



CITY OF LAWDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA OF THE LAWDALE CITY COUNCIL REGULAR MEETING

Monday, May 20, 2024 - 6:30 p.m.

****Harold E. Hofmann Community Center, 2nd Floor Meeting Room****

14700 Burin Avenue

**LAWDALE CITY COUNCIL CHAMBER IS CURRENTLY UNDERGOING
REPAIRS AND IS CLOSED.
PLEASE NOTE THE CHANGE IN MEETING LOCATION.**

How to observe the Meeting:

Due to the relocation of the City Council meeting, members of the public can attend in person to observe the meeting. The recording of the meeting will be available the following day on [YouTube “Lawndale CityTV”](#), the [City Website](#), and Lawndale Community Cable Television on Spectrum and Frontier Channel 3.

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a [Public Meeting Speaker Card](#) and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that the speaker’s name is correctly recorded in the meeting minutes and, where appropriate, to provide contact information for staff follow-up.

Copies of this Agenda may be obtained prior to the meeting inside the Lawndale City Hall foyer or on the [City Website](#). Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

A. **CALL TO ORDER AND ROLL CALL**

B. **CEREMONIALS** (Flag Salute and Inspiration)

C. **PUBLIC SAFETY REPORT**

- a. Los Angeles County Sheriff’s Department Update

D. **PRESENTATIONS**

1. **Recognition - Lawndale’s 2024 Outstanding Older American**

Presentation of Lawndale’s 2024 Outstanding Older American plaque to Josephine Gonzalez.

2. **Presentation by South Bay Cities Council of Governments: Local Travel Network (LTN)**

Presentation by South Bay Cities Council of Governments (SBCCOG) Jacki Bacharach, Executive Director, Anne Tsai, Civic Spark Fellow and Jake Romoff, Project Coordinator.

3. **Presentation by West Basin Municipal Water District**

Presentation by West Basin Municipal Water District Darryl Ramos-Young, Public Information Specialist III.

4. **Presentation to Retiring Community Services Director Mike Estes**

Presentation by the Mayor and City Council of retirement plaque and 17-year service lapel pin to Community Services Director Mike Estes for 17 years of dedication, commitment, and service to the Lawndale community.

E. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)**

F. **COMMENTS FROM COUNCIL**

G. **CONSENT CALENDAR**

Items 5 through 8 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

5. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**

Recommendation: that the City Council approve.

6. **Accounts Payable Register**

Recommendation: that the City Council adopt Resolution No. CC-2405-073 authorizing the payment of certain claims and demands in the amount of \$1,120,609.99.

7. **Minutes of the Lawndale City Council Regular Meeting, May 6, 2024**

Recommendation: that the City Council approve the minutes.

8. **Conflict of Interest Code Notification**

Recommendation: that the City Council direct staff and the City Attorney to review the City's Conflict of Interest Code to determine whether any revisions are required and submit findings to the City Council no later than October 1, 2024.

H. **PUBLIC HEARING**

9. **First Reading to amend language in Lawndale Municipal Code Section 12.31.010 and Section 12.31.030 to allow for additional enforcement by City Staff**

Recommendation: that the City Council approve this first reading of this ordinance with the new language as written.

10. **Building and Safety Permit Fee Update for FY 2024-25**

Recommendation: that the City Council conduct a public hearing to receive testimony regarding the City's Building Code Fee Schedule and adopt Resolution No. CC-2405-071.

Staff is withdrawing this item at this time and will bring it back at a later date.

I. **CITY MANAGER REPORT**

J. ITEMS FROM CITY COUNCILMEMBERS

11. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

K. CLOSED SESSION

12. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in two cases.

13. Conference with Legal Counsel – Existing Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065).

14. Conference with Legal Counsel – Existing Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: Corprue v. City of Lawndale (LA Superior Court Case No. 20STCV14617).

L. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, June 3, 2024, in the Harold E. Hofmann Community Center, 2nd Floor Meeting Room, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Department (310) 973-3213 prior to the meeting to inform us of your needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the City Council to be held on May 20, 2024, was posted not less than 72 hours prior to the meeting.

/s/ Yvette Hall
Yvette Hall, Assistant City Clerk

Presentation

May 20, 2024

City Council Meeting

City Plaque
Presented To
Josephine Gonzalez
2024 Outstanding Older American

Each year, the City of Lawndale, in coordination with the Los Angeles County Commission for Older Adults and the Department of Aging & Disabilities, recognizes Older Americans for their service to their communities.

This year, Josephine Gonzalez was selected as the honoree to represent the **City of Lawndale** as its **Outstanding Older American**.

Ms. Gonzalez is not able to be with us tonight, but I wanted to share a little bit about her.

Josephine Gonzalez has been a Lawndale resident for several decades. Currently a senior resident here in Lawndale, Ms. Gonzalez was an active participant in our Community Services Department programs until late 2019.

In 2019, she began to focus her attention more specifically on the needs of others, where she resides.

A resident of a Lawndale-based senior housing complex, with 57 other permanent residents, Ms. Gonzalez began volunteering at the South Bay Co-op in Lawndale. She worked the reception desk, handled customer service and clerical tasks, and more importantly, organized special events and activities for the residents that were sedentary, lonely, and had little to no access to recreation programs or birthday celebrations and holiday events.

Ms. Gonzalez represents the theme for the **2024 Older American's Day Recognition – Powered by Connection** – by connecting those who live in the same housing complex with her, to day-to-day activities that will make their lives more enjoyable and fulfilling.

Recently recognized by the Los Angeles County Commission for Older Adults in an event that took place last Thursday, please join me and the Lawndale City Councilmembers in giving a round of applause as we recognize Josephine Gonzalez, Lawndale's 2024 Outstanding Older American!

Presented To

Josephine Gonzalez

2024 Outstanding Older American



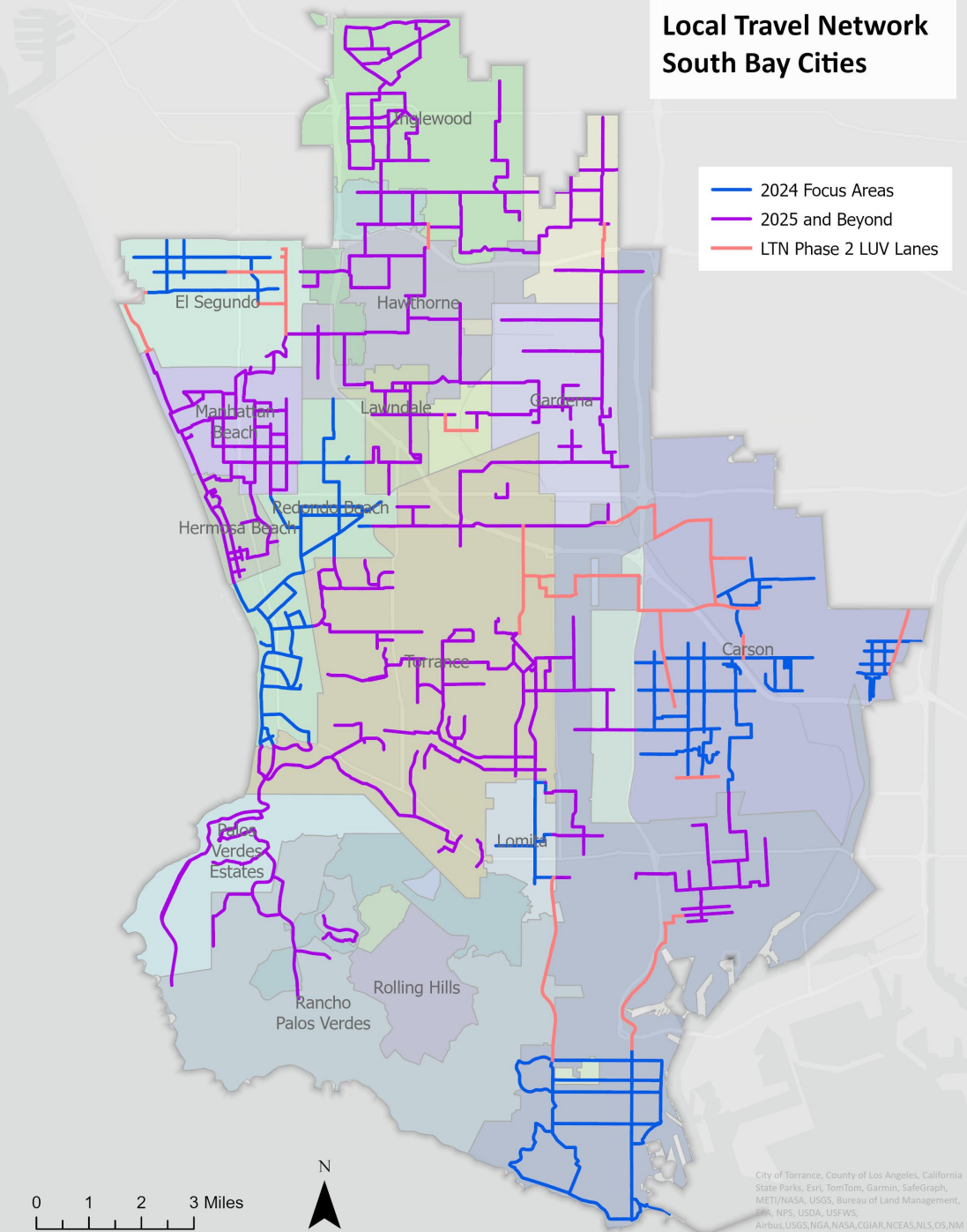
We Commend you for your Dedication in Providing Outstanding Senior Volunteer Service in the City of Lawndale, and as being selected as Lawndale's Honoree, and further recognized by the Los Angeles County Commission for Older Adults Second Supervisorial District

Presented by the Lawndale City Council

May 20, 2024

Local Travel Network (LTN)

Lawndale City Council
May 20, 2024

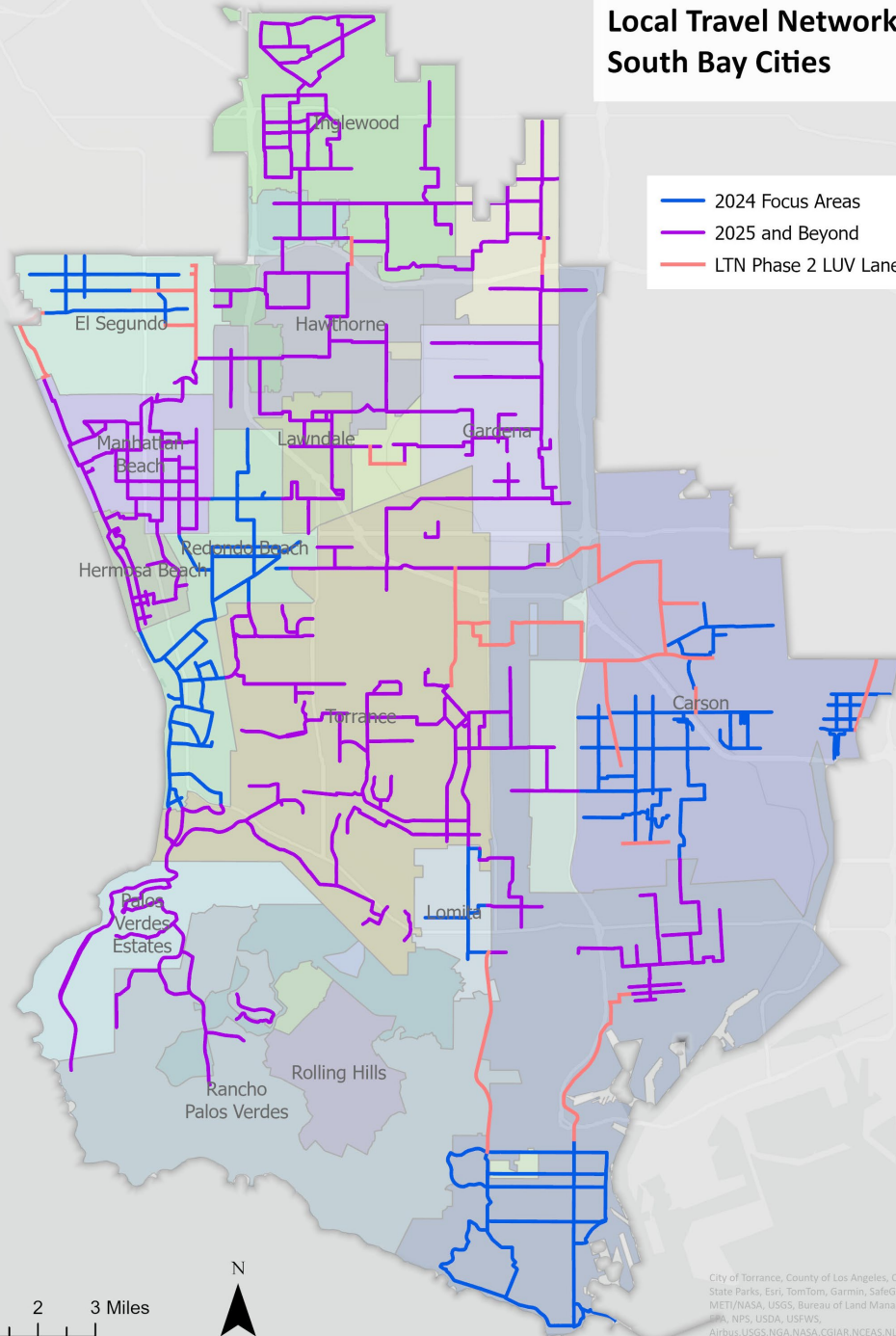


**SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS**

**South Bay
Local Travel Network**

Local Travel Network South Bay Cities

- 2024 Focus Areas
- 2025 and Beyond
- LTN Phase 2 LUV Lanes



Agenda:

- Project Overview
- LTN Implementation:
Lawndale City Process
- "Next Steps"
towards Measure M
Application



SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS



Planning & Research

GHG Emissions Overview



- Climate Action Plan

- LUV + BEV Pilot Programs





Key Findings

1. Transportation is a large source of GHG emissions in the South Bay
2. 70% of car trips in the South Bay are under 3 miles
3. Local Use Vehicles (LUVs) can accommodate many short trips

Opportunity

Improve safety and encourage personal ownership of micromobility to right-size our vehicles for short trips.

Benefits to South Bay residents:

- Improve road safety
- Reduce congestion
- Reduce electricity cost
- Reduce travel costs
- Reduce carbon emissions
- Eliminate extra household vehicle

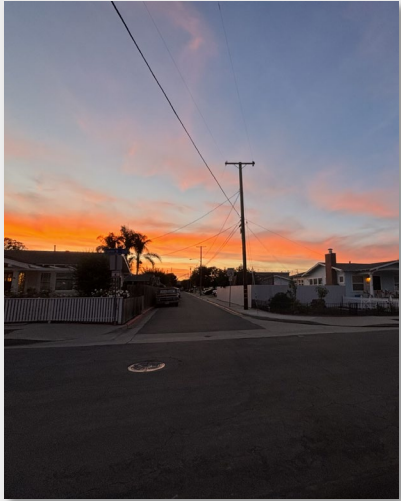


Key Strategies

1. Establish safe routes for slow vehicles
2. Connect neighborhoods to destinations
3. Identify protected intersections for busy crossings
4. Separate local traffic from through traffic
5. Expand bike lane access to all forms of micromobility
6. Promote 'right-sizing your ride' in our communities



Network Attributes and Amenities



- 25 mph speed limit streets



- Striped lanes or sharrows



- “Rolling Turtle” and wayfinding signage



- Micromobility parking and charging



- Direction to protected intersections

Branding



Local Travel Network



LOCAL TRAVEL NETWORK 3 SIMPLE IDEAS

1

**MOST TRIPS ARE
LOCAL & SHORT**



2

**“RIGHT-SIZE”
YOUR RIDE FOR
LOCAL TRIPS**



3

**TRAVEL SAFELY
ON THE LTN**



El Segundo Pilot



Photo Source: Fehr and Peers

Social Media Outreach



Turtle Talk

Your source for all things Local Travel Network

JANUARY 2024

A monthly publication by the







“

RIGHT-SIZE
YOUR RIDE!



Low-Speed Travel Modes:

Electric kick scooters are propelled by an electric motor with a human assist. They are a popular for getting to and from public transportation stops.

LEARN MORE AND TAKE OUR SURVEY AT [SOUTHBAYCITIES.ORG/LOCALTRAVELNETWORK](https://southbaycities.org/localtravelnetwork)



Tips from the Turtle:

Battery Safety





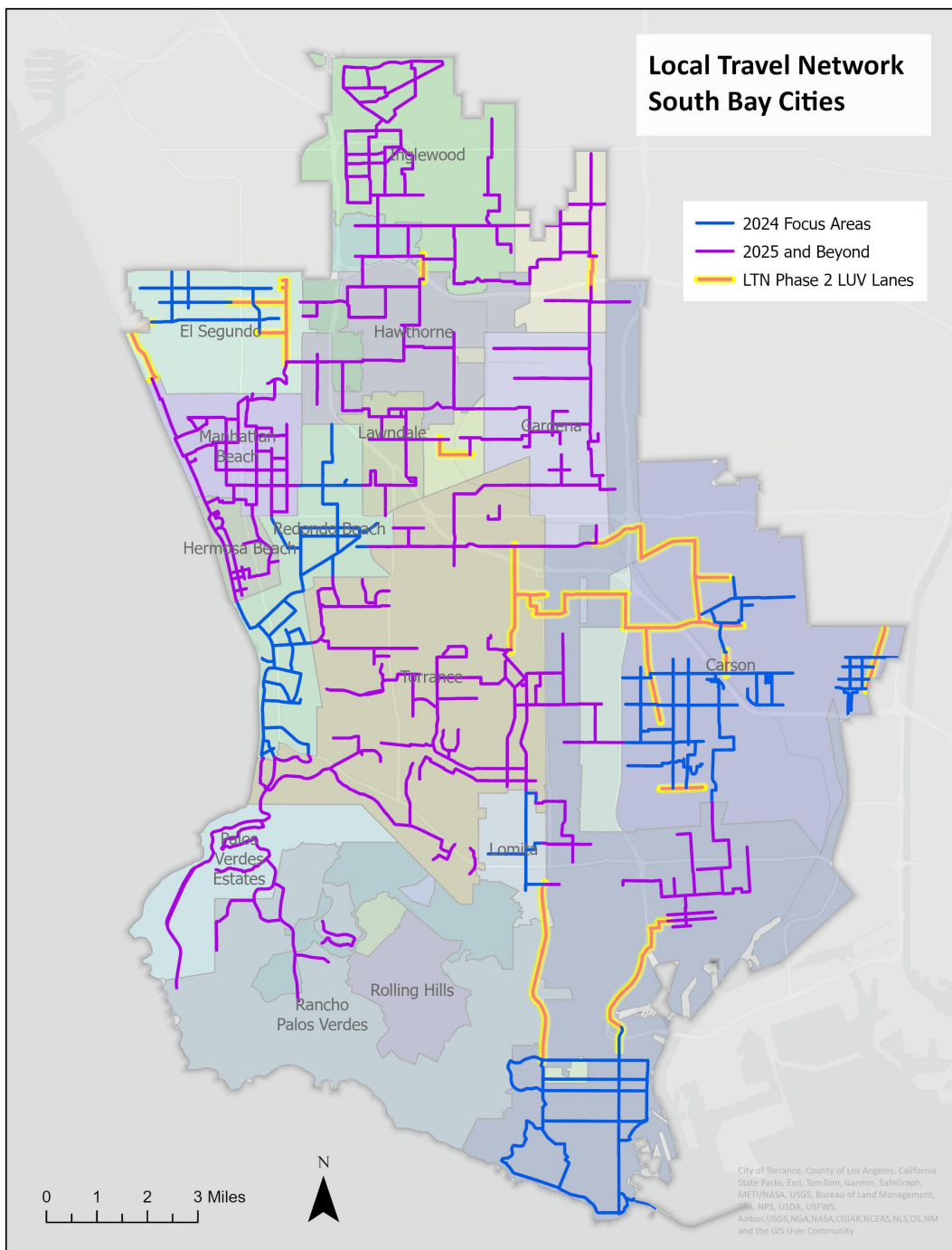
WHY LOW-SPEED VEHICLES?

LOW-SPEED VEHICLES ARE convenient.





Low-speed vehicles match the door-to-door, on-demand convenience of automobiles and ride hailing services.

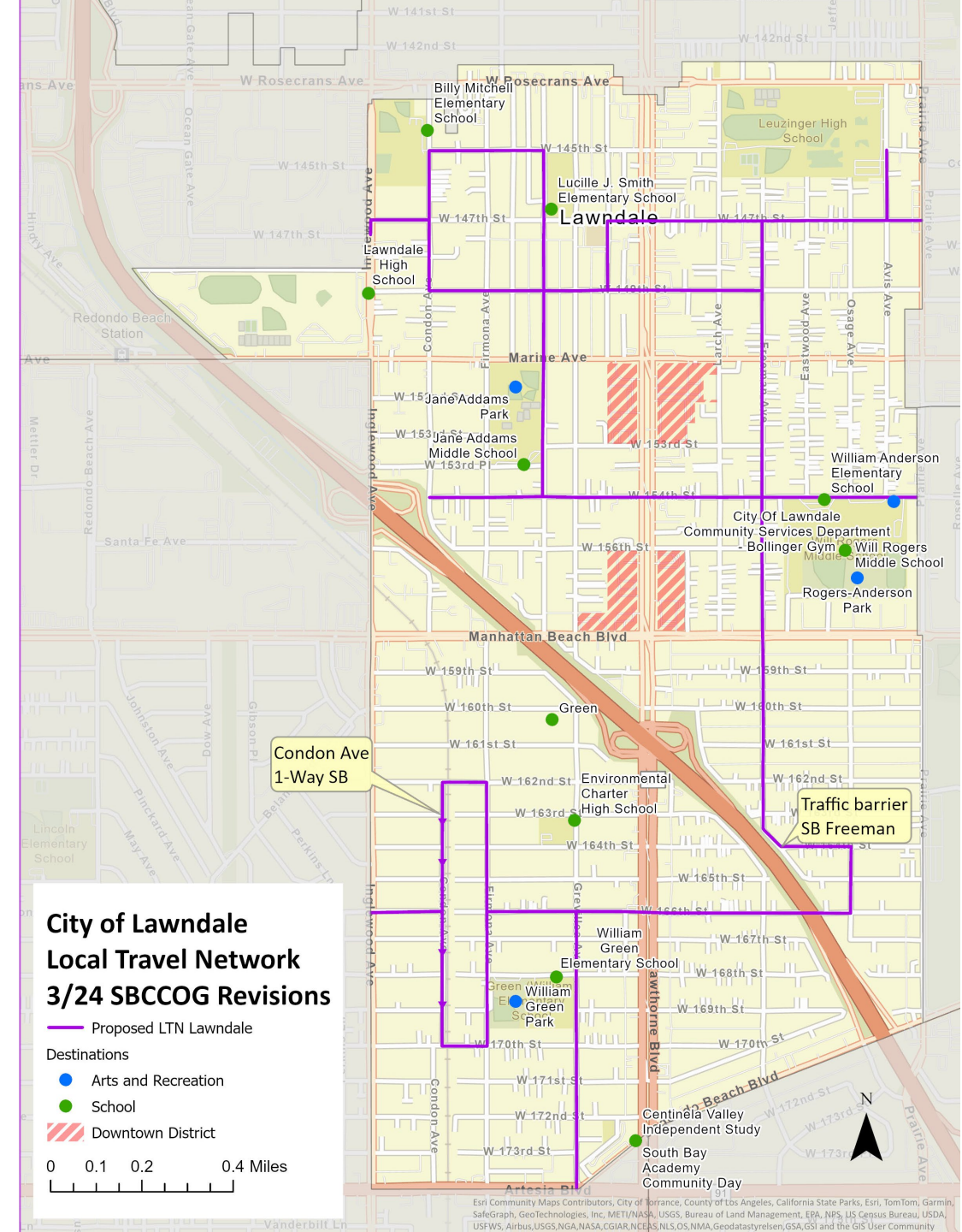


Proposed Local Travel Network: Infrastructure to Support Safe use of Micromobility Modes

2024-25 Focus Areas: El Segundo,
Redondo Beach, Carson, Lomita,
Lawndale?

2025 and Beyond: San Pedro,
Hawthorne, Gardena, Inglewood,
Torrance, Hermosa Beach, Manhattan
Beach, Palos Verdes Peninsula

Bringing the LTN to Lawndale



Growing Electric Popularity

Safety and Education

	1 	2 	3 
	Class 1	Class 2	Class 3
Pedal Assist	✓	✓	✓
Throttle		✓	
Helmet Required	17 and under	17 and under	all ages
Max Speed	20 mph	20 mph	28 mph
Minimum Age	N/A	N/A	16

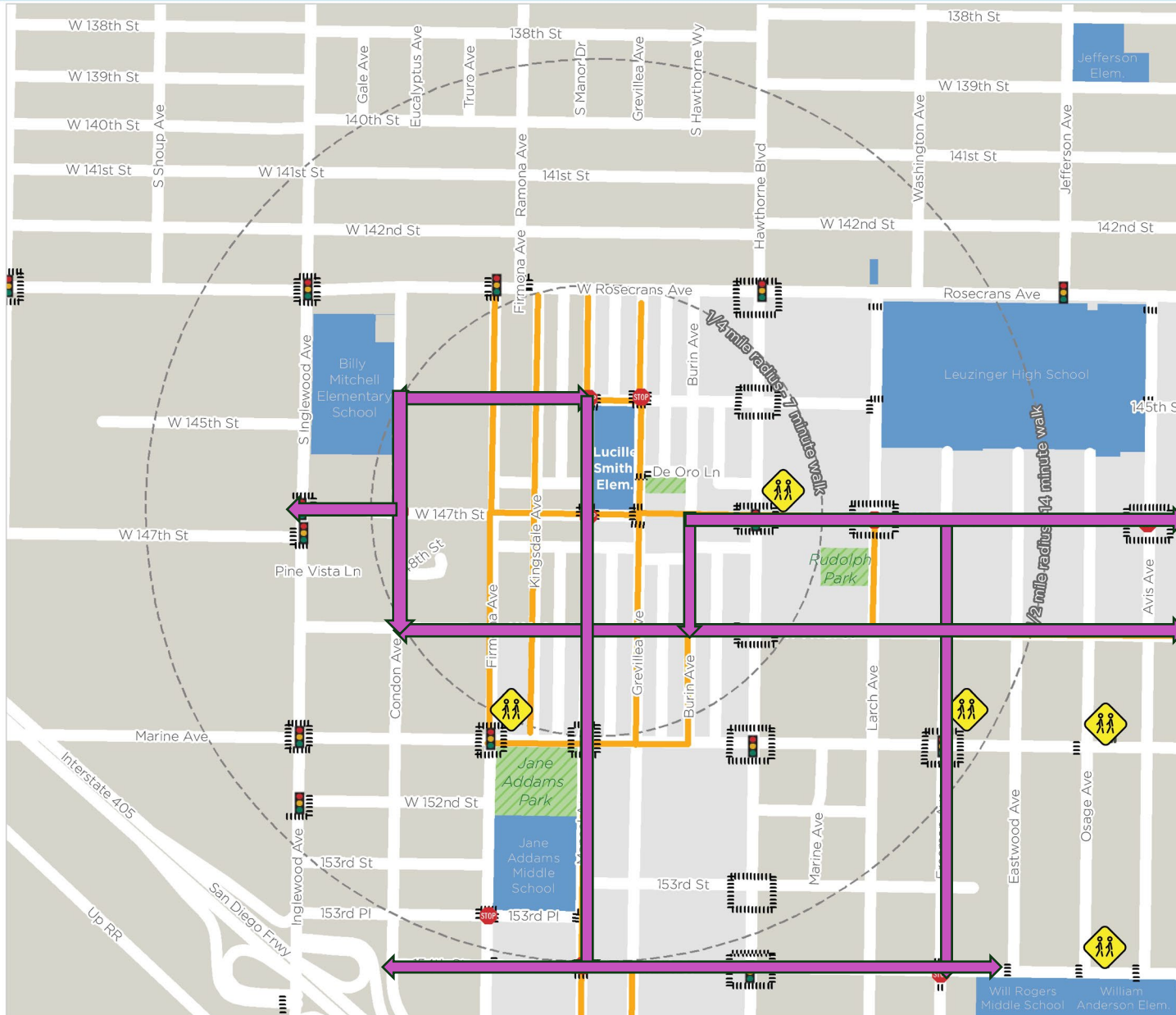




LUCILLE SMITH ELEMENTARY SCHOOL

Suggested Routes to School Map

Crossing Guards are no longer provided by the City of Lawndale. LA County provides crossing guards in unincorporated areas



How to Use This Map

This map is intended to encourage adults and students to walk to school. Adults are responsible for choosing the best route based on their knowledge of the area and skill level of their student.



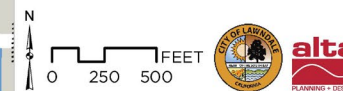
Why Walk To School?

- To get exercise!
- To see friends & neighbors!
- To improve air quality!
- To create safer streets!

Legend

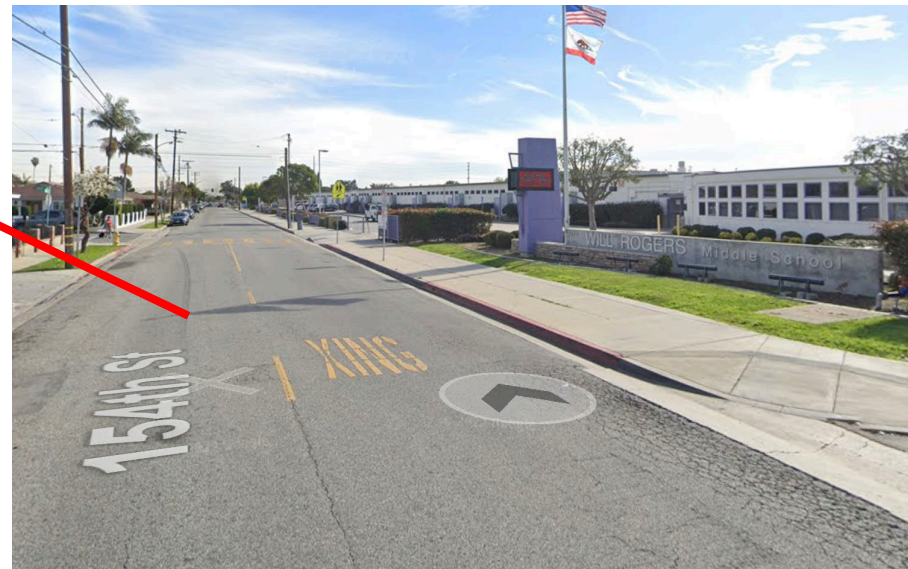
- Former City Crossing Guard
- Crossing Guard
- Traffic Signal
- Suggested Route
- Crosswalk
- School Campus
- Enrollment Area
- Parks/Open Space

This map is intended for informational purposes only. The City of Lawndale and local school district does not guarantee the safety of these routes or persons utilizing them, and assumes no responsibility or liability therefore.



Safe Routes to School

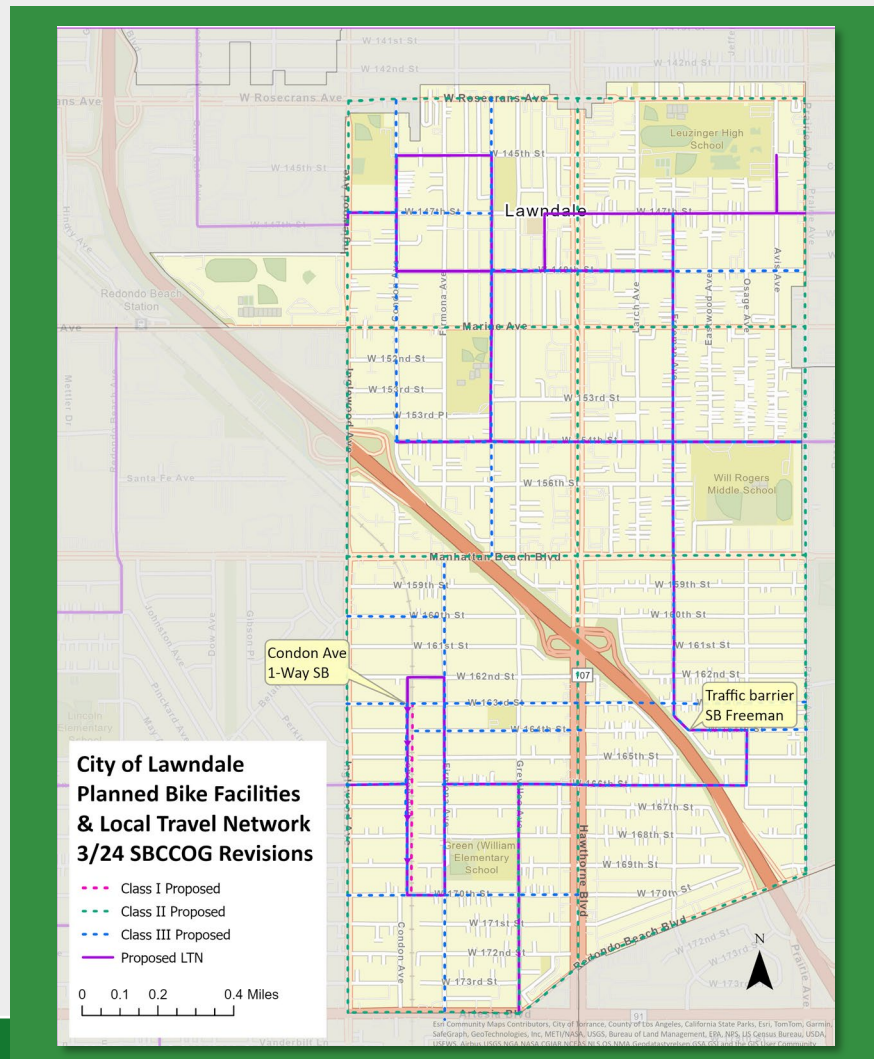
Route Refinement: Getting it Right?



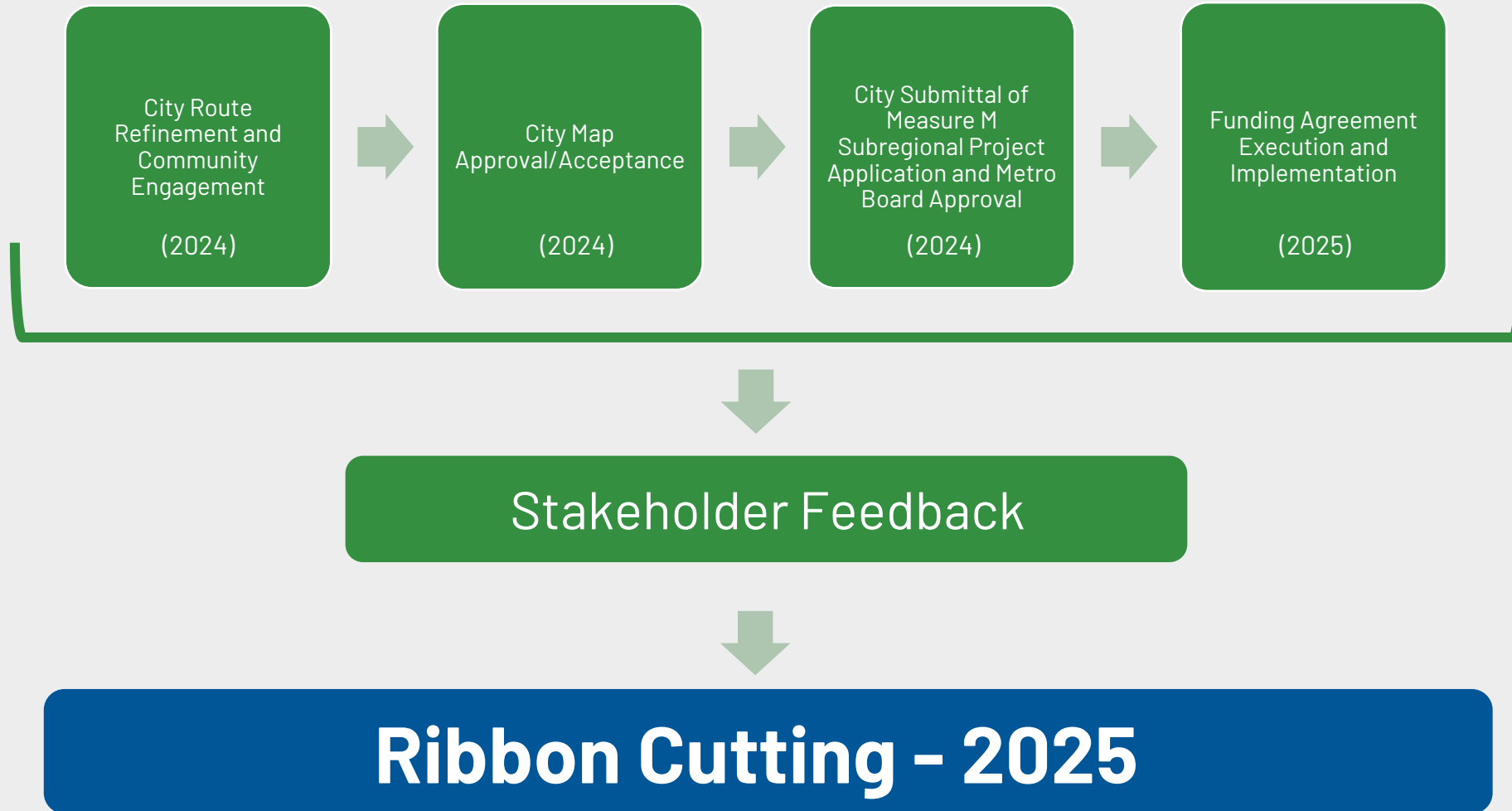
Building on Bike Plans



LTN is a slow speed backbone that will complement Lawndale's **existing** and **future** bicycle plans.



Implementation Process



Next Steps: "Ask"

1. Work with Staff to complete final route refinement
2. Stakeholder Engagements
3. Submit a MM funding application (November)



Aaron Baum, Project Manager

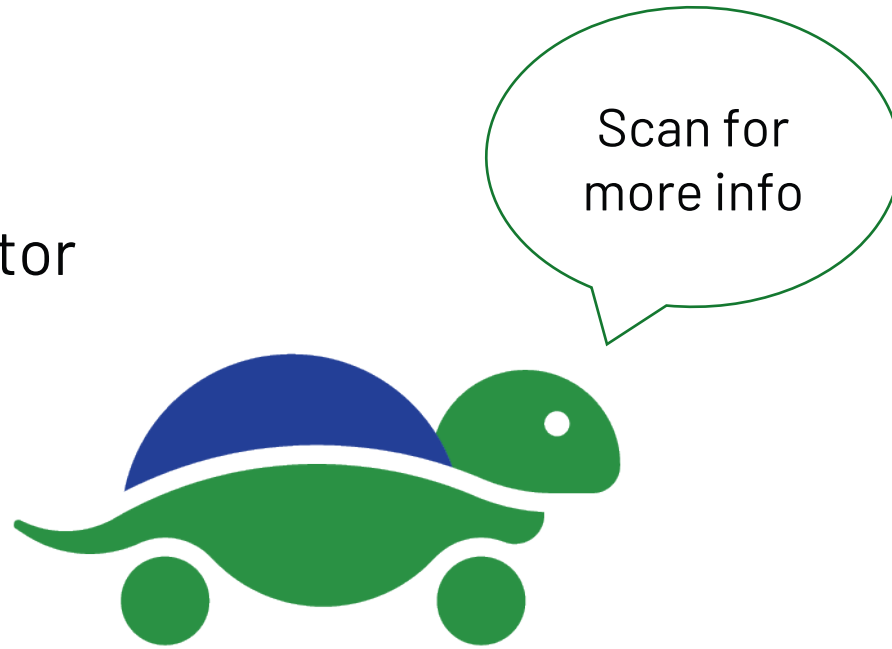
aaron@southbaycities.org

Jake Romoff, Project Coordinator

jake@southbaycities.org

Anne Tsai, CivicSpark Fellow

annet@southbaycities.org



Thank you!



WEST BASIN

Municipal Water District

Non-Functional Turf Irrigation Ban at Commercial, Industrial & Institutional Properties

City of Lawndale

May 20, 2024

www.westbasin.org

[Back to Agenda](#)

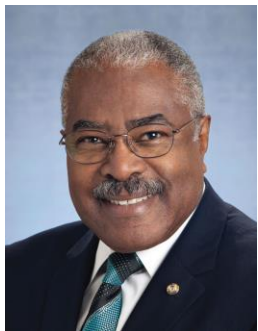


Mission



Provide a **safe** and **reliable** supply of **high-quality water** to the communities we serve.

Board of Directors



Division I

Harold C. Williams
Vice President



Division II

Gloria D. Gray
Treasurer



Division III

Desi Alvarez
President



Division IV

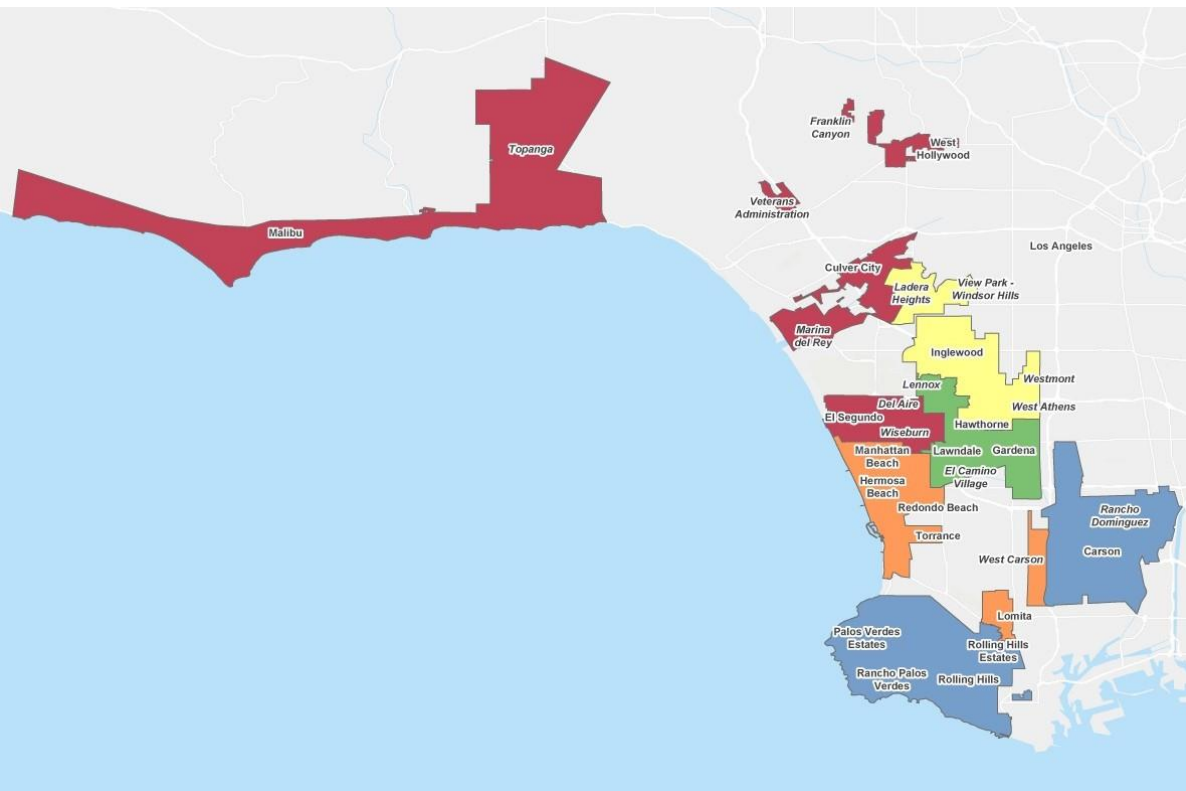
Scott Houston
Immediate Past
President



Division V

Donald L. Dear
Secretary

Service Area



Division I

Carson, Palos Verdes Estates, Rancho Palos Verdes, Rolling Hills, Rolling Hills Estates, and the unincorporated LA County areas of Rancho Dominguez

Division II

Inglewood, portions of the cities of Gardena and Hawthorne, and the unincorporated LA County areas of Ladera Heights, View Park-Windsor Hills, West Athens, and Westmont

Division III

Hermosa Beach, Lomita, Manhattan Beach, Redondo Beach, a portion of the city of Torrance, and the unincorporated LA County area of West Carson

Division IV

Culver City, El Segundo, Malibu, West Hollywood, a portion of the city of Hawthorne, and the unincorporated LA County areas of Del Aire, Marina del Rey, Topanga, and Wiseburn

Division V

Lawndale, portions of the cities of Gardena and Hawthorne, and the unincorporated LA County area of El Camino Village and Lennox

West Basin Drinking Water Purveyors/Retailers



Golden State
Water Company
A Subsidiary of American States Water Company





New Rules for Commercial, Industrial & Institutional Water Use Efficiency

Upcoming Prohibition of Irrigation of Non-Functional Turf

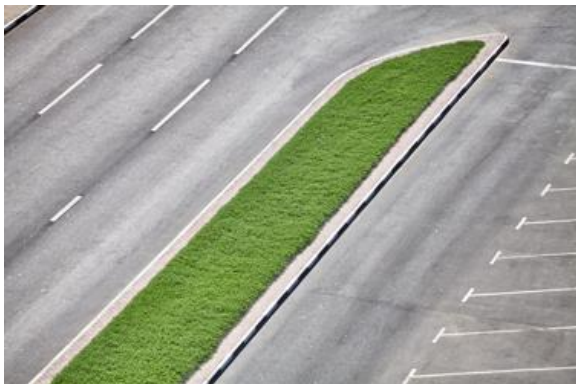


AB 1572 prohibits the irrigation of non-functional turf with drinking water at commercial, industrial & institutional and homeowner association properties.

Exemptions!

- Recycled water users
- Ball fields and recreation areas
- Cemeteries
- Watering of trees and other certain types of perennial plants

Where is Non-Functional Turf?

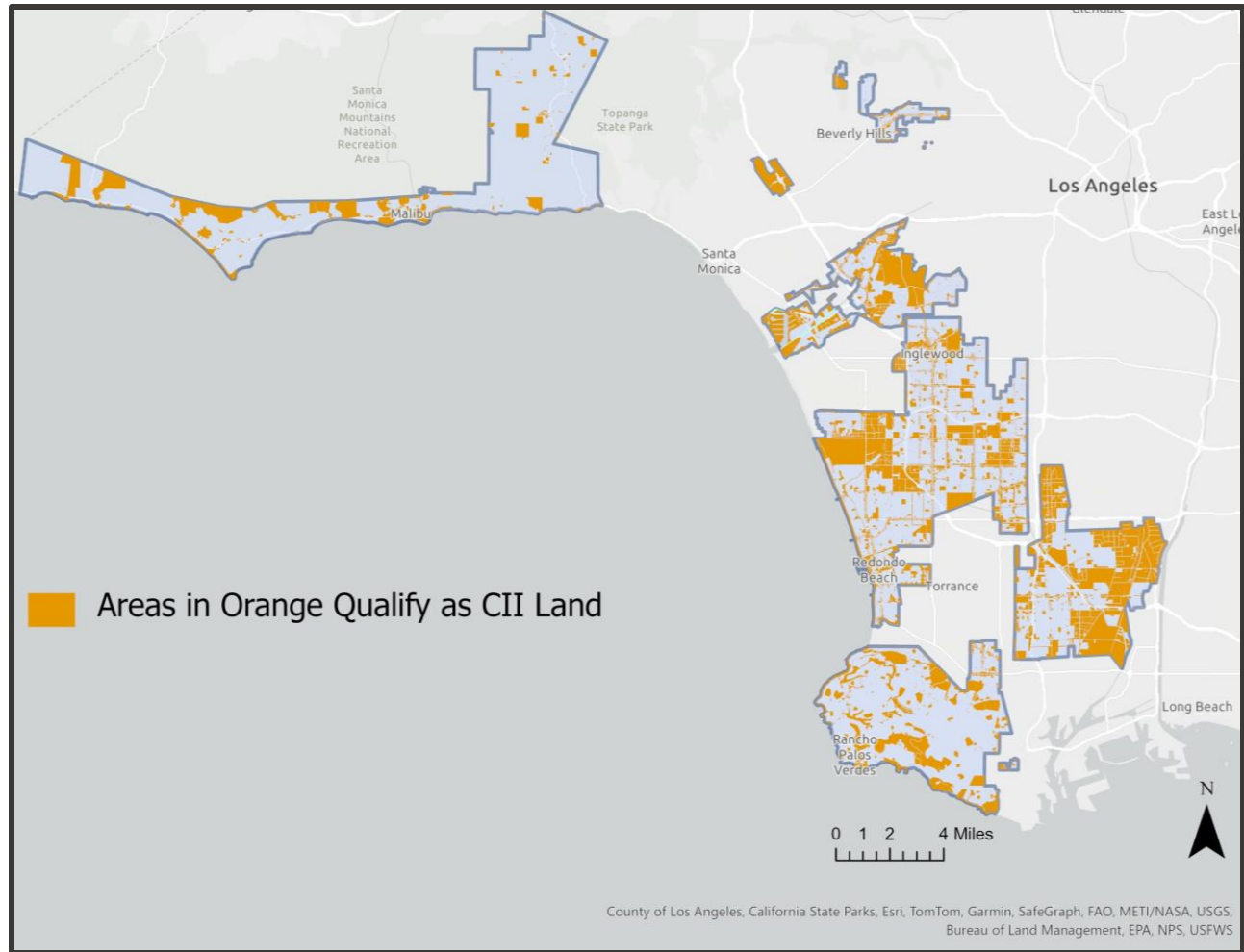


A lot of places!

- *Along sidewalks (narrow spaces of turf that line the sidewalk).*
- *Along driveways and parking lots.*
- *Within community and business streetscape frontage areas.*
- *Within medians and roundabouts.*

Water Savings Impact

*Bird's-eye view of
Commercial, Industrial
and Institutional (CII)
zones in the
West Basin service
area.*



Urban Water Supplier CII Water Efficiency Regulations

1. Would Require Urban Retail Water Suppliers to Meet an Agency-Specific Urban Water Use Objective Starting in 2025.

The **Urban Water Use Objective** is a total water budget, in gallons per capita per day (GPCD), that is the sum of efficiency budgets for a subset of urban water uses that include:



Residential Indoor
(Rindoor)

+



Residential Outdoor
(Routdoor)

+



CII-DIM Outdoor
(CIIDIM)

+



Water Loss
(L)

+



If applicable:
**Variances (V) and/or
Bonus Incentive (BPR)**

Each suppliers' **Urban Water Use Objective** will be calculated using statewide efficiency standards for the above urban water uses along with unique local service area characteristics such as population, climate, and landscape area. The State Water Board's rulemaking will consider adoption of the statewide efficiency standards for outdoor residential water use, CII landscapes with dedicated irrigation meters (DIMs), variances, and bonuses. Statewide efficiency standards for indoor residential water use and water loss are already adopted.

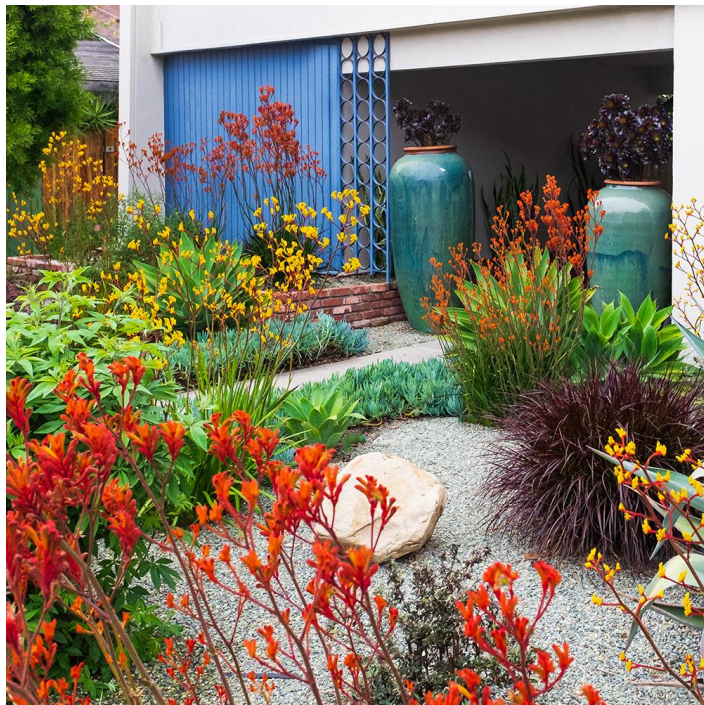
AB1572 Timeline and Enforcement

- Timeline for compliance with ban
 - January 2027 – public properties (excluding disadvantage communities)
 - January 2028 – commercial properties
 - January 2029 – homeowner association and similar common areas
 - January 2031 (or when funding is available) – public properties located in disadvantage communities
- June 30, 2030 – self-certification of compliance for all CII Properties (commercial, industrial, institutional, municipal properties over 5,000 square feet of irrigated area)
- Enforced by State Water Resources Control Board and local agencies



Commercial Water Use Efficiency Programs

How CII Properties Can Prepare...

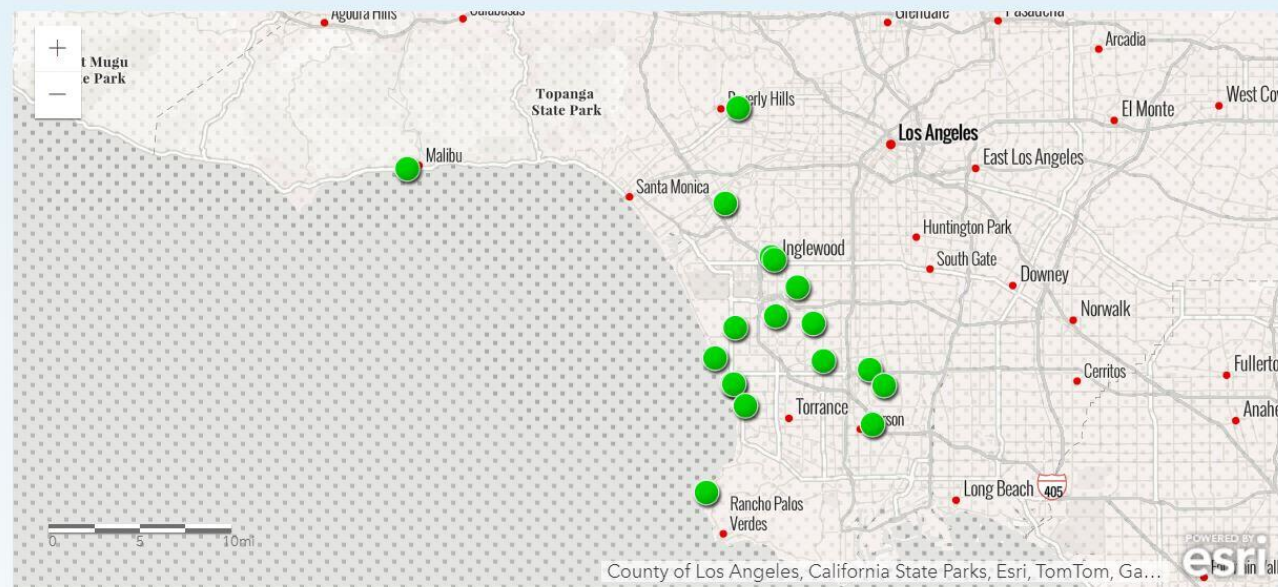


Plan for turf conversions:

- Prioritize locations
- Community buy in
- Political support
- Resources
- Peer to peer mentoring

Visit Demonstration Gardens

West Basin Ocean Friendly Gardens



Donald L. Dear Building

17140 S. Avalon Blvd, Carson, CA 90746

(2009)



4,400 ft²

Drip irrigation and smart irrigation controller provide precise water needs to plants. This reduces water use and runoff as compared to traditional sprinkler irrigation.

- > LOCATION: Carson, CA
- > YEAR PLANTED: 2009
- > IRRIGATION: Drip & Smart
- > SQUARE FEET: 4,400

Hawthorne City Hall

4455 W 126th Street, Hawthorne, CA 90250

(2014)



2,000 ft²

Rainwater downspout from building directed into garden swale for natural irrigation.

- > LOCATION: Hawthorne, CA
- > YEAR PLANTED: 2014
- > IRRIGATION: Downspout & Swale
- > SQUARE FEET: 2,000

Metropolitan Water District DIY Workshops

bewaterwise.com®



CA Friendly Garden Design Workshop

Date	Time	Event	City / Town
05/04/2024	9:00 AM - 10:45 AM	Garden Design Workshop - IN PERSON, Rancho Water	Temecula
05/09/2024	6:00 PM - 7:30 PM	Garden Design Workshop	Virtual
05/29/2024	6:00 PM - 7:30 PM	Garden Design Workshop	Virtual
06/05/2024	6:00 PM - 7:15 PM	Garden Design - IN PERSON, Santa Margarita / Moulton Niguel Water Districts	Mission Viejo
06/08/2024	9:00 AM - 10:45 AM	Garden Design - IN PERSON, City of Long Beach	Long Beach
10/12/2024	9:00 AM - 10:45 AM	Garden Design - IN PERSON, City of Long Beach	Long Beach

West Basin Webinars and Video Recordings



West Basin Chat aims to address residents' questions about the application process for District water conservation rebate programs. Each chat begins with a brief overview of a featured program, followed by a Q&A session. Come curious!

Date	Time	Register Here
Wednesday, February 21, 2024	6:00 – 6:30 PM	Register Here
Wednesday, May 22, 2024	6:00 – 6:30 PM	Register Here



Commercial Grass Replacement Rebates



Get Paid \$3
per square foot of
grass replaced

Up to *50,000 square feet*
Up to a **\$150,000 rebate**

Public Agency Grass Replacement Rebates



**Rebates
start at \$4**



**Landscape
design assistance**



**Projects up to 200,000
square feet**

Eligible public agencies include any federal, state, regional, local governmental entity:

- city-owned landscapes, parks, schools
- special districts
- joint power authorities agencies or departments

Additional Resources



West Basin Municipal Water District

www.westbasin.org/conservation



Metropolitan Water District

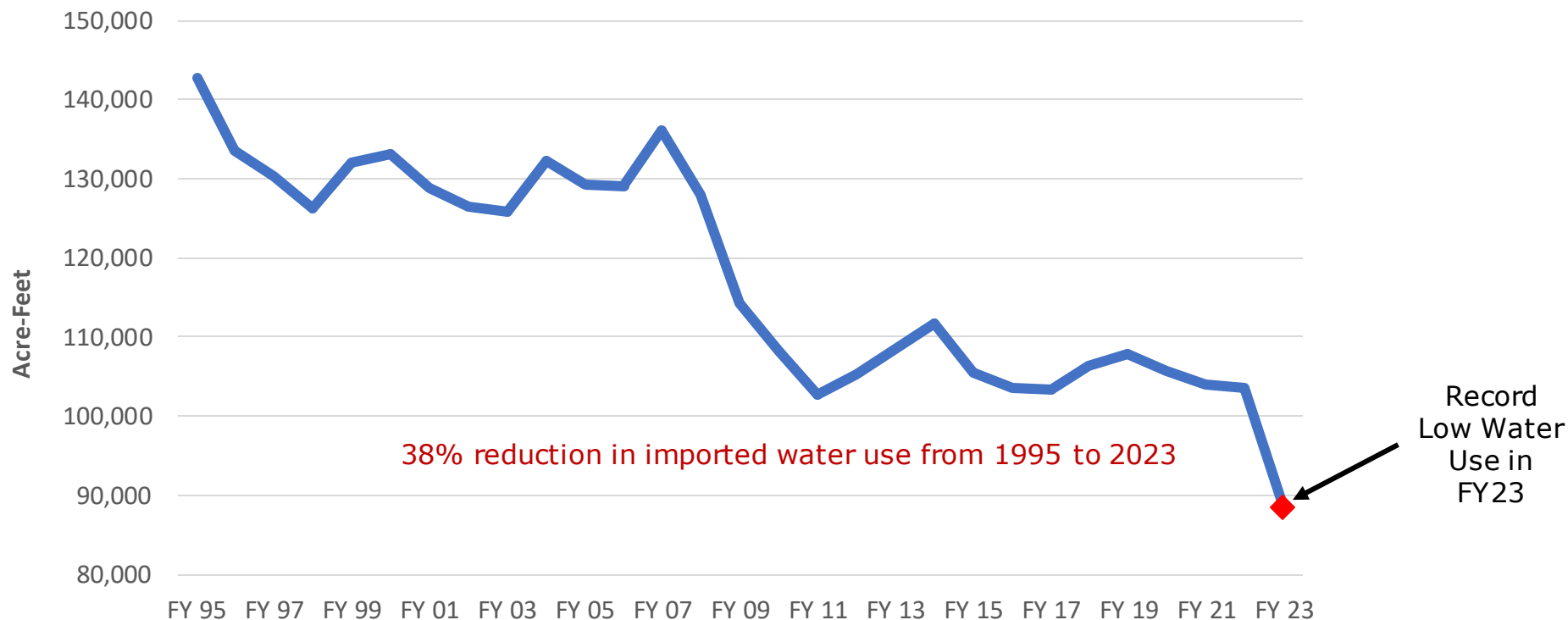
www.bewaterwise.com



SoCal Water Smart

www.socalwatersmart.com

Imported Water Use in West Basin Service Area



Water Recycling Production



West Basin has saved enough drinking water for
8.3 million people for one year!

West Basin Water Lab – A Learning Experience



www.westbasin.org/water-lab



**Know Your
H₂O Class
Series**



**Water
Recycling
Facility Tours**



**West Basin
Chats (Q&A
Sessions)**



**Field Trips &
Student
Resources**



**Community
Update Program
(Speakers Bureau)**



**Garden Design
Workshops
(MWD)**



THANK YOU!

Connect with us
www.westbasin.org



West Basin



@WestBasin



@WestBasin



West Basin Municipal
Water District

Presentation

May 20, 2024

City Council Meeting

**Retirement Plaque &
17 Year Service Lapel Pin**

Presented To

**Mike Estes
Director of Community Services
17 Years of Service**

May 7, 2007 to May 27, 2024

Tonight, we are pleased to be recognizing Mike Estes, Director of Community Services, as he retires after 17 years of service to the City of Lawndale.

Mike began his career in the City of Lomita in 1980 as a part-time Recreation Leader. After receiving his first full time position in 1985, Mike continued in Lomita until 2007 serving as the Sports Coordinator, Assistant Recreation Supervisor, and Recreation Supervisor.

In May of 2007, Mike continued to further his career by accepting the position of Director of Community Services in Lawndale, reporting directly to the City Manager.

Mike oversaw all aspects of the Community Services Department including all staff; the City's recreation programs and facilities including instructors and contracts; Senior programs, transportation and meals; city park facilities and transit bus; and, we cannot forget, the City's special community events.

Mike also oversaw the Parks, Recreation and Social Service Commission, Senior Citizen Advisory Committee, and the Youth Advisory Committee.

During Mike's tenure, he has been instrumental in the success and start-up of the annual Blues Music Festival. The music festival, under Mike's leadership, has grown into a well-attended and much anticipated event each year.

Mike also oversaw the City's special community events, including the following:

- Annual Youth Day Parade
- Memorial Day Remembrance Ceremony
- Youth in Government Day
- Halloween Event
- Angel Tree Lighting

Some of the special projects Mike has been involved in include

- The City's 50th Anniversary Celebration Event
- The Planning and Design of the Harold E. Hofmann Community Center
- The Youth Advisory Committee
- The Blues Music Festival
- The Youth Development Center and Municipal Services Building Project – currently in the architectural and development design stage

Mike's expertise and knowledge of grant writing, procedures, and reporting has been instrumental in the City's successful award of numerous grants over the years.

Mike's positive attitude, professional demeanor, and his heart for the community have been a great asset for the City of Lawndale.

On behalf of the Lawndale City Council, I would like to ask Mike to step forward at the podium as we present him with his retirement plaque and 17-year service pin. We are thankful for his dedication and tireless work in the Community Services Department, and the City over the past 17 years.

Please accept our congratulations to you on your retirement as we wish you all the best in your new chapter of life!

Presented To

Mike Estes

Director of Community Services

On the Occasion of Your Retirement

17 Years of Service

May 7, 2007 – May 27, 2024



Thank you for your Seventeen Years of Dedication,
Commitment, and Service to the Lawndale community.

We wish you all the Best and Congratulate you on your Retirement!

The Lawndale City Council

May 20, 2024



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 20, 2024
TO: Honorable Mayor and City Council
FROM: Yvette Hall, Assistant City Clerk *YH*
SUBJECT: Motion Pertaining to the Reading of Ordinances

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

RESOLUTION NO. CC-2405-073

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNDAL, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$1,120,609.99

THE CITY COUNCIL OF THE CITY OF LAWNDAL, CALIFORNIA, DOES HEREBY
RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

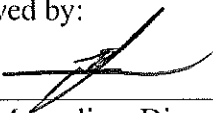
SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code,
the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the
availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law,
and that appropriations for these claims and demands are included in the annual budget as approved
by the City Council.

SECTION 3. That the claims and demands paid by check numbers 205821 through 205890
for the aggregate total of \$1,120,609.99 are hereby authorized.

Effective Date: May 20th, 2024

Approved by:



Hrant Manuelian, Director of Finance

Gregory M. Murphy, City Attorney

PASSED, APPROVED AND ADOPTED this 20th day of May 2024.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2405-073 at a regular meeting of said Council held on the 20th day of May 2024, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
Pat Kearney					
Rhonda H. Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Beginning	Check Number	Ending	Aggregate Total
5/2/2024	205821		205854	688,216.52
5/9/2024	205855		205890	432,393.47

Total Checks

1,120,609.99

Check# 205746 is a reissuance of previously approved check# 205690.

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
	Total ACH Payments		<u>0.00</u>

Total Audited Claims and Demands Paid

1,120,609.99

Check Register Report

Date: 05/01/2024

Time: 4:30 pm

Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
205821	05/02/2024	Printed		0112	ALL CITY MANAGEMENT SVCS, INC	SCHOOL CROSSING GUARD SERVICES	4,036.36
205822	05/02/2024	Printed		8299	CARRERA CLEAN	CONS & DEMO DEPOSIT REFUND	120.00
205823	05/02/2024	Printed		0190	COLONIAL LIFE & ACCIDENTS, INC	MAY 2024-INS PRE-TAX/POST TAX	2,334.72
205824	05/02/2024	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	LID REVIEW - 15022 KINGSDALE	1,391.79
205825	05/02/2024	Printed		8298	DENISE DELGADO	CLASS FEE REFUND	95.00
205826	05/02/2024	Printed		0216	DELTA DENTAL	MAY 2024 DENTAL PREMIUM	1,672.78
205827	05/02/2024	Printed		0389	DELTA DENTAL INS	MAY 2024 DENTAL PREMIUM	258.16
205828	05/02/2024	Printed		0220	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNAL MAINT. -	1,573.58
205829	05/02/2024	Printed		8250	EMCOR SERVICES MESA ENERGY	REPLACED TIME RELAY @ CSD	3,409.60
205830	05/02/2024	Printed		6636	FRONTIER COMMUNICATIONS	FAX LINE & INTERNET FOR PWD	231.76
205831	05/02/2024	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	11,288.38
205832	05/02/2024	Printed		8150	HEALTH AND HUMAN RESOURCE	MAY 2024 EMPLOYEE ASSIST	69.66
205833	05/02/2024	Printed		6051	INFANTE BROS LAWNMOWER SHOP	WOOD CUTTER LINE	55.11
205834	05/02/2024	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SERVICES -	607,417.95
205835	05/02/2024	Printed		7940	MARIPOSA LANDSCAPES, INC	TREE TRIMMING - JAN 2024 -	325.00
205836	05/02/2024	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	100.00
205837	05/02/2024	Printed		2984	MEDIA CONTROL SYSTEMS LLC	CABLECAST SOFTWARE ASS. &	2,900.00
205838	05/02/2024	Printed		7227	OCCUPATIONAL HEALTH CENTERS	PREEMPLOYMENT DOT PHYSICAL	130.00
205839	05/02/2024	Printed		1140	PACIFIC TIRE SERVICE	TIRE REPAIR PW BACKHOE	90.00
205840	05/02/2024	Printed		7764	NI KAL S. PRICE	PLANNING COMMISSION STIPEND	100.00
205841	05/02/2024	Printed		5895	RICOH USA INC	LEASE CHARGES FOR COPIERS -	1,756.86
205842	05/02/2024	Printed		6971	RIVIERA ESCROW, INC	RES. PROPERTY REPORT FEE	240.00
205843	05/02/2024	Printed		7575	ROGERS, ANDERSON, MALODY &	2022/23 990 RETURN - INFORM	5,000.00
205844	05/02/2024	Printed		2051	MADONNA SITKA	PLANNING COMMISSION STIPEND	50.00
205845	05/02/2024	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	100.00
205846	05/02/2024	Printed		0435	SOUTH BAY CITIES COUNCIL	2023/2024 DOMINGUEZ CHANNEL	18,801.00
205847	05/02/2024	Printed		6349	STEAMX, LLC	PRESSURE WASHER REPAIR	1,502.83
205848	05/02/2024	Printed		2002	THE STANDARD. UNIT 22	LIFE,AD&D,LTD INSURANCE PREM -	1,571.56
205849	05/02/2024	Printed		3938	TRANSTECH ENGINEERS INC	PW DIRECTOR/CITY ENGINEER -	14,852.00
205850	05/02/2024	Printed		8121	TRAVEL SERVERS INC.	TRAVEL CLUB - MORONGO CASINO	1,940.00
205851	05/02/2024	Printed		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	FLEET SERVICES-FUEL	3,658.88
205852	05/02/2024	Printed		7768	UNITED SITE SERVICES	PORTABLE RESTROOM RENTAL	103.28
205853	05/02/2024	Printed		6112	DANIEL URRUTIA	PLANNING COMMISSION STIPEND	50.00
205854	05/02/2024	Printed		0479	VISION SERVICE PLAN	VISION PREMIUM MAY.2024	990.26
Total Checks: 34							Checks Total (excluding void checks): 688,216.52
Total Payments: 34							Bank Total (excluding void checks): 688,216.52
Total Payments: 34							Grand Total (excluding void checks): 688,216.52

Check Register Report

City of Lawndale

BANK: WELLS FARGO BANK N.A

Date: 05/09/2024

Time: 5:31 pm

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
205855	05/09/2024	Printed		4185-WEST	AMERICAN STRUCTURAL PEST	CSD 3RD FLOOR KITCHEN MONTHLY	134.00
205856	05/09/2024	Printed		7660	ARAMSCO INC	CUSTODIAL SUPPLIES	1,259.09
205857	05/09/2024	Printed		2207	ASAP SIGN & BANNER, LLC	CA FLAG FOR CITY HALL	1,245.83
205858	05/09/2024	Printed		7796	RON BENTLEY	CONS & DEMO DEPOSIT REFUND	10,000.00
205859	05/09/2024	Printed		7785	BERICOM DESIGN	NETWORK MAINTENANCE & SUPPORT	13,119.75
205860	05/09/2024	Printed		8300	CANCER SUPPORT COMMUNITY	DONATION IN MEMORY OF REDONDO	500.00
205861	05/09/2024	Printed		6459	CASC ENGINEERING & CONSULTING	NPDES PERMIT COMPLIANCE SVCS -	4,055.00
205862	05/09/2024	Printed		7949	CHAPALA DANCE ACADEMY LLC	INSTRUCTOR FEES - MEXICAN FOLK	3,755.00
205863	05/09/2024	Printed		7889	CHARTER COMMUNICATIONS	INTERNET SERVICES	1,851.76
205864	05/09/2024	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	BUILDING INSPECTION SERVICES -	42,206.43
205865	05/09/2024	Printed		7577	DE NOVO PLANNING GROUP	GENERAL PLAN & SPECIFIC PLAN	63,128.80
205866	05/09/2024	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION PARTS	1,213.33
205867	05/09/2024	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGE - W. GREEN PARK	133.61
205868	05/09/2024	Printed		8269	G & S PRINTING	BUSINESS CARDS - CDD -	70.56
205869	05/09/2024	Printed		8244	J & E ASPHALT MAINTENANCE, INC	FY 2023/24 CITYWIDE SIGN	101,878.00
205870	05/09/2024	Printed		6058	JCB OF SOUTHERN CALIFORNIA	WHEEL NUTS FOR BACKHOE	30.69
205871	05/09/2024	Printed		5560	MITSUBISHI ELECTRIC US, INC	ELEVATOR MAINTENANCE SERVICES	616.46
205872	05/09/2024	Printed		8301	MR. CARLOS POOLS &	DUPLICATE PERMIT FEE REFUND	289.82
205873	05/09/2024	Printed		8297	MV CHENG & ASSOCIATES, INC	ACCOUNTING MANAGER CONSULTING	2,242.50
205874	05/09/2024	Printed		4566	MYERS & SONS HI WAY SAFETY INC	BASE DELINEATORS	1,825.79
205875	05/09/2024	Printed		7890	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	228.83
205876	05/09/2024	Printed		8295	ONYX PAVING COMPANY INC	PARKING LOT REHAB.- CITY HALL,	141,291.36
205877	05/09/2024	Printed		1140	PACIFIC TIRE SERVICE	TIRE REPAIR VEH#520	20.00
205878	05/09/2024	Printed		6123	PRUDENTIAL OVERALL SUPPLY	WEEKLY COVERALL CHARGES	298.55
205879	05/09/2024	Printed		0411	ROBERT PULLEN-MILES	MILEAGE/MEAL ADVANCE FOR MAYOR	260.90
205880	05/09/2024	Printed		3915	QUALITY CODE PUBLISHING	SUPPLEMENT PAGES & SHIPPING	215.00
205881	05/09/2024	Printed		6034	SOUTH COAST MECHANICAL LLC	REPLACE HVAC UNIT @ CITY	13,410.00
205882	05/09/2024	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	16,271.17
205883	05/09/2024	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	1,753.38
205884	05/09/2024	Printed		2825	THOMPSON TROPHY MFG, INC.	TROPHIES & RIBBONS	1,663.31
205885	05/09/2024	Printed		3672-ASD	U.S. BANK	CREDIT CARD PAYMENT	320.00
205886	05/09/2024	Printed		3672-CDD	U.S. BANK	CREDIT CARD PAYMENT	154.86
205887	05/09/2024	Printed		3672-CMD	U.S. BANK	CREDIT CARD PAYMENT	4,283.64
205888	05/09/2024	Printed		3672-MSD	U.S. BANK	CREDIT CARD PAYMENT	881.57
205889	05/09/2024	Printed		3672-PWD	U.S. BANK	CREDIT ACCOUNT PAYMENT	1,751.89
205890	05/09/2024	Printed		8302	MYA VILLAGOMEZ	GAS REIMBURSEMENT	32.59
				Total Checks: 36			Checks Total (excluding void checks): 432,393.47
				Total Payments: 36			Bank Total (excluding void checks): 432,393.47
				Total Payments: 36			Grand Total (excluding void checks): 432,393.47

**DRAFT MINUTES
LAWNDALE CITY COUNCIL REGULAR MEETING
SUCCESSOR AGENCY REGULAR MEETING
LAWNDALE HOUSING AUTHORITY REGULAR MEETING
May 6, 2024**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:34 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember Rhonda Hofmann Gorman, Councilmember Pat Kearney, Councilmember Sirley Cuevas arrived at 6:41 pm.

Other Participants: City Manager Sean M. Moore, City Attorney Gregory M. Murphy, City Clerk Erica Harbison, Assistant City Clerk Yvette Hall, Deputy City Manager/Director of Human Resources Raylette Felton, Los Angeles County Sheriff's Department Captain Nicole Palomino, Los Angeles County Fire Department Acting Assistant Fire Chief Brian Kane, Municipal Services Director Michael Reyes, Finance Director Hrant Manuelian, Community Development Manager Jared Chavez, Public Works & City Engineering Oversight Contract Project Manager Ahmad Ansari, Community Services Director Mike Estes

B. CEREMONIALS

Councilmember Hofmann Gorman led the flag salute. Pastor Matthew Harbison of Lawndale Wesleyan Church provided the inspiration.

C. PUBLIC SAFETY REPORT

a. Los Angeles County Sheriff's Department Update

Captain Palomino summarized the recent law enforcement activities.

b. Los Angeles County Fire Department Update

Acting Assistant Fire Chief Kane reported on the recent fire department activities.

D. PRESENTATION

1. **Proclamation – Professional Municipal Clerks Week - May 5-11, 2024**

Presentation of City of Lawndale Proclamation Certificate for Professional Municipal Clerks Week, May 5-11, 2024, to the City of Lawndale City Clerk Department.

Mayor Pullen-Miles and the City Council presented the City of Lawndale Proclamation Certificate for Professional Municipal Clerks Week to the City of Lawndale City Clerk Department.

2. Presentation by AT&T

Presentation by McKenzie Neely-Wright, Area Manager, External Affairs of AT&T.

McKenzie Neeley-Wright, AT&T Internal Affairs Manager gave the presentation.

Councilmember Kearney asked if landlines would continue to have service.

McKenzie Neeley-Wright, AT&T Internal Affairs Manager responded that residents would continue to utilize their home phone service, and that the emergency services number 911 will continue to work.

Councilmember Suarez thanked Ms. Neeley-Wright for the presentation.

By consensus, the City Council reordered the agenda and considered agenda Item H.17. Youth Advisory Committee Appointments at this time.

H. 17. Youth Advisory Committee Appointments

Recommendation: that the City Council 1.) approve Recommendation 1 to appoint the seven eligible Youth Advisory Committee (YAC) applicants referred to in the table above by adopting Resolution No. CC-2405-072 and directing staff to insert the appointees' names in Section 1 of the Resolution; and extend the term for the appointed candidates by five months for a 29-month term beginning May 6, 2024, and concluding on September 30, 2026; or 2.) approve Recommendation 2 to appoint the seven eligible YAC applicants referred to in the table above by adopting Resolution No. CC-2405-072 and directing staff to insert the appointees' names in Section 1 of the Resolution; and refrain from extending the term and revert to the traditional YAC two-year term beginning on October 1, 2024, and concluding on September 30, 2026; or 3.) Provide further direction.

Community Services Director Estes presented the staff report.

The YAC candidates introduced themselves.

Mayor Pullen-Miles gave a summary of YAC's functions.

A motion was made by Councilmember Kearney and seconded by Councilmember Hofmann Gorman to approve Recommendation 1, to appoint the seven eligible Youth Advisory Committee (YAC) applicants referred to in the table above by adopting Resolution No. CC-2405-072 and directing staff to insert the appointees' names in Section 1 of the Resolution; and extend the term for the appointed candidates by five months for a 29-month term beginning May 6, 2024, and concluding on September 30, 2026. The motion passed by a vote of 5-0.

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Ray Hollar, Resident, commented on the Neighborhood Watch Program, Graffiti Cover-Up Program, Youth Day event, Metro C Line (Green) Project and the local Mayor's meeting held in April 2024.

Matthew Harbison, Pastor of Lawndale Wesleyan Church, announced the Hawthorne Lawndale Ministerial Association meeting scheduled at the Centinela Bible Church in the City of Hawthorne at 7:00 a.m. on May 9, 2024.

Deena Sopko, Resident, commented on low hanging cables in the City that may impact trash collection trucks.

Andrew Blackney, Resident, commented on a recent biking experience and commented on the installation of crosswalks on 147th Street.

F. COMMENTS FROM COUNCIL

Councilmember Cuevas thanked everyone that attended tonight's meeting and requested that staff follow-up on the low hanging cables and that information be posted on the website and social media to alert residents.

Councilmember Hofmann Gorman thanked everyone that attended tonight's meeting and commented on attending the upcoming Metro meeting.

Councilmember Kearney thanked everyone that attended tonight's meeting and commented on attending the Neighborhood Watch meeting.

Mayor Pro Tem Suarez thanked everyone that attended tonight's meeting, requested to meet with the agency responsible for the low hanging cables, and commented that the South Bay Cities Council of Governments (SBCCOG) Local Travel Network item will be presented at an upcoming City Council meeting.

Mayor Pullen-Miles thanked everyone that attended tonight's meeting, commented on the graffiti removal program, thanked Resident Sopko for mentioning the low-hanging cables and commented that the SBCCOG Local Travel Network program would be considered.

G. CONSENT CALENDAR

3. Motion to read by title only and waive further reading of all ordinances listed on the Agenda

Recommendation: that the City Council approve.

4. Accounts Payable Register

Recommendation: that the City Council adopt Resolution No. CC-2405-069 authorizing the payment of certain claims and demands in the amount of \$505,729.83.

5. Minutes of the Lawndale City Council Regular Meeting, April 15, 2024

Recommendation: that the City Council approve the minutes.

6. South Bay Workforce Investment Board Quarterly Summary Report

Recommendation: that the City Council receive and file.

7. Beautification Committee Appointment for 2023-2025 Term

Recommendation: that the City Council 1.) approve the Mayor's appointment by directing staff to insert the appointee's name in Section 1 of Resolution No. CC-2405-70; and 2.) adopt the resolution as amended.

8. Consideration of Claims for Damage against the City

Recommendation: that the City Council reject the claims filed by Jonathan Cassio and Cynthia Esqueda and instruct staff to process the appropriate correspondence to the claimants.

9. Capital Reserve Agreement with Los Angeles County Metropolitan Transportation Authority

Recommendation: that the City Council 1.) Approve the attached Capital Reserve Agreement between Los Angeles County Metropolitan Transportation Authority and the City of Lawndale in the amount of \$262,000.00 and authorizes the City Manager to execute the agreement; or 2.) Provide further direction.

10. Request for approval of Contract Service Agreement for Executive Recruitment Services with Gallagher Benefit Services, Inc. (Koff and Associates)

Recommendation: that the City Council approve the contract services agreement with Gallinger Benefits Group (Koff & Associates) for Executive Recruitment Services in a maximum contract sum not to exceed \$25,000 in a form approved by the City Attorney's Office.

SUCCESSOR AGENCY

11. Minutes of the Successor Agency Special Meeting, June 21, 2022

Recommendation: that the City Council approve the minutes.

12. Minutes of the Successor Agency Meeting, December 18, 2023

Recommendation: that the City Council approve the minutes.

LAWNDALE HOUSING AUTHORITY

13. Minutes of the Housing Authority Special Meeting, June 21, 2022

Recommendation: that the City Council approve the minutes.

14. Minutes of the Housing Authority Meeting, June 5, 2023

Recommendation: that the City Council approve the minutes.

A motion was made by Councilmember Cuevas and seconded by Councilmember Kearney to approve the Consent Calendar. The motion passed by a vote of 5-0.

H. ADMINISTRATION

CITY COUNCIL/ SUCCESSOR AGENCY/ LAWNDALE HOUSING AUTHORITY

15. Budget Workshop Fiscal Year 2024-25

Recommendation: that the City Council provide staff direction regarding the budget.

Finance Director Manuelian presented the staff report.

Discussion ensued among the City Councilmembers regarding the hiring of staff and the timeline to start renting the Harold E. Hofmann Community Center to the community.

Finance Director Manuelian confirmed that the budget includes the salaries for seven part-time staff.

Councilmember Cuevas asked about the cost of holding the 2024 election, a Finance Department contract, LASD services cost increase, Public Works Department's budget changes, decrease of budget in Contract Services and thanked staff for planning to reopen the Harold E. Hofmann Community Center for the community to rent.

City Attorney Murphy and Staff responded that the cost of the election is an estimated amount determined by the cost of printing, tabulations, translating documents into multiple languages and the number of candidates.

Finance Director Manuelian responded that the Finance Department contract includes the vacant position of the Accounting Manager, LASD services are not affected by the higher cost, and that the budget changes for the Public Works Department are due to position reclassifications within that department.

In response to Councilmember Cuevas inquiry about publications, Public Works & City Engineering Oversight Contract Project Manager Ansari commented that the Public Works Department budgeted professional development and seminars for staff.

Finance Director Manuelian responded that he would review the Publication account for the Public Works Department and reallocate the budget if necessary.

Municipal Services Director Reyes clarified that the Public Safety Outreach budget is for Coffee-With-A-Cop events.

City Manager Moore responded that Youth in Government Day will be coordinated with the schools.

Mayor Pro Tem Suarez suggested that YAC assist with outreach for Youth in Government Day event, and asked if the City can obtain donations from sponsors for events.

City Attorney Murphy responded that donations are permitted as behested payments as long as the Political Reform Act's filing procedures are followed.

Finance Director Manuelian stated that the financial health of the City is healthy.

City Manager Moore explained that the Public Works Department currently has a power washer that has been repaired multiple times and needs to be replaced.

Mayor Pro Tem Suarez commented that the Community Development Department is procuring a permit processing system.

Mayor Pullen-Miles inquired about the budget to participate in a program that offers incentives to purchase products, such as building materials from local business.

Finance Director Manuelian responded that the permit processing system will be funded with American Rescue Plan Act (ARPA) funds and that it was too early to calculate the budget for home improvement project rebates.

Councilmember Kearney asked what a portable awning for the Lawndale Safety Center is and by when the Public Works Department needs to replace two vehicles.

City Manager Moore responded that a permanent structure at the Lawndale LASD station would not meet the Lawndale Municipal Code (LMC); therefore, a portable awning is recommended and that the two vehicles will need to be replaced by approximately December 2024.

By consensus, the City Council provided direction to staff regarding the Fiscal Year 2024-25 budget.

CITY COUNCIL

16. Request to Relocate City Council Meetings for the Months of May and June

Recommendation: that the City Council 1.) discuss and approve the relocation of the City Council meetings scheduled for May 20, 2024, June 3, 2024, and June 17, 2024, to the Harold E. Hofmann Community Center; or 2) discuss alternatives for future City Council meetings for the month of May and June and provide direction to staff.

Deputy City Manager/Director of Human Resources Felton presented the staff report.

A motion was made by Councilmember Kearney and seconded by Mayor Pro Tem Suarez to approve the relocation of the City Council meetings scheduled for May 20, 2024, June 3, 2024, and June 17, 2024, to the Harold E. Hofmann Community Center. The motion passed by a vote of 5-0.

17. Youth Advisory Committee Appointments

Recommendation: that the City Council 1.) approve Recommendation 1 to appoint the seven eligible Youth Advisory Committee (YAC) applicants referred to in the table above by adopting Resolution No. CC-2405-072 and directing staff to insert the appointees' names in Section 1 of the Resolution; and extend the term for the appointed candidates by five months for a 29-month term beginning May 6, 2024, and concluding on September 30, 2026; or 2.) approve Recommendation 2 to appoint the seven eligible YAC applicants referred to in the table above by adopting Resolution No. CC-2405-072 and directing staff to insert the appointees' names in Section 1 of the Resolution; and refrain from extending the term and revert to the traditional YAC two-year term beginning on October 1, 2024, and concluding on September 30, 2026; or 3.) Provide further direction.

This matter was moved and previously discussed after the Consent Calendar.

18. Appropriate Additional Funding for Parks, Civic Center, and Sheriff Station Parking Lot Rehabilitation Project

Recommendation: that the City Council 1.) authorize the appropriation of funds in the amount of \$50,000 to the Parks, Civic Center, and Sheriff Station Parking Lot Project, to cover unforeseen conditions as presented; and 2.) Approve the Contract Amendment.

Public Works & City Engineering Oversight Contract Project Manager Ansari presented the staff report.

Councilmember Kearney asked about the additional cost required to complete the project.

Public Works & City Engineering Oversight Contract Project Manager Ansari explained the additional funding amount needed.

A motion was made by Councilmember Kearney and seconded by Councilmember Cuevas to authorize the appropriation of funds in the amount of \$50,000 to the Parks, Civic Center, and Sheriff Station Parking Lot Project, to cover unforeseen conditions as presented; and approve the Contract Amendment. The motion passed by a vote of 5-0.

19. Award of Construction Contract for 147th Street Crosswalks as part of the FY 2023/24 Annual Striping Project

Recommendation: that the City Council 1.) award the construction contract in the amount of \$33,388.00 to Superior Pavement Marking Inc. of Cypress, California, for 147th Street between Hawthorne Boulevard and Prairie Avenue as part of the FY 2023/24 Annual Striping Project; and 2.) approve the construction contingency amount of \$5,008.20 for the project to avoid delays and facilitate timely project completion.

Public Works & City Engineering Oversight Contract Project Manager Ansari presented the staff report.

Councilmember Hofmann Gorman asked if Superior Pavement Marking Inc., is a reputable company.

Public Works & City Engineering Oversight Contract Project Manager Ansari responded that staff checked the company's background, and they are a reputable company and confirmed that the striping will be uniform on all streets.

A motion was made by Councilmember Cuevas and seconded by Councilmember Kearney to award the construction contract in the amount of \$33,388.00 to Superior Pavement Marking Inc. of Cypress, California, for 147th Street between Hawthorne Boulevard and Prairie Avenue as part of the FY 2023/24 Annual Striping Project; and approve the construction contingency amount of \$5,008.20 for the project to avoid delays and facilitate timely project completion.

20. First Amendment to Contract Services Agreement for Instructor to Use City Facilities Duncan's Soo Bahk Do, LLC

Recommendation: that the City Council 1.) approve the attached First Amendment to Contract Services Agreement to Use City Facilities between the City of Lawndale and Duncan's Soo Bahk Do, LLC for a total not to exceed amount of \$22,000.00 and authorize the City Manager to sign the amendment; or 2.) provide further direction.

Community Services Director Estes presented the staff report.

A motion was made by Councilmember Cuevas and seconded by Councilmember Kearney to approve the attached First Amendment to Contract Services Agreement to Use City Facilities between the City of Lawndale and Duncan's Soo Bahk Do, LLC for a total not to exceed amount of \$22,000.00 and authorize the City Manager to sign the amendment. The motion passed by a vote of 5-0.

21. Illegal Fireworks Suppression Plan for 2024

Recommendation: that the City Council review the Illegal Fireworks Suppression Plan for 2024. This Suppression Plan follows the protocols introduced in the original 2021 Illegal Fireworks Suppression Plan but alters the Special Assignment Officers (SAO's) schedule shift to begin on Thursday, July 4th.

Municipal Services Director Reyes presented the staff report.

Mayor Pullen-Miles asked if Southwest Patrol is included in the plan.

Municipal Services Director Reyes responded that Southwest Patrol is not included in the plan as they are not authorized to give citations; however, Southwest Patrol can assist in patrolling.

Randal Abram, Resident, commented in favor of the Illegal Fireworks Suppression Plan and suggested that landlords be notified that they can be held accountable for the action of their tenants.

A motion was made by Councilmember Cuevas and seconded by Councilmember Hofmann Gorman to approve the Fireworks Suppression Plan for 2024. The motion passed with a vote of 5-0.

22. Award of Construction Contract for the Public Works and City Hall Facility Needs Project
Recommendation: that the City Council 1.) award construction contract to Developers General Contracting LLC in the amount of \$2,720,000.09 for the Public Works & City Hall Facility Needs Project; and 2.) approve the construction contingency amount of \$272,000.01 for the project to avoid delays and facilitate timely project completion.

Public Works & City Engineering Oversight Contract Project Manager Ansari presented the staff report.

Councilmember Cuevas asked if unforeseen costs are budgeted and if the contractor will perform the work as scheduled.

Councilmember Kearney asked if the Harold E. Hofmann Community Center will be repainted, suggested a green tone, and commented on repainting the City name lettering on the east side of the community center building.

Public Works & City Engineering Oversight Contract Project Manager Ansari responded that sufficient contingency funds are being requested to cover unforeseen costs, and that the contractor will stay on schedule.

A motion was made by Councilmember Cuevas and seconded by Councilmember Kearney to award construction contract to Developers General Contracting LLC in the amount of \$2,720,000.09 for the Public Works & City Hall Facility Needs Project; and approve the construction contingency amount of \$272,000.01 for the project to avoid delays and facilitate timely project completion. The motion passed with a vote of 5-0.

I. CITY MANAGER REPORT

City manager Moore announced the Neighborhood Watch meeting scheduled for May 7, 2024, at 7:00 p.m. at the Harold E. Hofmann Community Center.

J. ITEMS FROM CITY COUNCILMEMBERS

23. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Cuevas inquired about a property case on 165th street. Councilmember Cuevas attended Metro Meetings, City of Lawndale Clean-Up Day, and thanked the Beautification Committee for putting it together, attended Assemblymember Tina McKinnor's Virtual Budget & Legislative Town Hall meeting, Water Replenishment District's 14th Annual Groundwater Festival, 2024 Lawndale Youth Day Parade and thanked Community Services Director Estes for organizing the event.

City Attorney Murphy responded that staff referred the property on 165th street to his office due to the non-compliance of the LMC by the owner. He stated that due to the ongoing litigation status, additional information cannot be provided.

Councilmember Hofmann Gorman attended Assemblymember Tina McKinnor's Virtual Budget & Legislative Town Hall meeting, California Contract Cities Association (CCCA) meeting, CCCA Legislative Committee meeting, 2024 Lawndale Youth Day Parade and thanked Community Services Director Estes for organizing the event. Councilmember Hofmann Gorman asked if the automatic license plate readers (ALPR) will be in effect by the 4th of July holiday, if fines for distributing illegal fireworks in the City are a high amount, and asked if staff can communicate with the Cities of Redondo Beach and Hawthorne to maintain the Metro Station underpass located in their cities.

Municipal Services Director Estes responded that the ALPRs will likely not be in effect by the 4th of July Holiday.

City Attorney Murphy responded that fines for distributing illegal fireworks in the City are set at the maximum level that the State of California allows.

City Manager Moore responded that staff would contact the Cities of Redondo Beach and Hawthorne about the Metro Station underpass.

Councilmember Kearney attended City Hearts: Kids Say Yes to the Arts event, City Clean-Up Day and asked how many residents attended, attended the City's Budget Ad Hoc Subcommittee meeting, Centinela Valley Union High School District (CVUHSD) Annual Safety Summit, Water Replenishment District's 14th Annual Groundwater Festival, and Leuzinger High School Staff Appreciation Luncheon.

Municipal Services Director reported that three residents attended the City's Clean-Up Day event.

Mayor Pro Tem Suarez attended the SBCCOG Board of Directors meeting, the City's Budget Ad Hoc Subcommittee meeting, 2024 Lawndale Youth Day Parade, and Water Replenishment District's 14th Annual Groundwater Festival and Southern California Association of Governments General Assembly.

Mayor Pullen-Miles attended City Hearts: Kids Say Yes to the Arts event, Leuzinger High School's Take PART Festival, 2024 Lawndale Youth Day Parade, Clean Up Day, Assemblymember Tina McKinnor's Earth Day event, Assemblymember Tina McKinnor's Virtual Budget & Legislative Town Hall meeting, commented on the new Jane Addams Park parking lot, security cameras at the park, power washing sidewalks and announced the free bus ride to the Metro Meeting the City is providing on May 23, 2024.

K. ADJOURNMENT

There being no further business to conduct, Mayor Pullen-Miles adjourned the meeting at 8:55 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk
Approved: May 20, 2024



CITY OF LAWNDAL

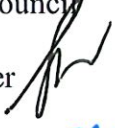
14717 BURIN AVENUE, LAWNDAL, CALIFORNIA 90260

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[Back to Agenda](#)

DATE: May 20, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

PREPARED BY: Yvette Hall, Assistant City Clerk 

SUBJECT: **Conflict of Interest Code Notification**

BACKGROUND

The Political Reform Act, Government Code (GC) Section 81000 et seq., requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

STAFF REVIEW

The Fair Political Practices Commission (FPPC) has prepared the 2024 Local Agency Biennial Notice for local agencies to complete before submitting to the City's code reviewing body, the City Council. To ensure the City of Lawndale's conflict of interest code remains current and accurate, review of the code is required at least every even numbered year.

The Political Reform Act requires an agency's conflict of interest code to contain the following: a) must list positions within the agency whose responsibilities and activities involve the making or participation in the making of decisions which may foreseeably have a material effect on the incumbent's financial interests, and the specific types of investments, business positions, real property interests and sources of income which must be reported by each position; b) must require each designated employee to file statements of economic interests; and c) must set forth circumstances under which these designated employees must disqualify themselves from making, participate in the making, or using their official position to influence decisions.

The City's current conflict of interest code was approved by City Council in June 2022 and is in compliance with these requirements. Government Code Section 87306.5 requires City Council to notify staff by July 1, 2024, to begin reviewing the City's Conflict of interest Code for revisions and report its findings no later than October 1, 2024.

In FPPC's biennial notice instructions for local agencies, it is recommended that if the answers to any of the following questions are yes, code amendments are probably needed:

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the last code was approved?

- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

City staff will review the code and work with the City Attorney's Office to determine if an amendment to the code is needed and make a recommendation to City Council no later than October 1, 2024.

LEGAL REVIEW

The City Attorney has reviewed and approved this report.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council direct staff and the City Attorney to review the City's Conflict of Interest Code to determine whether any revisions are required and submit findings to the City Council no later than October 1, 2024.

Attachment:

- A. 2024 Conflict of Interest Code Biennial Notice Instructions for Local Agencies

ATTACHMENT A

2024 Conflict of Interest Code Biennial Notice Instructions for Local Agencies

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

By July 1, 2024: The code reviewing body must notify agencies and special districts within its jurisdiction to review their conflict of interest codes.

By October 1, 2024: The biennial notice must be filed with the agency's code reviewing body.

The FPPC has prepared a 2024 Local Agency Biennial Notice form for local agencies to complete or send to agencies within its jurisdiction to complete before submitting to the code reviewing body. The City Council is the code reviewing body for city agencies. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts, including certain charter schools). The FPPC is the code reviewing body for any agency with jurisdiction in ***more than one county*** and will contact them.

The Local Agency Biennial Notice is not forwarded to the FPPC.

If amendments to an agency's conflict of interest code are necessary, the amended code must be forwarded to the code reviewing body for approval within 90 days. An agency's amended code is not effective until it has been approved by the code reviewing body.

If you answer yes, to any of the questions below, your agency's code probably needs to be amended.

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the last code was approved?
- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

If you have any questions or are still not sure if you should amend your agency's conflict of interest code, please contact the FPPC. Additional information including an online webinar regarding how to amend a conflict of interest code is available on [FPPC's website](https://www.fppc.ca.gov).



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 20, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager 

PREPARED BY: Michael Reyes, Director of Municipal Services 

SUBJECT: **First Reading to amend language in Lawndale Municipal Code Section 12.31.010 and Section 12.31.030 to allow for additional enforcement by City Staff**

BACKGROUND

The City of Lawndale, like many municipalities, restricts individuals from soliciting funds through begging or panhandling, on both public and private property. However, the existing ordinance limits the ability of staff and law enforcement officials to prohibit panhandling strictly to those individuals exhibiting aggressive behaviors. Staff is seeking permission from the City Council to amend the Lawndale Municipal Code Section 12.31.010 and Section 12.31.030 to be less restrictive when enforcing against panhandling and to broaden the definition to include other means by which individuals have been attempting to solicit funds from residents and businesses.

STAFF REVIEW

The Lawndale Municipal Code Section 12.31.010 Purpose states that in regards to public places, “The use of these areas by person engaged in solicitation which intimidates and menaces others, interferes, with and hinders the rights of others to use these public places for the purposes which they were intended.”

Additionally, the Lawndale Municipal Code Section 12.31.030 Coercive Solicitation - Prohibition states “It shall be unlawful for any person to solicit by harassing or menacing another person on a public street or sidewalk or in another place open to the public, whether publicly or privately owned.”

Recently, City Staff have discovered that several individuals engaged in solicitation are doing so by either a passive approach, such as sitting on or near ATM machines, restaurant drive-thru windows, or other places where customers are engaging in monetary transactions. The presence of these individuals is making customers uncomfortable and disrupting businesses from operating smoothly. Staff have also witnessed solicitors engaging in more active forms of solicitation such as asking for donations for funeral costs for deceased loved ones from stopped motorists at busy intersections, or in some cases through some form of street performance, such as juggling in between stopped cars in traffic lanes at busy intersections.

City Council Meeting May 20, 2024

First Reading to amend language in Lawndale Municipal Code Section 12.31.030 to allow for additional enforcement by City Staff.

Staff would like to issue citations to these individuals to stop this behavior but need to strengthen the language in the Municipal Code to include these prohibited methods. Staff wishes to amend the language in Lawndale Municipal Code Section 12.31.010 and Section 12.31.030 to broaden the language to allow enforcement against passive and active, non-threatening coercive solicitation.

LEGAL REVIEW

The City Attorney has been consulted in the development of this Staff Report and Amendment to the Lawndale Municipal Code and approves them to form.

FISCAL IMPACT

City staff anticipates no projected costs as a result of this change to the existing ordinance.

RECOMMENDATION

Staff recommends that the City Council approve this First Reading of this Ordinance with the new language as written.

Attachment:

- A. Ordinance No. 1205-25

ATTACHMENT A

ORDINANCE NO. 1205-25

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAWNDAL, CALIFORNIA,
AMENDING SECTION 12.31.010 (PURPOSE) AND SECTION 12.31.030 (COERCIVE
SOLICITATION - PROHIBITION) OF TITLE 12 (STREETS SIDEWALKS AND PUBLIC
PLACES) OF THE LAWNDAL MUNICIPAL CODE TO AMEND THE LANGUAGE
REGARDING COERCIVE SOLICITATION VIOLATIONS OF THE CHAPTER.**

WHEREAS, The City of Lawndale has made it unlawful for any person solicit by harassing or menacing another person on a public street or sidewalk;

WHEREAS the City of Lawndale therefore does not allow for individuals to engage in any action that can be construed as panhandling or begging in an intimidating or menacing manner to cause fear, intimidation, or harassment in the solicited; and

WHEREAS the City has become aware that there are several individuals who have taken a more passive-aggressive method to solicit monies from residents and customers of Lawndale businesses;

WHEREAS, the City has an interest in eliminating all forms of unwelcome solicitation including by those engaging in active solicitation such as walking into busy intersections with signage asking for donations from stopped vehicles or engaging in street performances such as juggling or other types of actions to solicit funds from passing motorists.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDAL, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Title 12, Section 12.31.010 (Purpose) is amended to read in its entirety as follows:

The public streets, sidewalks, and other public places within the city should be readily accessible and available to residents and the public at large. The use of these areas by person engaged in the form of solicitation which intimidates and menaces others, or conversely commits passive-aggressive solicitation by their presence at a location in which business occurs for the sake of accepting monies, or by purposeful action engages in endangerment of themselves and the public at traffic intersections by parading signage asking for donations, or by engaging in actions with the expectation of compensation, interferes with and hinders the rights of others to use these public places for the purposes which they were intended. It is not the intent of this chapter to completely prohibit solicitation. Rather, it is the purpose of this chapter to provide an additional enforcement tool to protect persons and businesses (and the potential or actual customers of such businesses) from those who would accost, harass, or intimidate by begging or soliciting in a manner that causes fear, intimidation, or harassment in the solicitee or that endangers the solicitee or solicitor.

SECTION 1. Title 12, Section 12.31.030 (Coercive Solicitation - Prohibition) is amended to read in its entirety as follows:

(a) It shall be unlawful for any person to engage in any aggressive solicitation on any public property, including any city park, city building, and public street, highway, sidewalk, or public right-of-way. It shall be unlawful for any person to engage in any aggressive solicitation on any private property without the express written consent of the owner of the private property.

(b) This section does not apply to charitable or religious solicitations that is not aggressive, as defined in this section.

(c) This section does not apply to protected speech activities or other activity protected by law.

(d) "Aggressive solicitation" means any of the following:

(1) Approaching or speaking to a person, or following a person before, during or after soliciting, if that conduct is likely to cause a reasonable person to:

(A) Fear bodily harm to oneself or to another, damage to or loss of property, or

(B) Otherwise, be intimidated into giving money, goods, or other things of value;

(2) Intentionally touching or causing physical contact with another person or an occupied vehicle without that person's consent while soliciting, asking, or begging;

(3) Intentionally blocking or interfering with the safe or free passage of a pedestrian or vehicle by any means, including unreasonably causing a pedestrian or vehicle operator to take evasive action to avoid physical contact while soliciting, asking or begging;

(4) Using violent or threatening gestures toward a person before, during or after soliciting;

(5) Persisting in closely following or approaching a person, after the person solicited has been solicited and informed the solicitor by words or conduct that such person does not want to be solicited or does not want to give money or any other thing of value to the solicitor; or

(6) Loitering around a business engaged in financial services in a manner that is likely to cause a reasonable person to fear loss of property or physical or other coercion into giving up property to the solicitor.

(e) Definitions. For purposes of this section, "solicitation" means to ask for or solicit money, property, or other favor, regardless of value.

(f) Each and every violation of this Section shall constitute a separate violation, a public nuisance, and shall be subject to all remedies and enforcement measures authorized by this Code.

SECTION 2. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 3. The City Clerk shall certify the passage and adoption of this ordinance and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be published in a newspaper of general circulation and shall post the same at the City Hall, the Lawndale Community Center and the United States Post Office, Lawndale Branch.

PASSED, APPROVED, AND ADOPTED this 20th day of May 2024.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1205-25 at its City Council meeting held on the 20th day of May, 2024, and duly approved and adopted said ordinance at its regular meeting held on the 20th day of May, 2024, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
Pat Kearney					

Rhonda Hofmann-Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 20, 2024

TO: Honorable Mayor and City Council

FROM: Jared Chavez, Community Development Manager 

SUBJECT: Building and Safety Permit Fee Update for FY 2024-25

Staff is withdrawing this item at this time and will bring it back at a later date.



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDAL, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 20, 2024

TO: Honorable Mayor and City Council

FROM: Yvette Hall, Assistant City Clerk *YH*

SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 20, 2024

TO: Honorable Mayor and City Council

FROM: Yvette Hall, Assistant City Clerk 

SUBJECT: Conference with Legal Counsel – Anticipated Litigation
The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in two cases.



CITY OF LAWNDAL
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DATE: May 20, 2024

TO: Honorable Mayor and City Council

FROM: Yvette Hall, Assistant City Clerk *YH*

SUBJECT: Conference with Legal Counsel – Existing Litigation
The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065)



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDAL, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: May 20, 2024

TO: Honorable Mayor and City Council

FROM: Yvette Hall, Assistant City Clerk *YH*

SUBJECT: Conference with Legal Counsel – Existing Litigation
The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: Corprue v. City of Lawndale (LA Superior Court Case No. 20STCV14617)