will provide business and outreach services to assist Hawthorne residents to participate in the City of Hawthorne's City-Wide Shop Local Marketing program. SBWIB will assist in determining eligibility to receive e-gift cards under the American Rescue Plan Act (ARPA) program.

Other Grants (cont.)

New Grants - waiting for contract

DOL ABA Grant (Apprenticeship)

GRANT TERM: 7/01/2022 TO 6/30/2026

Funding Amount: \$5,820,000

Waiting for final conditions to be received and a MOD to be processed. Enroll 800 participants into apprenticeship and 200 participants into pre-apprenticeship.

Teen Center Attendance Report -3rd Quarter

January 1, 2023- January 31, 2023

Inglewood Teen Center	New	Returning	Total
Inglewood	1	32	33
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	1	32	33

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	0	18	18
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	0	18	18

February 1, 2023 February 28, 2023

Inglewood Teen Center	New	Returning	Total
Inglewood	4	51	55
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	4	51	55

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	11	23	34
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	11	23	34

March 1, 2023- March 31, 2023

Inglewood Teen Center	New	Returning	Total
Inglewood	26	50	76
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	26	50	76

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	10	5	15
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	10	5	15

QUARTER TOTAL	Quarter 1	Quarter 2	Quarter 3	Total
Inglewood Teen Center	62	96	164	322
Hawthorne Teen Center	121	83	67	271

No cost training provided by IPDC

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**Want to make a
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**Become a Community
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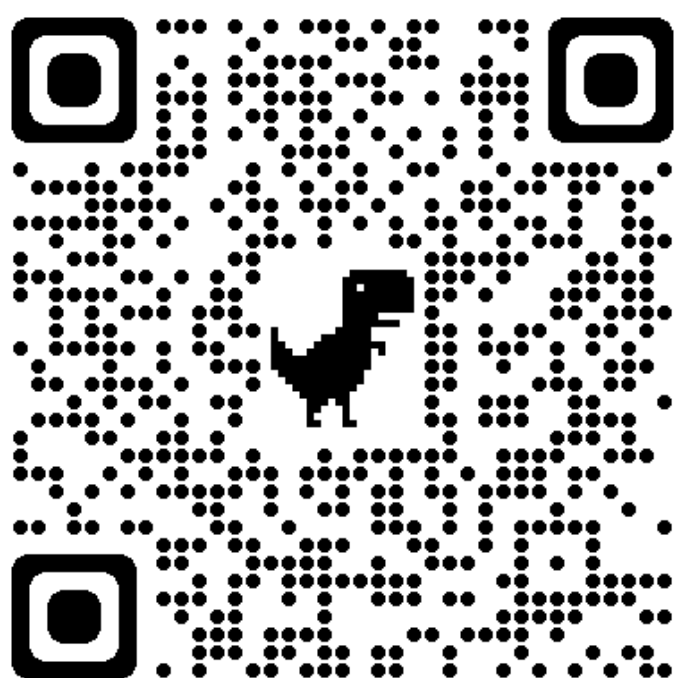
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Orientation**

**Wednesday April 26, 2023
@10:00AM**

**Inglewood One-Stop
110 S LaBrea Avenue 5th fl.**

We validate parking at City Hall

**Scan QR Code to fill out an
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This WIOA Title 1 financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to CRS 1-800-735-2922 or 310-680-3700.

What is a CHW?

A Community Health Worker (CHW) is a trusted member of the community who has a thorough understanding of the needs of the community

What do CHW's do?

**EDUCATE
RAISE AWARENESS
CULTURAL COMPETENCE
ESSENTIAL SERVICES
LINKAGE TO HEALTH CARE**





Loyola Marymount University
Extension

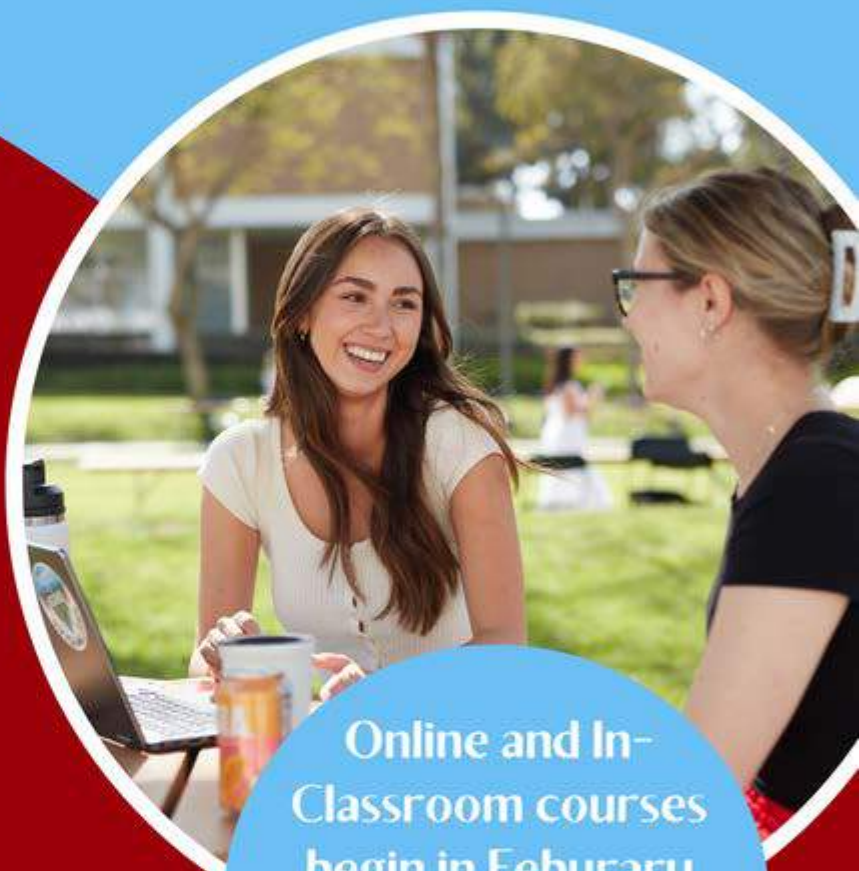
Become a Peer Specialist for Youth!

If you are currently working with youth dealing with adverse childhood experiences and want to build your skills and knowledge, enroll in the Peer Specialist for Youth certificate program.

Program Info:

- Fully funded scholarship program
- 80 hour peer training course
- Career development services
- Job placement assistance
- Post-training support
- Peer Specialist for Youth certificate upon completion of course program
- Eligibility to take the California Medi-Cal Peer Support Specialist Certification exam

CEU Available!



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DAILY BREEZE

LOCAL NEWS • News

South Bay Workforce Investment Board's job fair draws over 2,000 attendees



South Bay Workforce Investment Board

The 23rd annual Blueprint for Workplace Success Youth & Young Adults Job Fair attracts more than 2,000 students and young adults throughout the South Bay to El Camino College on April 19, 2023. (Courtesy of The South Bay Workforce Investment Board)

By **TERESA LIU** | tliu@scng.com |

PUBLISHED: April 21, 2023 at 6:30 a.m. | UPDATED: April 21, 2023 at 6:41 a.m.

The South Bay Workforce Investment Board hosted the 23rd iteration of its annual Blueprint for Workplace Success Job Fair this week, drawing hundreds of people.

The job fair took place at El Camino College on Wednesday, April 19.

The event attracted around 2,100 students from local high schools, El Camino College, adult schools and community-based organizations, as well as public job seekers throughout the South Bay. It was primarily aimed at young adults 16 to 24 years old.

“During the collaboration we had one thing in mind,” SBWIB Executive Director Jan Vogel said in the event’s welcoming speech, according to a press release, “for the students, for the students, for the students, you are the future.

“We are proud to continue hosting this job fair year after year,” he added, “and providing the youth with the necessary skills to get them ready for the career of their dreams.”

During the job fair, 90 employers and 186 hiring representatives from the private and public sectors interviewed nearly 300 students, who will either be hired or invited for a second interview, according to SBWIB.

SBWIB is a workforce development agency for 11 cities: Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Redondo Beach and Torrance.

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PRESS RELEASE

April 19, 2023

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

South Bay Workforce Investment Board Hosts the 23rd Annual Blueprint for Workplace Success Job Fair in Partnership with El Camino College

HAWTHORNE – The 23rd Annual Blueprint for Workplace Success Youth & Young Adults Job Fair drew in two thousand and seventy-five students from local high schools, El Camino College, adult schools, community-based organizations and public job seekers throughout the South Bay. The job fair was hosted at El Camino College and presented by the South Bay Workforce Investment Board (SBWIB) on April 19, 2023. The event was open to any young adults between the ages of 16-24 years old and the public.

About a dozen high schools were provided transportation from local schools and gathered for SBWIB's Executive Director, Jan Vogel and El Camino College's President, Brenda Thames' welcoming speech as they expressed the importance of the job fair for students' future. "During the collaboration we had one thing in mind - for the students, for the students, for the students, you are the future," Mr. Vogel stated. "We are proud to continue hosting this job fair year after year and providing the youth with the necessary skills to get them ready for the career of their dreams," he added.

Amongst the attendees were 90 employers, 186 hiring representatives, from private and public sectors who interviewed nearly 300 students who will either be hired or invited for a second interview. Jasmin Pinson, freshman at El Camino College expressed, "I'm really happy to have had this opportunity and I'm glad they are doing this for students because it's really hard to find a job, especially at this age, it's really helpful and helps other people."

The SBWIB operates four One Stop Business & Career Centers within its South Bay service area plus two Teen Centers in Inglewood and Hawthorne providing no cost adult, youth and business services. For further information, please call (310) 970-7700 or visit www.sbwib.org.

#



www.sbwib.org

SOUTH BAY WORKFORCE INVESTMENT BOARD
SBWIB

23rd Annual Blueprint for Workplace Success Job Fair

Photo caption: The 23rd Annual Blueprint for Workplace Success Youth & Young Adults Job Fair drew in two thousand and seventy-five students and young adults throughout the South Bay to El Camino College on April 19, 2023.





www.sbwib.org

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LOCAL NEWS • News

Southern California's aerospace pilot program up and running



South Bay Workforce Investment Board

Representatives from NASA, the Aerospace Industries Association, private companies and educational institutions participated in the first meeting of the Southern California pilot program of the White House Space Industry Coalition on March 16, 2023.

By **TERESA LIU** | tliu@scng.com |

PUBLISHED: April 24, 2023 at 6:30 a.m. | UPDATED: April 24, 2023 at 6:30 a.m.



Jan Vogel, executive director/CEO of South Bay Workforce Investment Board, addresses the attendees at the first Southern California meeting of the White House Space Industry Coalition at the organization's corporate headquarters in Hawthorne on March 16, 2023.

A White House initiative to train and recruit employees for the space industry has been growing with success, according to the federal government's Southern California program partners.

"We're really excited about this," said Jan Vogel, executive director and CEO of the South Bay Workforce Investment Board.

Vice President Kamala Harris announced the “White House Space Industry Coalition” initiative in the fall, an effort aimed at developing a “skilled and diverse” space workforce to address the labor shortage pinching the aerospace industry, according to [a White House press release](#).

To better meet its goal, the White House enlisted the help of the public, private and philanthropic sectors. Specifically, it picked four organizations, Blue Origin, Boeing, Lockheed Martin and Northrop Grumman, to lead a coalition of space companies across the country.

The responsibilities of the coalition include, in part, setting up three regional pilot programs in Florida’s Space Coast, the Gulf Coast of Louisiana and Mississippi, and Southern California, according to the White House release.

The Southern California coalition, anchored by Northrop Grumman, is already up and running. The group recently met in-person for the first time at the South Bay Workforce Investment Board’s corporate headquarters in Hawthorne.

SBWIB is a workforce development agency for 11 cities: Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Redondo Beach and Torrance.

“That was the first of what’ll be a series of meetings to develop a pipeline,” Vogel said, “and to develop training programs that will meet the future needs of NASA.”

Officials from NASA and the Aerospace Industries Association attended the meeting. They were joined by representatives from private companies such as Northrop Grumman, Boeing, SpaceX, Virgin Galactic, Morf3D, Stellant Systems, Rocket Lab and Relativity Space, as well as those from El Camino College and Cal State Dominguez Hills.

“Basically, NASA is projecting a large shortage in technicians to work on projects that would be space related,” Vogel said, “and the need to create a pipeline for new employees to be able to access employment that will benefit NASA and the space program.”

David Ritchie, who’s in charge of an apprentice program for budding machinists at Northrop Grumman, said an aging workforce across the industry has resulted in an urgent need to train and recruit new skilled workers.

“(There are) a lot of baby boomers in there, which includes me, by the way,” he said, “and we need to get some new talents in here that’s gonna carry on the work we do.”

Due to declining population growth and various other factors, such as the aging of the baby boomers, the labor participation rate has continued to decline. A quarter of the current workforce, in fact, will be older than 55 by 2024 and among those, a third will be at least 65, according to an [estimate by the U.S. Bureau of Labor Statistics](#).

The shift in labor force demographics has taken a particular toll on the aerospace and defense industries, which experienced an exodus of talent during the pandemic.

Almost 47% of people said the turnover rate at their companies have significantly increased during the last 12 months, according to [a workforce study](#) released in October by the Aerospace Industries Association and the American Institute of Aeronautics Astronautics, in collaboration with Ernst & Young.

And 78% said the reason for people leaving their jobs was the chance at a higher salary, with 75% also citing better career advancement as the reason for the high turnover, and 31% citing flexibility in work location and opportunity for remote work as the cause for departure.

The labor shortage came at a time when companies are ramping up production because of an increase in customer demand during the post-pandemic rebound. Russia's invasion of Ukraine has further deflated the U.S.'s defense spending.

That's where Northrop Grumman's apprenticeship program came in. That program began 30 years ago, when the company saw the need to train its employees with the skills that it desired, Ritchie said.

Through its partnership with El Camino College, for example, the program brings in interested students for an eight-week trial period. After that, select applicants are offered a four-year apprenticeship that includes one-on-one training with advanced machinists at the company.

Ritchie said he believes the company's long-standing apprenticeship program was partly what motivated the White House to select Northrop Grumman as the regional anchor.

Although there's already a developed curriculum for STEM programs — science, technology, engineering, math — at most colleges and universities, it's difficult to market these programs to companies, said Jose Anaya, dean of community advancement at El Camino College.

“By having the White House initiative, the companies are coming together and we’re able to speak to all of them about the wonderful programs that we have,” Anaya said. “Rather than go to each individual, we can talk to them as a group and showcase our programs and how they can connect with us to develop apprenticeship programs of their own.”

Some students at El Camino College are also on the STEM pathway and many of them come from historically underserved and underrepresented communities. They are the ideal student base to fulfill the White House initiative, which emphasizes skilled job seekers from diverse backgrounds, Anaya said.

Vogel, for his part, said the next step for the coalition, which first met on March 16, is to develop training programs to be implemented across institutions and workforce centers in Southern California.

The need, officials said, is higher than ever.

“There is a lot of work in this industry,” Richie said, “and we need qualified people.”

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Teresa Liu | Reporter

Teresa Liu is a reporter covering Torrance and Carson for the Daily Breeze. She has worked as a full-time journalist for more than seven years in local and international outlets. Teresa received her master in journalism degree from Northwestern University and her bachelor degree (double major) in mass communications and film studies from the University of Pittsburgh.

tliu@scng.com

[!\[\]\(331d98b41157a4d7e6780fd92ee04698_img.jpg\) Follow Teresa Liu @yinmengliu25](#)

[Daily Breeze Web Article](#)

Aerospace program taking flight

White House, nonprofit and companies have started initiative to train skilled workers

Daily Breeze (Torrance) · 23 Apr 2023 · A6 · By Teresa Liu tliu@scng.com

A White House initiative to train and recruit employees for the space industry has been growing with success, according to the federal government's Southern California program partners.



“We're really excited about this,” said Jan Vogel, executive director and CEO of the South Bay Workforce Investment Board.

Vice President Kamala Harris announced the “White House Space Industry Coalition” initiative in the fall, an effort aimed at developing a “skilled and diverse” space workforce to address the labor shortage pinching the aerospace industry, according to a White House news release.

To better meet its goal, the White House enlisted the help of the public, private and philanthropic sectors. Specifically, it picked four companies — Blue Origin, Boeing, Lockheed Martin and Northrop Grumman — to lead a coalition of space firms across the country.

The responsibilities of the coalition include setting up three regional pilot programs in Florida's Space Coast, the Gulf Coast of Louisiana and Mississippi, and Southern California, according to the White House release.

The Southern California coalition, anchored by Northrop Grumman, already is running. The group recently met in-person for the first time at the South Bay Workforce Investment Board's corporate headquarters in Hawthorne.

SBWIB is a workforce development agency for 11 cities: Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Redondo Beach and Torrance.

“That was the first of what'll be a series of meetings to develop a pipeline,” Vogel said, “and to develop training programs that will meet the future needs of NASA.”

Officials from NASA and the Aerospace Industries Association attended the meeting. They were joined by representatives from private companies such as Northrop Grumman, Boeing, SpaceX, Virgin Galactic, Morf3D, Stellantis Systems, Rocket Lab and Relativity Space, as well as those from El Camino College and Cal State Dominguez Hills.

“Basically, NASA is projecting a large shortage in technicians to work on projects that would be space-related,” Vogel said, “and the need to create a pipeline for new employees to be able to access employment that will benefit NASA and the space program.”

David Ritchie, who's in charge of an apprentice program for budding machinists at Northrop Grumman, said an aging workforce across the industry has resulted in an urgent need to train and recruit new skilled workers.

“(There are) a lot of baby boomers in there, which includes me, by the way,” he said, “and we need to get some new talents in here that's going to carry on the work we do.”

Due to declining population growth and various other factors, such as the aging of the baby boomers, the labor participation rate has continued to decline. A quarter of the current workforce will be older than 55 by 2024 and among those, a third will be at least 65, according to an estimate by the U.S. Bureau of Labor Statistics.

The shift in labor force demographics has taken a particular toll on the aerospace and defense industries, which experienced an exodus of talent during the pandemic.

Almost 47% of people said the turnover rate at their companies has significantly increased during the last 12 months, according to a workforce study released in October by the Aerospace Industries Association and the American Institute of Aeronautics Astronautics, in collaboration with Ernst & Young.

And 78% said the reason for people leaving their jobs was the chance at a higher salary, with 75% also citing better career advancement as the reason for the high turnover and 31% citing flexibility in work location and opportunity for remote work as the cause for departure.

The labor shortage came at a time when companies are ramping up production because of an increase in customer demand during the post-pandemic rebound. Russia's invasion of Ukraine has further deflated the U.S.'s defense spending.

That's where Northrop Grumman's apprenticeship program came in. That program began 30 years ago when the company saw the need to train its employees with the skills that it desired, Ritchie said.

Through its partnership with El Camino College, for example, the program brings in interested students for an eight-week trial period. After that, select applicants are offered a four-year apprenticeship that includes one-on-one training with advanced machinists at the company.

Ritchie said he believes the company's long-standing apprenticeship program was partly what motivated the White House to select Northrop Grumman as the regional anchor.

Although there's already a developed curriculum for STEM programs — science, technology, engineering, math — at most colleges and universities, it's difficult to market these programs to companies, said Jose Anaya, dean of community advancement at El Camino College.

“By having the White House initiative, the companies are coming together and we're able to speak to all of them about the wonderful programs that we have,” Anaya said. “Rather than go to each individual, we can talk to them as a group and showcase our programs and how they can connect with us to develop apprenticeship programs of their own.”

Some students at El Camino College also are on the STEM pathway and many of them come from historically underserved and underrepresented communities. They are the ideal student base to fulfill the White House initiative, which emphasizes skilled job seekers from diverse backgrounds, Anaya said.

Vogel said the next step for the coalition, which first met on March 16, is to develop training programs to be implemented across institutions and workforce centers in Southern California.

The need, officials said, is higher than ever.

“There is a lot of work in this industry,” Richie said, “and we need qualified people.”



NEWS

South Bay Workforce Investment Board

FOR IMMEDIATE RELEASE

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

March 22, 2023

South Bay Workforce Investment Board Convenes Southern California Regional Pilot Program In Support of White House Space Industry Coalition Initiative

HAWTHORNE – The South Bay Workforce Investment Board (SBWIB) hosted a convening for a White House Space Industry Coalition meeting at the SBWIB corporate office in Hawthorne. Employers attending on March 16, 2023 are participating in the Southern California Regional Pilot, which is part of an initiative introduced by Vice President Kamala Harris, who is Chair of the National Space Council. The initiative seeks to address the rising demand for the space industry's skilled technical workforce.

The Southern California Regional Pilot Program, in collaboration with NASA and Northrop Grumman, is one of three programs established nationally with the purpose of collaborating with service providers including community colleges, workforce boards and others to demonstrate a replicable and scalable approach to attracting, training and creating employment opportunities, with an emphasis on attracting people from backgrounds underrepresented in STEM jobs.

In his opening remarks, SBWIB Executive Director Jan Vogel, gave a special thanks to long-time employer partner Northrop Grumman, a leading global aerospace and defense technology company, who had connected the SBWIB with NASA and the Aerospace Industries Association (AIA) to help move this initiative forward.

The attendees were then greeted by Pam Melroy, Deputy Administrator of NASA, through a pre-recorded video message in which she stated in part, "...yes we need our scientists and our engineers and researchers - but we also need our welders, machinists and electricians...it's no small effort to have pulled together this coalition of companies, community colleges, and state and local governments and workforce boards...I know you will do what it takes to get the job done right." She commended the SBWIB for hosting and Northrop Grumman for working as the anchor company for the Southern California regional pilot.

During the meeting employers from eight companies received information from education and workforce development partners about available resources to: build their technical workforce pipeline; meet their current and future workforce needs for skilled technical roles; and reach their diversity, equity and inclusion goals. The employers discussed their skilled technical needs and expressed their commitment to the regional pilot program.

The SBWIB, NASA and AIA will facilitate individual meetings with each employer to discuss specific needs to increase their skilled technical workforce.

* * *





South Bay Cities

Featuring the Weekly Newspapers of Hawthorne, Inglewood and Lawndale

Hawthorne Press Tribune
The Weekly Newspaper of Hawthorne

Inglewood News
The Weekly Newspaper of Inglewood

Lawndale Tribune
AND LAWDALE NEWS
The Weekly Newspaper of Lawndale

Herald Publications - El Segundo, Hawthorne, Lawndale & Inglewood Community Newspapers Since 1911 - (310) 322-1830 - Vol. 5, No. 12 - March 23, 2023

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Weekend Forecast

Friday
Sunny
61°/47°



Saturday
Sunny
63°/48°



Sunday
Mostly Cloudy
63°/48°



Thank You SBWIB for Providing Opportunities for Our Students



The South Bay Workforce Investment Board provided an amazing opportunity for our Hawthorne High School of Manufacturing & Engineering students to tour the NASA - National Aeronautics and Space Administration Jet Propulsion Lab. Photo courtesy SBWIB. For story see page 3.

She is Racing to Save Lives

By Ron Sokol

On December 7, 2013, Lili Trujillo Puckett’s 16-year-old daughter Valentina was killed when a young man driving the car in which she was a passenger (in the back seat) suddenly chose to engage in a street race.

“There is no loss like this. The loss of a child, your child, is a grief that is always with you,” Lili shares with me, though we both know it goes without saying.

Five months after Valentina passed, a friend asked Lili to speak to an assembly of some 500 students at South High School in Torrance. Lili would be just one of the speakers that day on topics of importance, such as the perils of drugs and concerns about alcohol. Lili was the only one who spoke about street racing. She first asked for a raise of hands – how many knew her daughter – many did. She next asked how many knew how Valentina had lost her life – again, many raised their hand. But, when Lili asked who wanted to learn to drive and who expected to drive, all the kids raised their hands.

When Lili completed her remarks, one of the other speakers said to her, “You have a calling. You don’t know it, but you do”. Later that same day, Lili had an appointment with a therapist with whom she was being treated to try to cope with the devastating loss of her beloved daughter. The therapist surprised her: “You’re smiling, Lili! I have not seen that before – you’re smiling!”

Suddenly, Lili realized she had found a way to keep Valentina with her. Of equal importance, she had found a way to try to prevent another parent from losing a child due to street racing.

Lili Truillo was raised in Mexico City and San Antonio, Texas. She would come back and forth until, by the age of 20, she stayed here.

Lili then married, after which she and her husband traveled quite a bit and ended up living for many years in Italy. They would eventually settle here in the South Bay, but at the ripe old age of 38, she found herself a divorced, single mom with two young kids. Taking stock of the situation, Lili went to work. She also went to school – UCLA Extension, no less, where she graduated in three years as a medical interpreter. While in school, her work included teaching Spanish and Italian at the Berlitz Center locally and being an interpreter. She had pretty much been a housewife up to that point in time, but her two kids were five and nine.

Do you get the impression that Lili Trujillo and embracing genuine resilience are a good match? Now, years later, that resilience has helped many others as well.

You see, Lili formed a non-profit organization in the South Bay known as SRK (Street Racing Kills). One objective of SRK is to

create awareness about the dangers of illegal street racing and reckless driving, particularly by young people here and elsewhere. Among its many other activities, SRK provides speakers and presentations at high schools, colleges, and community events. These presentations are heartfelt and seek to go well beyond basic driving schools. Awards can be applied for (aptly known as “Val’s Respect the Road Scholarships”). There are teen traffic safety assemblies, reckless driving interventions, videos, police officer questions and answers, reenactments, crashed car displays, and awareness giveaways.

You can find SRK online at <https://street-racingkills.org/>. The phone number is 310) 303 0164.

One of the good people with whom Lili works most closely and with whom she often makes presentations is Lori Argumedo

See Save Lives, page 4



Lili and Valentina

Spring Cleaning Comes to the City of Hawthorne



An incredible amount of volunteers came out to the City of Hawthorne’s Community Clean Up event. One hundred and fifteen volunteers and thirty five City of Hawthorne employees came out to clean up the streets and parks of our community. Bulky items were also picked up around town. Special thanks for the extra help from Martinez Landscape, Republic Services and Caltrans. Photo courtesy City of Hawthorne.

South Bay Workforce Investment Board Facilitates NASA/JPL Interface with Hawthorne High School Manufacturing & Engineering Students

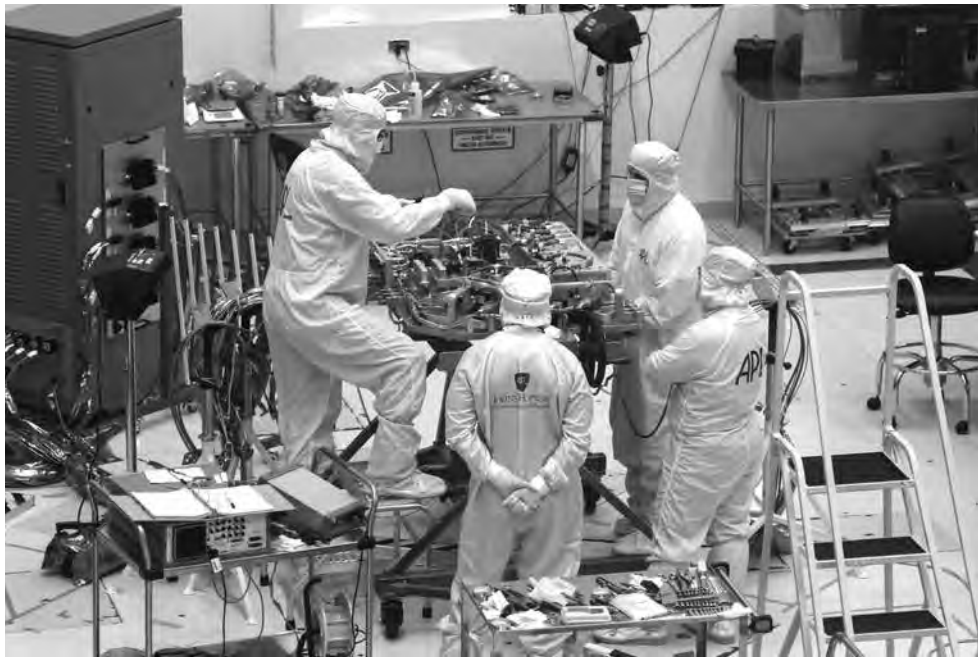
As a result of the national exposure that the South Bay Workforce Investment Board’s (SBWIB) highly successful Aero-Flex pre-apprentice and apprenticeship programs for high school and college students have attained, visiting NASA representatives from Washington D.C. hosted students from Hawthorne High, along with current and former Aero-Flex and Bio-Flex Pre-Apprenticeship college students, for a tour of the Jet Propulsion Laboratory (JPL) in Pasadena March 15th. The SBWIB coordinated

the visit and provided transportation for the students. The following day NASA visited the Hawthorne High School Academy School of Manufacturing & Engineering (SME) for a tour. The visitors to Hawthorne High included NASA participants Elaine Ho, Deputy Associate Administrator of STEM Engagement, and Reagan Hunter, Projects & Initiatives Manager, Office of the Administrator. During the visit they met with students and teachers and toured the SME lab and workshop. The

students showed various projects including a robot being built for an upcoming competition. “Hawthorne High School engineering students have been participating in the Aero-Flex apprenticeship program since 2017,” noted SBWIB Executive Director Jan Vogel. “Many of them have gone on to college and later hired as apprentices with our aerospace partner employers,” he noted. During their visit to JPL, the Hawthorne students were guided through areas often

not included in public tours, including the Spacecraft Assembly Facility, Space Flight Operations Facility, museum, and the Mars Yard, where they saw and learned about the original Mars Rover and helicopter prototypes. They interfaced with scientists and technicians and begin to realize how the concepts of engineering they were learning in school are applied in the real world of work and space.

– Provided by SBWIB



Seeing scientists and technicians at work.



Students experiencing areas of JPL not included in public tours.



FOR IMMEDIATE RELEASE

March 17, 2023

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

**South Bay Workforce Investment Board Facilitates
NASA/JPL Interface with Hawthorne High School
Manufacturing & Engineering Students**

HAWTHORNE – As a result of the national exposure that the South Bay Workforce Investment Board’s (SBWIB) highly successful Aero-Flex pre-apprentice and apprenticeship programs for high school and college students have attained, visiting NASA representatives from Washington D.C. hosted students from Hawthorne High, along with current and former Aero-Flex and Bio-Flex Pre-Apprenticeship college students, for a tour of the Jet Propulsion Laboratory (JPL) in Pasadena March 15th. The SBWIB coordinated the visit and provided transportation for the students. The following day NASA visited the Hawthorne High School Academy School of Manufacturing & Engineering (SME) for a tour.

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* * *

Photo caption: South Bay Workforce Investment Board Facilitates NASA/JPL Interface with Hawthorne High School Manufacturing & Engineering Students







FOR IMMEDIATE RELEASE

February 2023

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

**MORE THAN 30 STUDENTS GRADUATE FROM
SOUTH BAY WORKFORCE INVESTMENT BOARD
BIO-FLEX PRE-APPRENTICESHIP PROGRAM**

HAWTHORNE – More than 30 high school and college age students graduated from the South Bay Workforce Investment Board’s (SBWIB) Bio-Flex Pre-Apprenticeship Program. The two-month long program was funded in part by a grant from Los Angeles County Second District Supervisor Holly Mitchell.

Participating students were from Manuel Dominguez High School in Compton, King Drew Magnet High School of Medicine and Science in Los Angeles, Morningside High School in Inglewood and West Los Angeles College in Culver City. During the program, the students had the opportunity to learn from a variety of employers about the career opportunities in the life sciences sector. They also completed online technical skills classes through Biotech Primer, learned about the South Bay Promise Program, and participated in a hands-on lab experience called the Amgen Biotech Experience at LA Trade Tech College.

The SBWIB Blueprint for Workplace Success curriculum trained the students how to create or upgrade their resumes, how to build their profile on LinkedIn, and learn valuable interview skills. Graduates received certificates of completion and \$300 stipend checks. They will next have an opportunity to be matched with a professional mentor and/or participate in a paid work experience.

Graduation ceremonies were held at Morningside, Dominguez and King Drew high schools to recognize the students and thank all of the partners that make the Bio-Flex Pre-Apprenticeship a success. The students received congratulatory remarks from Supervisor Holly Mitchell in person or via video during the ceremonies.

The SBWIB Pre-Apprenticeship and Apprenticeship offerings are employer centric training programs that are proving to be successful in developing and upskilling current employees, while increasing the pipeline of a future workforce. “As we continue to access new funding sources our innovative earn and learn apprenticeship models will be expanded to the fields of Healthcare, Information Technology/Cybersecurity, Arts/Media and Entertainment and Clean Energy/Transportation,” said SBWIB Executive Director Jan Vogel.

###



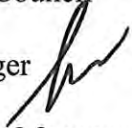


CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 15, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

PREPARED BY: Raylette Felton, Deputy City Manager/Human Resources Director
Hrant Manuelian, Director of Finance/City Treasurer 

SUBJECT: **Second Amendment to Contract Service Agreement with Transtech Engineers, Inc. for Professional Engineering and Public Works Oversight Services**

BACKGROUND

In August 2022, City Council approved an agreement with Transtech Engineers, Inc. to assist the city in providing professional engineering and oversight services for the Public Works Department. Since then, the contract was extended for an additional four (4) months to allow for the continuity of on-going public works projects and administering the daily operations of the Public Works Department. As the term of the agreement with Transtech Engineers, Inc. expired on April 30, 2023, staff is recommending an amendment and extension of the agreement through July 31, 2023.

STAFF REVIEW

Transtech Engineers, Inc. has been instrumental in assisting the City Manager manage public works projects and current operations, while the City continued its efforts to permanently fill the Director of Public Works/City Engineer position. Staff is hopeful that its the recruitment process will be completed within the next few weeks, which would allow for a new department director to come aboard. In the meantime, staff is recommending the approval of a Second Amendment to the Contract Services Agreement to extend the contract term and increase the maximum contract sum amount by \$61,100. The rate of the consultant will continue to be set at \$188 per hour, between 20 to 25 hours per week. Any changes in duration will be discussed and approved in writing prior to implementation.

LEGAL REVIEW

The City Attorney's office has reviewed contract amendment and has approved it to form.

FISCAL IMPACT

Salary savings from the vacant Director of Public Works/City Engineer position and project fund will be used to cover the cost of the consultant during the contract extension terms. No additional impact to

the general fund will be needed. The funds will be transferred from salaries to contract services within the Public Works department.

RECOMMENDATION

Staff recommends that City Council: a) approve the Second Amendment to the Contract Services Agreement with Transtech Engineers, Inc. for Professional City Engineer and Public Works Oversight Services by \$61,100, for a maximum contract sum amount not to exceed \$219,960, in a form approved by the City Attorney; and b) authorize the Director of Finance/City Treasurer to transfer salary savings for the Director of Public Works/ City Engineer to the contract services line item in the Public Works Department budget.

Attachment: 1) Second Amendment to Contract Services Agreement with Transtech Engineers, Inc.
 2) Transtech Engineers, Inc. Proposal dated May 8, 2023

ATTACHMENT 1

Second Amendment to Contract Services Agreement for Professional City
Engineering and Public Works Oversight Services
with Transtech Engineers, Inc.

**SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL
CITY ENGINEERING AND PUBLIC WORKS OVERSIGHT SERVICES - TRANSTECH
ENGINEERS, INC.**

This SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "Second Amendment") is made and entered into this 15th day of May 2023, by and between the City of Lawndale, a municipal corporation (herein "City") and Transtech Engineers, Inc, a California corporation ("Consultant"). The term Consultant includes professionals performing in a consulting capacity.

RECITALS

WHEREAS, City and Consultant entered into that certain Agreement entitled "Contract Services Agreement for Professional City Engineering and Public Works Oversight Services" (the "Agreement") effective on or about August 15, 2022; and

WHEREAS, on December 22, 2022, the City and Consultant entered into the First Amendment to the Agreement to extend the term of this Agreement; and

WHEREAS, it is the desire of the City and the Consultant to further amend the Agreement, as set forth in this Second Amendment, to extend the term until July 31, 2023.

AGREEMENT

NOW, THEREFORE, it hereby agreed that the Agreement, as amended, is further amended in the following particulars only:

SECTION 1. Section 2.1 of the Agreement, entitled "Contract Sum", is hereby further amended to increase the maximum Contract Sum from \$158,860 to \$219,960 to compensate the Consultant for professional engineering and public works oversight services for the additional three (3) month extension of this agreement.

SECTION 2. Section 3.4 of the Agreement, entitled "Term", is hereby amended to extend the Term for completion of the services provided under the Agreement from May 1, 2023, through July 31, 2023.

SECTION 3. Except as expressly provided for in this Second Amendment, all other provisions of the Agreement shall remain in full force and effect.

[SIGNATURES NEXT PAGE]

Transtech Engineers, Inc.

IN WITNESS WHEREOF, the parties have executed and entered into this Second Amendment as of the date first written above.

CITY:

CITY OF LAWNDALDE,
a municipal corporation

By: _____
Robert Pullen -Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

CONSULTANT:

Transtech Engineers, Inc.
a California corporation

By: _____
Name: Ali Cayir
Title: President

By: _____
Name: Sybil Cayir
Title: Secretary

Address: 13667 Benson Avenue
Chino, CA 91710

[END OF SIGNATURES]

Transtech Engineers, Inc.

ATTACHMENT 2

Transtech Engineers, Inc. Proposal dated May 8, 2023



May 8, 2023

TRANSTECH

City of Lawndale

Attn: Mr. Sean Moore, City Manager

Via: Ms. Raylette Felton, Assistant City Manager/Human Resources Director

14717 Burin Avenue

Lawndale, CA 90260

Subject: Proposal Letter to Extend Public Works & City Engineering Oversight Services

Dear Ms. Felton:

As requested, Transtech Engineers, Inc. is pleased to submit this Letter of Proposal to the City for the subject assignment. As a brief background, Transtech was established in 1989, and is a full-service multi-disciplinary engineering consulting firm. Transtech is currently providing contract services to over 75 agencies, and has extensive experience working in a mixed staff/consultant environment since the late 1980s. At Transtech, we believe that our firm's expertise comes as a direct result of its employees' and officers' qualifications and experience.

For the subject assignment, we are proposing Ahmad Ansari to continue the requested services. In addition to Ahmad's past experience in public service and his recent years at Transtech, he has been successfully rendering the Public Works and City Engineering Oversight services to the City of Lawndale since August 23, 2022. Ahmad's resume is attached for your review and reference.

As originally proposed, the hourly billing rate will remain at \$188. Within the allocated budget, at approximately 20 to 25 hours per week, Ahmad will continue to oversee and manage the overall operation of the City's Public Works and Engineering, CIP management progress, assistance in the process for any remaining recruitments, and/or as directed by the City Manager.

As requested by the City, this proposal is prepared to provide services for the months of May, June and July 2023. The projected budget is calculated as follows:

Services Duration	Hrly Billing Rate	Service Hours		Total Fee
13 weeks	\$188	25 hrs/week average	325 hrs for 13 weeks	\$61,100

Once again, thank you for considering Transtech to submit this Letter of Proposal. If you should have any questions, or require additional information, please feel free to contact me on my cell at (714) 598-8896.

The very best,

Melissa Demirci

Melissa Demirci, RSP, E: melissa.demirci@transtech.org; C: (714) 598-8896; O: 909-595-8599

Attachments: Resume – Ahmad Ansari

Attachment
Resume – Ahmad Ansari

AHMAD ANSARI, PE, Principal



Mr. Ansari, a Principal at Transtech, provides any contractual or technical support and QC/QA if and when needed. Mr. Ansari has nearly 33 years of past experience in City and County Public Works and has worked for various Public Agencies as City Manager, Public Works Director, City Engineer, Project Engineer, Plan Checker, Designer, including for the Cities of Moreno Valley, Rialto, Perris, Pomona and Burbank, as well as for the County of Orange Public Works Department as CIP Manager. He has a broad knowledge of municipal government operations, including preparation and presentation of staff reports/resolutions to city councils, committees and interaction with public, various city departments, city council and other governmental agencies.

He has managed full-time staffing levels of up to 123, and served as the responsible in charge of numerous multi-disciplinary teams dealing with the business of public works including:

- Capital Improvement Program project management and delivery
- Real Property/Right of Way acquisition and management
- Traffic and Transportation engineering
- Private Development/Entitlement process review and approval
- Maintenance and Operations including roads, storm drains, sewers, parks, facilities, traffic signals, signs/stripping, fleet
- Special Districts, Landscape/Lighting Assessment
- Electric Utility
- Participation in Economic Development/Job Creation incentives through effective infrastructure improvements

EDUCATION

- BS Civil Engineering & Architecture, USC
- Resident Engineer Academy, Caltrans
- Real Estate

REGISTRATION

- Registered Civil Engineer
- Licensed Real Estate Broker

HIGHLIGHTS

- 33 years of past experience in City and County Public Works
- City of Rialto – Interim City Manager
- County of Orange Public Works- Administrative Manager II
- City of Moreno Valley- Public Works Director/City Engineer
- City of Rialto- Public Works Director/City Engineer
- City of Perris- Public Works Director
- City of Pomona- Deputy Public Works

Mr. Ansari served at senior executive management staff at several municipalities in Southern California. Most recently, he served as Interim City Manager at City of Rialto for 1 year. Prior, he managed the Orange County Public Works' 7-year Capital Improvement Program comprised of roads, flood and bikeway improvement projects throughout the County. He has a broad knowledge of local government operations, including preparation and presentation of agenda reports to advisory boards, commissions and city councils. He is well versed in public outreach and interaction with citizenry groups, committees and stakeholders. Mr. Ansari has excellent working relationship and rapport with regional and sub-regional governmental/regulatory agencies. He has represented cities/county at League of California Cities, CSAC/CEAC organizations, and APWA.

Past City/County positions held

- City of Rialto- Interim City Manager
- County of Orange- Administrative Manager II
- City of Moreno Valley- Public Works Director/City Engineer
- City of Rialto- Public Works Director/City Engineer
- City of Perris- Public Works Director
- City of Pomona- Deputy Public Works Director/Assistant City Engineer
- City of Burbank- Senior Civil Engineer

Director/Assistant City Engineer

- City of Burbank- Senior Civil Engineer

Multi-Million-Dollar/Complex Infrastructure Projects Managed

County of Orange- Public Works, Roads-

- Crawford Canyon Rd (Construction Phase)
- Edinger Bridge Replacement (Construction Phase)
- Hazard Ave Bikeway (Planning/Public Outreach Phase)
- Oso Pkwy/Antonio Intersection (Planning/Design Phase)
- Oso Pkwy/SR-241 Toll Rd Bridge (CM Augmentation/Bidding)
- Brea Cyn Rd Widening (Planning/Funding)
- Live Oak/Trabuco Rd Safety Improvements (Design/Bidding)
- Santiago Cyn Rd Safety Improvements (Planning/Public Outreach)

County of Orange- Public Works, Flood-

- Lane Channel Improvements (Design/Bidding)
- Fullerton Creek Ph. 1 (Construction)
- San Juan Creek Ph. 4,5,6 (Construction)

City of Moreno Valley- Public Works

- Nason/SR-60 freeway Interchange
- Moreno Beach/SR-60 freeway Interchange
- Theodore/60 freeway Interchange
- Heacock Channel
- Morrison Park Fire Station
- City's Corporate Yard Administration Building
- Reche Vista Realignment
- Nason Extension/Cactus Widening
- Traffic Management Center

City of Rialto- Public Works

- Riverside/I-10 freeway Interchange
- Pepper Ave Extension and Pepper/I-210 freeway Interchange
- Rialto City Park
- Veterans memorial Park
- Jerry Eaves Park
- Riverside Ave Fire Station
- Renewable Energy/Power Generation at Wastewater Treatment Plant
- Foothill Blvd Improvements

City of Perris- Public Works

- Perris Blvd Resurfacing
- Ramona Expwy Raised Medians, Landscaping and Resurfacing
- City Council Chamber Renovation

City of Pomona- Public Works

- Mission Blvd Resurfacing and Parkway Landscaping
- Mission/SR-71 Grade Separation
- Variety of Water Bond Utility Improvements

City of Burbank- Public Works

- Five-Points (Burbank/Victory Blvd's) Intersection Realignment
- Glenoaks Blvd Resurfacing

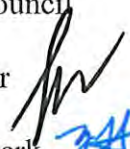


CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 15, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

PREPARED BY: Yvette Hall, Assistant City Clerk 

SUBJECT: **Introduction and First Reading of Ordinance No. 1200-23 to Amend Chapter 2.04.120 of the Lawndale Municipal Code Regarding Propriety of Conduct at Council Meetings and Adopt a Resolution Amending the “Manual of Procedural Guidelines for the Conduct of City Council Meetings”**

BACKGROUND

On August 22, 2022, the California legislature and governor approved Senate Bill 1100 to address disruptions at public local government meetings. Senate Bill 1100 outlines a new process under which the presiding member of a legislative body conducting a meeting, or their designee, may remove an individual for disrupting the meeting. The Bill also specifies the reasons for which an individual may be removed.

Under existing law, and as interpreted by the courts, a City Council may adopt rules governing the conduct of their public meetings and allowing for the removal of a person who makes slanderous, profane, or threatening remarks or engages in any other disorderly conduct that disrupts the meeting (Government Code section 36813; See also *White v. City of Norwalk*). If there is no disruption, there cannot be a removal (*Acosta v. City of Costa Mesa*).

Courts have also upheld the ability of local governments to remove a member of the public from a meeting if their conduct and speech disrupt the orderly process of the meeting (Penal Code section 403; Government Code section 54957.9; See also *Kindt v. Santa Monica Rent Control Board*).

Additionally, Government Code section 54954.3(b)(1) allows a legislative body to adopt reasonable regulations to ensure that members of the public have the opportunity to address the legislative body on any item of interest to the public. However, the legislative body may not prohibit public criticism of its policies, procedures, programs, or services.

STAFF REVIEW

City Staff prepared a draft ordinance to amend Chapter 2.04.120 of the Lawndale Municipal Code (LMC) regarding the propriety of conduct at City Council meetings and a draft resolution to amend the

“Manual of Procedural Guidelines for the Conduct of City Council Meetings” (“Manual”) to incorporate the revisions being made in the proposed ordinance.

The proposed ordinance would update the LMC as follows:

- Add a new Section C of Section 2.04.120 to read:
 - C. The presiding officer, or their designee, may remove an individual for disrupting the meeting by the following process for removal:
 1. Warn the individual that their behavior is disrupting the meeting and their failure to cease their behavior may result in removal; and
 2. Remove the individual if they do not “promptly” cease their disruptive behavior;
- Renumber Section “C” to “D” and “D” to “E” of Section 2.04.120; and
- Add Subsections D.9. and D.10. of Section 2.04.120 of the Lawndale Municipal Code to read as follows:
 - D. For the purpose of this section, prohibited acts shall include, but not be limited to, the following, provided that such acts actually impair or disturb the orderly conduct of the city council meeting:
 9. Attempting to make slanderous, profane, or threatening remarks; and
 10. Engaging in any other disorderly conduct that disrupts the meeting.

The proposed resolution would amend the “Manual” so that it contains the following language on Council meeting disruptions:

- Add a new paragraph (second paragraph) to Page 8, SECTION 7. THE PRESIDING OFFICER of the “Manual” to read as follows:

For the purpose of this section, prohibited acts shall include, but not be limited to, the following, provided that such acts actually impair or disturb the orderly conduct of the city council meeting:

 1. Speaking without being recognized by the presiding officer;
 2. Continuing to speak after the allotted time has expired;
 3. Speaking on an item at a time not designated for discussion by the public of that item;
 4. Speaking on an item that is not within the jurisdiction of the city council;
 5. Attempting to engage the audience rather than the city council;

6. Throwing objects;
 7. Creating auditory or visual disturbances, such as ringing bells, blowing whistles, displaying banners, and flashing lights;
 8. Refusing to modify conduct after being advised by the presiding officer that the conduct is disrupting, delaying, or impairing the meeting, or disobeying any other lawful order of the presiding officer;
 9. Attempting to make slanderous, profane, or threatening remarks; and
 10. Engaging in any other disorderly conduct that disrupts the meeting.
- Add a new paragraph (third paragraph) to Page 8, SECTION 7. THE PRESIDING OFFICER of the “Manual” to read as follows:

The presiding officer, or their designee, may remove an individual for disrupting the meeting by the following process for removal:
 1. Warn the individual that their behavior is disrupting the meeting and their failure to cease their behavior may result in removal; and
 2. Remove the individual if they do not “promptly” cease their disruptive behavior.

ENVIRONMENTAL ASSESSMENT

City staff has determined, in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, that the proposed ordinance and resolution are not subject to CEQA review because it can be seen with certainty that there is no possibility that the proposed ordinance and resolution may have a significant effect on the environment.

LEGAL REVIEW

The City Attorney's office has reviewed Ordinance No. 1200-23 and Resolution No. CC-2305-021 and has approved it as to form.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council take the following actions:

- A. Introduce for first reading by title only Ordinance No. 1200-23, an ordinance amending Chapter 2.04.120 of the Lawndale Municipal Code regarding Propriety of Conduct at Council Meetings and waive further reading;
- B. Schedule the second reading and adoption of Ordinance No 1200-23 for the next meeting of the City Council, and schedule the adoption of Resolution No. 2305-021 for the same date; and
- C. Find this matter exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15061(b)(3).

Attachments:

- A. Draft Ordinance No. 1200-23
- B. Draft Resolution No. 2305-021
- C. Manual of Procedural Guidelines for the Conduct of City Council Meetings

ORDINANCE NO. 1200-23

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNDAL, CALIFORNIA
AMENDING CHAPTER 2.04.120 OF THE LAWNDAL MUNICIPAL CODE
REGARDING PROPRIETY OF CONDUCT AT COUNCIL MEETINGS**

SUMMARY: This ordinance would amend the city's Municipal Code regarding the decorum of conduct at City Council meetings.

WHEREAS, on August 22, 2022, the California legislature and governor approved Senate Bill 1100 to address disruptions at public local government meetings; and

WHEREAS, Senate Bill 1100 outlines a new process in which the presiding member of a legislative body conducting a meeting, or their designee, may remove an individual for disrupting the meeting; and

WHEREAS, the City Council wishes to update Chapter 2.04.120 of the Lawndale Municipal Code regarding the propriety of conduct at City Council meetings.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDAL, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Add a new Section C of Section 2.04.120 of the Lawndale Municipal Code to read as follows:

- C. The presiding officer, or their designee, may remove an individual for disrupting the meeting by the following process for removal:
 - 1. Warn the individual that their behavior is disrupting the meeting and their failure to cease their behavior may result in removal; and
 - 2. Remove the individual if they do not "promptly" cease their disruptive behavior.

SECTION 2. Renumber Section "C" to "D" and "D" to "E" of Section 2.04.120.

SECTION 3. Add Subsections D.9. and D.10. of Section 2.04.120 of the Lawndale Municipal Code to read as follows:

- D. For the purpose of this section, prohibited acts shall include, but not be limited to, the following, provided that such acts actually impair or disturb the orderly conduct of the city council meeting:
 - 9. Attempting to make slanderous, profane, or threatening remarks; and
 - 10. Engaging in any other disorderly conduct that disrupts the meeting.

SECTION 4. The City's municipal code publisher, Quality Code Publishing, is directed to reorder the subsections of Section 2.04.120 to alphabetize the terms defined therein.

SECTION 5. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 6. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be published in a newspaper of general circulation and shall post the same at the City Hall.

PASSED, APPROVED, AND ADOPTED this ___th day of _____, 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1200-23 at its regular meeting held on the ___th day of ___ 2023, and duly approved and adopted said ordinance at its regular meeting held on the ___th day of ___, 2023, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Pat Kearney					
Rhonda Hofmann Gorman					
Bernadette Suarez					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

RESOLUTION NO. CC-2305-021

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA,
AMENDING THE “MANUAL OF PROCEDURAL GUIDELINES FOR
THE CONDUCT OF CITY COUNCIL MEETINGS”**

WHEREAS, in January 1987, the City Council of the City of Lawndale (“City”) established certain procedures for the orderly conduct of City Council business and incorporated said procedures in its *Manual of Procedural Guidelines for the Conduct of City Council Meetings* (“Manual”); and

WHEREAS, on August 22, 2022, the California legislature and governor approved Senate Bill 1100 to address disruptions at public local government meetings; and

WHEREAS, Senate Bill 1100 outlines a new process in which the presiding member of a legislative body conducting a meeting, or their designee, may remove an individual for disrupting the meeting; and

WHEREAS, the City Council wishes to update its “Manual” regarding the propriety of conduct at City Council meetings.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Add a new paragraph (second paragraph) to Page 8, Section 7. The Presiding Officer of its “Manual” to read as follows:

For the purpose of this section, prohibited acts shall include, but not be limited to, the following, provided that such acts actually impair or disturb the orderly conduct of the city council meeting:

1. Speaking without being recognized by the presiding officer;
2. Continuing to speak after the allotted time has expired;
3. Speaking on an item at a time not designated for discussion by the public of that item;
4. Speaking on an item that is not within the jurisdiction of the city council;
5. Attempting to engage the audience rather than the city council;
6. Throwing objects;
7. Creating auditory or visual disturbances, such as ringing bells, blowing whistles, displaying banners, and flashing lights;

8. Refusing to modify conduct after being advised by the presiding officer that the conduct is disrupting, delaying, or impairing the meeting, or disobeying any other lawful order of the presiding officer;
9. Attempting to make slanderous, profane, or threatening remarks; and
10. Engaging in any other disorderly conduct that disrupts the meeting.

SECTION 2. Add a new paragraph (third paragraph) to Page 8, Section 7. The Presiding Officer of its “Manual” to read as follows:

The presiding officer, or their designee, may remove an individual for disrupting the meeting by the following process for removal:

1. Warn the individual that their behavior is disrupting the meeting and their failure to cease their behavior may result in removal; and
2. Remove the individual if they do not “promptly” cease their disruptive behavior.

SECTION 3. The City Clerk shall cause the update of the “Manual” by incorporating the aforementioned amendments upon adoption of this resolution by the City Council.

PASSED, APPROVED AND ADOPTED this ____th day of _____, 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2305- 021 at a regular meeting of said Council held on the ____th day of ____, 2023, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Pat Kearney					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney



CITY OF LAWDALE, CALIFORNIA

**MANUAL OF PROCEDURAL GUIDELINES FOR
THE CONDUCT OF CITY COUNCIL MEETINGS**

JANUARY, 1987
(LAST REVISED DECEMBER 2016)

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SECTION 1. SCOPE

This manual shall establish the procedures for the conduct of all meetings of the City Council of the City of Lawndale. The purpose of this manual is to provide that the City's procedures will be consistent with the Brown Act (Government Code Sections 54950 et seq.) and also to establish procedures which will be convenient for the public and contribute to the orderly conduct of the City's business. The procedures herein are in addition to, and not in place of, applicable ordinances and statutes, and in the event of conflict between this manual and applicable ordinances or statutes, the latter shall govern.

SECTION 2. MEETINGS

(A) Regular Meetings. The City Council shall conduct its regular meetings at the time and place established by resolution.

(B) Special Meetings. A special meeting may be called at any time by the presiding officer or by determination of the majority of the City Council. Written notice of any such meeting must be given to all members of the City Council except that such written notice is not necessary for any member who submits a written waiver of notice to the city clerk at or before the time set for the meeting. Written notice of special meetings must be given to all newspapers, radio stations, television stations, or other media who have previously requested the same in accordance with applicable provisions of the Government Code. Such notice will be given by electronic mail at least twenty-four (24) hours before the time set for the special meeting.

(C) Special Emergency Meetings. A special emergency meeting may be called by the presiding officer or by a majority of the City Council where there exists:

(1) a work stoppage, crippling disaster or other activity which severely impairs public health or safety; or

(2) such other circumstances specified by state law as authorizing the conduct of an emergency meeting. Any special emergency meeting shall be called, noticed, and conducted only in accordance with the procedures set forth in state law.

(D) Adjourned Meetings. The City Council may adjourn any regular, adjourned regular, special, or adjourned special meeting to a time and place specified in the order of adjournment. If a quorum is not present, less than a quorum may so adjourn. If all members are absent from any regular or adjourned regular meeting, the city clerk may declare the meeting adjourned to a stated time and place and, pursuant to Government Code Section 54955, shall cause a written notice of the adjournment to be delivered personally to each councilmember at least twenty-four (24) hours before the adjourned meeting. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special, or adjourned special meeting was held, within twenty-four (24) hours after the time of adjournment. When a regular or adjourned regular meeting is adjourned as provided herein, the resulting adjourned regular meeting shall be a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.

(E) Scheduling of Non-Regular Meetings. It is recognized that circumstances may require that the City Council meet outside of its normal schedule. For example, adjourned and special meetings may be scheduled for budget workshops, workshops with the Sheriff's Department, and strategic planning, and to meet with City commissions. When the need arises to schedule such adjourned or special meetings, staff will adhere to the following procedures:

(1) The city manager or designee shall contact each member of the council to notify him or her that there is a need to hold a special or adjourned meeting, proposing two possible dates/times for such meeting to be held.

(2) The proposed dates shall not conflict with regular meetings or special events of intergovernmental agencies in which the City holds membership, City sponsored special events, or other events which are listed in the City's master calendar.

(3) The meeting shall be scheduled for the date/time at which the greatest number of councilmembers agree to attend, provided that a quorum is assured.

(4) If the same number of councilmembers agree to attend both proposed meeting dates/times, the meeting shall be scheduled for the date/time which occurs first chronologically.

(F) Broadcast of Meetings. All regular meetings of the City Council will be cable televised. Special and adjourned regular meetings may be cable televised at the discretion of the city manager.

SECTION 3. POSTING OF NOTICE & AGENDA

(A) Posting of Notice and Agenda. For every regular or special meeting, the city clerk or designee shall post a notice of the meeting, specifying the time and place at which the meeting will be held, and an agenda containing a brief description of all the items of business to be discussed at the meeting. The notice and agenda may be combined in a single document.

(B) Location of Posting. The notice and agenda shall be posted in a place to which the public has unrestricted access during at least normal business hours and where the notice and agenda are not likely to be removed or obscured by other posted material. Specifically, the notice and agenda shall be posted at the locations designated in Lawndale Municipal Code Section 2.12.080 and on the City's website pursuant to Government Code Section 54954.2 and 54956.

(C) Posting for Regular Meetings. For any regular meeting of the City Council, the notice and agenda shall be posted no later than seventy-two (72) hours prior to the time set for the meeting.

(D) Posting for Special Meetings. For any special meeting of the City Council, the notice and agenda shall be posted no later than twenty-four (24) hours prior to the time set for the meeting.

(E) Affidavit of Posting. Immediately following the posting of the notice and agenda, the city clerk or designee shall complete an affidavit of posting, signed under penalty of perjury and in a form to be developed by the city clerk. The city clerk shall also maintain a record of the time and location of postings.

SECTION 4. AGENDA CONTENTS

(A) Description of Matters. All items of business to be discussed at a meeting of the City Council shall be briefly described on the agenda. The description shall include any recommended action and should contain sufficient detail so that a person otherwise unaware could determine the general nature or subject matter of the item by reading the agenda.

(B) Order of Business: The order of business at regularly scheduled meetings of the City Council, as described in the meeting agenda, shall be as follows, in accordance with the procedures specified below. The presiding officer, with the consent of the City Council, may rearrange the order of business for any individual meeting for special circumstances, e.g., to conduct a closed session before taking formal action on an agenda item.

- Call to Order & Roll Call*
- Ceremonials
Flag Salute*
Inspiration
- Presentations
- Public Safety Report*
- Items from City Clerk
- Oral Communications - Items Not on the Agenda*
- Comments from Council*
- Consent Calendar
- Public Hearings
- Administration
- City Manager's Report
- Items from Councilmembers*
- Closed Session
- Adjournment*

*Required on all agendas

(1) Other Agency Meetings. If a City agency whose membership constitutes a quorum of the City Council will meet simultaneously with the City Council, that agency shall be identified in the heading of the City Council agenda. The description of specific agenda items will specify the agency to which the proposal is directed.

In addition, if the governing board of such agency will receive a meeting stipend, the following statement shall appear on all City Council agendas:

The [name of agency] will conduct a [regular][special] meeting. Pursuant to Government Code Section 54952.3, prior to convening the meeting, the mayor will announce the amount of compensation that each councilmember will receive as a result of convening that meeting.

All references to the City Council in this section should be interpreted to apply to the governing boards of other city agencies as well.

(2) Oral Communications. Every agenda posted for any regular, special or adjourned meeting shall contain an item consisting of an opportunity for the public to address the City Council on items of interest to the public within the City Council's subject matter jurisdiction. This public comment period shall be conducted in accordance with the procedures set forth in Section 7, *infra*.

(3) Consent Calendar. Items of a routine or generally uncontested nature may be approved by the City Council in a single motion by adoption of the *Consent Calendar*. The approval of the *Consent Calendar* shall signify the approval of each matter or recommendation included therein, unless otherwise specified by a councilmember. Upon request of any member of the City Council, an item may be removed from the *Consent Calendar* for separate discussion and/or action.

Staff recommendations to the City Council which require a new appropriation may not be placed on the *Consent Calendar* on the agenda. All such requests must be placed in the *Administration* section of the agenda for discussion prior to action.

Staff recommendations to the City Council which relate to salaries, salary schedules or compensation paid in the form of fringe benefits of the city manager or a department head may not be placed on the *Consent Calendar*. Pursuant to GC 54953(c)(3), such requests must be placed in the *Administration* section of the agenda and orally reported before final action is taken.

(4) Public Hearings. Matters which are required to be heard in a noticed public hearing shall be conducted in the following matter:

(a) Time for Consideration. Matters noticed to be heard by the City Council shall commence at the time specified in the notice of hearing, or as soon thereafter as is reasonably possible, and shall continue until the same has been completed or until other disposition of the matter has been made.

(b) Continuance of Hearings. Any hearing being held or noticed or ordered to be held by the City Council may, by order or notice of continuance, be continued or recontinued to any subsequent meeting in the manner provided for adjourned meetings.

(c) Conduct of Hearing. When a matter for public hearing comes before the City Council, the presiding officer shall request that staff present the staff report and any other relevant evidence, but the presentation of the staff report prior to the formal opening of the public hearing shall not prevent its consideration as evidence. Any such evidence shall be made a part of the record of the public hearing. The presiding officer shall thereupon open the public hearing and inquire if there are any persons present who desire to address the City Council on the matter. Any person desiring to speak or present evidence shall then make his or her presence known to the presiding officer, and upon being recognized, may speak or present evidence relevant to the matter being heard. No person may speak without first being recognized by the presiding officer. Members of the City Council who wish to ask questions of the speakers or each other, during the public hearing portion, may do so. Members should be mindful that the purpose of the public hearing is to obtain testimony, and not to debate the merits of the item under consideration. Members should avoid debate and expressions of personal opinion until after the close of the public hearing. The presiding officer shall conduct the hearing in such a manner as to afford due process to all affected persons.

All persons interested in the matter being heard by the City Council shall be entitled to submit written evidence or remarks, as well as other graphic evidence. All such evidence presented shall be retained by the city clerk as part of the clerk's record. Prior to declaring the public hearing open, the presiding officer may establish a time limit for the entire public hearing, or establish time limits for the presentation of each individual speaker.

Upon closing of the public hearing by the presiding officer, no additional public testimony shall be solicited or received by the City Council without reopening the public hearing.

(5) **Continued Agenda Items.** City staff shall endeavor to place any item continued from a previous meeting before new items on the agenda and the date of the last meeting during which the item was continued will be noted in the agenda description.

(6) **Items from Council Members.** In addition to receiving comment from the public, there is a specific item on the agenda for receiving general comments, announcements, and/or suggestions from members of the City Council, including councilmember reports of attendance at City paid meetings, conferences and other events required by Government Code Section 53232.3. These matters may not be discussed, and if they do not concern an item on the agenda, shall be handled by the presiding officer according to the same procedures set forth for public comment in this Section. No action may be taken on such matters without being placed on a subsequent agenda.

(7) **Closed Session.** The City Council may hold closed sessions during a regular or special meeting, or at any time otherwise authorized by law, to consider or hear any matter which it is authorized by state law to hear or consider in closed session. If a closed session is included on the agenda, the description of the item need only identify the statutory basis for the closed session, and need not include the specific topic which is the subject of the closed session. During closed session, the City Council may exclude any person or persons which it is authorized by state law to exclude from a closed session. No minutes of the proceedings of the City Council during a closed session are required. No person present at any closed session of the City Council shall breach the confidentiality of such session. There shall be no closed session during any special emergency meeting.

(8) **Adjournment.** Any City Council member may request that a City Council meeting be adjourned in memory of a deceased person. Upon such action, City staff shall send the appropriate certificate to the family, notifying them of such action of the Lawndale City Council.

(C) **Limitation of Actions by Agenda.** No action shall be taken by the City Council, on any item not appearing on a posted agenda, subject only to the exceptions listed in subsection (D) below. "Action taken" as used herein shall mean a collective decision made by a majority of the members of the City Council, a collective commitment or promise by a majority of the members of the City Council to make a positive or a negative decision, or an actual vote by a majority of the members of the City Council upon a motion, proposal, resolution, order, or ordinance. With regards to matters not on the agenda, the members of the City Council may ask questions of persons who raise such matters during *Oral Communications* or otherwise, and the presiding officer should handle such matters as provided in Section 7(C) infra, but such questions should be limited to informational purposes, and the City Council should avoid discussions of the merits or giving directions regarding such subjects. With regards to matters raised by members of the City Council under *Items from Councilmembers*, such matters should normally be placed on the agenda and the

presiding officer should handle such matters as provided in Section 5(B)(6) infra, without discussion by the City Council.

(D) Exceptions to Agenda Requirement for Action Taken. The City Council may take action at a meeting on an item not appearing on the agenda for that meeting only under one of the following circumstances:

(1) Upon a majority determination that an "emergency situation," as that term is defined by state law, exists. [Sec Section 2(C)].

(2) Upon a determination by a two-thirds (2/3) vote of the City Council, or if less than two-thirds of the members are present by a unanimous vote of those members present, that the need to take action arose subsequent to the agenda posting. For the purposes of this subsection, the term "need to take action" shall mean those circumstances whose occurrence creates a situation which is materially different from that which existed at the time the agenda was posted, and which requires the immediate attention of the City Council. The mere failure of any person to notify the City Council or staff of a pre-existing situation requiring City Council attention until after the time for the posting of the agenda shall not be deemed to constitute a "need to take action" hereunder. If the City Council makes a determination pursuant to this subsection, the minutes of the meeting at which the determination is made shall reflect what circumstances gave rise to the "need to take actions and why the item could not be placed on the agenda.

(3) Where the item upon which action is to be taken was included on a properly posted agenda for a prior meeting of the City Council occurring not more than five (5) calendar days prior to the date of the meeting at which action is to be taken, and at the prior meeting the item was continued to the meeting at which action is being taken.

SECTION 5. AGENDA PACKETS

(A) Agendas Packets as Public Records. Pursuant to California Government Code Section 54957.5, the agenda for any meeting of the City Council and any writings pertaining to items of business to be discussed at the meeting are disclosable public records and shall be made available for public inspection. The agenda must clearly list the public office or location at which such records are available for inspection.

(B) Writings Pertaining to Agenda Items. Staff reports and other written materials pertaining to items of business on the agenda shall be prepared by City staff under the direction of the city manager. The content of staff reports shall include any or all of the following, as appropriate:

- Brief description of subject matter
- Staff recommendation
- Background information
- Discussion of issues, analysis and alternatives
- Funding and/or long term fiscal impact
- Legal review
- Commission review

All legislative and legal documents (i.e., ordinances, resolutions, contracts, agreements, memoranda of understanding, and deeds) must be reviewed by the city attorney (or designee) prior to presentation to the City Council.

SECTION 6. PUBLIC COMMENT

(A) Public Comments. The public comment periods shall be for the purpose of allowing members of the public to address the City Council regarding any matter on and not on the agenda and within the subject matter jurisdiction of the City Council. No action may be taken on matters which are not described on the agenda.

Speakers shall address the City Council as a whole and shall not address members of the City Council individually nor members of the City staff. During the public comment periods, members of the City Council shall not engage in discussion or a debate with the speaker.

(B) Limitations. The public comments period shall be limited as follows:

(1) Oral Communications. This public comment period shall occur prior to items of business on the agenda, i.e., the *Consent Calendar*, *Public Hearings* and *Administration* items. Members of the public may address any matter not on the agenda and within the subject matter jurisdiction of the City Council. In the event that all members of the public desiring to address the City Council have not yet had the opportunity to do so after one (1) hour of public comment, the presiding officer may ascertain by consensus of the City Council whether to extend the public comment period, or reschedule the public comment period as the item immediately preceding *Items from Councilmembers*.

(2) Items on the Agenda. Members of the public may address each item listed on the agenda (including council workshops) prior to discussion or deliberation by members of the City Council.

(3) Time Limitations. During *Oral Communications* and the public comment period for an item on the agenda, each member of the public shall be permitted to speak only one (1) time and shall be limited to three (3) minutes in which to speak. However, a member of the public who requires the assistance of a translator shall be permitted to speak only one (1) time and shall be limited to six (6) minutes in which to speak. The city clerk shall ensure that speakers are notified when thirty (30) seconds of the allowable time period remain and when the time limit has been reached. The City Council may, at its discretion and by consensus, extend the time limit for any individual on a case-by-case basis.

(4) Public Hearings. Members of the public may address any item listed as a public hearing item on the agenda prior to discussion by members of the City Council. The order and time allotted for each speaker at a public hearing shall be at the discretion of the presiding officer.

(5) Audiovisual Presentations. The city manager may authorize members of the public to use audiovisual presentations in conjunction with their public comments, subject to the following requirements. A written request for use of an audiovisual presentation and a copy of the presentation itself must be submitted to the city manager's office no later than the end of the last business day prior to the meeting date. The presentation must be submitted on a portable data storage medium such as a flash drive, CD or DVD. Prior to the presentation, staff will pre-screen the presentation for malicious

software ("malware") such as computer viruses and for impermissible content, and take appropriate action.

(C) Procedure.

(1) Any speaker who wishes to address the City Council may complete a speaker request card and submit it to the city clerk. The speaker request card's primary purpose is to ensure that the speaker's name is properly recorded in the meeting minutes and to provide contact information for later staff follow-up, if appropriate. The card will clearly state that it is a public record subject to disclosure. Failure to fill out such a card shall not, standing alone, be a basis for refusing to allow the speaker an opportunity to address the City Council. The city clerk shall forward the speaker cards to the presiding officer.

(2) Upon addressing the City Council, each speaker should be invited but not required to identify himself or herself for the purpose of writing the minutes of the meeting.

(3) At the close of *Oral Communications*, the City Council shall respond to any speaker's comments during the *Comments from Council* period on the agenda. During the *Comments from Council* period, the City Council through its presiding officer may make one of the following determinations:

(a) The subject(s) raised by any speaker do(es) not require investigation or response.

(b) The subject(s) raised by any speaker should be referred to staff for investigation and/or response.

(c) The subject(s) raised by any speaker should be placed on the agenda for the next appropriate meeting for action by the City Council.

SECTION 7. THE PRESIDING OFFICER

The meeting shall be presided over and chaired by the mayor or, in the mayor's absence, the mayor pro tem. The presiding officer shall have the authority to rule any speaker out of order, including speakers during the public comment period if the subject raised is not within the subject matter jurisdiction of the City Council, or during a public hearing if the speaker is not presenting testimony or evidence relevant to the matter which is the subject of the public hearing. The presiding officer shall have the responsibility for the conduct of meetings in an orderly manner and to prevent the obstruction of business, and in carrying out this responsibility shall have the authority to give the floor to any member of the City Council or public by recognizing them, to prevent the misuse of legitimate forms of motions or privileges, to take matters up out of order, and to order any persons willfully interrupting the meeting to be removed from the room. The presiding officer shall have the responsibility to enforce Section 2.04.120 of the Lawndale Municipal Code pertaining to the propriety of conduct at City Council meetings.

Any determination made by the presiding officer may be appealed by the making of a motion to appeal the ruling by any other member of the City Council. The presiding officer's determination will stand unless a majority of the City Council votes in favor of the motion to appeal the ruling, in which case the ruling of the presiding officer will be overridden. The motion to appeal the ruling is debatable, and the

presiding officer may participate in the debate and the voting on the motion. A vote upon a motion to appeal the ruling is purely a procedural matter, and shall not constitute "action taken" on any substantive question.

SECTION 8. PROCEDURES FOR THE CONDUCT OF MEETINGS

(A) Mayor and Councilmember Seating Arrangements. During all meetings of the City Council held in the City Hall council chamber, the mayor and councilmembers shall be seated as follows, with seating assignments given from the perspective facing the audience:

(1) The mayor and councilmembers shall sit in the five furthest leftward positions on the dais.

(2) The mayor's position shall be the fourth seat from the left.

(3) The mayor pro tempore shall be seated immediately to the mayor's right hand side.

(4) Following the installation of new councilmembers into office, councilmembers leaving office shall immediately step down from the dais. Incumbent councilmembers shall then assume any positions vacated to their right. Newly elected or appointed councilmembers shall be seated at the far left of the dais. If more than one councilmember is newly elected, they shall be seated in order of votes cast, with the lowest vote getter being seated furthest left and the highest vote getter being seated furthest right.

(5) Except as described in subsection (6) below, following the annual rotation of the mayor pro tempore, the exiting mayor pro tempore shall move to the position furthest left on the dais, the newly selected mayor pro tempore shall move to the mayor's right hand side, and the remaining two councilmembers shall move one seat to their right.

(6) Following the annual rotation of the mayor pro tempore during general election years, the newly elected councilmembers shall remain in the furthest left seats and only incumbent councilmembers shall rotate positions as described in subsection (5) above.

(7) To the extent that the foregoing rules do not address councilmember seating changes or rotations, the City Council shall determine the seating location by formal action of the same at a regular, special, or adjourned meeting.

(B) Teleconferencing. Councilmembers unable to be physically present at any City Council meeting may participate in meetings via teleconference subject to the requirements and restrictions established in Government Code section 54953.

(C) Rules of Order. Unless otherwise specified in this manual or by ordinance or resolution, meetings of the City Council shall be conducted in accordance with the most recently revised edition of Rosenberg's Rules of Order. The City Council may in its discretion defer to Robert's Rules of Order under circumstances deemed appropriate. In the event of any conflict between Rosenberg's or Robert's Rules and this manual, the provisions of this manual shall govern.

(D) Legal Officer. In any case of ambiguity or uncertainty in the interpretation or application of this manual to any procedure, the presiding officer may direct such question for a ruling to the City Council's chief legal officer who shall be the parliamentarian of the City Council.

(E) Obtaining the Floor and Making Motions. Any member of the City Council wishing to speak, or any member of the public wishing to address the City Council, must first obtain the floor by being recognized by the presiding officer. The presiding officer must recognize any member of the City Council who seeks the floor when appropriately entitled to address the City Council.

Any member of the City Council, including the presiding officer, may bring a matter of business properly before the City Council by making a motion. Any member, including the presiding officer, except the member making the motion, may second a motion. Once a motion is seconded, it may be opened for discussion and debate.

(F) Voting. After a full opportunity for debate, any member of the City Council may call for a vote by a motion to call the question. If it appears that there is a consensus of opinion among the members of the City Council on the matter to be voted upon, the presiding officer may state the consensus of the City Council and ask if there is any objection. If there is no objection, the consensus as so stated, shall become the order of the City Council. Otherwise, all votes of the City Council shall be by roll call vote. After every vote the city clerk shall declare the result, and on all but consensus votes, shall note for the record the number of votes for or against the question.

(G) Form and Precedence of Related Motions. Once a main motion is properly brought before the City Council and seconded, related motions may be employed in addressing the main motion. These motions take precedence over the main motion, and if properly made and seconded, must be resolved before the main motion can be acted upon. If a main motion is pending, no related motion other than those specifically listed in the Chart of Related Motions attached hereto as Exhibit "A" may be made, and any such motion may be declared out of order by the presiding officer. These related motions may or may not be debatable as indicated in the Chart of Related Motions and Motions of Privilege, Order, or Convenience. Despite the tendency of a main motion or a subsidiary motion thereto, any member of the City Council or the presiding officer may make a motion of privilege, order, or convenience, which once made takes precedence. These related motions may or may not be debatable, as indicated in the Chart of Related Motions attached hereto as Exhibit "A".

(H) Agenda Review. At approximately three (3) hours after the call to order of any meeting of the City Council, the presiding officer may call for agenda review to review with the members the status of all agenda matters, their relative importance and immediacy. The City Council shall determine which matters should still be heard at that meeting and which should be continued to a future meeting, and then take appropriate action.

(I) Temporary Provision Waiver. Any provisions of this manual may be waived or altered upon a finding of a majority of the City Council that such waiver or alteration is justified by special circumstances and provided that such finding is effective only until adjournment of the meeting during which it was established.

(J) Point of Order. Any member of the City Council may call a point of order should the City Council fail to abide by the provisions of this manual, whereupon the City Council shall immediately act upon the point of order by roll call vote.

SECTION 9. PROCEDURE FOR CONSIDERATION OF DEMANDS FOR CORRECTIVE ACTION

(A) Requirement of Written Demand. Prior to any person commencing a judicial action for injunction or mandamus to declare any action taken by the City Council void because of failure to observe Brown Act requirements, such person must first serve upon the city clerk a written demand describing the alleged violation and demanding corrective action. Such demand must be served upon the city clerk in a manner consistent with the requirements of California Government Code Section 54960.1.

(B) Consideration of Corrective Action. Upon receipt of such a demand, consideration of the demand shall immediately be placed on the agenda for the next meeting of the City Council. If the demand is received less than seventy-two (72) hours prior to the time set for the next meeting, the City Council may determine that the notice constitutes the initiation of litigation, and that the need to take action on the threatened litigation arose subsequent to the posting of the agenda, and may consider it at that meeting pursuant to Section 5(D)(2) above. A description of any item so placed on the agenda shall include both consideration of the demand, and the possibility of corrective action by the City Council.

In considering such demands, the City Council shall first determine by motion whether corrective action should be taken. If no motion to take corrective action is carried, the city clerk shall inform the demanding party in writing of the City Council's decision not to cure or correct the challenged action.

(C) Implementing Corrective Action. If a motion to take corrective action passes, the presiding officer may entertain a motion implementing corrective action. Any motion implementing corrective action shall address the concerns raised in the consideration of corrective action. The motion implementing corrective action may include a motion to rescind prior action taken, as appropriate. Passage of a motion to rescind invalidates prior action only as of the time of the passage of the motion, and not from the date of the initial action. The City Council shall notify the party making the demand in writing of its decision to take corrective action, and shall describe any corrective action taken. This notice shall be given to the demanding party as soon as possible after the meeting, but in no event more than thirty (30) days after receipt of the demand.

SECTION 10. INTERPRETATION

This manual shall be liberally construed to effectuate its purpose and no ordinance, resolution, proceeding or other action of the City Council shall be invalidated or the legality thereof otherwise affected by the failure or omission of the City Council to technically comply with, observe or follow the within rules.

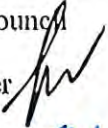
SECTION 11. AMENDMENTS

This manual may be amended from time to time as necessary by resolution passed by a majority vote of the City Council.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 15, 2023
TO: Honorable Mayor and City Council
FROM: Sean M. Moore, City Manager 
PREPARED BY: Yvette Hall, Assistant City Clerk 
SUBJECT: Potential Reschedule and/or Cancellation of Upcoming City Council Meetings

BACKGROUND

The Juneteenth, Fourth of July and Labor Day holidays are soon approaching; thus, the City Council may wish to cancel or reschedule meetings that are close to the City holidays.

The City Council may wish to cancel the meeting scheduled on Monday, July 3, 2023, as it is close to the Fourth of July holiday.

The City Council meetings scheduled on Monday, June 19, 2023, and Monday, September 4, 2023, are observed City holidays, therefore; will need to be canceled with City Council's approval.

STAFF REVIEW

A review of the upcoming agenda items by staff found no pressing agenda items for the meetings listed above. At this time, canceling a meeting will not present any impact to operations or City business. If canceled, staff would ensure that necessary business is addressed at meetings prior to or following the proposed canceled meeting(s) and plan accordingly. If unforeseen urgent business needs to be addressed, a special meeting could always be called, should any of the scheduled meetings be canceled.

LEGAL REVIEW

None.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council:

1. Cancel the City Council meeting on Monday, July 3, 2023; and
2. Reschedule the City Council meetings on Monday, June 19, 2023, and Monday, September 4, 2023, to Tuesday, June 20, 2023, and Tuesday, September 5, 2023, respectively; or
3. Provide staff with other guidance and direction.

Attachments: None.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDAL, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

May 15, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

REVIEWED BY: Ahmad Ansari, Interim Public Works Director/City Engineer 

SUBJECT: Approve Ordinance No. 1201-23 providing clarifying amendments to Section 12.08.110

BACKGROUND

On February 21, 2023, a Public Hearing was held to introduce Ordinance No. 1197-23 which established rules, regulations, and fees for the purpose of issuing Encroachment Permits for Major Improvement Projects (MIP) within the City of Lawndale. On March 6, 2023, the second Public Hearing was held, and the City Council adopted Ordinance No. 1197-23 to establish Encroachment Permits for Major Improvement Projects.

STAFF REVIEW

Staff received inquiries from utility companies as to applicability of the MIP Encroachment Permit requirements to their projects in the City. In an effort to further clarify the requirements, staff is recommending to add Subsection G to Section 12.08.110 as follows:

G. The foregoing shall not apply to any pre-existing franchise agreement or other contract between the City and a utility provider where the agreement regulates the utility provider's encroachment into the public right of way. The foregoing also shall not apply to any agreement entered into by the City subsequent to the adoption of this section where the agreement specifically references this section and by its terms supersedes the application of this section.

LEGAL REVIEW

The City Attorney has reviewed Ordinance No. 1201-23 and has approved it as to form.

PUBLIC REVIEW

Not applicable.

FISCAL IMPACT

No additional funding required.

City Council Meeting – May 15, 2023

Approve Ordinance No. 1201-23 providing clarifying amendments to Section 12.08.110

RECOMMENDATION

It is recommended that the City Council do the following;

- A. Introduce for first reading by title only Ordinance No. 1201-23, an Ordinance amending Chapter 12.08 of Title 12 the Lawndale Municipal Code by adding Subsection G to further clarify the requirements for the Eneeroachment Permits for Major Improvement Projects.

Attachments: Ordinance No. 1201-23

ORDINANCE NO. 1201-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA AMENDING SECTION 12.08.110 OF TITLE 12 OF THE LAWDALE MUNICIPAL CODE PROVIDING CLARIFICATION REGARDING LIMITATIONS ON ENCROACHMENT PERMITS FOR MAJOR IMPROVEMENT PROJECTS

WHEREAS, the City Council of the City of Lawndale, pursuant to police powers delegated to it by the California Constitution, has the authority to enact legislation that promotes the public health, safety, and general welfare of its residents; and

WHEREAS, the City Council adopted Ordinance No. 1197-23 to establish the procedures for issuance of encroachment permits for major construction projects; and

WHEREAS, utility franchisees and other entities with existing contractual rights to use of the public right-of-way have sought clarification on the limits of Ordinance No. 1197-; and

WHEREAS, the City's intention in adopting ordinance No. 1197-23 was not to impede existing contractual rights in any way and so such clarification is consistent with that intent.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawndale hereby makes the following findings:

- A. The above recitals are true and correct and incorporated fully herein.
- B. The existing provisions of the Lawndale Municipal Code for regulating major construction related encroachments and excavations into the City's public right-of-way require clarification to provide assurances to utility franchisees and other holders of pre-existing contractual rights.

SECTION 2. Section 12.08.110 of Chapter 12.08 of the Lawndale Municipal Code is added to read, in its entirety, as shown in Exhibit A.

SECTION 3. This Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty there is no possibility that adoption of a major construction improvement project encroachment permit program may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent

jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause, and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be posted and published in a newspaper of general circulation in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 15th day of May 2023.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly approved and adopted the foregoing Ordinance No. 1201-23 at its regular meeting held on the 15th day of March 2023, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Pat Kearney					
Bernadette Suarez					
Rhonda Hofmann Gorman					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory Murphy, City Attorney

EXHIBIT A

Chapter 12.08 EXCAVATIONS AND ENCROACHMENTS

- 12.08.110 Major Improvement Project – Permit Issuance.

12.08.110 Major Improvement Project – Permit Issuance.

A. An encroachment permit for a Major Improvement Project shall be submitted for review and issuance by the City Council. City Council approval shall include such conditions as will mitigate the impacts of the encroachment into the public right of way and the disturbance of vehicular and pedestrian traffic, parking, and the general quality of life for City residents and businesses during and after the completion of the work associated with the permit.

B. At minimum, the applicant for a Major Improvement Project encroachment permit shall repair, upgrade, replace or construct City's public infrastructure adjacent to or as determined to be impacted by the major improvement project to the satisfaction of the City Engineer. The foregoing shall include but not be limited to roadway/right-of-way, pavement (asphalt, concrete, curbs, sidewalk, driveways, etc.), bridges, traffic systems, beautification components, (hardscape, landscape, street furniture, etc.). Where appropriate and consistent with the purpose of this section, the applicant also may be required to repair, upgrade, replace or construct public infrastructure owned or maintained by the California Department of Transportation or other governmental entities.

C. The applicant for the Major Improvement Project shall repair, upgrade, replace or construct such utility systems and infrastructure as are adjacent to, or as are determined to have been impacted by the Major Improvement Project. The foregoing shall include but not be limited to water, sanitary sewer, recycled water, electricity, gas, and information technology/fiber optics.

D. The applicant for the Major Improvement Project shall enter into a maintenance agreement with the City for care and upkeep of the repaired, upgraded, replaced, or newly constructed public infrastructure and/or utility systems described above, at no cost to the City. The term of such maintenance agreement shall be dependent on the scope of the public infrastructure and/or utility systems included in the Major Improvement Project.

E. The foregoing requirements, and such other conditions of approval as will mitigate the impacts of the work associated with the permit, shall be included in or attached to the City Council's approval and shall be subject to enforcement by the City Engineer. Completion of work pursuant to subsections B and C of this section is to be to the City Engineer's satisfaction.

F. Due to the substantial staff time required to oversee the work subject to a Major Improvement Project encroachment permit, a fee of \$10,000 shall be deposited with the City upon approval of the permit. That fee will be considered a "time and materials" fee subject to reimbursement if less than the full amount is utilized by City staff and the City Engineer in

G. The foregoing shall not apply to any pre-existing franchise agreement or other contract between the City and a utility provider where the agreement regulates the utility provider's encroachment into the public right of way. The foregoing also shall not apply to any agreement entered into by the City subsequent to the adoption of this section where the agreement specifically references this section and by its terms supersedes the application of this section.

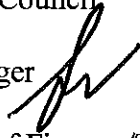


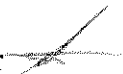
CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
 PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: May 15, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

PREPARED BY: Hrant Manuelian, Director of Finance/Treasurer 

SUBJECT: Budget Workshop Fiscal Year 2023-24

BACKGROUND

The purpose of this workshop is for City Council to receive updated information regarding the budget for FY 2023-24; and to provide direction and input for potential changes to the budget. Staff met with the Budget Subcommittee (which includes Mayor Pro Tem Sirley Cuevas and City Councilmember Pat Kearney) on May 4, 2023. The subcommittee provided direction and recommendation to staff in preparing the budget. These recommendations were taken into consideration and incorporated into the proposed budget presented.

The economy is not stable with inflation still on the rise, the federal reserve continuing to raise interest rates, and the possibility of a recession. Staff is aware of these current issues and considered them in preparing the budget for FY 23-24. The budget as proposed in this workshop includes actuals to date for the current fiscal year along with the proposed budget taking into consideration recommendation from the budget subcommittee.

The following were the significant cuts made to the budget by the budget subcommittee.

- Reduced all 5 councilmember discretionary accounts by \$500 each. For FY 22-23 each councilmember's account was budgeted at \$3,000, the budget subcommittee recommended reducing the amount to \$2,500 each. Total budget savings of \$2,500
- Limited the number of council member attendees to each conference to a maximum of two. It was noted that during FY 22-23 some conferences were budgeted with all five members attending. Total budget savings of \$15,350.
- Reduced the number of mandatory conferences for the City Manager. Total budget savings of \$5,800.

There was discussion with the budget subcommittee about the level of services provided by the community center and whether or not to increase services to have the center open on the weekend and also to provide youth sports. Per discussions with the Director of Community Services they would need to hire a full time Community Services Coordinator, 14 part time employees at 1,000 hours each, and additional materials and equipment associated with these programs. The additional costs for having these services would have been approximately \$485,000. Based on the current state of the economy and

already reduced revenue projections and increased expense projections it was recommended by the budget subcommittee as well as staff to not add these additional services at this time.

Below is a summary of the revenues and expenditures being proposed for the City's Fiscal Year 2023-2024 budget.

Revenues

Total General Fund revenues are estimated to be \$19,504,945 for FY 2023-24. This is a decrease of \$1,398,286 from the FY 2022-23 projected revenue. The decrease is mainly due to a reduced budget in Building and Planning fees. Also there was a one-time collection on a class action lawsuit that was settled during the current year for which the City received \$333,837. See budget folder provided for details.

Expenditures

Total General Fund expenditures are estimated to be \$18,287,520 for FY 2023-24. This is an increase of \$675,030 as compared to the projected FY 22-23 actuals. The following is a summary of the General Fund expenditures by department. See the budget folder provided for details and line-item explanations.

General Fund Expenditures				
Dept #	Department	Projected	Proposed Budget	Change
		Actuals 2022-23	2023-24	
110	City Council	195,633	193,411	(2,222)
120	City Attorney	475,000	660,000	185,000
130	City Clerk	262,764	285,687	22,923
140	City Manager	568,686	608,577	39,891
150	Admin Services	274,212	236,330	(37,882)
160	General Ops	1,865,444	1,798,938	(66,506)
170	Cable TV	59,054	211,887	152,833
180	Information Systems	237,450	229,850	(7,600)
190	Finance	708,520	712,889	4,369
210	Public Safety	6,584,695	7,190,959	606,264
300	Municipal Services	1,294,970	1,343,362	48,392
310	Public Works Admin	1,236,625	547,382	(689,243)
320	Public Works Grounds	1,624,896	1,676,614	51,718
330	Public Works Street	338,417	376,959	38,542
340	Public Works Engineering	98,811	83,034	(15,777)
410	Community Development	915,659	1,089,711	174,052
510	Community Svc Admin	778,844	922,630	143,786
550	Community Svc Events	92,810	119,300	26,490
		17,612,490	18,287,520	675,030

Significant changes noted:

1. In general costs have increased due to the raises that were given to all employees last year bringing up their salaries to market rates.
2. City Attorney increase is due the hiring of outside legal counsel for the Metro Greenline extension because our current City Attorney is not able to represent the City due to a conflict of interest; and increased rates as per contract for the City Attorney.
3. Cable TV increase is due to the possible recruitment of a Cable TV Supervisor.
4. Public Safety increase is due to increased rates from the County of LA for Sheriff services. The contract rate for a Deputy Sherriff has increased by 7.61% and the liability surcharge on Sheriff's services has increased from 11% to 12%.
5. Public Works Admin decrease is mainly due to the reduction in capital expenditures for the Street Improvements projects as these were completed during FY 22/23. There was additional salary saving realized as we are planning to bring the AB939 work in-house by hiring a Senior Administrative Analyst and terminating the contract for these services resulting in cost savings for the General Fund.
6. Community Development increase is due to increased costs for plan checks, inspections, and additional support staff when needed.
7. Community Services is mainly due to the publishing and mailing costs of the Lawndalian, which is scheduled for four publications; increased costs related to the Youth Day Parade.

Fund Balances

Below is the summary of expected FY 22-23 Fund Balance in comparison with the proposed FY 23-24 Fund Balance for the General Fund.

	FY 22-23 Expected Budget	FY 23-24 Proposed Budget
Estimated Beginning Balance	26,557,776	29,848,517
Revenues	20,903,231	19,504,945
Expenditures	17,612,490	18,287,520
Estimated Ending Fund Balance	<u>29,848,517</u>	<u>31,065,942</u>

The City has a healthy fund balance. The Government Finance Officers Association (GFOA) best practices recommend that City governments maintain a reserve balance of 2 months expenditures. The City has a General Fund balance of over 1 and a half years of General Fund expenditures.

STAFF REVIEW

During this budget session, staff presented the proposed budget to allow the City Council to discuss goals and priorities, the continuation of operational and capital expenditures, and what resources can be appropriately allocated. In addition, staff summarized cost cutting measures discussed and

recommended by the budget subcommittee to balance the Fiscal Year 2023-24 budget. These items have been incorporated into this preliminary budget.

Unknown Costs

There are two items that could lead to significant increases in expenditures.

- Possibility of litigation against Metro for the Greenline extension.
- The City is currently in negotiations with the union regarding the MOU.

Both items could have a significant impact on the expenditures and at this point is too early to be able to budget for these items. Any additional expenditures because of these items would decrease the General Fund balance which could be significant.

RECOMMENDATION

There is no formal recommendation regarding this item, however staff is looking for direction from Council regarding the budget.

ATTACHMENTS

1. Proposed Revenue Detail by Fund budget for FY 2023-24
2. Proposed General Fund Expenditures by Fund budget for FY 2023-24

ATTACHMENT 1

Revenue Detail by Fund

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2021-22	PROJECTED ACTUAL 2022-23	AMENDED BUDGET 2022-23	PROPOSED BUDGET 2023-24	CHANGE FROM PRIOR YEAR
<u>GENERAL FUND</u>						
Taxes						
100-400.110	Property Tax (AB 1197)	1,637,725	1,708,940	1,791,354	1,743,119	(48,235)
100-400.140	Property Transfer Tax	99,999	53,210	75,000	50,000	(25,000)
100-400.200	Sales Tax	3,847,780	3,890,433	3,737,315	3,887,341	150,026
100-400.201	Prepaid MTS	1,072	600	600	500	(100)
100-400.210	Measure L Transaction Tax	3,368,731	2,917,825	2,802,986	2,915,506	112,520
100-400.300	Franchise Fees	749,277	747,060	660,000	750,000	90,000
100-400.500	Transient Occupancy Tax	601,130	766,892	550,000	650,000	100,000
100-400.600	Utility Users Tax	1,819,007	2,164,302	1,750,000	2,000,000	250,000
100-400.700	Motor Vehicle In-Lieu	4,123,994	4,378,473	4,100,000	4,400,000	300,000
	Total Taxes	16,248,715	16,627,735	15,467,255	16,396,466	929,211
Licenses & Permits						
100-410.100	Business Licenses	501,273	490,000	490,000	500,000	10,000
100-410.101	Yard Sale Permits	1,336	1,000	1,000	1,000	-
100-410.102	Trailer Permits	48	37	5,000	-	(5,000)
100-410.103	Tobacco License	5,115	4,805	-	5,000	5,000
100-410.110	Dog Licenses	17,182	21,495	13,000	20,000	7,000
100-410.120	Alarm Permits	21,800	20,663	20,000	20,000	-
100-410.900	Late Fees - BL	55,482	40,000	50,000	25,000	(25,000)
100-423.115	Construction/Demo- Application Fee	11,440	22,900	12,000	15,000	3,000
	Total Licenses & Permits	613,675	600,900	591,000	586,000	(5,000)
Court & Traffic Fines						
100-430.200	Court Fines	47,491	27,731	45,000	25,000	(20,000)
100-430.300	Parking Citations	651,473	594,671	550,000	550,000	-
100-430.400	Parking Bail - DMV	204,193	207,228	180,000	190,000	10,000
100-430.600	False Alarm Fees	-	5,203	-	5,000	5,000
	Total Court & Traffic Fines	903,157	834,833	775,000	770,000	(5,000)
Use of Money & Property						
100-425.100	Rental Income	15,658	14,412	12,264	14,412	2,148
100-435.100	Interest on Investments	(51,590)	450,000	190,000	566,747	376,747
100-435.200	Interest SA Advance	-	-	-	-	-
	Total Use of Money & Property	(35,932)	464,412	202,264	581,159	378,895
Charges for Service						
100-410.130	Encroachment Permits	186,700	165,000	185,000	185,000	-
100-410.150	Industrial Waste Permits	44,330	40,000	40,000	40,000	-
100-423.100	Engineering Fees	-	-	4,000	-	(4,000)
100-423.110	PW Plan Check Fees	4,000	-	-	-	-
100-423.112	Small Cell Wireless Facility Fee	3,320	3,320	26,000	3,320	(22,680)
100-425.500	Vehicle Impound Fees	20,224	25,000	25,000	25,000	-
	Total Charges for Services	258,574	233,320	280,000	253,320	(26,680)

Revenue Detail by Fund

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2021-22	PROJECTED ACTUAL 2022-23	AMENDED BUDGET 2022-23	PROPOSED BUDGET 2023-24	CHANGE FROM PRIOR YEAR
Other Revenue						
100-430.100	Property Damage Reimbursement	740	617	-	-	-
100-430.500	Case Fines/Payments	49,110	450,000	46,500	40,000	(6,500)
100-440.100	Donations/Contributions	2,770	7,171	-	-	-
100-450.100	Miscellaneous Revenue	28,738	110,000	10,000	10,000	-
100-450.101	Miscellaneous - Other	36	-	-	-	-
100-465.500	Reimb. of State Mandates	136,292	-	-	-	-
100-450.110	Insurance Rebate	40,931	25,000	25,000	25,000	-
100-435.300/ 490.101	Sale of City Property/ Capital Gain	8,670	9,357	-	-	-
	Total Other Revenue	267,287	602,145	81,500	75,000	(6,500)
100-480.100	Operating Transfer In	9,612	-	-	-	-
GENERAL FUND TOTAL		18,265,087	19,363,345	17,397,019	18,661,945	1,264,926

Revenue Detail by Fund

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2021-22	PROJECTED ACTUAL 2022-23	AMENDED BUDGET 2022-23	PROPOSED BUDGET 2023-24	CHANGE FROM PRIOR YEAR
<u>COMMUNITY SERVICES FUND - RECREATION</u>						
277-424.120	Recreation Fees - Participant	-	57,250	32,000	93,000	61,000
277-424.150	Recreation Fees - Sports	-	-	11,000	-	(11,000)
277-425.100	Rental Income	-	1,060	23,000	-	(23,000)
277-425.101	Community Center Rental Fees	-	13,000	250	-	(250)
277-425.102	CC-Administration Fees	-	-	25,000	-	(25,000)
277-425.103	CC-Recreation Staff Fees	-	-	1,300	-	(1,300)
277-425.104	CC-Maintenance Fees	-	-	12,000	-	(12,000)
277-425.105	CC-Utility Fees	-	-	3,500	-	(3,500)
277-425.106	CC- Rental Insurance Fees	-	-	500	-	(500)
277-450.130	Merchandise Sales	-	-	1,200	-	(1,200)
277-440.600	Donation - PRSSC	-	-	-	-	-
Total Operating Revenue		-	71,310	109,750	93,000	(16,750)
COMM SVCS - REC TOTAL		-	71,310	109,750	93,000	(16,750)
<u>COMMUNITY SERVICES - SENIOR ACTIVITIES</u>						
278-440.300	Donations-Seniors Events	-	-	1,000	-	(1,000)
Total Operating Revenue		-	-	1,000	-	(1,000)
278-480.100	Operating Transfer In	-	-	-	-	-
COMM SVCS - SR. ACT. TOTAL		-	-	1,000	-	(1,000)
<u>COMMUNITY DEVELOPMENT</u>						
279-421.100	Planning Fees - General	-	209,000	250,000	240,000	(10,000)
279-421.101	Planning BL Review Fee	-	19,800	10,000	10,000	-
279-422.100	Building Permit Fees	-	672,800	325,000	300,000	(25,000)
279-422.110	Building Plan Check Fees	-	565,200	200,000	200,000	-
279-423.120	Sewer Connection Fees	-	1,776	-	-	-
279-450.100	Miscellaneous Revenues	-	-	-	-	-
279-465.450	SB2 - Grant	-	-	-	-	-
Total Operating Revenue		-	1,468,576	785,000	750,000	(35,000)
278-480.100	Operating Transfer In	-	-	-	-	-
COMM. DEVELOPMENT TOTAL		-	1,468,576	785,000	750,000	(35,000)

ATTACHMENT 2

Expenditures By Fund

Dept	Dept Description	Projected 22/23	Proposed Budget 23/24	Fund	Fund Description
110	City Council	195,633	193,411	100	GF
120	City Attorney	475,000	660,000	100	GF
130	City Clerk	262,764	285,687	100	GF
140	City Manager	568,686	608,577	100	GF
150	Admin Svcs	274,212	236,330	100	GF
160	General Ops	1,865,444	1,798,938	100	GF
170	Cable TV	59,054	211,887	100	GF
180	Information Systems	237,450	229,850	100	GF
190	Finance	708,520	712,889	100	GF
210	P5	6,584,695	7,190,959	100	GF
300	M5D	1,294,970	1,343,362	100	GF
310	PW - Fd 100	1,236,625	547,382	100	GF
320	PW - Fd 100	1,624,896	1,676,614	100	GF
330	PW - Fd 100	338,417	376,959	100	GF
340	PW - Fd 100	98,811	83,034	100	GF
410	Comm Dev Fd 279	915,659	1,089,711	279	GF
510	Comm Svcs Fd 100	145,000	145,800	100	GF
510	Comm Svcs Fd 277	559,454	691,738	277	GF
510	Comm Svcs Fd 278	74,390	85,092	278	GF
550	Special Events	92,810	119,300	100	GF
		17,612,490	18,287,520		GF Exp
		19,363,345	18,661,945		GF Rev
		1,468,576	750,000		Community Development
		71,310	93,000		Community Services
Excess of Revenues over Exp		3,290,741	1,217,425		



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 15, 2023
TO: Honorable Mayor and City Council
FROM: Yvette Hall, Assistant City Clerk *YH*
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 15, 2023

TO: Honorable Mayor and City Council

FROM: Yvette Hall, Assistant City Clerk 

SUBJECT: The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager, the City Attorney, and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

No public documents were forwarded to the City Clerk Department for this item.