CITY OF LAWNDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA
LAWNDALE CITY COUNCIL REGULAR MEETING
REDEVELOPMENT SUCCESSOR AGENCY MEETING
Monday, December 5, 2022 - 6:30 p.m.
Lawndale City Hall Council Chamber
14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a Public Meeting Speaker Card and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that speakers' names are correctly recorded in the meeting minutes and, where appropriate, to provide contact information for later staff follow-up. You are still eligible to submit comment via the Temporary eComment Policy for Public Meetings, the comments will be read verbatim into the record.

How to observe the Meeting:
To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person, with limited capacity, while strictly adhering to the **City Facilities Entry Protocols**. Members of the public are still be able to view the meeting on YouTube "Lawndale CityTV", the City Website, or Lawndale Community Cable Television on Spectrum & Frontier Channel 3.

Copies of this Agenda packet may be obtained prior to the meeting outside of the Lawndale City Hall foyer or on the **City Website**. Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

A. CALL TO ORDER AND ROLL CALL

B. CEREMONIALS (Flag Salute and Inspiration)

C. PUBLIC SAFETY REPORT

a. LA County Sheriff's Department Update
b. LA County Fire Department Update

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

E. COMMENTS FROM COUNCIL

F. CONSENT CALENDAR

Items 1 through 10, will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

1. Motion to read by title only and waive further reading of all ordinances listed on the Agenda
Recommendation: that the City Council approve.

2. **Second Reading Ordinance No. 1192-22 to add Chapter 17.104 to Title 17 of the Lawndale Municipal Code pertaining to Citywide streamlining standards for Electric Vehicle charging station(s)**
Recommendation: that the City Council read by title only, waive further reading, and adopt Ordinance No. 1192-22 to amend Electrical vehicle charging station requirements to comply with recent changes in State law.

3. **Routine Records Destruction**
Recommendation: that the City Council adopt Resolution No. CC-2212-054, approving the requests from the City Manager's Office, City Council and Administrative Services/Human Resources for authorization to destroy routine records as listed in the exhibits of the Resolution.

4. **Accounts Payable Register**
Recommendation: that the City Council adopt Resolution No. CC-2212-052 authorizing the payment of certain claims and demands in the amount of $609,517.70.

5. **Minutes of the Lawndale City Council Regular Meeting – November 7, 2022**
Recommendation: that the City Council approve.

6. **Consideration of Claims for Damage against the City**
Recommendation: that the City Council reject the claim filed by Hawthorne Motors Express and instruct staff to process the appropriate correspondence to the claimants.

7. **South Bay Workforce Investment Board Quarterly Summary Report**
Recommendation: that the City Council receive and file.

8. **Reclassification of Assistant to the City Manager/HR Director to Deputy City Manager/HR Director**
Recommendation: that the City Council approve the reclassification from Assistant to the City Manager/HR Director to Deputy City Manager/HR Director, approve the budget amendment for $15,005 for FY 2022-2023, and direct staff to come back to Council with amendments to the CMT resolution and any additional documents to include the Deputy City Manager/HR Director position.

REDEVELOPMENT SUCCESSOR AGENCY

9. **Consideration of the Recognized Obligation Payment Schedule (ROPS) 2023-24 and the Administrative Budget for Fiscal Year 2023-24**
Recommendation: that the Successor Agency 1) Approve and direct staff to submit to the Los Angeles County Oversight Board and California Department of Finance the ROPS 23-24 and Administrative Budget FY 2023-24; and 2) Authorize staff to make any changes requested by the DOF.

10. **Minutes of the Redevelopment Successor Agency Meeting – January 18, 2022**
Recommendation: that the Board approve.

G. PUBLIC HEARING

11. An ordinance adopting 2022 building, electrical, mechanical, plumbing, residential, green building standards, and existing building code updates, with local amendments, and finding of exemption from CEQA.

Recommendation: that the City Council 1) Acknowledge that the Project is categorically exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines; and 2) Adopt Ordinance No. 1193-22 updating building codes.

12. Consideration of Ordinance No. 1195-22 to amend certain sections in Title 17 of the Lawndale Municipal Code pertaining to accessory dwelling units within the City of Lawndale

Recommendation: that the City Council A) Conduct a public hearing; B) Determine that Ordinance No. 1195-22 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines; and C) Introduce for first reading by title only Ordinance No. 1195-22, an Ordinance amending the Lawndale Municipal Code regarding ADUs to reflect changes in state law, and waive further reading.

13. Recommendation of Increase to Bail Amounts for the Use and Possession of Illegal Fireworks; approval of Resolution No. CC-2212-053 amending the City's Fine Schedule; introduction and first reading of Ordinance No. 1194-22 amending the Municipal Code penalties for Use and Possession of Illegal Fireworks

Recommendation: that City Council 1) Introduce, approve, and read by title only (waiving further reading) Ordinance No. 1194-22 to increase penalties for violations of Chapter 8.12 of the Lawndale Municipal Code; and 2) Approve Resolution No. CC-2212-053 amending the City's Fine Schedule to increase the bail amounts for the use and possession of illegal fireworks.

H. ADMINISTRATION

14. Community Recreation Program Agreements with the Lawndale Elementary School District

Recommendation: that the City Council discuss the use agreements between the City of Lawndale and Lawndale Elementary School District and authorize the City Manager to: a) send notice to Lawndale Elementary School District to advance the termination of the park use agreements; or b) continue to engage in discussions with Lawndale Elementary School District to use one or more LESD properties for recreational activities; or c) do nothing and allow the current Letter Agreement to expire on its own terms on June 30, 2023.

15. General Municipal Election 2022 – Unofficial Results

Recommendation: that the City Council receive and file this report.

16. Recommendation to Select Everbridge for Citywide Emergency Notification System

Recommendation: that the City Council approve funding to retain Everbridge Mass Notification Pro as its sole provider for emergency messaging, and communications in the event of a natural or manmade emergency.

17. **Request for Additional Funding for Increase to Contract with SPCA (Society for Prevention of Cruelty to Animals) for Kenneling and Animal Care Services**
Recommendation: that the City Council approve this request for additional funding to cover the cost of Kenneling and Animal Care with the SPCA.

18. **Amendment to Fiscal Year 2022-23 Adopted Operating Budget**
Recommendation: that the City Council approve the additional funding to the FY 2022-23 Adopted Operating Budget in the total amount of $116,000.

I. CITY MANAGER REPORT

J. ITEMS FROM CITY COUNCILMEMBERS

19. **Mayor/City Councilmembers Report of Attendance at Meetings and/or Event**

K. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, December 19, 2022, in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the Agenda for the regular meeting of the City Council to be held on December 5, 2022 was posted not less than 72 hours prior to the meeting.

_____
Yvette Hall, Assistant City Clerk

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CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Yvette Hall, Assistant City Clerk

SUBJECT: Motion Pertaining to the Reading of Ordinances

BACKGROUND

California Government Code reads, in part, as follows:

> "Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

CITY OF LAWNDALE

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PHONE (310) 973-3200, FAX (310) 644-4556
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DATE: December 5, 2023

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Jared Chavez, Community Development Manager

SUBJECT: **Second reading Ordinance No. 1192-22 to add Chapter 17.104 to Title 17 of the Lawndale Municipal Code pertaining to Citywide streamlining standards for Electric Vehicle charging station(s).**

BACKGROUND

On November 7, 2022, the City Council introduced and approved the first reading of Ordinance No. 1192-22 to amend the Lawndale Municipal Code (L.M.C.) pertaining to electric vehicle charging stations.

ANALYSIS

The City Council introduced and approved the first reading of Ordinance No. 1192-22, amending Title 17 of the Lawndale Municipal Code regarding Electric Vehicle charging stations. The proposed amendments to the City's regulations are intended to bring the L.M.C. in compliance with the recent changes in the State law. It is recommended that the City Council adopt the Ordinance 1192-22.

LEGAL REVIEW

The City Attorney's office has reviewed and approved Ordinance No. 1192-22 as to form.

FUNDING

Not applicable

RECOMMENDATION

It is recommended that the City Council read by title only, waive further reading, and adopt Ordinance No. 1192-22 to amend Electrical vehicle charging station requirements to comply with recent changes in State law.

ATTACHMENT:

Ordinance No. 1192-22

ATTACHMENT

ORDINANCE NO. 1192-22

ORDINANCE NO. 1192-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA ADDING CHAPTER 17.104 ELECTRIC VEHICLE CHARGING STATIONS TO TITLE 17 ZONING, OF THE LAWNDALE MUNICIPAL CODE REGARDING AND FINDINGS OF EXEMPTION FROM CEQA

SUMMARY: This ordinance regulates Electric Vehicle Charging Stations within the City.

WHEREAS, the State of California has consistently promoted and encouraged the use of energy efficient electric vehicles; and

WHEREAS, in 2015 the State of California adopted Assembly Bill 1236, which requires local agencies to adopt an ordinance that creates an expedited and streamlined permitting process for electric vehicle charging systems; and

WHEREAS, the State of California recently adopted Assembly Bill 970 amending Assembly Bill 1236 requiring an application to install an electric vehicle charging station to be deemed complete after a specific number of business days depending on the number of electric vehicle charging stations proposed after an application is submitted; and

WHEREAS, creation of an expedited, streamlined permitting process for electric vehicle charging stations would facilitate convenient charging of electric vehicles and help reduce the reliance on fossil fuels ; and

WHEREAS, the Planning Commission considered this ordinance at a properly noticed public hearing on September 28, 2022 and recommended that the City Council adopts this ordinance; and

WHEREAS, the City Council, after a duly public notice on October 28, 2022 was given as required by law, held a public hearing on November 7, 2022 in the City Hall council chamber located at 14717 Burin Avenue, Lawndale, California, to consider this matter.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawndale hereby makes the following findings:

A. The above recitals are true and correct and incorporated fully herein.
B. The changes to the Zoning Code of the City of Lawndale made by this Ordinance are consistent with the General Plan of the City of Lawndale.

SECTION 2. Chapter 17.104 is added to Title 17 of the City of Lawndale Municipal Code to read, in its entirety, as follows:

"17.104.010 Electric Vehicle Charging Station

17.72.020 Intent and Purpose. The intent and purpose of this chapter is to adopt an expedited, streamlined permitting process for electric vehicle charging stations that complies with Government Code Section 6580.71, to achieve timely and cost-effective installations. This chapter is designed to encourage the use of electric vehicles by removing what the State Legislature considers to be unreasonable barriers, thus minimizing costs to property owners and the city, and expanding the ability of property owners to install electric vehicle charging systems and electric vehicle charging spaces. This chapter allows the city to achieve these goals while protecting the public health and safety.

17.72.030 Definitions

For purposes of this chapter, the following words and phrases shall have the following meanings:

A. "Electric vehicle charging station or charging station" means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads on the effective date of this Article, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.

B. "Specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

C. "Electronic submittal" means the utilization of one or more of the following:

1. Electronic mail or email.
2. Facsimile.
3. The internet

D. "Zoning Clearance" means an approval from the City's Planning department, as allowed in the City of Lawndale Municipal code, by verifying the proposed use, structure and/or equipment complies with the City's land use requirements.

17.72.040 Applicability

This chapter applies to the permitting of all electric vehicle charging stations in the City. Electric vehicle charging stations legally established or permitted prior to the effective date of this Chapter are not subject to its requirements unless physical modifications or alterations are undertaken that materially change the size, type, or components of an electric vehicle charging station in such a way as to require new

permitting. Routine operation and maintenance or like for like replacements with no structural alterations shall not require a permit.

17.72.050 Technical Review

A. In the technical review of a charging station permit application, consistent with Government Code Section 65850.7, the Building Official shall not condition the approval for any such permit on the approval of such system by an association, as that term is defined by Civil Code Section 4080.

B. Prior to submitting an application for processing, the applicant shall verify that the installation of an electric vehicle charging station will not have specific, adverse impact to public health and safety and building occupants. Verification by the applicant includes but is not limited to: electrical system capacity and loads; electrical system wiring, bonding and overcurrent protection; building infrastructure affected by charging station equipment and associated conduits; areas of charging station equipment and vehicle parking.

C. Anchorage of either floor-mounted or wall-mounted electric vehicle charging stations shall meet the requirements of the California Building or Residential Code as applicable per occupancy, and the provisions of the manufacturer's installation instructions. Mounting of charging stations shall not adversely affect building elements.

17.72.060 Duties of Building and Safety Division and Building Official

A. The Building Official shall implement an expedited, streamlined permitting process and adopt a checklist of all requirements which electric vehicle charging stations shall comply with in order to be eligible for expedited review within 30 days of the adoption of this chapter.

B. Electric vehicle charging stations shall be eligible for expedited review as provided in this chapter.

C. All documents required for submission of an expedited electric vehicle charging station system shall be made available on the city's publicly accessible website.

D. Electronic submittal of the required permit application and documents via email, the city's website, or facsimile shall be made available to all electric vehicle charging station permit applicants.

E. The Building and Safety Division shall adopt a standard plan and checklist of all requirements with which electric vehicle charging stations shall comply with to be eligible for expedited review.

F. The electric vehicle charging station permit process, standard plans, and checklist shall substantially conform to the recommendations for expedited permitting, including the checklist and standard contained in the most current version of the "Plug-in Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" published by the Governor's Office of Planning and Research.

G. All fees prescribed for the permitting of electrical vehicle charging stations shall comply with Government Code Section 17556.

17.72.070 Expedited Review and Inspection Requirements

A. For an application for electric vehicle charging stations that meets the requirements of the approved checklist and standard plan, the Building and Safety Division shall issue a building permit or other non-discretionary permit within three (3) business days following receipt of a completed application. The expedited, streamlined permitting process and checklist refers to the recommendations contained in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" as published by the Governor's Office of Planning and Research. The checklist adopted by the city shall be published on the city's website. The Building Official may require the applicant to apply for an electric vehicle charging station use permit only if the Official finds, based on substantial evidence, the electric vehicle charging station could have a specific, adverse impact upon the public health and safety. Such decisions may be appealed to the Planning Commission by filing a written appeal pursuant to chapter 17.12 of the Lawndale Municipal Code.

B. Review of the application for a permit for an electric vehicle charging station shall be limited to the Building Officials review of local, state and federal building health and safety requirements. If the Building Official determines that the permit application is incomplete, he or she shall issue a written correction notice to the applicant, detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

C. If an electric vehicle charging station permit is required pursuant to subsection (A) of this section, the Building Official may deny the application if the Building Official makes written findings based upon substantive evidence in the record that the proposed installation would have a specific, adverse impact upon public health or safety and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. Such written findings shall include the basis for the rejection of the potential feasible alternative for preventing adverse impact. Such decisions may be appealed to the Planning Commission as provided in this chapter.

D. Any condition imposed on an application shall be designed to mitigate the specific, adverse impact upon health and safety at the lowest possible cost. The city shall use its best efforts to ensure the selected method, condition, or mitigation meets the conditions of Civil Code Section 714(d)(1)(A)-(B).

E. If an application for an electric vehicle charging station is deemed incomplete, a written correction notice detailing all deficiencies in the application and any additional information or documentation required to be eligible for expedited permitting shall be sent to the applicant within three business days following the date the application is deemed incomplete.

F. The Building Official shall allow for electronic submittal of permit applications covered by this chapter and associated supporting documentations. In accepting such permit applications, the Building

Official shall also accept electronic signatures on all forms, applications, and other documentation in lieu of a wet signature by any applicant.

G. A permit application that satisfies the information requirements in the city's adopted checklist shall be deemed complete and be promptly processed. Upon confirmation by the Building Official that the permit application and supporting documents meets the requirements of the city's adopted checklist, and is consistent with all applicable laws and health and safety standards, the Building Official shall approve the application and issue all necessary permits. Such approval does not authorize an applicant to energize or utilize the electric vehicle charging station until it passes final inspection by the city.

H. Only one inspection shall be required and it shall be performed by the Building and Safety Division for electric vehicle charging stations eligible for expedited review.

I. The inspection shall be done in a timely manner and should combine inspections of multiple trades if feasible. An inspection shall be scheduled within two business days of a request.

J. If an electric vehicle charging station fails inspection, a subsequent inspection is authorized but need not conform to the requirements of this chapter.

17.72.80 Electric Vehicle Charging Station Use Permit and Appeals

A. If the Building Official determines, based on substantial evidence, that the electric vehicle charging station could have a specific, adverse impact upon the public health or safety, the Building Official shall make written findings to support this determination and shall require the applicant to apply for a conditional use permit pursuant to the provisions of Title 17 (Zoning).

B. If the Building Official requires an electric vehicle charging station use permit, the Planning Commission shall approve an application for a electric vehicle charging station use permit to install an electric vehicle charging station, provided that the Planning Commission is able to make the findings set forth in Section 17.28.050 of the Code and the Planning Commission determines there are feasible methods to satisfactorily mitigate or avoid specific, adverse impact upon public health and safety.

C. Appeals. Decisions of the Building Official may be appealed to the Planning Commission pursuant to the provisions of chapter 17.12of the Lawndale Municipal Code; Decisions of the Planning Commission may be appealed to the City Council pursuant to the provisions of chapter 17.12 of the Lawndale Municipal Code.

17.72.090 Electric Vehicle Charging Station Installation Requirements

A. Electric vehicle charging station equipment shall meet the requirements of the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories, and rules of the Public Utilities Commission or a Municipal Electric Utility Company regarding safety and reliability.

B. Installation of electric vehicle charging stations and associated wiring, bonding, disconnecting means and overcurrent protective devices shall meet the requirements of Article 625 and all applicable provisions of the California Electrical Code.
C. Installation of electric vehicle charging stations shall be incorporated into the load calculations of all new or existing electrical services and shall meet the requirements of the California Electrical Code. Electric vehicle charging equipment shall be considered a continuous load.

17.72.100 Zoning Clearance

A. A zoning clearance shall be required if, based on substantial evidence, a finding is made that the charging station would have a specific, adverse impact upon the public health, safety and general welfare.

B. Any conditions on a zoning clearance approval shall be solely imposed in order to mitigate the specific, adverse impact upon the public health or safety and shall do so at the lowest cost possible.

C. New and proposed electric charging stations shall be subject to the City of Lawndale Residential Development Standards and Design Guidelines.

D. New and proposed electric charging stations shall be designed in a manner to protect the visual character of the city through careful design, siting, landscaping and innovative camouflaging techniques for electrical charging station equipment. "

SECTION 3. This Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21080.17 and CEQA Guidelines section 15282(h). These sections statutorily exempt the adoption of an ordinance implementing provisions of Government Code Section 65852.1 and 65852.2. This ordinance would allow for the construction of electric vehicle charging stations consistent with and as required by state law. Additionally, this ordinance is exempt from CEQA under Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty

(30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be posted and published in a newspaper of general circulation in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 5th day of December, 2022.

_____
Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly approved and adopted the foregoing Ordinance No. _ at its regular meeting held on the _ day of _, 2022, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Rhonda Hofmann Gorman, Mayor Pro Tem					
Pat Kearney					
Bernadette Suarez					
Sirley Cuevas					

_____ _____
Erica Harbison, City Clerk Date

APPROVED AS TO FORM:

_____
Gregory Murphy, City Attorney

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CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Yvette Hall, Assistant City Clerk

SUBJECT: Routine Records Destruction

BACKGROUND

The City of Lawndale's Records Management Program (RMP), City Council Policy No. 77-04, regulates the organization, maintenance, retention, preservation and disposition of the City's records in accordance with Federal, State and local laws, ordinances, regulations or rules, contractual requirements and standard business practices. The program applies uniformly to all City departments and ensures that we preserve and maintain essential, original records and that we appropriately destroy non-essential, non-historical records when the need for their retention has ended. In accordance with the policy, the City Council must consent to the destruction of any City records.

STAFF REVIEW

The City Manager's Office, City Council and Administrative Services/Human Resources staff have identified certain records that are no longer needed operationally and are not of historical value. The records have been retained longer than required by the RMP. Staff now deems the following records to be obsolete and requests the City Council's authorization to destroy them with the adoption of Resolution No. CC-2212-054.

It is notable that some of the records contain confidential, personal information. As required by the RMP, the City Clerk's Office will shred these confidential documents before disposing of them. In addition, as required by the program, the destruction of all records will be fully documented.

Resolution No. CC-2212-054 would authorize the destruction of these records. As required, the City Attorney has consented to the destruction in writing, as has the City Manager. We recommend that the City Council approve the destruction of the records by adopting this Resolution.

LEGAL REVIEW

In addition to reviewing the records destruction authorization forms and consenting to the destruction of the listed records, the City Attorney has reviewed the Resolution and approved it as to form.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. CC-2212-054, approving the requests from the City Manager's Office, City Council and Administrative Services/Human Resources for authorization to destroy routine records as listed in the exhibits of the Resolution.

Attachment: 1) Resolution No. CC-2212-054

ATTACHMENT 1

RESOLUTION NO. CC-2212-054

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS IN THE CITY MANAGER'S OFFICE, CITY COUNCIL AND ADMINISTRATIVE SERVICES/HUMAN RESOURCES DEPARTMENT

WHEREAS, it is in the best interests of the city to retain essential, historical records and to appropriately destroy non-essential, non-historical records when the need for their existence has ended; and

WHEREAS, the City Council established Council Policy No. 77-04 "Records Management Program" in February 2004 to provide rules and guidelines for the organization, maintenance, retention, preservation and disposition of the city's records in a uniform manner and in accordance with federal, state and local laws; and

WHEREAS, staff in the City Manager's Office, City Council and Administrative Services/Human Resources Department has determined that certain original records are no longer required for administrative/operational, legal, fiscal or historical purposes; and

WHEREAS, City Clerk Department staff has reviewed the records specified in Exhibit "A" of this resolution and recommends their destruction; and

WHEREAS, the City Manager and City Attorney consent to said destruction by executing the Authorization to Destroy Records Forms, attached hereto as Exhibit "A"; and

WHEREAS, in accordance with Council Policy No. 77-04, as amended, the City Council agrees to the destruction of the subject records and wishes to appropriately document their destruction.

THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the destruction of those records, documents, instruments, books, or papers designated in Exhibit "A", attached to this resolution.

SECTION 2. That this resolution does not authorize destruction of:

a. Records affecting the title to real property or a lien thereon;
b. Court records or records relating to legal proceedings;
c. Records required to be kept by statute; or
d. The minutes, ordinances, or resolutions of the legislative body of the City Council of the city or of any board or commission.

SECTION 3. That the City Clerk Department is directed to (a) supervise the destruction of those records designated in Exhibit "A", (b) ensure that confidential records are destroyed and not simply discarded or recycled, and c) certify to the destruction of said records and maintain a permanent file of Authorizations to Destroy Records and Certificates of Records Destruction.

PASSED, APPROVED AND ADOPTED this 5th day of December, 2022.

_____
Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2212-054 at a regular meeting of said Council held on the 5th day of December, 2022, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Rhonda Hofmann Gorman, Mayor Pro Tem					
Pat Kearney					
Sirley Cuevas					
Bernadette Suarez					

_____
Erica Harbison, City Clerk

APPROVED AS TO FORM:

_____
Gregory M. Murphy, City Attorney

Date: November 3, 2022 **EXHIBIT A** Department: City Manager/City Council

Form RM-1: RECORDS DESTRUCTION AUTHORIZATION FORM

The records listed below (or on the attached list) are **scheduled to be destroyed**, as indicated on the Records Retention Schedule.

The records are not the subject of any claim, litigation, investigation, or audit.

List records here, or attach a list

File #	Records Description	From (Start Date)	To (End Date)	Box #	Retention #	Retention Period
	Manager's Memos	July 2018	December 2018	22111	CM-005	2 years
	Packet Delivery Forms	July 2018	December 2018	22111	CM-005	2 years
	Manager's Memos	January 2017	December 2017	22112	CM-005	2 years
	Manager's Memos	January 2018	June 2018	22113	CM-005	2 years
	Packet Delivery Forms	January 2018	June 2018	22113	CM-005	2 years
	Copies of Employee Accrual History Reports (from Finance/Accounting)	January 2018	December 2018	22114	CW-007	Copies - When no longer required
	Copies of Employee Leave Requests	January 2018	December 2018	22114	CW-007	Copies - When no longer required
	Copies of Commodities Reports from Community Services Department	January 2017	December 2017	22114	CW-007	Copies - When no longer required
	Southern California Edison Notifications of Planned and Un-planned Outages Reports	January 2017	December 2017	22114	CW-028	2 years

Check one option for destruction:

☒ Shredding is Required (Records contain private information) OR

☐ Recycle (Records DO NOT contain private information)

Employee Preparing Records: Diane Parsley Date: 11/3/22

DOCUMENTS HAVE BEEN REVIEWED AND APPROVED FOR DESTRUCTION

Department Head — Date

City Manager — Date: 11/3/22

City Attorney — Date: 11/7/22

Return this form to the City Clerk Department following approval (they coordinate the destruction arrangements)

(Complete after destruction has been performed. If destruction is performed by a commercial vendor, have them provide a certificate.)

I HEREBY CERTIFY that the items listed above have been reviewed and destroyed in accordance with City policies and procedures:

City Clerk/Assistant City Clerk — Date

©1998-2016 Gladwell Governmental Services, Inc.

Date: November 7, 2022

Department:
Administrative Services/Human Resources

Form RM-1: RECORDS DESTRUCTION AUTHORIZATION FORM

The records listed below (or on the attached list) are **scheduled to be destroyed**, as indicated on the Records Retention Schedule.

The records are not the subject of any claim, litigation, investigation, or audit.

List records here, or attach a list

File #	Records Description	From (Start Date)	To (End Date)	Box #	Retention #	Retention Period
	Personnel Files	2002	2015	6	AS-022	Separation +6 years
	Claim for Damages	2007	2016	3	AS-029	Final +5 yr
	I-9's	2002	2015	1	AS-017	Separation +6 years
	DMV Pull Notices	2016	2021	1	AS-013	Upon Separation
	Recruitment Files	2015	2018	1	AS-024	CL +3 yrs.

Check one option for destruction:

☒ Shredding is Required (Records contain private information) OR

☐ Recycle (Records DO NOT contain private information)

Employee Preparing Records: Shaunda Burner Date: 11/7/22

DOCUMENTS HAVE BEEN REVIEWED AND APPROVED FOR DESTRUCTION

Department Head — Date: 11/7/22

City Manager — Date: 11/8/22

City Attorney — Date: 11/7/22

Return this form to the City Clerk Department following approval (they coordinate the destruction arrangements)

(Complete after destruction has been performed. If destruction is performed by a commercial vendor, have them provide a certificate.)

I HEREBY CERTIFY that the items listed above have been reviewed and destroyed in accordance with City policies and procedures:

City Clerk/Assistant City Clerk — Date

©1998-2016 Gladwell Governmental Services, Inc.

Back to Agenda

RESOLUTION NO. CC-2212-052

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA AUTHORIZING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $609,517.70

THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 203448 through 203609 for the aggregate total of $609,517.70 are hereby authorized.

Effective Date: December 5th, 2022

Approved by:

Hrant Manuelian, Director of Finance

PASSED, APPROVED AND ADOPTED this 5th day of December, 2022.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2212-052 at a regular meeting of said Council held on the 5th day of December, 2022, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Rhonda H. Gorman, Mayor Pro Tem					
Pat Kearney					
Sirley Cuevas					
Bernadette Suarez					

_____

Erica Harbison, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Check Number Beginning	Ending	Aggregate Total
11/3/2022	203448	203487	111,222.53
11/9/2022	203488	203519	117,902.16
11/17/2022	203520	203565	196,023.02
11/23/2022	203566	203609	184,369.99
	Total Checks		**609,517.70**

Check# 203506 is a reissuance of previously approved check# 203255.

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
	Total ACH Payments		**0.00**
Total Audited Claims and Demands Paid			**609,517.70**

Check Register Report

City of Lawndale

BANK: WELLS FARGO BANK N.A

Date: 11/28/2022
Time: 9:32 am
Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
203448	11/03/2022	Reconciled		0112	ALL CITY MANAGEMENT SVCS, INC	SCHOOL CROSSING GUARD SERVICES	11,854.78
203449	11/03/2022	Reconciled		4185-WEST	AMERICAN STRUCTURAL PEST	CSD 3RD FLOOR KITCHEN MONTHLY	134.00
203450	11/03/2022	Reconciled		7660	ARAMSCO INC	CUSTODIAL SUPPLIES	1,588.65
203451	11/03/2022	Reconciled		7766	BURKE, WILLIAMS &	LEGAL SERVICES - SEPT. 2022	25,968.97
203452	11/03/2022	Reconciled		0163	CAPITAL OF SOUTH BAY INC.	4 BALLASTS FOR CITY HALL	167.58
203453	11/03/2022	Reconciled		8000	ALFREDO CEJA	PLANNING DEPOSIT REFUND	1,627.47
203454	11/03/2022	Reconciled		7949	CHAPALA DANCE ACADEMY LLC	INSTRUCTOR FEES - MEXICAN FOLK	2,460.00
203455	11/03/2022	Reconciled		7889	CHARTER COMMUNICATIONS	INTERNET SERVICES	1,901.11
203456	11/03/2022	Reconciled		0190	COLONIAL LIFE & ACCIDENTS, INC	OCT. 2022-INS PRE-TAX/POST TAX	1,900.35
203457	11/03/2022	Reconciled		0216	DELTA DENTAL	OCT. 2022 DENTAL PREMIUM	1,845.02
203458	11/03/2022	Reconciled		0389	DELTA DENTAL INS	OCT. 2022 DENTAL PREMIUM	236.41
203459	11/03/2022	Reconciled		1820	DIGITAL MAP PRODUCTS, LP	SUBSCRIPTION &LICENSE FEES FOR	17,338.75
203460	11/03/2022	Reconciled		8002	EUBANKS CONSERVATORY OF MUSIC	PLANNING DEPOSIT REFUND	506.75
203461	11/03/2022	Reconciled		7817	EVER AFTER EVENT PRODUCTIONS	INSTRUCTOR FEES - DANCE	1,894.75
203462	11/03/2022	Reconciled		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION PARTS	476.44
203463	11/03/2022	Printed		7968	IKSHAT GANDHI	PERMIT FEE REFUND	843.20
203464	11/03/2022	Printed		8004	MICHAEL HARLEMAN	PLANNING DEPOSIT REFUND	1,178.04
203465	11/03/2022	Reconciled		3377	HF & H CONSULTANTS, LLC	SOLID WASTE CONSULTING SERVICE	17,409.25
203466	11/03/2022	Reconciled		7958	JUST DANCE COMPANY, LLC	INSTRUCTOR FEES - GYMNASTICS	1,019.76
203467	11/03/2022	Reconciled		7801	IGNATIUS LIN	PRSSC MEETING STIPEND	50.00
203468	11/03/2022	Reconciled		0337	MANAGED HEALTH NETWORK	EMPLOYEE ASSIST PROGRAM	81.51
203469	11/03/2022	Reconciled		7940	MARIPOSA LANDSCAPES, INC	IRRIGATION WIRE TRACING	2,928.92
203470	11/03/2022	Printed		7308	JESSICA MARTINEZ	PRSSC MEETING STIPEND	50.00
203471	11/03/2022	Printed		8003	TY MCMILLEN	PLANNING DEPOSIT REFUND	28.89
203472	11/03/2022	Reconciled		5560	MITSUBISHI ELECTRIC US, INC	ELEVATOR MAINTENANCE SERVICES	616.46
203473	11/03/2022	Printed		1140	PACIFIC TIRE SERVICE	NEW TIRE FOR VEH#468	765.00
203474	11/03/2022	Reconciled		7584	PATTY PADILLA	CLASS FEE REFUND	110.00
203475	11/03/2022	Reconciled		7848	OSCAR PENA	PLANNING DEPOSIT REFUND	1,787.06
203476	11/03/2022	Printed		8001	AHMAD S QAZA	CONS DEMO DEPOSIT REFUND	4,120.00
203477	11/03/2022	Printed		7531	KATHERINE SLAY	CLASS FEE REFUND	64.00
203478	11/03/2022	Reconciled		6810	SMOKE GUARD CALIFORNIA INC	REPLACE MOTOR & SMOKE CURTAIN	4,850.00
203479	11/03/2022	Reconciled		1899	SOUTH BAY 25 CLUB	DONATION-SANTA SLEIGH	250.00
203480	11/03/2022	Reconciled		2193-A	SOUTH BAY FORD FLEET & TRUCKS	PASSENGER SIDE MIRROR VEH#491	90.89
203481	11/03/2022	Reconciled		6034	SOUTH COAST MECHANICAL INC	HVAC CONTROL SVCS @CITY HALL	630.00
203482	11/03/2022	Reconciled		0211	SOUTHERN CALIFORNIA NEWS GROUP	LEGAL ADS	263.95
203483	11/03/2022	Reconciled		2002	THE STANDARD, UNIT 22	LIFE,AD&D,LTD INSURANCE PREM -	1,445.88
203484	11/03/2022	Reconciled		0479	VISION SERVICE PLAN	VISION PREMIUM OCT. 2022	911.68
203485	11/03/2022	Printed		8005	NITINKUMAR M. VYAS	PLANNING DEPOSIT REFUND	1,177.01
203486	11/03/2022	Reconciled		8006	ROBERT WASHINGTON	DJ SERVICE - HALLOWEEN EVENT	600.00
203487	11/03/2022	Reconciled		6697	DANIEL T WOODS	PRSSC MEETING STIPEND	50.00
		Total Checks: 40				**Checks Total (excluding void checks):**	**111,222.53**

City of Lawndale BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
			Total Payments: 40			**Bank Total (excluding void checks):**	**111,222.53**
			Total Payments: 40			**Grand Total (excluding void checks):**	**111,222.53**

Check Register Report

City of Lawndale

BANK: WELLS FARGO BANK N.A

Date: 11/28/2022
Time: 9:34 am
Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
203488	11/09/2022	Reconciled		4185-WEST	AMERICAN STRUCTURAL PEST	CSD 3RD FLOOR KITCHEN MONTHLY	184.00
203489	11/09/2022	Reconciled		7660	ARAMSCO INC	2 VACUUMS	926.42
203490	11/09/2022	Reconciled		0115	AT & T	LONG DISTANCE SERVICES	15.20
203491	11/09/2022	Reconciled		7785	BERICOM DESIGN	NETWORK MAINTENANCE & SUPPORT	12,495.00
203492	11/09/2022	Reconciled		0142	BOULEVARD FLORIST	911 MEMORIAL WALL WREATH	168.96
203493	11/09/2022	Reconciled		7989	CARTER SERVICES, INC.	REMOVE &REPLACE WATER STORAGE	9,247.36
203494	11/09/2022	Reconciled		0219	COUNTY OF LA DEPT OF PUBLIC WK	BUILDING INSPECTION SERVICES -	37,607.70
203495	11/09/2022	Printed		7809	DUNCAN'S SOO BAHK DO LLC	INSTRUCTOR FEES -MARTIAL ARTS	1,134.50
203496	11/09/2022	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES	120.65
203497	11/09/2022	Reconciled		8018	YOLANDA A. GALLARDO	PLAN CHECK FEE REFUND	3,998.63
203498	11/09/2022	Reconciled		6530	GENERAL INDUSTRIAL TOOL & SUPP	CITY JACKET FOR MAINT. WORKER	50.66
203499	11/09/2022	Printed		7948	FABIOLA GOMEZ	CLASS FEE REFUND	48.00
203500	11/09/2022	Reconciled		8016	KIA HARIRCHIAN	PLANNING DEPOSIT REFUND	914.00
203501	11/09/2022	Printed		8017	DIANA MARTINEZ	PLANNING DEPOSIT REFUND	1,416.87
203502	11/09/2022	Reconciled		6445	MICHAEL BAKER INTL, INC	CDBG CONSULTING SERVICES -	6,300.00
203503	11/09/2022	Reconciled		6428	MINUTEMAN PRESS OF GARDENA	BUSINESS CARDS	510.58
203504	11/09/2022	Printed		2075-A	NATIONAL ANIMAL CARE AND	MEMBERSHIP DUES	75.00
203505	11/09/2022	Printed		6815	OOH LA-LA FACE PAINTING	FACE PAINTERS/BALLOON ARTISTS	1,394.00
203506	11/09/2022	Printed		5068A	QUADIENT FINANCE USA INC	CITY HALL POSTAGE USAGE-	6,127.56
203507	11/09/2022	Reconciled		5895	RICOH USA INC	LEASE CHARGES FOR COPIERS -	1,756.86
203508	11/09/2022	Reconciled		7358	RK SPORTS LLC	INSTRUCTOR FEES - MULTI-SPORT	282.00
203509	11/09/2022	Reconciled		7827	SA ASSOCIATES	CONSTRUCTION MGMT & INSPECTION	19,391.05
203510	11/09/2022	Printed		7882	SAN DIMAS GRAIN	40 STRAW BALES -HALLOWEEN 2022	775.00
203511	11/09/2022	Reconciled		7920	RODRIGO SANTOS	PLANNING DEPOSIT REFUND	305.79
203512	11/09/2022	Reconciled		6034	SOUTH COAST MECHANICAL INC	REMOVE & REPLACE 1 HOT WATER	3,859.58
203513	11/09/2022	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	1,280.11
203514	11/09/2022	Printed		0458	THE SALVATION ARMY	MEALS ON WHEELS - SEPT. 2022	111.00
203515	11/09/2022	Reconciled		3672-CCK	U.S. BANK CORPORATE PAYMENT	CREDIT CARD PAYMENT	740.61
203516	11/09/2022	Reconciled		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	FLEET SERVICES-FUEL	3,884.87
203517	11/09/2022	Reconciled		3672-CSD	U.S. BANK	CREDIT CARD PAYMENT	1,846.74
203518	11/09/2022	Reconciled		3672-FIN	U.S. BANK	CREDIT CARD PAYMENT	845.96
203519	11/09/2022	Printed		7059	VIEN DONG DAILY NEWS	NOTICE OF NOMINEES	87.50

Total Checks: 32 — **Checks Total (excluding void checks): 117,902.16**

Total Payments: 32 — **Bank Total (excluding void checks): 117,902.16**

Total Payments: 32 — **Grand Total (excluding void checks): 117,902.16**

Check Register Report

City of Lawndale

BANK: WELLS FARGO BANK N.A

Date: 11/17/2022
Time: 10:32 am
Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
203520	11/17/2022	Printed		6369	AM-TEC TOTAL SECURITY INC.	RECONNECT DOOR SENSOR &	439.29
203521	11/17/2022	Printed		6977	RICK ANDELIN	PLANNING DEPOSIT REFUND	1,853.27
203522	11/17/2022	Printed		7470	ARAMARK REFRESHMENT SVCS LLC	COFFEE/TEA - NOV. 2022	274.94
203523	11/17/2022	Printed		7660	ARAMSCO INC	CUSTODIAL SUPPLIES	112.20
203524	11/17/2022	Printed		8009	SANDRA AVELAR	CLASS FEE REFUND	33.00
203525	11/17/2022	Printed		8012	JULISSA BARTOLO	CLASS FEE REFUND	33.00
203526	11/17/2022	Printed		0163	CAPITAL OF SOUTH BAY INC.	EXTERIOR LIGHT FOR MSD	37.66
203527	11/17/2022	Printed		6459	CASC ENGINEERING & CONSULTING	NPDES PERMIT COMPLIANCE SVCS -	9,202.50
203528	11/17/2022	Printed		8011	JASMINE CASTANEDA	CLASS FEE REFUND	48.00
203529	11/17/2022	Printed		6352	BRYAN CISCH	PLANNING DEPOSIT REFUND	1,327.22
203530	11/17/2022	Printed		8010	VANESSA DE LA MORA	CLASS FEE REFUND	48.00
203531	11/17/2022	Printed		2888	EDWARD MACEO EDWARDS	DJ SERVICE- ANGEL TREE	600.00
203532	11/17/2022	Printed		8021	RAQUEL ESCARENO	PLANNING DEPOSIT REFUND	1,423.00
203533	11/17/2022	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION PARTS	592.21
203534	11/17/2022	Printed		8008	THERESA FIALLOS	CLASS FEE REFUND	48.00
203535	11/17/2022	Printed		8014	ELIZABETH FRANCO	CLASS FEE REFUND	48.00
203536	11/17/2022	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	16,808.67
203537	11/17/2022	Printed		7870	SELINA GONZALEZ	CLASS FEE REFUND	48.00
203538	11/17/2022	Printed		8022	BIANCA GUTIERREZ	CLASS FEE REFUND	66.00
203539	11/17/2022	Printed		3377	HF & H CONSULTANTS, LLC	SOLID WASTE CONSULTING SERVICE	15,346.25
203540	11/17/2022	Printed		7991	INTERWEST CONSULTING GROUP INC	CONSTRUCTION INSPECTION SVCS	2,475.00
203541	11/17/2022	Printed		7841	JCC'S BEAUTIFYING EVENTS, LLC	BALLOONS FOR HALLOWEEN HAUNT	999.55
203542	11/17/2022	Printed		7362	LA UNIFORM & TAILORING INC	UNIFORMS	176.34
203543	11/17/2022	Printed		7733	MARIA'S GARDEN CENTER &	PLANTING MIX	121.28
203544	11/17/2022	Printed		7940	MARIPOSA LANDSCAPES, INC	LANDSCAPE MAINTENANCE SVCS -	33,582.00
203545	11/17/2022	Printed		8015	SAMIR NICOLA	CLASS FEE REFUND	48.00
203546	11/17/2022	Printed		7890	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	619.94
203547	11/17/2022	Printed		6123	PRUDENTIAL OVERALL SUPPLY	WEEKLY OVERALL CHARGES	337.68
203548	11/17/2022	Printed		8013	MARIA ROBLES	CLASS FEE REFUND	48.00
203549	11/17/2022	Printed		8020	PAYAM SARRAFIAN	PLANNING DEPOSIT REFUND	2,829.37
203550	11/17/2022	Printed		6379	SHI INTERNATIONAL CORP	MONITORS &ADAPTER FOR PWD	767.12
203551	11/17/2022	Printed		1044	SIALIC CONTRACTORS CORPORATION	RETENTION RELEASE - INGLEWOOD	55,584.33
203552	11/17/2022	Printed		6034	SOUTH COAST MECHANICAL INC	HVAC VOLUTE CLEANING FOR CSD	901.96
203553	11/17/2022	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	17,383.59
203554	11/17/2022	Printed		0211	SOUTHERN CALIFORNIA NEWS GROUP	LEGAL ADS	1,105.55
203555	11/17/2022	Printed		0849	THE SAFEMART OF SO CAL INC	CITY LOCKS & KEYS	237.04
203556	11/17/2022	Printed		3672-ASD	U.S. BANK	CREDIT CARD PAYMENT	352.56
203557	11/17/2022	Printed		3672-MSD	U.S. BANK	CREDIT CARD PAYMENT	1,086.25
203558	11/17/2022	Printed		3672-PWD	U.S. BANK	CREDIT CARD PAYMENT	3,397.57
203559	11/17/2022	Printed		2883	UNDERGROUND SERVICE ALERT SC	DIG ALERT TICKETS& MAINT. FEE	137.75
203560	11/17/2022	Printed		8007	ANGELES URBAN	CLASS FEE REFUND	48.00
203561	11/17/2022	Printed		5661	EDDIE URRUTIA	CONS DEMO DEPOSIT REFUND	171.30
203562	11/17/2022	Printed		3373	VERIZON WIRELESS	M2M ACCOUNT SHARE DATA LINE	25.02

City of Lawndale BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
203563	11/17/2022	Printed		3373	VERIZON WIRELESS	DESK & CELL PHONES SERVICE	3,534.98
203564	11/17/2022	Printed		0480	VISTA PAINT	GRAFFITI PAINT SUPPLIES	213.63
203565	11/17/2022	Printed		7794	W.G. ZIMMERMAN ENGINEERING INC	ENGINEERING STAFF SERVICES -	21,450.00
			Total Checks: 46			**Checks Total (excluding void checks):**	**196,023.02**
			Total Payments: 46			**Bank Total (excluding void checks):**	**196,023.02**
			Total Payments: 46			**Grand Total (excluding void checks):**	**196,023.02**

Check Register Report

City of Lawndale

BANK: WELLS FARGO BANK N.A

Date: 11/23/2022
Time: 11:04 am
Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
203566	11/23/2022	Printed		7735	730 MERCANTILE LLC	PLANNING DEPOSIT REFUND	1,420.29
203567	11/23/2022	Printed		8024	BOBBI ANN ACOSTA	PLANNING DEPOSIT REFUND	650.29
203568	11/23/2022	Printed		7052	AMALEA JOY FISHER, LLC	INSTRUCTOR FEES - SENIOR	1,192.50
203569	11/23/2022	Printed		5394	ANIMAL MEDICAL CENTER	VETERINARY CARE SERVICES	1,283.10
203570	11/23/2022	Printed		0372C	AT & T - CALNET3	PHONE CHARGES	1,239.52
203571	11/23/2022	Printed		8030	EDDIE BARAJAS	CLASS FEE REFUND	64.00
203572	11/23/2022	Printed		7719	ALFONSO BARRERA	PLANNING DEPOSIT REFUND	520.33
203573	11/23/2022	Printed		7382	BLUEPRINT SERVICE	PLANS FOR REDONDO BEACH	237.26
203574	11/23/2022	Printed		0163	CAPITAL OF SOUTH BAY INC.	ELECTRICAL SUPPLIES FOR CSD	36.14
203575	11/23/2022	Printed		1105	CDW GOVERNMENT, INC.	CITYWIDE ANTIVIRUS -3 YEAR	4,004.16
203576	11/23/2022	Printed		0190	COLONIAL LIFE & ACCIDENTS, INC	NOV. 2022-INS PRE-TAX/POST TAX	1,900.35
203577	11/23/2022	Printed		8036	EDUARDO CONTRERAS	CONS DEMO DEPOSIT REFUND	4,080.00
203578	11/23/2022	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	INDUSTRIAL WASTE THRU OCT.	6,744.58
203579	11/23/2022	Printed		8035	ANTAL CSUKOR	PLANNING DEPOSIT REFUND	1,020.54
203580	11/23/2022	Printed		0216	DELTA DENTAL	NOV. 2022 DENTAL PREMIUM	1,802.14
203581	11/23/2022	Printed		0389	DELTA DENTAL INS	NOV. 2022 DENTAL PREMIUM	195.13
203582	11/23/2022	Printed		0220	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNAL MAINT.	1,244.81
203583	11/23/2022	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	445.12
203584	11/23/2022	Printed		8029	SOLEDAD M. GONZALEZ	PLANNING DEPOSIT REFUND	1,014.11
203585	11/23/2022	Printed		8025	MERLE LADUKE	PLANNING DEPOSIT REFUND	1,206.61
203586	11/23/2022	Printed		7883	DIANA LEE	PLANNING DEPOSIT REFUND	886.97
203587	11/23/2022	Printed		8032	DAVID LEITE	PLANNING DEPOSIT REFUND	1,285.79
203588	11/23/2022	Printed		0337	MANAGED HEALTH NETWORK	EMPLOYEE ASSIST PROGRAM	85.69
203589	11/23/2022	Printed		8027	MANISH MANISH	PLANNING DEPOSIT REFUND	1,224.11
203590	11/23/2022	Printed		7940	MARIPOSA LANDSCAPES, INC	TREE TRIMMING SERVICES -	124,656.00
203591	11/23/2022	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	50.00
203592	11/23/2022	Printed		8023	LI MEI LIN	PLANNING DEPOSIT REFUND	694.47
203593	11/23/2022	Printed		3615	MONICA NETRO	PLANNING DEPOSIT REFUND	563.65
203594	11/23/2022	Printed		1140	PACIFIC TIRE SERVICE	4 TIRES&OIL CHANGE VEH#512	1,020.00
203595	11/23/2022	Printed		7764	NI KAL S. PRICE	PLANNING COMMISSION STIPEND	50.00
203596	11/23/2022	Printed		8028	OSMIN RUANO	PLANNING DEPOSIT REFUND	1,451.61
203597	11/23/2022	Printed		8026	E.A OR L.C RUSSELL	PLANNING DEPOSIT REFUND	466.97
203598	11/23/2022	Printed		7827	SA ASSOCIATES	CONSTRUCTION MGMT & INSPECTION	14,978.80
203599	11/23/2022	Printed		8034	IAN SAMBOR	PLANNING DEPOSIT REFUND	116.97
203600	11/23/2022	Printed		7920	RODRIGO SANTOS	CONS DEMO DEPOSIT REFUND	2,400.00
203601	11/23/2022	Printed		8033	JOSEFINA SARAVIA	PLANNING DEPOSIT REFUND	931.15
203602	11/23/2022	Printed		2051	MADONNA SITKA	PLANNING COMMISSION STIPEND	50.00
203603	11/23/2022	Printed		6759	SMARTHIRE INC.	BACKGROUND CHECKS - SEPT 2022	354.56
203604	11/23/2022	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	50.00
203605	11/23/2022	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	236.06
203606	11/23/2022	Printed		0849	THE SAFEMART OF SO CAL INC	KEYS	29.75
203607	11/23/2022	Printed		2002	THE STANDARD, UNIT 22	LIFE,AD&D,LTD INSURANCE PREM -	1,508.72
203608	11/23/2022	Printed		0479	VISION SERVICE PLAN	VISION PREMIUM NOV. 2022	877.74

City of Lawndale BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
203609	11/23/2022	Printed		7231	VOLUNTEER FIREFIGHTER ALLIANCE	DONATION FROM P. KEARNEY	100.00

Total Checks: 44 **Checks Total (excluding void checks): 184,369.99**

Total Payments: 44 **Bank Total (excluding void checks): 184,369.99**

Total Payments: 44 **Grand Total (excluding void checks): 184,369.99**

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MINUTES OF THE LAWNDALE CITY COUNCIL REGULAR MEETING November 7, 2022

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Rhonda Hofmann Gorman, Councilmember Bernadette Suarez, Councilmember Pat Kearney, Councilmember Sirley Cuevas

Other Participants: City Clerk Erica Harbison, City Manager Sean M. Moore, City Attorney Greg M. Murphy, Assistant City Clerk Yvette Hall, Assistant to City Manager/Director of Human Resources Raylette Felton, Los Angeles County Sheriff's Department Lieutenant Jose Salgado, Los Angeles County Fire Department Battalion Chief Ramon Valdoria, Community Services Director Mike Estes, Municipal Services Director Michael Reyes, Finance Director Hrant Manuelian, Interim Public Works Director Ahmad Ansari

B. CEREMONIALS

Mayor Pro Tem Hofmann Gorman led the flag salute and Pastor Jimmy Orellana, Calvary Chapel South Bay, provided the inspiration.

C. PUBLIC SAFETY REPORT

a. Los Angeles County Sherriff's Department Update

Los Angeles County Sheriff's Department Lieutenant Salgado summarized the recent law enforcement activities and reviewed the police calls for service.

Mayor Pro Tem Hofmann Gorman requested information on the loud muffler citations and thanked him for addressing the issues on 147th Street. Mayor Pro Tem Hofmann Gorman also requested a timeline on how long it takes for investigations to be completed.

Lieutenant Salgado responded that he will continue to provide the loud muffler citation information and provided a general timeframe for the investigation process.

Councilmember Cuevas thanked Lieutenant Salgado for the information he provided and requested that the new motor officer monitor other streets in the evening.

Lieutenant Salgado responded that the motor officer will monitor additional streets in the evening.

Mayor Pullen-Miles inquired if there has been a decrease in catalytic converter thefts.

Lieutenant Salgado responded that he believed that there has been a decrease in catalytic converter thefts.

b. Los Angeles County of Fire Department Update

Los Angeles County Fire Department Battalion Chief Valdoria summarized the recent local fire emergency activities.

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Matthew Harbison, Lawndale Wesleyan Church, thanked the City and Community Services Director Estes for organizing a successful Halloween Haunt event.

Gary Adams, Resident, spoke about the former hardware store on the southwest corner of Hawthorne Boulevard and Manhattan Beach Boulevard that was demolished and stated that the lots were not maintained by the city. He suggested that all vacant commercial lots be screened by a six-foot high fence. Mr. Adams spoke to the California Department of Transportation (Caltrans) regarding the homeless encampments.

Olfonso Fernandez, Resident, spoke about the vacant property on the corner of Marine Avenue and Burin Avenue and stated that it was full of trash and rodents.

Michelle Pino, Lawndale Library Manager, provided the current library programs being offered.

Deena Sopko, Resident, commented that the street paving at the corner of Kingsdale Avenue and 147th Street needed to be repaired and stated that this was reported a few weeks ago.

E. COMMENTS FROM COUNCIL

The City Council responded generally to the public comments.

Councilmember Kearney commended the Community Services Department and Community Services Director Estes for coordinating the Halloween Haunt event. He thanked everyone for speaking.

Councilmember Suarez thanked everyone for speaking and responded generally to the public comments. Councilmember Suarez requested that the Caltrans Subcommittee continue to request that Caltrans provide maintenance at the homeless encampments.

Councilmember Cuevas thanked everyone for speaking and requested an update on the street paving issue at the corner of Kingsdale Avenue and 147th Street. Councilmember Cuevas stated that the City is aware of the vacant property at Marine Avenue and Burin Avenue.

Mayor Pro Tem Hofmann Gorman thanked Community Services Director Estes and the department for organizing the Halloween Haunt event. She thanked everyone for speaking.

Mayor Pullen-Miles thanked everyone for speaking. Mayor Pullen-Miles stated that Caltrans will be notified about the homeless encampment. He thanked Mr. Harbison for his comments about

the Halloween Haunt event. Mayor Pullen-Miles thanked the Community Services Department and Community Services Director Estes for providing a great Halloween Haunt event. Mayor Pullen-Miles provided an update on Caltrans' maintenance efforts.

City Manager Moore provided an update on Caltrans' landscape contractor and the maintenance work that has been requested by the city.

F. CONSENT CALENDAR

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**
   Recommendation: that the City Council approve.

2. **Consideration of Claims for Damage Against the City**
   Recommendation: that the City Council reject the claims filed by Arthur Petrousian, Esq. on behalf of Maria Arevalo and Noemi Cortez and instruct staff to process the appropriate correspondence to the claimants.

3. **Accounts Payable Register**
   Recommendation: that the City Council adopt Resolution No. CC-2211-051 authorizing the payment of certain claims and demands in the amount of $773,165.68

4. **Minutes of the Lawndale City Council Regular Meeting – October 17, 2022**
   Recommendation: that the City Council approve.

LAWNDALE PUBLIC FINANCING AUTHORITY

5. **Annual Accounting of Lawndale Public Financing Authority Financial Activities**
   Recommendation: that the Board of the Lawndale Public Financing Authority receive and file the annual accounting of financial activities.

6. **Minutes of the Lawndale Public Financing Authority Annual Meeting – November 15, 2021**
   Recommendation: that the Directors approve.

A motion was made by Councilmember Cuevas to approve the Consent Calendar and was seconded by Councilmember Kearney and carried by a vote of 5-0.

G. PUBLIC HEARING

7. Consideration of Ordinance No. 1192-22 to add Chapter 17.104 to Title 17 of the Lawndale Municipal Code pertaining to Citywide streamlining standards for electric vehicle charging station(s)

Recommendation: that the City Council a.) Conduct a public hearing; b.) Determine that Ordinance No. 1192-22 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15378 and 15061(b)(3) of the CEQA Guidelines; and c.) Introduce for first reading by title only Ordinance No. 1192-22, an Ordinance amending the Lawndale Municipal Code regarding EV charging stations to reflect recent changes in state law, and waive further reading.

Community Development Manager Chavez presented the staff report on the proposed ordinance pertaining to the Citywide streamlining standard for electrical vehicle charging stations.

Councilmember Suarez inquired about the electronic submission process, multi-family properties and site plan review requirements.

Community Development Manager Chavez responded that electronic submissions are allowed for site plan reviews and that electronic payments are not accepted at this time.

Discussion ensued among City Councilmembers and staff on the requirements for multi-family units.

Councilmember Cuevas inquired how the city would track residents using extension cords to charge their vehicles.

Community Development Manager Chavez stated that staff would follow up on any reports on the use of extension cords.

City Manager Moore clarified that any items submitted to the Building and Safety Department require an architect or an engineer to prepare plans; however, only an electrical permit is required for the installation of one or two electrical vehicle charging stations on residential properties.

Mayor Pullen-Miles opened the public hearing at 7:20 p.m.

There was no one from the public wishing to speak.

Mayor Pullen-Miles closed the public hearing at 7:20 p.m.

Discussion ensued among City Councilmembers and staff on providing additional information to residents regarding electrical permits for residential and multi-family properties, and the requirements for a site plan review.

City Attorney Murphy read the first reading of the proposed ordinance by title only and waived further reading.

A motion was made by Councilmember Suarez to determine that Ordinance No. 1192-22 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Sections 15378 and 15061(b)(3) of the CEQA Guidelines; introduce for first reading by title only Ordinance No. 1192-22, an Ordinance amending the Lawndale Municipal Code regarding EV charging stations to reflect recent changes in state law; not to require a site plan review for single-family and multi-family properties; and waive further reading. Councilmember Kearney seconded the motion which carried by a vote of 5-0.

8. **An Ordinance adopting 2022 building, electrical, mechanical, plumbing, residential, green building standards, and existing building code updates, with local amendments, and finding of exemption from CEQA**
   Recommendation: that the City Council a.) Acknowledge that the Project is categorically exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines; and b.) Adopt Ordinance No. 1193-22 updating building codes.

City Manager Moore presented the staff report on the proposed ordinance to adopt the 2022 building, electrical, mechanical, plumbing, residential, green building standards, and existing building code updates, with local amendments, and finding of exemption from CEQA.

Mayor Pullen-Miles opened the public hearing at 7:28 p.m.

There was no one from the public wishing to speak.

Mayor Pullen-Miles closed the public hearing at 7:28 p.m.

City Attorney Murphy clarified that the proposed ordinance would be introduced for first reading by title only this evening and that a public hearing would be scheduled for the December 5, 2022 City Council Meeting to consider the second reading and adoption of the ordinance. City Attorney Murphy read the first reading of the proposed ordinance by title only and waived further reading.

A motion was made by Councilmember Kearney to introduce, approve, and read by title only (waive further reading) Ordinance No. 1193-22 updating building codes; schedule a public hearing for the December 5, 2022 City Council Meeting to consider the second reading and adoption of the ordinance; and acknowledge that the Project is categorically exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines. Councilmember Suarez seconded the motion which carried by a vote of 5-0.

H. ADMINISTRATION

9. **Request to Authorize the Sale of Cable TV Video Production Van and Equipment**
   Recommendation: that the City Council approve the designation of the City's 2017 Video Production Van and four (4) Ikegami HD portable video camera systems to be surplus personal property and authorize the City Manager or designee to initiate the disposal of the property through a bidding process to sale the property.

Assistant to City Manager/Director of Human Resources Felton presented the staff report regarding the request to authorize the sale of the Cable TV Video Production Van and Equipment.

Councilmember Kearney inquired about the cost of the video production van.

Assistant to City Manager/Director of Human Resources Felton responded that staff will work with the Finance Department to ensure that the video production van is valued at fair market value for the sale.

City Council reached a unanimous consensus to authorize the sale of the Cable TV Video Production Van and Equipment.

I. CITY MANAGER REPORT

a. Overview of California Contract Cities Association, City Managers' Summit

City Manager Moore provided an update on his attendance at the California Contract Cities Association, City Manager's Summit. He spoke with the Southern California Association of Governments and the Department of Housing and Community Development about various topics, including loss of local control. City Manager Moore stated that grants will be available to property owners for the Multi-Family Soft-Story Retrofit Grant Program.

Councilmember Cuevas requested that the Multi-Family Soft-Story Retrofit Grant Program be posted on the city's website.

J. ITEMS FROM CITY COUNCILMEMBERS

10. Local Travel Network Wayfinding Logo Survey – South Bay Cities Council of Governments (SBCCOG)

Requested by Councilmember Bernadette Suarez.
Recommendation: that the City Council a.) Review the final three wayfinding design logo's for the Local Travel Network; and b.) Rank the three wayfinding design logo's in order of preference; and c.) Instruct City Delegate Councilmember Bernadette Suarez and/or the City Manager's Department, to relay the City of Lawndale's ranking in order of preference on the three wayfinding design logo's to the SBCCOG Board prior to the SBCCOG meeting of November 17, 2022.

Councilmember Suarez presented the report on the Local Travel Network Wayfinding Logo Survey from the SBCCOG. She indicated that her preference is Option 3 - Rolling Turtle wayfinding design logo.

By consensus, the City Council selected Option 3 - Rolling Turtle wayfinding design logo.

11. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Kearney stated that he had not attended any meetings and wished everyone a happy Veterans Day and a happy Thanksgiving Holiday. Councilmember Kearney reminded everyone about the Field of Honor Veterans Day event hosted by the city

Councilmember Suarez encouraged attendance at the Field of Honor event and thanked staff for organizing the Halloween Haunt event. She attended the South Bay Workforce Investment Board

27th Annual Awards ceremony and stated that two residents participated in the program. Councilmember Suarez congratulated Hawthorne City Councilmember Olivia Valentine on receiving a prestigious award.

Councilmember Cuevas attended Supervisor Holly Mitchell's Family Wellness Resource Fair and thanked Community Services Director Estes for coordinating the Halloween Haunt event. She attended the Homeless Solutions Subcommittee Meeting and the House of Yahweh 40th Year Anniversary Celebration. Councilmember Cuevas wished everyone a happy Veterans Day and a happy Thanksgiving Holiday. She reminded everyone to vote on November 8, 2022.

Mayor Pro Tem Hofmann Gorman attended a virtual meeting with Supervisor Janice Hahn and a Metro Board Member and Staff. Mayor Pro Tem Hofmann Gorman attended the West Basin Water Harvest and announced that City Hall will be closed for Veterans Day. She encouraged residents to participate in the Field of Honor tribute.

Mayor Pullen-Miles attended the Mayors' Cup Football Game and thanked staff for organizing the Halloween Haunt event. He attended a meeting with Supervisor Holly Mitchell regarding the C Line (Green) Extension Project and encouraged residents to attend the Field of Honor tribute. He wished everyone a happy Veterans Day and a happy Thanksgiving Holiday.

Mayor Pro Tem Hofmann Gorman requested that the Los Angeles County job fair link be posted on the city's website.

K. ADJOURNMENT

Mayor Pro Tem Hofmann Gorman requested that the meeting be adjourned in memory of longtime residents Roy Combs and Mary Combs.

There being no further business to conduct, the Mayor adjourned the meeting at 7:52 p.m. in memory of longtime residents Roy Combs and Mary Combs.

_____
Robert Pullen-Miles, Mayor

ATTEST:

_____
Erica Harbison, City Clerk

Approved: 12/05/2022

CITY OF LAWNDALE

Back to Agenda

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Raylette Felton, Assistant to the City Manager/ Human Resources Director

SUBJECT: **Consideration of Claims for Damage against the City**

BACKGROUND

The City of Lawndale received a claim for property damage filed by Hawthorne Motors Express (Claimant) on October 31, 2022. The claim filed alleged that on September 12, 2022, a tree branch may have fallen on a LED light fixture, causing damage. This matter was referred to the City's third party claims administrator (Carl Warren & Company) for review and investigation.

STAFF REVIEW

The City's third party claims administrator, Carl Warren & Company, reviewed and completed investigation regarding filed claim. Based on an investigation completed, it was determined that the liability for the claim could not be assigned to the City, since the damage is currently in the process of being repaired by the responsible contractor. As such, Carl Warren recommends the City reject the claim and close file.

LEGAL REVIEW

None.

RECOMMENDATION

Staff recommends that the City Council reject the claim filed by Hawthorne Motors Express and instruct staff to process the appropriate correspondence to the claimants.

Attachments: 1) Claim for Damages to Hawthorne Motors Express (3039713 - JBG)

ATTACHMENT 1

CITY OF LAWNDALE
CLAIM FOR DAMAGES TO PERSON OR PROPERTY

Reserve for Filing Stamp

'22 OCT 31 12:59PM

File with the City Clerk
14717 Burin Ave., Lawndale, CA 90260
(310) 973-3200, Fax: (310) 644-4556

Claim No.: _____

Instructions:

1. Claims for death, injury to person or to personal property must be filed not later than six (6) months after the occurrence. (Gov. Code Sec. 911.2)
2. Claims for damages to real property must be filed not later than one (1) year after the occurrence. (Gov. Code Sec. 911.2)
3. Read entire claim form before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim form must be signed on page 2 at bottom.
6. Attach separate sheets, if necessary, to give full details. SIGN EACH SHEET.
7. Claim must be filed with the City Clerk. (Gov. Code Sec. 915a)

HOSSE shahbazian

CITY OF LAWNDALE EXPRESS			
Claimant's Name	HAWTHORNE MOTORS	Claimant's Occupation	
Claimant's Home Address		Claimant's Home Phone #	
Claimant's Business Address	16201 HAWTHORNE BLVD LAWNDALE	Claimant's Business Phone #	310-371-4500

Address and telephone number to which you desire notices or communications to be sent regarding this claim:

When did DAMAGE or INJURY occur? Date: 9-12-22 Time: MORNING
If claim is for Equitable Indemnity, give date claimant served with the complaint: Date: SEPT
Names of any city employees involved in INJURY or DAMAGE
to PUBLIC WORK SUPERVISOR

Where did DAMAGE or INJURY occur? Describe fully, and locate on diagram on reverse side of this sheet. Where appropriate, give street names and address and measurements from landmarks:

Describe in detail how the DAMAGE or INJURY occurred.

They where cuting TREE They DROPED something may BE TREE BRANCH

Why do you claim the city is responsible?

they hired by city of Lawndale SUPERVISOR IN PUBLIC WORK know about it

Describe in detail each INJURY or DAMAGE

branch fell on parking lot LOT lot, near Hawthorne Blvd.

THIS CLAIM MUST BE SIGNED ON PAGE 2

The amount claimed, as of the date of presentation of this claim, is computed as follows:

Damages incurred to date (exact):	$	Estimated prospective damages as far as known:	$
Damage to property	$ 1000	Future expenses for medical and hospital care	$
Expenses for medical and hospital care	$	Future loss of earnings	$
Loss of Earnings	$	Other prospective special damages	$
Special Damages for	$	Prospective general damages	$
		Total estimate prospective damages	$
General Damages	$		
Total Damages incurred to date	$		
		Total amount claimed as of date of presentation of this claim	$

NORIBACH.

Before we got estimate on wrong light our brand is with instalation will cost $1000.00

Was damage and/or injury investigated by police? _____ If so, what city? _____ File #: _____

Were paramedics or ambulance called? _____ If so, name city or ambulance _____

If injured, state date, time, _____

name and address of doctor of your first visit _____

WITNESSES to DAMAGE or INJURY: List all persons and addresses of person known to have information:

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

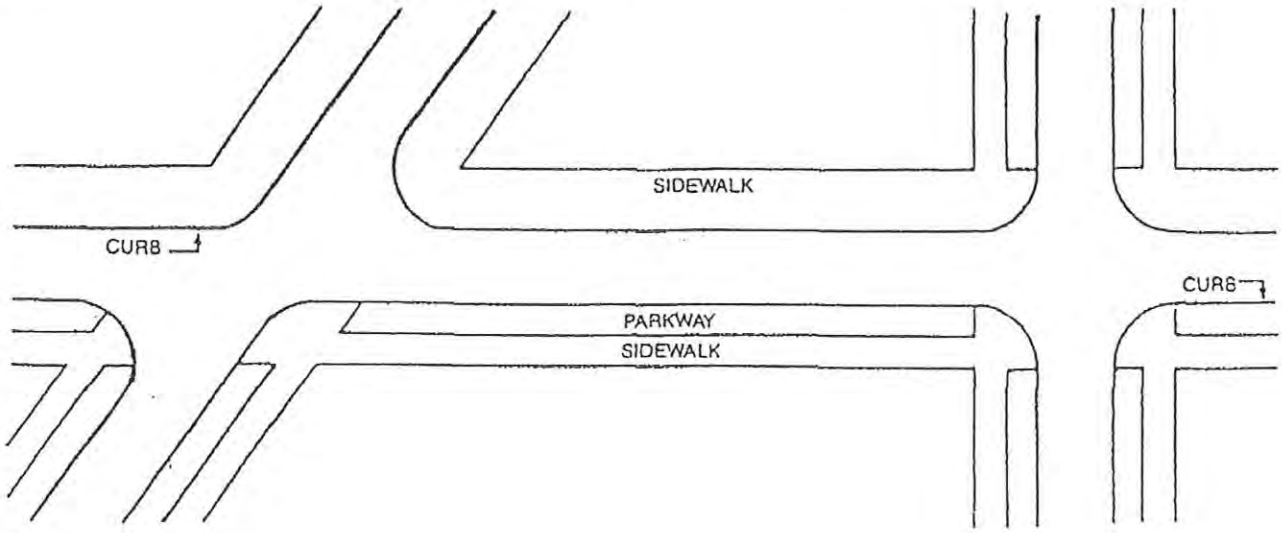
DOCTORS and HOSPITALS:

Hospital _____ Address _____ Date of Hospitalization _____

Doctor _____ Address _____ Date of Treatment _____

Doctor _____ Address _____ Date of Treatment _____

For all accident claims place on following diagram names of streets, including North, East, South and West; indicate place of accident by "X" and by showing house numbers or distances to street corners. If city vehicle was involved, designate by letter "A" location of city vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw city vehicle; location of city vehicle at time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X". NOTE: if diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.



Signature of Claimant or person filing on his/her behalf giving relationship to Claimant:

Typed/Printed Name

Date

10-31-22

THIS CLAIM MUST BE SIGNED ON PAGE 2

CARL WARREN & COMPANY
Claims Management and Solutions

A VENBROOK Company

11/21/2022

TO: City of Lawndale

ATTENTION: Raylette Felton

RE:	Claim	: Hawthorne Motors Express V. Lawndale
	Claimant	: Hawthorne Motors Express
	Member	: City of Lawndale
	Date Rec'd by Mbr	: 10-31-2022
	Date of Event	: 09-12-2022
	CW File Number	: 3039713 JBG

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION**: ***Send a standard rejection letter to the claimant***

Please include a proof of mailing with your rejection notice to the claimant. Please provide us with a copy of the Notice of Rejection and copy of Proof of Mailing. If you have any questions, feel free to contact the assigned adjuster or the undersigned claims specialist.

Very truly yours,

Janice Baluyut

Janice Baluyut
Claims Examiner
Carl Warren & Company, LLC | A Venbrook Company
Direct: 657.622.4326
Email: JBaluyut@CarlWarren.com

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CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Yvette Hall, Assistant City Clerk

SUBJECT: **South Bay Workforce Investment Board Quarterly Summary Report**

The supporting documentation for this item can be found in this packet as Consent Calendar Agenda Item No. 7.

SOUTH BAY WORKFORCE INVESTMENT BOARD
11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250
Office 310-970-7700; Fax 310-970-7712

Quarterly Summary of the October 20, 2022 South Bay Workforce Investment Board of Directors Meeting

Lawndale

This report summarizes the October 20, 2022, South Bay Workforce Investment Board's (SBWIB) meeting activities and program accomplishments during the 1st Quarter of Program Year 2022-2023. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Lawndale, Inglewood, El Segundo, Hermosa Beach, Hawthorne, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

*On December 15, 2022, the South Bay WIB will be hosting an Anniversary Celebration for the Hawthorne Teen Center's 14th Year of Service. The Celebration will begin at 4:30 p.m. and is being held at the Teen Center. There will be food, fun and games for all! Those interested in attending should rsvp by phone at (310) 970-7700 or by email at sberry@sbwib.org by November 30th. The Hawthorne Teen Center provides Hawthorne and Lawndale youth with educational and enrichment programming including workshops daily from 3:00 p.m. until 6:00 p.m.

*The South Bay Workforce Investment Board's 27th Annual Awards Ceremony was held on Thursday, November 3, 2022, at the Torrance Marriott South Bay. The Awards Ceremony celebrated the outstanding accomplishments of the workforce development community during the past year and honored employers, training providers and graduates of job and career training programs. Councilwoman Olivia Valentine from the City of Hawthorne was honored during the event with our prestigious Esther Williams Award of Excellence. Proceeds generated from the event went towards sustaining and funding various youth-oriented programs and events, including the Inglewood and Hawthorne Teen Centers. During the Ceremony, the SBWIB also recognized Centinela Valley Union High School District and 2 former participants from the City of Lawndale.

*During the first quarter, the South Bay WIB through its partnership with the U.S. Army, connected with the West Point Academy to expose South Bay

students to the free tuition and board programs available at West Point Academy, one of the premier educational institutions in the Country. A former West Point graduate gave an in-person presentation to Centinela Valley Union High School District (CVUHSD) administrative and counseling staff on the requirements and benefits of attending West Point Academy. Now that a relationship has been formed, CVUHSD students will be connected with West Point Academy representatives beginning their junior year for assistance with the application process as well as consideration to participate in the Summer Leaders Experience which is a week-long fast-paced program of academic classes, military training, physical fitness training, and intramural athletics on West Point's campus.

*The South Bay WIB is collaborating with a number of partners across Southern California to develop a Southern California Apprenticeship Network (SCAN) and applying for a $500,000 grant through the Irvine Foundation to launch the Network. The SBWIB will oversee the project and coordinate activities among the partners. The goals of the Network are to provide apprenticeship resources and education to the region; assist employers, sponsors, and intermediaries with apprenticeship development; and ensure apprenticeship opportunities are made available to the public with a focus on underrepresented communities and those with employment barriers.

*On September 22nd, the SBWIB and Centinela Valley Union High School District (CVUHSD) hosted the 6th Annual Community Partners Breakfast and Academy Expo. Over 100 industry leaders were in attendance. The success of this event allowed many employers to engage directly with CVUHSD Academy and Career Pathways instructors for potential guest speaking opportunities, advisory board membership, internships, pre-apprenticeships, and direct hire opportunities. SBWIB followed up with all event partners to solidify work-based learning opportunities for CVUHSD students.

*America's Job Center of California (AJCC)/One-Stop Services – The SBWIB operates four One-Stop Business & Career Service Centers located in Inglewood, Torrance, Gardena and Carson. For the safety of the public and to reduce the number of people in close proximity, the One-Stop Centers continue to offer services virtually or in-person and highly recommend scheduling an appointment for services. Each South Bay One-Stop Business & Career Center continues to assist about 25-30 laid-off workers daily with applying for unemployment insurance benefits.

Recruitments, workshops, orientation/info sessions, case management, and career pathway counseling are provided virtually or in-person. Clients are being assisted with crossing over in their short-term vocational training programs from the traditional seat-based instruction to distance learning platforms. The Job Development team conducts recruitment fairs in-person or virtually and will continue to screen and refer applicants to essential service employers that are in desperate need of employees.

*During the last quarter, the SBWIB in partnership with the SELACO Workforce Development Board, and Health Impact successfully enrolled 7 individuals into the Specialty Nursing Apprenticeship Program. Under this Apprenticeship Program, incumbent workers including experienced registered nurses and recent nursing graduates have the opportunity to join a unique 12-month transition to practice program. Upon completion of the Program, the graduates will transition into an ambulatory care position.

*Last quarter, the South Bay WIB enrolled 8 CSU, Dominguez Hills (CSUDH) Clinical Laboratory Science (CLS) students into the Workforce Accelerator Fund 9.0 special grant. The CSUDH students will receive clinical laboratory science training, case management services, supportive services, and assistance with securing employment.

*Rapid Response services were provided to 5 South Bay companies that employ 139 individuals who were affected by layoffs/closures during the 1st Quarter of Program Year 2022-2023, including Furniture Outlet located in the City of Lawndale. The SBWIB's Rapid Response team reached out to the employers and offered to provide webinars to assist with the layoffs. The webinars covered services offered at the America's Job Centers of California, unemployment insurance, healthcare options, and financial services. The Rapid Response team will continue to provide webinars and virtual assistance to employers and dislocated workers.

*Last quarter, the SBWIB enrolled 19 additional individuals in the statewide National Dislocated Worker Employment Recovery grant (NDWG) making the total number enrolled 246. Under this program, displaced workers are provided with job training and placement services. California Employment Development Department (EDD) awarded the South Bay WIB the NDWG Employment Recovery grant to assist workers displaced as a result of the COVID-19 pandemic. So far, 132 out of 156 participants exited the program with employment.

*On September 29th, the South Bay WIB in partnership with the Los Angeles County Department of Public Social Services Greater Avenues for Independence (GAIN) Region I hosted a Job Fair for GAIN participants receiving County assistance. Close to forty employers and 200 job seekers were in attendance.

*Ten (10) students from El Camino College graduated from the SBWIB's Aero-Flex Pre-Apprenticeship Program last quarter. As part of the three-track program, the students completed the SBWIB's Blueprint for Workplace Success work readiness curriculum, received resume assistance and interviewing training, learned about networking, completed technical skills training through Tooling U-SME, and participated in an eight-week onsite internship at Northrop Grumman in Redondo Beach. A graduation ceremony was held at Northrop Grumman on August 11th. During the graduation, the students received certificates of completion and a $500 stipend. Northrop Grumman hired nine of the ten graduates and enrolled them in an apprenticeship. This cohort was funded by The Howmet Aerospace Foundation and California Board of State and Community Corrections.

*Last quarter, the South Bay WIB was awarded a $250,000 grant to provide work readiness services to fifty (50) students with disabilities 16 – 22 years of age. The grant funding will be used to provide one hundred (100) additional paid work experience hours to students with disabilities in an effort to enhance their skills. Students will be interning with local non-profits, community-based organizations, and for-profit businesses.

*Under the Workforce Accelerator Fund Special Grant, the South Bay One-Stop Business and Career Center successfully processed it's third Certified Nursing Assistant (CNA) cohort in preparation for the National Nursing Assistant Program. One hundred percent (100%) of the students from the first three cohorts successfully completed the Program and individuals apart of the first two cohorts passed their exams. The CNAs were trained on patient care, focused needs, how to provide emotional and psychological support, patient preparation, routine diagnostic checks, monitoring and recording, as well as medical emergency treatment. The South Bay One-Stop Business and Career Center is in the process of completing registration for the fourth and final cohort.

*In the last quarter, South Bay One Stop Business & Career Centers were successfully able to enroll a total of 5 Lawndale residents in the WIOA

(Workforce Innovation and Opportunity Act) adult and dislocated worker programs.

*South Bay One-Stop Business & Career Centers exited a total of 6 Lawndale residents with employment during the first quarter.

*Two (2) youth from the City of Lawndale were enrolled in the WIOA year-round Youth Program last quarter; these individuals received pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included paid work experience at a worksite in the City of Lawndale.

*Last quarter, the United States Department of Labor (DOL) awarded the South Bay Workforce Investment Board (SBWIB) a $5.8 million "Apprenticeship Building America" grant to create a Registered Apprenticeship Hub in an effort to address the increasing demand for skilled professionals throughout California. Funding will be utilized by the SBWIB to implement the Expanding Flexible Apprenticeships in California Project. Under the Project, apprenticeships will grow and expand throughout the State as the SBWIB assists partners with enrolling 800 participants into registered apprenticeship programs and enrolling another 200 individuals into pre-apprenticeship programs. Apprenticeship programs will be created that prepare candidates for high demand jobs in the manufacturing, healthcare, information technology/cybersecurity, arts/media and entertainment, and the clean energy/transportation sectors. These industries have not traditionally used Registered Apprenticeships, but have workforce needs that are common throughout the State and represent statewide workforce priorities. The Hub will diligently recruit underrepresented populations from underserved communities, including women, people of color, people with disabilities, veterans, formerly incarcerated individuals, youth, and unemployed or dislocated individuals impacted by COVID.

*As part of the Youth at Work Jobs Program, 7 Lawndale students were recruited and enrolled for an opportunity to receive paid pre-employment training and 120 hours of paid work experience during the first quarter. Youth have a chance to earn up to $1,590.

*Last quarter, SBWIB staff began connecting the United States Army with local K-12 School Districts to ensure that South Bay students are made

aware of the U.S. Army scholarship opportunities, Junior Reserve Officers' Training Corps (JROTC) programming, and career pathways options.

*The South Bay One-Stop Business & Career Center hosted several recruitment fairs during the 1st quarter including the quarterly Los Angeles Air Force Base Job Fair held on October 12th. Over 200 job seekers were in attendance, resulting in over 40 pending hires. Various employers participated in the recruitment fairs including Crate Modular, Armaplex, CalPortland, Northrop Grumman, Raytheon, Cedar Sinai, and Robinson Helicopter Company.

*Our 1st quarter totals reflect 25,257 individuals received services through our South Bay One-Stop Business and Career Centers of which 12,495 visited the Inglewood One-Stop. The Inglewood location provides services to the residents and businesses of Lawndale, Inglewood, El Segundo, and Hawthorne.

*This past quarter, Northrop Grumman located in the City of Palmdale enrolled 276 apprentices into an unregistered apprenticeship program. Northrop Grumman will receive $1,000 for each apprentice that successfully completes the program through the West Los Angeles College/SBWB's $12 million Department of Labor Scaling Apprenticeship grant. The Scaling Apprenticeship grant was awarded in 2019 to prepare and place 5,000 workers into pre-apprenticeship and apprenticeship roles in advanced manufacturing with a focus on the aerospace and bioscience industries.

*Applications are currently being accepted for enrollment into the SBWIB's YouthBuild career pathway program. The program is open to at-risk out-of-school youth ages 16-24. The SBWIB's YouthBuild program provides a seamless progression from education to work-based training that includes classroom instruction leading to a high school diploma and occupational skills training in construction building trades at approved work sites. YouthBuild Charter School of California provides the academic skills curriculum and Habitat for Humanity manages the housing construction or rehabilitation project sites. Please contact the SBWIB YouthBuild site at (310) 225-3060 for additional information.

*121 Lawndale and Hawthorne youth received assistance from the Hawthorne Teen Center during the first quarter. The Center provides educational and enrichment programming in-person including workshops

in a safe socially distanced environment daily from 3:00 p.m. until 6:00 p.m. Please contact the Hawthorne Teen Center at 310-970-7001 to schedule youth appointments.

*During the 1st quarter, the South Bay One-Stop Business & Career Center reached out to 22 Lawndale-based employers which resulted in the Center successfully executing one on-the-job training contract. The employers included Warehouse Shoe Sale, Leiva Group, LLC, Centinela Valley Union High School District, Lawndale Elementary School District, and Starbucks. The South Bay One-Stop Business & Career Center will continuously conduct monthly outreach to Lawndale businesses including new businesses in the City, to market SBWIB services available to meet their hiring and business needs.

*During the 1st quarter, fourteen (14) students for Hawthorne High School successfully completed the Aero-Flex Pre-Apprenticeship Program. Over the course of three-months, students completed the SBWIB's Blueprint for Workplace Success work readiness curriculum, received resume assistance and interviewing training, learned about the South Bay Promise Program, received technical skills training through Tooling U-SME, and completed a six-week paid work experience with Hawthorne High School Engineering Teacher Mr. Pacheco. Students received completion certificates and a $300 stipend during their graduation ceremony at Hawthorne High School on August 29th.

*Last quarter, four (4) female college students completed an advanced manufacturing pre-apprenticeship program. This cohort was funded by the James Irvine Foundation and the Howmet Aerospace Foundation to support women, especially women of color, and other individuals with employment barriers, in accessing middle-skill jobs in the advanced manufacturing sector. In addition to receiving work readiness and technical skills training during the program, participants had the opportunity to meet and learn from female professionals across a wide range of roles. The students received certificates of completion and either a $500 stipend or paid work experience with an employer through the program. Maria Garcia-Granados, Human Resources Director from OSI Optoelectronics in Torrance, was the keynote speaker at their virtual graduation on August 8th and shared her career journey and learnings with the graduates.

*During the first quarter, the South Bay WIB enrolled over fifty (50) high school students from three high schools into the Bio-Flex Pre-

Apprenticeship Program. Through the program, students will have the opportunity to explore careers in life sciences, participate in the Amgen Bio Experience through Los Angeles Trade Technical College (LATTC), and complete technical and work readiness training. The Fall cohort will run from October until December through funding from the LA County Supervisorial Second District. Up to five additional schools from the Second District will have the opportunity to participate in Spring 2023. In addition to continuing to identify employers who might be willing to provide internships to some of the participants, the team has been working with LATTC to share their 11-unit Industry Safety, Regulatory and Biomanufacturing Certificate Program with participants. Once the students complete the classes and take the BioTech exam, they have the opportunity to interview with employers.

*The South Bay Workforce Investment Board has provided in-person employment and training services for the Los Angeles Air Force Base over the past 6 years and the contract was recently renewed for another three years. At the Air Force Base, the SBWIB assists transitioning veterans and their families with finding local employment so they can remain in the area. The SBWIB hosted a job fair on the Air Force Base on Wednesday, October 12th.

*Last quarter, SBWIB staff served on the planning committee for the 5th Annual LA County Bioscience Forum on October 12th hosted by BioscienceLA as part of their LABioTechWeek to introduce a broader audience to life science and biotech initiatives in the greater LA region. The SBWIB recruited employers and industry leaders to attend the event and spoke about how to strengthen workforce opportunities and expand biotech apprenticeships in Los Angeles County.

A written summary, along with a report of Program Year 2022-2023's 1st quarter activities and accomplishments is being provided for your personal review.

Thank you,

Jan Vogel
SBWIB Executive Director

Committees Activity Report
(Based upon the October 20, 2022, South Bay Workforce Investment Board Meeting)

***Rapid Response Summary of Activity from July 2022 – September 2022**:

Number of Companies Affected	Number of Employees Affected	Number of companies utilizing services	Number of companies not receiving service
5	139	5	0

City	Number of Companies Affected	Number of Employees Affected
Carson	1	33
El Segundo	0	0
Gardena	2	93
Gardena (Unincorporated)	0	0
Hawthorne	0	0
Hermosa Beach	0	0
Inglewood	1	9
Lawndale	1	4
Lomita	0	0
Los Angeles	0	0
Manhattan Beach	0	0
Redondo Beach	0	0
Torrance	0	0
Torrance (Unincorporated	0	0

Youth Development Council (YDC) Committee Meeting, August 2, 2022:

The August 2, 2022, Youth Development Council meeting was called to order at 9:05 a.m. The following information was discussed or acted upon:

The Committee took action to approve the May 3 2022, Meeting Minutes and the Youth Activity and Performance Report.

Members of the South Bay Workforce Investment Board's (SBWIB) Youth Services Department provided the Committee with a presentation on the Inglewood Teen Center Beat Lab Pilot Program which is a music education program designed to prepare students for career pathways in the music, media, and entertainment sectors. The Pilot Program began on August 8th with two cohorts of six students that live or attend a high school in the cities of Inglewood, Hawthorne, or Lennox. Upon completion of the 4-week training youth will be placed in a paid work experience opportunity with Music to the EARS Foundation.

During the meeting, SBWIB staff members provided updates on activities conducted at the Hawthorne and Inglewood Teen Centers, both Bridge to Work Programs, the YouthBuild Program, the Youth at Work Summer Program, the Virtual Learning Ambassadors Program, and Special Youth Projects and Grants.

Presidents, Superintendents and Representatives from El Camino College, CSU, Dominguez Hills, Los Angeles Southwest College, the Southern California Regional Occupational Center, Da Vinci Schools, El Segundo, Lawndale, Hawthorne, Centinela Valley, Inglewood, and Wiseburn school districts provided the Committee with brief updates on things happening in their districts.

The meeting was adjourned at 10:17 a.m.

One Stop Policy Committee Meeting, August 17, 2022:

The August 17, 2022, One Stop Policy Committee meeting was called to order at 9:01 a.m. The following items were discussed or acted upon.

The May 18, 2022, meeting minutes and the 4th Quarter Summary for Classroom Training Providers Activity reports were approved.

The Program Year 2022-23 Quarter Self-Service Activity Report through July 31, 2022 was presented by Mr. Robert Chavez and approved unanimously by the Committee.

Mr. Michael Trogan provided a brief update on disability services offered by the South Bay Workforce Investment Board in partnership with community partners including the Department of Rehabilitation (DOR). The Committee received updates on the Transitional Subsidized Employment (TSE) Community Ambassador Network (CAN) Program and the STEPS (Summer Training Employment Program for Students) Program.

During the meeting, the Committee was also provided with an update on the Program Year 2022 – 2025 South Bay One-Stop America's Job Center of California (AJCC) Partner's Memorandums of Understanding (MOU) and Infrastructure Agreements. Ms. Justina Munoz reported that as of July 31, 2022, all but two Partner MOU's have been signed and submitted to the State. SBWIB staff are now in the process of providing all parties with copies of the fully executed MOUs.

Mr. David Baquerizo, SBWIB One-Stop Operator provided a brief report on his role as the Operator and the Comprehensive One-Stop partner meetings.

The meeting was adjourned at 9:47 a.m.

Performance & Evaluation Committee Meeting, August 16, 2022:

The August 16, 2022, Performance & Evaluation Committee meeting was called to order at 9:01 a.m. The following items were discussed or acted upon:

The May 17, 2022, meeting minutes were reviewed and approved by the Committee.

The WIOA FY 2021-22 4th quarter expenditure report through June 30, 2022, was approved unanimously, as well as the Program Year 2022-23 Self-Service and Activity report through July 31, 2022.

Staff member Justina Munoz presented the 4th Quarter One-Stop Centers and Service Providers Report. The report displayed that the South Bay One-Stop Business and Career Centers and Service Providers met or exceeded all enrollment goals, and the Centers and Service Providers were maintaining positive exit rates. After review and discussion, the Committee unanimously approved the 4th Quarter Service Provider and Operating Cities Report.

Ms. Laura Bischoff presented the 4th Quarter Vendor Performance Report. Staff recommendations were to place 28 training providers on probation and to place 21 training courses on hold. Ms. Bischoff informed the Committee that South Bay Workforce Investment Board (SBWIB) staff will send letters of concern to the training providers

allowing them an opportunity to work out any discrepancies before action is taken. The providers placed on hold will not receive any more referrals until their placement numbers have improved. After discussion, the 4th Quarter Vendor Performance Report for classroom training providers was approved unanimously by the Committee.

The meeting was adjourned at 9:41 a.m.

Business & Economic Development Committee Meeting, October 5, 2022:
The October 5, 2022, Business, Technology and Economic Development Committee meeting was called to order at 9:00 a.m.

The Committee reviewed and approved the July 6, 2022, Meeting Minutes.

Staff member Laura Bischoff presented the PY 22-23 1st quarter Rapid Response Activity Report. Five (5) companies received Rapid Response services through September 30, 2022, with a total of 139 employees affected by layoffs or closures. After review and discussion, the Rapid Response Activity Report was approved unanimously by the Committee.

The latest Construction and Utilities Preparation Program (CUPP) report was reviewed by the Committee and reflected that a total of 334 individuals have been placed in an apprenticeship program with various Intuit Dome construction companies. 321 of the apprenticeship placements were minorities and 6 of the placements were female. Mr. Robert Chavez also shared brief updates on the MC3 construction training program being implemented at Morningside High School, the SoCal Gas recruitment initiative, and the I-CARE Program being implemented at LAX in partnership with Los Angeles World Airports and the Department of Rehabilitation.

Mr. Michael Trogan provided a brief update on the South Bay Workforce Investment Board's (SBWIB) healthcare initiatives including the apprenticeship programs in the areas of specialty nursing, certified nursing assistant, phlebotomy, and clinical laboratory science.

During the meeting, Mr. Chris Cagle also provided the Committee with updates on Pre-Apprenticeship and Apprenticeship Programs, Employment Training Panel (ETP) funding, other special projects, and new funding opportunities including the $5.8 million Department of Labor "Apprenticeship Building America" grant and the $2 million Department of Industrial Relations grant.

The meeting was adjourned at 9:46 a.m.

Executive Committee Meetings:
The following are highlights of the August 11, 2022, September 15, 2022, and October 13, 2022, Executive Committee Meetings:

The Executive Committee approved all committee reports and meeting minutes this past quarter.

Last quarter, the Committee approved Ms. Jackie Choi's nomination to appoint Mr. Greg Tsujiuchi, Community Development Director for the City of Gardena as her alternate on the South Bay Workforce Investment Board (SBWIB).

Mr. Paul Russell's nomination of Mr. Mark Choi, Director of Corporate Development for Stellant Systems, Inc., as his alternate on the SBWIB was approved by the Executive Committee during the first quarter as well.

During the October 13, 2022, meeting, the Executive Committee approved the SBWIB October 20, 2022, Meeting Agenda.

This concludes the Executive Committee Report.

SOUTH BAY WORKFORCE INVESTMENT BOARD

PY 2022-2023

NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY

	PREVIOUS CUMULATIVE REPORT	PREVIOUS MONTH	MONTH OF SEPTEMBER	CUMULATIVE PY 22/23
INGLEWOOD, HAWTHORNE, LAWNDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER	7763	3504	4732	12495
GARDENA ONE-STOP BUSINESS AND CAREER CENTER	3213	1707	1795	5008
TORRANCE ONE-STOP BUSINESS AND CAREER CENTER	2681	1248	1353	4034
CARSON BUSINESS AND CAREER CENTER	2614	1318	1106	3720
TOTAL	**16271**	**7777**	**8986**	**25257**

PROGRAM YEAR 2022/ 2023
GRANT PERIOD 07/01/2022 TO 6/30/2023
REPORT PERIOD: 07/01/2022 TO 9/30/2022

SOUTH BAY WORKFORCE INVESTMENT BOARD
MONTHLY ACTIVITY REPORT (NEW ENROLLMENT REPORT)
SUMMARY BY CAREER CENTER

ADULT PROGRAM (G201)

	Gardena	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Inglewood	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Torrance	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Carson	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	SBWIB TOTAL	Qtr. Plan	% Plan	Year-End Plan	% Plan	ΔQ
I. TOTAL CLIENTS	34	31	109%	62	55%		67	77	88%	219	31%		90	91	99%	170	53%		23	17	135%	59	39%		214	215	99%	510	42%	
A. CARRIED IN	21	21		21			29	29		29			64	64		64			3	3		3			117	117		117		
B. NEW	13	10	127%	41	32%	13	38	48	80%	190	20%	38	26	27	98%	106	25%	26	20	14	143%	56	36%	20	97	98	99%	393	25%	97
II. TOTAL EXITS	7						32						17						5						61					
A. UNSUBSIDIZED EMPLOYMENT	7					7	29					29	16					16	5					5	57					57
B. ALSO ATTAINED CREDENTIAL	2					2	8					8	6					6	4					4	20					20
C. % OF PLACEMENT	100%						91%						94%												93%					
D. AVERAGE PLACEMENT WAGE	$16.06						$19.28						$21.90						$21.00						$19.56					

Grant (201)
Serving economically disadvantaged adults 18 years and over in the nine cities that comprise the South Bay Workforce Investment Area.

YOUTH PROGRAM (G301)

	Gardena	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Inglewood	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Torrance	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Carson	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	SBWIB TOTAL	Qtr. Plan	% Plan	Year-End Plan	% Plan	ΔQ
I. TOTAL CLIENTS	12	9	130%	25	48%		86	79.5	108%	156	55%		24	24	101%	65	37%		11	8	138%	32	34%		133	121	110%	278	48%	
A. CARRIED IN	4	4		4			54	54		54			10	10		10			0	0		0			68	68		68		
B. NEW ENROLLEES	8	5	152%	21	38%	8	32	26	125%	102	31%	32	14	14	102%	55	25%	14	11	8	138%	32	34%	11	65	53	124%	210	31%	65
II. TOTAL EXITS	4						0						14						4						22					
A. UNSUBSIDIZED EMPLOYMENT	4					4	0					0	7					7	1					1	12					12
B. ENT. TRAINING/POST-SECONDARY	0					0	0					0	5					5	3					3	8					8
C. ATTAINED RECOGNIZED DEGREE	0					0	0					0	3					3	0					0	3					3
D. AVERAGE PLACEMENT WAGE	$25.51						$0.00						$15.98						$15.00						$18.83					
YOUTH POSITIVE EXIT RATE	100%												86%						100%						91%					

Grant (301)
Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the nine cities that comprise the South Bay Workforce Investment Area.

DISLOCATED WORKER (G501)

	Gardena	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Inglewood	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Torrance	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	Carson	Qtr. Plan	% Plan	Yr. Plan	% Plan	ΔQ	SBWIB TOTAL	Qtr. Plan	% Plan	Year-End Plan	% Plan	ΔQ
I. TOTAL CLIENTS	29	45	64%	51	57%		69	140	49%	167	41%		135	196	69%	216	63%		27	52	52%	60	45%		260	433	60%	494	53%	
A. CARRIED IN	23	23		23			49	49		49			110	110		110			18	18		18			200	200		200		
B. NEW	6	22	27%	28	21%	6	20	91	22%	118	17%	20	25	86	29%	106	24%	25	9	34	26%	42	21%	9	60	233	26%	294	20%	60
II. TOTAL EXITS	5						10						24						9						48					
III. TOTAL UNSUBSIDIZED EMPLOYMENT	5					5	9					9	20					20	8					8	42					42
A. RETRAINING	1					1	5					5	8					8	3					3	17					17
ALSO ATTAINED CREDENTIAL	1					1	5					5	8					8	3					3	17					17
B. CALLED BACK WITH EMPLOYER	0						0						0						0						0					
IV. % PLACEMENT (INCL. CALL BACKS)	100%						90%						83%						89%						88%					
V. % PLACEMENT (EXCL. CALL BACKS)	100%						90%						83%						89%						88%					
AVERAGE PLACEMENT WAGE	$21.84						$20.64						$41.54						$28.87						$28.22					

Grant (501)
Serving laid of workers; with priority given to those individuals that have been laid-off from employers located in the nine cities that comprise the South Bay Workforce Investment Area.

PROGRAM YEAR 2022 / 2023
GRANT PERIOD 07/01/2022 TO 6/30/2023
REPORT PERIOD: 07/01/2022 TO 9/30/2022

SOUTH BAY WORKFORCE INVESTMENT BOARD
MONTHLY ACTIVITY REPORT (NEW ENROLLMENT REPORT)
DETAIL BY CITY

ADULT PROGRAM (G201)

	Gardena	Year Plan	ΔQ	Inglewood	Year Plan	ΔQ	Hawthorne	Year Plan	ΔQ	Lawndale	Year Plan	ΔQ	El Segundo	Year Plan	ΔQ	Redondo	Year Plan	ΔC	Hermosa	Year Plan	ΔC	Manhattan	Year Plan	ΔQ	Torrance	Year Plan	ΔQ	Lomita	Year Plan	ΔC	Carson	Year Plan	ΔQ	TOTAL SBWIB	Year Plan	ΔQ
I. TOTAL CLIENTS	34	62		34	93		19	80		9	32		5	14		25	47		2	8		7	15		51	91		5	9		23	59		214	510	
A. CARRIED IN	21	21		3	3		14	14		8	8		4	4		21	21		2	2		6	6		32	32		3	3		3	3		117	117	
B. NEW	13	41	13	31	90	31	5	66	5	1	24	1	1	10	1	4	26	4	0	6	0	1	9	1	19	59	19	2	6	2	20	56	20	97	393	97
II. TOTAL EXITS	7	7		17	17		10	10		3	3		2	2		5	5		0	0		0	0		11	11		1	1		5	5		61	61	
A. UNSUBSIDIZED EMPLOYMENT	7	7	7	17	17	17	7	7	7	3	3	3	2	2	2	5	5	5	0	0	0	0	0	0	10	10	10	1	1	1	5	5	5	57	57	57
ALSO ATTAINED CREDENTIAL	2		2	2		2	4		4	1		1	1		1	3		3	0		0	0		0	3		3	0		0	4		4	20		20
B. OTHER TERMINATION	0		0	0		0	3		3	0		0	0		0	0		0	0		0	0		0	1		1	0		0	0		0	4		4

YOUTH PROGRAM (G301)

	Gardena	Year Plan	ΔQ	Inglewood	Year Plan	ΔQ	Hawthorne	Year Plan	ΔQ	Lawndale	Year Plan	ΔQ	El Segundo	Year Plan	ΔQ	Redondo	Year Plan	ΔC	Hermosa	Year Plan	ΔC	Manhattan	Year Plan	ΔQ	Torrance	Year Plan	ΔQ	Lomita	Year Plan	ΔC	Carson	Year Plan	ΔQ	TOTAL SBWIB	Year Plan	ΔQ
I. TOTAL CLIENTS	12	25		29	64		43	63		11	21		3	8		3	16		3	5		1	4		16	38		1	2		11	32		133	278	
A. CARRIED IN	4	4		16	16		26	26		9	9		3	3		2	2		2	2		0	0		6	6		0	0		0	0		68	68	
B. NEW	8	21	8	13	48	13	17	37	17	2	12	2	0	5	0	1	14	1	1	3	1	1	4	1	10	32	10	1	2	1	11	32	11	65	210	65
II. TOTAL EXITS	4	4		0	0		0	0		0	0		0	0		4	4		1	1		1	1		7	7		1	1		4	4		22	22	
A. UNSUBSIDIZED EMPLOYMENT	4		4	0		0	0		0	0		0	0		0	3		3	1		1	0		0	2		2	1		1	1		1	12		12
ALSO ATTAINED CREDENTIAL	0		0	0		0	0		0	0		0	0		0	1		1	0		0	0		0	2		2	0		0	0		0	3		3
B. ENT. TRAINING/POST-SECONDAR	0		0	0		0	0		0	0		0	0		0	1		1	0		0	1		1	3		3	0		0	3		3	8		8
C. ATTAINED RECOGNIZED DEGREE	0			0			0			0			0			0			0			0			0			0			0			0		
D. RETURNED TO SCHOOL	0			0			0			0			0			0			0			0			0			0			0			0		
E. OTHER EXITS	0		0	0		0	0		0	0		0	0		0	0		0	0		0	0		0	2		2	0		0	0		0	2		2

DISLOCATED WORKER (G501)

	Gardena	Year Plan	ΔQ	Inglewood	Year Plan	ΔQ	Hawthorne	Year Plan	ΔQ	Lawndale	Year Plan	ΔQ	El Segundo	Year Plan	ΔQ	Redondo	Year Plan	ΔQ	Hermosa	Year Plan	ΔC	Manhattan	Year Plan	ΔQ	Torrance	Year Plan	ΔQ	Lomita	Year Plan	ΔC	Carson	Year Plan	ΔQ	TOTAL SBWIB	Year Plan	ΔQ
I. TOTAL CLIENTS	29	51		27	67		25	65		8	21		9	14		39	62		6	11		14	22		71	112		5	9		27	60		260	494	
A. CARRY IN	23	23		13	13		23	23		6	6		7	7		35	35		4	4		13	13		58	58		0	0		18	18		200	200	
B. NEW	6	28	6	14	54	14	2	42	2	2	15	2	2	7	2	4	27	4	2	7	2	1	9	1	13	54	13	5	9	5	9	42	9	60	294	60
II. TOTAL EXITS	5	5		5	5		3	3		0	0		2	2		7	7		1	1		2	2		13	13		1	1		9	9		48	48	
III. TOTAL UNSUBSIDIZED EMPLOYMEN	5	5	5	4	4	4	3	3	3	0	0	0	2	2	2	6	6	6	1	1	1	2	2	2	11	11	11	0	0	0	8	8	8	42	42	42
A. RETRAINING	1		1	1		1	2		2	0		0	2		2	3		3	0		0	0		0	5		5	0		0	3		3	17		17
ALSO ATTAINED CREDENTIAL	1		1	1		1	2		2	0		0	2		2	3		3	0		0	0		0	5		5	0		0	3		3	17		17
B. CALLED BACK WITH EMPLOYER	0			0				0			0			0			0			0			0			0			0			0			0		
IV. ALL OTHER TERMINATIONS	0		0	1		0	0		0	0		0	0		0	1		1	0		0	0		0	2		2	1		1	1		1	6		5

PROGRAM YEAR 2022 / 2023
GRANT PERIOD: 07/01/2022 TO 6/30/2023
REPORT PERIOD: 07/01/2022 TO 9/30/2022

SOUTH BAY WORKFORCE INVESTMENT BOARD
WTW SUBSIDIZED TRANSITIONAL EMPLOYMENT PROGRAM (STEP 100M) - PAID WEX
DETAIL BY CAREER CENTER

	GARDENA	Δ	INGLEWOOD	Δ	INGLEWOOD (POMONA)	Δ	CARSON	Δ	TORRANCE CAREER CENTER	Δ				PACIFIC GATEWAY	Δ	FOOTHILL	Δ	SELACO	Δ	VERDUGO JOB CENTER	Δ
I. TOTAL CLIENTS	0		5		17		0		1					1		2		5		0	
A. CARRIED IN	0		0		0		0		0					0		0		0		0	
B. NEW	0		5	5	17	17	0		1	1				1	1	2	2	5	5	0	
II. TOTAL EXITS	0		0		0		0		0					0		0		0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0					0		0		0		0	
OTHER TERMINATIONS	0		0		0		0		0					0		0		0		0	
	0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00		0.00		0.00		0.00	

	CENTRAL SAN GABRIEL VALLEY GOODWILL	Δ	GOODWILL / PACOIMA	Δ	MCS ROSEMEAD	Δ	LAO / MCS SAN GABRIEL VALLEY	Δ	MCS POMONA	Δ	SASSFA / PARAMOUNT	Δ	SELA AREA SOCIAL SERVICES	Δ	JVS PALMDALE	Δ	JVS PACOIIMA	Δ	JVS CPC ANTELOPE VALLEY	Δ	HUB CITITES CONSORTIUM	Δ	CCD RANCHO DOMINGUEZ	Δ
I. TOTAL CLIENTS	0		0		0		2		4		0		5		0		0		0		6		3	
A. CARRIED IN	0		0		0		0		0		0		0		0		0		0		0		0	
B. NEW	0	0	0		0		2	2	4	4	0		5	5	0		0		0		6	6	3	3
II. TOTAL EXITS	0		0		0		0		0		0		0		0		0		0		0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0		0		0		0		0		0	
OTHER TERMINATIONS	0		0		0		0		0		0		0		0		0		0		0		0	

	HOLLYWOOD WORKSOURCE CTR	Δ	CANOGA PARK WEST HILLS	Δ	JVS MARINA/CULVER CITY	Δ	EL PROYECTO DEL BARRIO	Δ	WILSHIRE METRO WORKSOURCE CENTER	Δ	HOUSING AUTHORITY	Δ	PACE	Δ							GAIN / CENTRAL COUNTY	Δ
I. TOTAL CLIENTS	2		0		1		7		3		0		15								0	
A. CARRIED IN	0		0		0		0		0		0		0								0	
B. NEW	2	2	0		1	1	7	7	3	3	0		15	15							0	
II. TOTAL EXITS	0		0		0		0		0		0		0								0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0								0	
OTHER TERMINATIONS	0		0		0		0		0		0		0								0	

	INTERNATIONAL INST. OF LA	Δ	CATHOLIC CHARITIES OF LOS ANGELES	Δ	CATHOLIC CHARITIES NEW CENTRAL SGV	Δ	RESCARE BOYLE HEIGHTS	Δ	YOUTH POLICY INSTITUTE	Δ	UNION STATION HOMELESS SERVICES	Δ	CATHOLIC CHARITIES OF LOS ANGELES (AYE)	Δ								
I. TOTAL CLIENTS	1		1		0		0		0		0		0									
A. CARRIED IN	0		0		0		0		0		0		0									
B. NEW	1	1	1	1	0		0		0		0		0									
II. TOTAL EXITS	0		0		0		0		0		0		0									
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0									
OTHER TERMINATIONS	0		0		0		0		0		0		0									

	SBWIB TOTALS		FOOTHILL TOTALS		SELACO		VERDUGO TOTALS		LA COUNTY TOTALS		PACIFIC GATEWAY TOTALS		PROVIDER TOTALS		LA CITY TOTALS		PAGE TOTALS		PLANNED ENROLLMENT	PERCENT OF PLAN
ENROLLMENT GOALS	248		45		45		13		396		45		81		279		1152			
I. TOTAL CLIENTS	23		2		5		0		20		1		0		28					
A. CARRIED IN	0		0		0		0		0		0		0		0					
B. NEW	23	23	2	2	5	5	0	0	20	20	1	1	2	2	28	28	81	81	1,152	7%
II. TOTAL EXITS	0		0		0		0		0		0		0		0					
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0		0					
OTHER TERMINATIONS	0		0		0		0		0		0		0		0					
% OF PLACEMENT																				
AVERAGE PLACEMENT WAGE	$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00					

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

PROGRAM YEAR 2022 / 2023
GRANT PERIOD: 07/01/2022 TO 6/30/2023
REPORT PERIOD: 07/01/2022 TO 9/30/2022

SOUTH BAY WORKFORCE INVESTMENT BOARD
WTW SUBSIDIZED TRANSITIONAL EMPLOYMENT PROGRAM (STEP 100M) - OJT
DETAIL BY CAREER CENTER

	GARDENA	Δ	INGLEWOOD	Δ	INGLEWOOD (POMONA)	Δ	CARSON	Δ	TORRANCE	Δ				PACIFIC GATEWAY	FOOTHILL	Δ	SELACO	Δ	VERDUGO	Δ
I. TOTAL CLIENTS	1		8		0		0		0					0	0		1		0	
A. CARRIED IN	0		0		0		0		0					0	0		0		0	
B. NEW	1	1	8	8	0		0		0	0				0	0		1	1	0	
II. TOTAL EXITS	0		0		0		0		0					0	0		0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0					0	0		0		0	
OTHER TERMINATIONS	0		0		0		0		0					0	0		0		0	

	CENTRAL SAN GABRIEL VALLEY GOODWILL	Δ	SOUTH VALLEY WORKSOURCE GOODWILL	Δ	MCS ROSEMAD	Δ	MCS SAN GABRIEL VALLEY WEST COVINA	Δ	MCS POMONA	Δ	SASSFA PARAMOUNT	Δ	SELA AREA SOCIAL SERVICES	Δ	JVS PALMDALE	Δ	JVS PACOIMA	Δ	JVS ANTELOPE VALLEY	Δ	HUB CITIES CONSORTIUM	Δ	CCD - RANCHO DOMINGUEZ	Δ
I. TOTAL CLIENTS	0		0		0		0		1		0		0		0		0		0		0		0	
A. CARRIED IN	0		0		0		0		0		0		0		0		0		0		0		0	
B. NEW	0		0		0		0	0	1	1	0		0		0		0		0		0		0	
II. TOTAL EXITS	0		0		0		0		0		0		0		0		0		0		0		0	
UNSUBSIDIZED EMPLOYMENT			0		0		0		0		0		0		0		0		0		0		0	
OTHER TERMINATIONS			0		0		0		0		0		0		0		0		0		0		0	

	HOLLYWOOD WORKSOURCE CENTER	Δ	CANOGA PARK WEST HILLS	Δ	JVS CULVER CITY/MARINA	Δ	EL PROYECTO DEL BARRIO	Δ	WILSHIRE METRO WORKSOURCE CENTER	Δ	HOUSING AUTHORITY	Δ	PACE	Δ										
I. TOTAL CLIENTS	0		0		0		0		0		0		0											
A. CARRIED IN	0		0		0		0		0		0		0											
B. NEW	0		0		0		0		0		0		0											
II. TOTAL EXITS	0		0		0		0		0		0		0											
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0											
OTHER TERMINATIONS	0		0		0		0		0		0		0											

	INTERNATIONAL INST OF LA	Δ	CATHOLIC CHARITIES OF LOS ANGELES	Δ	CATHOLIC CHARITIES NEW CENTRAL SGV	Δ	RESCARE BOYLE HEIGHTS	Δ	YOUTH POLICY INSTITUTE	Δ		Δ												
I. TOTAL CLIENTS	0		0		0		0		0															
A. CARRIED IN	0		0		0		0		0															
B. NEW	0		0		0		0		0															
II. TOTAL EXITS	0		0		0		0		0															
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0															
OTHER TERMINATIONS	0		0		0		0		0															

	SBWIB TOTALS	Δ	FOOTHILL TOTALS	Δ	SELACO	Δ	VERDUGO TOTALS	Δ	LA COUNTY TOTALS	Δ	PACIFIC GATEWAY TOTALS	Δ	PROVIDER TOTALS	Δ	LA CITY TOTALS	Δ	PAGE TOTALS	Δ	PLANNED ENROLLMENT	PERCENT OF PLAN
ENROLLMENT GOALS	27		5		5		2		44		5		9		31		128	40		
I. TOTAL CLIENTS	9		0		1		0		1		0		0		0		11			
A. CARRIED IN	0		0		0		0		0		0		0		0		0			
B. NEW	9	9	0	0	1	1	0	0	1	1	0	0	0	0	0	0	11	11	128	9%
II. TOTAL EXITS	0		0		0		0		0		0		0		0		0			
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0		0		0			
OTHER TERMINATIONS	0		0		0		0		0		0		0		0		0			
% OF PLACEMENT																				
AVERAGE PLACEMENT WAGE	$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00					

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

	GARDENA	Δ	INGLEWOOD	Δ	INGLEWOOD (POMONA)	Δ	CARSON	Δ		Δ					FOOTHILL	Δ		VERDUGO	Δ
I. TOTAL CLIENTS	0		1		6		4								0			0	
A. CARRIED IN	0		0		0		0								0			0	
B. NEW	0		1		6		4								0			0	
II. TOTAL EXITS	0		0		0		0								0			0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0								0			0	
OTHER TERMINATIONS	0		0		0		0								0			0	

	LAO / HUB CITIES	Δ	CENTRAL SAN GABRIEL VALLEY GOODWILL	Δ	JVS ANTELOPE VALLEY	Δ	JVS Goodwill / PACOIMA	Δ	JVS PALMDALE	Δ		Δ						
I. TOTAL CLIENTS	0		0		0		0		3									
A. CARRIED IN	0		0		0		0		0									
B. NEW	0		0		0		0		3									
II. TOTAL EXITS	0		0		0		0		0									
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0									
OTHER TERMINATIONS	0		0		0		0		0									

	JVS MARINA DEL REY / CULVER CITY	Δ	LAI / PACE	Δ	WILSHIRE METRO WORKSOURCE CENTER													
I. TOTAL CLIENTS	0		1		0		0											
A. CARRIED IN	0		0		0		0											
B. NEW	0		1		0		0											
II. TOTAL EXITS	0		0		0		0											
UNSUBSIDIZED EMPLOYMENT	0		0		0		0											
OTHER TERMINATIONS	0		0		0		0											

	YOUTH POLICY INSTITUTE	Δ																
I. TOTAL CLIENTS	0																	
A. CARRIED IN	0																	
B. NEW	0																	
II. TOTAL EXITS	0																	
UNSUBSIDIZED EMPLOYMENT	0																	
OTHER TERMINATIONS	0																	

ENROLLMENT GOALS	38	Δ	7	Δ		3	Δ	26	Δ	0	Δ	26		15	AQ	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	11		0			0		3		0		0		0			
A. CARRIED IN	0		0			0		0		0		0		0		100	15%
B. NEW	11		0			0		3		0		1		15	15		
II. TOTAL EXITS	0		0			0		0		0		0		0			
UNSUBSIDIZED EMPLOYMENT	0		0			0		0		0		0		0			
OTHER TERMINATIONS	0		0			0		0		0		0		0			
% OF PLACEMENT																	
AVERAGE PLACEMENT WAGE	$0.00		$0.00			$0.00		$0.00		$0.00		$0.00		$0.00			

SBWIB TOTALS | FOOTHILL TOTALS | VERDUGO TOTALS | LA COUNTY TOTALS | PROVIDER TOTALS | LA CITY TOTALS | PAGE TOTALS

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 07/01/2022 TO 06/30/23 | REPORT PERIOD: 07/01/2022 TO 9/30/2022

HOMELESS INITITAIVE

	METRO NORTH WORKSOURCE CENTER	Δ	SOUTHEAST LA CRENSHAW	Δ	JVS PALMDALE	Δ	JVS CPC ANTELOPE VALLEY	Δ		Δ		Δ	PAGE TOTALS	Δ	PLANNED ENROLLMENT	PERCENT OF PLAN
ENROLLMENT GOALS	50		50		50		50						60			
I. TOTAL CLIENTS	4		5		2		3		0		0		14			
A. CARRIED IN	0		0		0		0		0		0		0			
B. NEW	4	4	5	5	2	2	3	3	0	0	0		14	14		
II. TOTAL EXITS	0		0		0		0		0		0		0			
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0			
OTHER TERMINATIONS	0				0		0		0		0		0			
% OF PLACEMENT																
AVERAGE PLACEMENT WAGE	$ -		$ -		$ -								$ -		200	7%

The program is part of a countywide homeless initiative to target eligible CalWORKs families to participate in the Transitional Subsidized Employment (TSE) programs to improve their ability to become self-sufficient and retain housing. Program services will include paid work experience, specialized work experience, on-the-job training and classroom training.

PROGRAM YEAR 2022 / 2023
GRANT PERIOD: 07/01/2022 TO 6/30/2023
REPORT PERIOD: 07/01/2022 TO 9/30/2022

SOUTH BAY WORKFORCE INVESTMENT BOARD
COLLEGE WORK STUDY PROGRAM (150M)
DETAIL BY COLLEGE

	L.A. CITY COLLEGE	Δ	EAST L.A. COLLEGE	Δ	COMPTON	Δ	L.A. MISSION COLLEGE	Δ	L.A. PIERCE COLLEGE	Δ	L.A. SOUTHWEST COLLEGE	Δ	LONG BEACH CITY COLLEGE	Δ	WEST L.A. COLLEGE	Δ		Δ		Δ		Δ
I. TOTAL CLIENTS	5		2		2		6		2		4		6		2		0		0		0	
A. CARRIED IN	0		0		0		0		0		0		0		0		0		0		0	
B. NEW	5	5	2	2	2	2	6	6	2	2	4	4	6	6	2	2	0		0		0	
II. TOTAL EXITS	0		0		0		0		0		0		0		0		0		0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0		0		0		0		0	
OTHER TERMINATIONS	0		0		0		0		0		0		0		0		0		0		0	

I. TOTAL CLIENTS	0	0	0
A. CARRIED IN	0	0	0
B. NEW	0	0	0
II. TOTAL EXITS	0	0	0
OTHER TERMINATIONS	0	0	0

ENROLLMENT GOALS	PAGE TOTALS	ΔQ
I. TOTAL CLIENTS	29	
A. CARRIED IN	0	
B. NEW	29	29
II. TOTAL EXITS	0	
UNSUBSIDIZED EMPLOYMENT	0	
OTHER TERMINATIONS	0	
% OF PLACEMENT	0%	
AVERAGE PLACEMENT WAGE	$0.00	

PLANNED ENROLLMENT	PERCENT OF PLAN
174	17%

Targets CalWORKs participants/Individuals whose families are on Public Assistance; enrolled in Community Colleges; and places them into a Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 07/01/2022 TO 6/30/2023 REPORT PERIOD: 07/01/2022 TO9/30/2022

DCFS ILP PROGRAM (006M TIER I)

ENROLLMENT GOALS	GARDENA		INGLEWOOD		INGLEWOOD POMONA		CARSON		TORRANCE CAREER CENTER		FOOTHILL		PACIFIC GATEWAY		VERDUGO		SELACO		MCS HOLLYWOOD		MCS COVINA		JVS (MARINA DEL REY)		JVS (ANTELOPE VALLEY)		SELA AREA SOCIAL SERVICES		PAGE TOTALS			PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0		0		0		2		0		0		0		0		0		0		0		0		0		0		2		60		
A. CARRIED IN	0		0		0		0		0		0		0		0		0		0		0		0		0		0		0				
B. NEW	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	2	2		12	17%
II. TOTAL EXITS	0		0		0		0		0		0		0		0		0		0		0		0		0		0		0				
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0		0		0		0		0		0		0		0		0				
OTHER TERMINATIONS	0		0		0		0		0		0		0		0		0		0		0		0		0		0		0				
% OF PLACEMENT																													0%				
AVERAGE PLACEMENT WAGE																													$ -				

	HUB CITIES		CANOGA PARK		YOUTH POLICY INSTITUTE		EL PROYECTO DEL BARRIO		MCS SAN GARBRIEL VALLEY	
I. TOTAL CLIENTS	0		0		0		0		0	
A. CARRIED IN	0		0		0		0		0	
B. NEW	0	0	0	0	0	0	0	0		0
II. TOTAL EXITS	0		0		0		0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0	
TRANSFER TO OTHER AGENCY	0		0		0		0		0	
OTHER TERMINATIONS	0		0		0		0		0	
% OF PLACEMENT										
AVERAGE PLACEMENT WAGE										

Serving Youth in the Foster Care Independent Living Program, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2022 TO 06/30/2023 REPORT PERIOD: 07/01/2022 TO 9/30/2022

DCFS ILP PROGRAM (007M TIER II)

ENROLLMENT GOALS	GARDENA		INGLEWOOD		INGLEWOOD POMONA		CARSON		TORRANCE		FOOTHILL		PACIFIC GATEWAY		VERDUGO		SELACO PIC		HOLLYWOOD NORTH WORKSOURCE CENTER		MCS COVINA		JVS (MARINA DEL REY)		JVS (ANTELOPE VALLEY)		Lao / San Gabriel Valley		PAGE TOTALS			PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	1		0		2		1		0		0		0		0		3		3		0		0		2		0		13		60		
A. CARRIED IN	0		0		0		0		0		0		0		0		0		0		0		0		0		0		0				
B. NEW	1	1	0	0	2	2	1	1	0	0	0	0	0	0	0	0	3	3	3	3	0	0	0	0	2	2	0	0	13	13		63	21%
II. TOTAL EXITS	0		0		0		0		0		0		0		0		0		0		0		0		0		0		0				
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0		0		0		0		0		0		0		0		0		0				
OTHER TERMINATIONS	0		0		0		0		0		0		0		0		0		0		0		0		0		0		0				
% OF PLACEMENT																													0%				
AVERAGE PLACEMENT WAGE																													$ -				

	LAO / HUB CITIES		CANOGA PARK		YOUTH POLICY INSTITUTE		LAO / SASSFA		Lao/El Proyecto Del Barrio	
I. TOTAL CLIENTS	1		0		0		0		0	
A. CARRIED IN	0		0		0		0		0	
B. NEW	1	1	0	0	0	0		0	0	0
II. TOTAL EXITS	0		0		0		0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0	
TRANSFER TO OTHER AGENCY	0		0		0		0		0	
OTHER TERMINATIONS	0		0		0		0		0	
% OF PLACEMENT										
AVERAGE PLACEMENT WAGE										

Serving Youth in the Foster Care Independent Living Program, between 18-21 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2022 TO 06/30/2023 REPORT PERIOD: 07/01/2022 TO 9/30/2022

DPSS PROBATION PROGRAM (950M TIER I)

ENROLLMENT GOALS	INGEWOOD	INGLEWOOD (POMONA)	HOLLYWOOD WORKSOURCE CTR	SELACO	EL PROYECTO	HUBCITIES	SELA AREA SOCIAL SERVICES	YOUTH POLICY INSTITUTE							PAGE TOTALS	Act	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	0%
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
% OF PLACEMENT															0%			
AVERAGE PLACEMENT WAGE															$ -			

Serving Youth on probation, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2022 TO 06/30/2023 REPORT PERIOD: 07/01/2022 TO 9/30/2022

DPSS PROBATION PROGRAM (951M TIER II)

ENROLLMENT GOALS	INGLEWOOD	INGLEWOOD (POMONA)	HOLLYWOOD WORKSOURCE CTR	SELACO	EL PROYECTO	HUB CITIES	SELA AREA SOCIAL SERVICES	YOUTH POLICY INSTITUTE	MCS SAN GABRIEL VALLEY	SELACO					PAGE TOTALS	Act	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0%
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
% OF PLACEMENT															0%			
AVERAGE PLACEMENT WAGE															$ -			

Serving Youth on probation, between 18-21 years of age, throughout Los Angeles County.

YOUTHBUILD

GRANT TERM: 1/01/2020 TO 3/31/2024

REPORT PERIOD: 07/01/2020 TO 9/30/2022

		Actual	Planned Services	% of Plan	ΔQ
	PENDING ENROLLMENTS	0			
YOUTHBUILD	ENROLLMENTS	58	73	79%	16
	EDUCATION & EMPLOYMENT	12	55	22%	2
	-Education (Obtained High School Diploma)	9			0
	-Entered Employment	12			6
	ATTAINMENT OF DEGREE/CERTIFICATE	28	58	48%	1
	LITERACY & NUMERACY ATTAINMENT	19	46	41%	17
	RETENTION (Quarter 4)	2	3	67%	0
	RECIDIVISM	0	0		
		***Open enrollment process*			

3/2022-Grant extension received. The SBWIB YouthBuild program will provide educational, occupational skills training in construction and leadership skills to disadvantaged youth ages 16-24 years residing in targeted communities. Outcome measures are based on qualified enrollment criteria. The SBWIB YouthBuild partnership includes two required partners the YouthBuild Charter School of California (Education) and the Habitat for Humanity of Greater Los Angeles (Housing Construction).

AMERICORPS YOUTHBUILD

GRANT TERM: 8/15/2022 TO 8/14/2023

REPORT PERIOD: 08/15/2022 TO 9/30/2022 (New Agreement Pending)

		Enrolled	Year Plan	% of Plan	ΔQ
AmeriCorps	FULL-TIME ENROLLMENTS (TEACHERS AIDES)	0	2	0%	0
	QUARTER-TIME ENROLLMENTS (YOUTHBUILD MEMBERS)	0	22	0%	0
	NATIONAL SERVICE EVENTS / IN-SERVICE	0	20	0%	0
	SCHOLARSHIP ATTAINMENTS	0	15	0%	0

8/2022-New Year Allottment and Goals pending. The AmeriCorps project supports resources to the SBWIB YouthBuild programs by providing teachers aides. YouthBuild members can enroll into the program and earn credits/hours toward scholarships through training and community engagement activities.

Chancellor Apprenticeship Initiative CAI #4 – EL Camino College (Bio-Flex Apprenticeship)
GRANT TERM: 01/01/2020 TO 12/31/2022

REPORT PERIOD: 01/1/2020 TO 9/30/2022

	CAI #4 - ECC BIO-FLEX RA				
	Enrolled	Program Plan	% of Plan	ΔQ
APPRENTICESHIP ENROLLMENTS	2	50	4%	0

Assist the District in the enrollment of 50 apprentices into Bio-Flex and help to build additional Bioscience apprenticeship programs.

LA COUNTY SUPERVISOR SECOND DISTRICT (BIO-FLEX PRE-APPRENTICESHIP)
GRANT TERM: 3/01/2022 - 6/30/2023

REPORT PERIOD: 3/01/2022 TO 9/30/2022 (NEW)

	LAC BOS District 2			
	Enrolled	Program Plan	% of Plan	ΔQ
ENROLLMENTS	30	75	40%	30

Provide life sciences career exploration and training to at least 75 participants residing within the Second District.

HOWMET FOUNDATION - GRANT
GRANT TERM: 9/21/2021 TO 12/31/2022

REPORT PERIOD: 9/21/2021 TO 9/30/2022

Howmet	Enrolled	Program Plan	% of Plan	ΔQ
SCHOOLS INVOLVED	11	8	138%	0
BUSINESS ENGAGEMENT	12	10	120%	0
ENROLLMENTS	61	30	203%	10
ATTAINMENT OF CREDENTIAL/CERTIFICATE	54	24	225%	33

8/2022-Grant extended until 12/31/2022. Enroll thirty (30) individuals from the Aero-Flex or Bio-Flex Pre-Apprenticeship Programs, graduate twenty-four (24), involve eight (8) schools, and engage ten (10) businesses to support the Pre-Apprenticeships through work-based learning.

IRVINE FOUNDATION - GRANT
GRANT TERM: 11/03/2021 TO 11/03/2023

REPORT PERIOD: 11/03/2021 TO 9/30/2022

Irvine Foundation	Enrolled	Program Plan	% of Plan	ΔQ
ENROLLMENTS	10	50	20%	0
COMPLETIONS	4			4

Identify and train 50 low-income women, women of color, and/or other individuals with multiple barriers in the advanced manufacturing sector (with a focus on aerospace and bioscience), providing employers with a pipeline of diverse entry-level employees.

DOL Scaling Apprenticeship Grant - West LA College (Bio-Flex & Aero-Flex Apprenticeship & Pre-Apprenticeship)
GRANT TERM: 07/15/2019 TO 07/14/2023

REPORT PERIOD: 07/15/2019 TO 9/30/2022

DOL RA & PA

	Enrolled	Program Plan	% of Plan	ΔQ
APPRENTICESHIP ENROLLMENTS				
SBWIB APPRENTICESHIP ENROLLMENTS	558	1240	45%	117
OTHER PROJECT PARTNER APPRENTICSHIP ENROLLMENTS	2317	3760	62%	408
TOTAL APPRENTICE ENROLLMENTS	2875	5000	58%	
APPRENTICESHIP COMPLETIONS				
SBWIB APPRENTICE COMPLETIONS	7			1
OTHER PARTNER APPRENTICE COMPLETIONS	1468			405
TOTAL PROJECT APPRENTICE COMPLETIONS	1475			
PRE-APPRENTICESHIP ENROLLMENTS				
OTHER PARTNER PRE-APPRENTICESHIP ENROLLMENTS	467			0

Nationwide 4 year grant provided by the United States Department of Labor through WLAC. The goal is to recruit and enroll 5,000 apprentices. SBWIB is responsible for 1,240 apprenticeship enrollments. SBWIB pre-apprenticeship enrollments an allowable expense, but not a deliverable.

Employment Training Panel (ETP) - Multiple Employer Contract (MEC)
GRANT TERM: 11/22/2021 TO 11/21/2023

REPORT PERIOD: 11/22/2021 TO 9/30/2022

ETP - MEC

	Enrolled	Program Plan	% of Plan	ΔQ
EMPLOYER PARTNERS	23	15	153%	6
ENROLLMENTS (100%)	237	515	46%	75
RETENTION IN EMPLOYMENT	50	515	10%	50
AVERAGE WAGE AFTER EMPLOYMENT	$ 33.95			

Training reimbursement for employers from Employment Training Panel Fund.

YOUTH AT WORK EMPLOYMENT PROGRAM
GRANT TERM: 7/1/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 9/30/2022

Youth at Work	Enrolled	Year Plan	% of Plan	aq
TOTAL ENROLLMENTS	158	195	81%	158
CALWORKS	23	68		23
OUSY	102	84		102
FOSTER YOUTH	13	13		13
PROBATION YOUTH	0	6		0
SYSTEM INVOLVED YOUTH (New)	20	24		20

The Youth At Work Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

HACLA GRANT
GRANT TERM: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 9/30/2022

HACLA	Activities	Year Plan	% of Plan	aq
REFERRAL OF ELIGIBLE YOUTH & REENTRY CLIENTS	17	50	34%	17
PLACEMENTS	5	35	14%	5

SBWIB is being contracted by the Housing Authority of the City of Los Angeles, for referral of youth and reenrty participants that reside at the Mar Vista Gardens Housing Project to HACLA for workforce development programming including assisting participant as they become employable and remain employed.

INVEST LA COUNTY PROBATION GRANT

GRANT TERM: 7/1/2022 TO 6/30/2023

REPORT PERIOD: 7/1/2022 TO 9/30/2022

INVEST YEAR 4	Enrolled	Year Plan	% of Plan	ΔQ
ENROLLMENTS	14	100	14%	14
ENROLLED INTO TRAINING	6	50	12%	6
TRAINING COMPLETION	4	43	9%	4
UNSUBSIDIZED PLACEMENTS	4	60	7%	4
TRAINING RELATED PLACEMENTS	0	7	0%	
RETENTION SERVICES (2ND QUARTER)	0	59	0%	
RETENTION SERVICES (4TH QUARTER)	0	56	0%	

(Outcomes may include carry-in activities)

Provide work-based learning services to 120 referred Probation Adult participants including BluePrint Workplace for Success training, short-term vocational training, Paid Work Experience, interviews and job referrals, and job placement.

FAMILIES FIRST

GRANT TERM: 7/1/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 9/30/2022

PY22-23	Enrolled	Year Plan	% of Plan	ΔQ
ORIENTATIONS/WORKSHOPS	8	50	16%	8
INDIVIDUAL MEETINGS	13	50	26%	13
JOB REFERRALS / INTERVIEWS	9	50	18%	9
JOB READINESS / RESUME COMPLETION	9	50	18%	9

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on- one interviewing and counseling, job match and referrals to employment and worksites, progress monitoring and follow-up.

SECTOR GRANT - FRIENDS OUTSIDE OF LOS ANGELES

GRANT TERM: 01/01/2022 TO 12/31/2022

REPORT PERIOD: 01/01/2022 TO 9/30/2022

Sector Grant - FOLA	Actia;	Year Plan	% Plan	Δ
COMPLETION OF ASSESSMENT(S)	20	20	100%	1
ENROLLMENT	20	20	100%	0
ENROLLMENT INTO TRAINING	13	12	108%	0

SBWIB is being contracted by FOLA to provide career pathways case management for recently released prisoners into short-term vocational training and assisting them as they need to become employable and remain employed. Funding by the Los Angeles County, Office of Diversion and Reentry.

VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)

GRANT TERM: 4/01/2021 TO 3/31/2023

REPORT PERIOD: 4/01/2021 TO 9/30/2022

VEAP - AATA (SBWIB Sub-contractor)	Enrolled	Year Plan	% of Plan	ΔQ
ENROLLMENTS (100%)	17	75	23%	2
ATTAINMENT OF CREDENTIAL/CERTIFICATE (90%)	10	68	15%	5
ENTERED EMPLOYMENT RATE (80%)	5	60	8%	2
EMPLOYMENT RETENTION (70%)	0	42	0%	0
AVERAGE WAGE AT EMPLOYMENT	$ -			

The VEAP project(s) will assist eligible veterans with significant barriers to employment (i.e., long-term unemployed, homeless, transitioning) to receive career and training services leading to employment in high growth employment sectors such as Construction Trades. Additionally, SBWIB has partnered with AATA to provide employment and training services as a sub-contractor.

CDA DENTAL ASSISTANT PILOT

GRANT TERM: 10/01/2021 TO 09/30/2022

REPORT PERIOD: 10/01/2021 TO 9/30/2022

CDA Dental Assistant	Enrolled	Year Plan	% of Plan	ΔQ
ENROLLMENTS	6	15	40%	4
TRAINING COMPLETION	0	12	0%	0
PAID WORK EXPERIENCE	0	10	0%	0
EMPLOYMENT	0	11	0%	

The CDA Dental Assistant Piolt project is designed to assist 15 eligible dislocated/displaced workers and provide careerpath training, paid hands-on work experience and employment in the dental field as a CDA Dental Assistant.

CALIFORNIA CAREER PATHWAYS GRANTS - ACADEMY

GRANT TERM: 01/01/2022 TO 8/31/2023

REPORT PERIOD: 01/01/2022 TO 9/30/2022

Centinela Valley Union High School District (CVUHSD)

	Activities	Year Plan	% of Plan	ΔQ
OPPORTUNITIES OFFERED	264	106	249%	12
COMPANY TOURS	3	10	30%	0
GUEST SPEAKERS/ADVISORY BOARD	23	56	41%	0
INTERNSHIP	56	75	75%	0
EVENT VENDORS	136	100	136%	83
BLUEPRINT	101	75	135%	0

SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activities will include participation in activities such as Career Day and Maker Faire.

CALIFORNIA CAREER PATHWAYS GRANTS - ONSITE PROGRAM

GRANT TERM: 9/01/2022 TO 8/31/2023

REPORT PERIOD: 9/01/2022 TO 9/30/2022 (NEW)

Centinela Valley Union High School District (CVUHSD)

	Activities	Year Plan	% of Plan	ΔQ
STUDENT ENGAGEMENT	464	680	68%	464
EMPLOYERS CONNECTED	10	120	8%	10
WORKSHOPS	22	32	69%	22
GUEST SPEAKERS	0	10	0%	0
INTERNSHIPS	6	40	15%	6
JOB LEADS	145	300	48%	145

SBWIB will supply staff onsite at each of theCentinela Valley Union High School District's four high schools to provide work-based learning support and other career pathway activities.

INGLEWOOD SCHOOL DISTRICT STRONG WORKFORCE

GRANT TERM: 10/07/2021 TO 9/30/2022

REPORT PERIOD: 10/07/2021 TO 9/30/2022

Inglewood Unified School District

	Activities	Year Plan	% Plan	ΔQ
BUSINESS ENGAGEMENT/GUEST SPEAKERS	41	35	117%	1
INTERSHIPS	47	50	94%	1
OCCUPATIONAL TRAINING	6	2	300%	0
BLUEPRINT/WORK READINESS	47	50	94%	1

SBWIB will provide outreach to employers, work readiness, internships, hiring and recruitment activities.

HOMELESS LA RISE (REGIONAL)

GRANT TERM: 07/01/2022 TO 6/30/2023

REPORT PERIOD: 07/01/2022 TO 9/30/2022

Homeless LA Rise Year	Activities	Year Plan	% of Plan	ΔQ
ENROLLMENTS	12	31	39%	12
EMPLOYMENT	8	22	36%	8
EMPLOYMENT RATE - 2ND QRT AFTER EXIT	0	20	0%	
EMPLOYMENT RATE - 4TH QRT AFTER EXIT	0	12	0%	
WAGE AT EMPLOYMENT	$ 22.02			
	(Outcomes may include carry-in activities)			

Effective 10/01/18, SBWIB will serve 18 and over Homeless Individuals through a Transitional Subsidized Employment Program leading towards Unsubsidized employment in the competitive marketplace that is along an articulated career pathway.

SoCalGas

GRANT TERM: 11/1/2021 TO 10/31/2022

REPORT PERIOD: 1/01/2022 TO 9/30/2022

SoCalGas	Actual	Year Plan	% of Plan	ΔQ
Recuitment-Interested SoCalGas Applicants	560	200	280%	129
Referral of applicants to SoCalGas Employment Opportunities	51	100	51%	24
Placement	3	25	12%	3

iCARE DOR

GRANT TERM: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 to 9/30/2022

		Activities	Year Plan	% of Plan	aq
WORK READINESS COMPLETION	iCARE	17	20	85%	17
ENROLLMENT INTO PAID WEX ACTIVITY		14	25	56%	14
PLACEMENT		0	12	0%	0

SBWIB is contracted by the Department of Rehabilitation (DOR) to serve individuals with disabilities referred from the DOR case workers into work readiness and paid work experience (WEX) activities at LAX under the worksite agreement with the Los Angeles World Airports.

STEPS (Summer Training and Employment Program for Students)

GRANT TERM: 7/01/2022 TO 6/30/2023

REPORT PERIOD: 7/01/2022 TO 9/30/2022

		Activities	Year Plan	% of Plan	aq
ENROLLMENT	STEPS	0	50	0%	0
WORK READINESS COMPLETION		0	43	0%	0
CO-ENROLLED INTO LEVERED GRANS(S)		0	30	0%	0

Serving Youth with disabilities referred from our K-12 partner schools, partner CBOs and Department of Rehabilitation into work readiness and paid work experience activities.

BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC) YOUTH REINVESTMENT PROGRAM

GRANT TERM: 10/01/2019 TO 2/28/2023

REPORT PERIOD: 10/01/2019 TO 9/30/2022

YOUTH REINVESTMENT	Enrolled	Year Plan	% of Plan	AQ
REFERRALS (100%)	204	150	136%	
PENDING INTAKE/PARENT APPT. (100%)	12	0		12
RISK ASSESSMENT (100%)	29	75	39%	29
ENROLLMENTS (100%)	192	150	128%	25
INTEVENTION WORKSHOPS/WORK READINESS PREPARATION	192	75	256%	25
PAID WORK EXPERIENCE, INTERNSHIP OR OJT	169	75	225%	56
FOLLOW-UP SERVICES FOR 12 MONTHS	125	150	83%	40

This project will provide services to Inglewood, Hawthorne and Lennox youth that are disproportionally affected by violence and will receive evidence-based services for diversion, restorative justice, and employment opportunities through the Inglewood Community and Regional Engagement Violence Intervention and Prevention (I-CARE VIP) collaboration. The project will serve 100 youth ages 14-18 and provide intervention and diversion activities, case management along with paid pre-employment training, paid work experience and job search assistance.

WORKFORCE ACCELERATOR 9.0

GRANT TERM: 8/01/2021 TO 12/31/2022

REPORT PERIOD: 8/01/2021 to 9/30/2022

WAF 9.0	Enrolled	Year Plan	% of Plan	AQ
ENROLLMENTS (100%)	70	75	93%	22
CREDENTIAL ATTAINED (85%)	32	64		10
APPRENTICES (100%)	16	15		2
EMPLOYMENT AT EXIT (80%)	27	60		9

This project is in partnership with SELACO, Health Impact and the Hosptial Assocation to train or place into apprenticeship 75 under presented indivduals in the healthcare field. Occupations include: Speciality Nursing, CNA, Clinical Laboratory and Phlebotemy

COVID NDWG EMPLOYMENT RECOVERY GRANT

GRANT TERM: 4/10/2020 TO 3/31/2023

REPORT PERIOD: 4/10/2020 TO 9/30/2022

SBWIB TOTALS	Grant Plan		aq
I. TOTAL CLIENTS		232	
A. ENROLLED	246	106%	19
B. NEW	11		19
C. TRAINING	67		8
D. OJT	16		0
E. Pre-Apprenticeship/Apprenticeship	0		
II. TOTAL EXITS	156		23
III. TOTAL UNSUBSIDIZED EMPLOYMENT	132		18
A. RETRAINING	52		10
ALSO ATTAINED CREDENTIAL	52		10
B. CALLED BACK WITH EMPLOYER	0		
IV. % PLACEMENT (INCL. CALL BACKS)	85%		
V. % PLACEMENT (EXCL. CALL BACKS)	85%		
AVERAGE PLACEMENT WAGE	$ 22.85		

12/2021-SBWIB received additional funds ($240K), enrollment slots (55) and a period of performance extension through March 31, 2023. The NDWG Employment Recovery grant is a statewide grant to provide employment and training services to 232 displaced workers as a result of the COVID-19 pandemic.

Other Grants

City of Lomita - NEW

Grant Term: January 2022 through December 2022

Funding Amount: $100,000

In partnership with the City of Lomita, the SBWIB is creating a new program to offer enhanced services to businesses in the City of Lomita. The project is funded by Lomita through a grant received from the American Rescue Plan Act of 2021 (ARAP). The partnership includes the Lomita Chamber of Commerce and will be designed to accelerate economic recovery for Lomita businesses.

Activities: Designed, printed and mailed a postcard announcing services to every business in the city; direct outreach has begun to all Lomita businesses

WLAC Allied Health Project - NEW Waiting for contract

GRANT TERM: 11/03/2021 TO 11/03/2023

Funding Amount: $55,000 per year

The SBWIB was retained by WLAC to facilitate discussions about Allied Health training options among 13 community Colleges throughout LA County. Discussions will include a variety of topics that will ensure they are meeting the needs of students and industry. Employer speakers are also arranged to attend by the SBWIB to present to the schools and discuss their hiring needs. Monthly meetings are being held with the consortium of colleges, first Friday of each month.

Other Grants (cont.)

New Grants - waiting for contract

Chancellor Apprenticeship Initiative (CAI #5) – West Los Angeles College (Health-Flex Apprenticeship)
GRANT TERM: 4/01/2022 TO 2/28/2025
Funding Amount: $100,000

Assist in the enrollment of 80 apprentices into Health-Flex and help to build additional healthcare apprenticeship programs.

Chancellor Apprenticeship Initiative (CAI #6) – El Camino College (IT-Flex Apprenticeship)
GRANT TERM: 4/01/2022 TO 2/28/2025
Funding Amount: $100,000

Assist in the enrollment of 80 apprentices into IT-Flex and help to build additional IT apprenticeship programs.

CA DIR SAEEI Grant (Apprenticeship)
GRANT TERM: 7/01/2022 TO 6/30/2025
Funding Amount: $2,000,000

Enroll at least 417 participants into DAS apprenticeship.

CA ABA SAEEI Grant (Apprenticeship)
GRANT TERM: 7/01/2022 TO 6/30/2026
Funding Amount: $5,820,000

Enroll 800 participants into apprenticeship and 200 participants into pre-apprenticeship.

Teen Center Attendance Report

July 1, 2022 July 31, 2022

Inglewood Teen Center	New	Returning	Total
Inglewood	21	0	21
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	21	0	21

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	13	0	13
Lawndale	2	0	2
Gardena	0	0	0
Torrance	0	0	0
TOTAL	15	0	15

August 1, 2022- August 31, 2022

Inglewood Teen Center	New	Returning	Total
Inglewood	0	27	27
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	0	27	27

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	10	20	30
Lawndale	4	0	4
Gardena	0	0	0
Torrance	0	0	0
TOTAL	14	20	34

September 1, 2022- September 30, 2022

Inglewood Teen Center	New	Returning	Total
Inglewood	0	14	14
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	0	14	14

Hawthorne Teen Center	New	Returning	Total
Inglewood	10	0	10
Hawthorne	47	15	62
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	57	15	72

QUARTER TOTAL	
Inglewood Teen Center	62
Hawthorne Teen Center	121

Save the Date

You are Cordially Invited to Celebrate the

Hawthorne Teen Center 14th Year Anniversary

Thursday, December 15, 2022 • 4:30 pm
3901 W. El Segundo Blvd.
Hawthorne, CA 90250

RSVP by November 30, 2022
Sharina Williams - swilliams@sbwib.org

Join us for fun, food and games for all!

SOUTH BAY 1STOP Business & Career Centers
America's JobCenter of California™

SBWIB
A WORKFORCE DEVELOPMENT BOARD

NEWS

South Bay Workforce Investment Board

FOR IMMEDIATE RELEASE

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

November 4, 2022

South Bay Workforce Investment Board Presents Twenty Seventh Annual Awards Ceremony

HAWTHORNE – More than 500 elected officials, civic leaders, business representatives, workforce partners and award honorees joined with the South Bay Workforce Board (SBWIB) to celebrate the 27th Awards Ceremony, November 3rd in the Grand Ballroom at the Torrance Marriott Hotel.

Torrance Mayor George Chen welcomed everyone and expressed his city's gratitude for bringing the annual celebration back to Torrance and congratulated SBWIB Executive Director Jan Vogel and the organization for passing their 40-year mark in providing valuable no cost services to individual job seekers and businesses large and small throughout the South Bay region.

The SBWIB's top honor, the Esther Williams Award of Excellence, was presented to retiring Hawthorne City Councilmember Olivia J. Valentine for her many years of civic service, not just to her community as a member of the city council for 11 years, but also as a long-time supporter of the SBWIB and a variety of regional public policy boards addressing issues affecting the well-being and safety of communities throughout the southland.

"This event showcases some remarkable achievements and success stories of our clients, many of whom have overcome some significant barriers to accessing meaningful and lasting employment," noted SBWIB Executive Director Jan Vogel.

In total, 74 individuals, businesses and training partners were honored during the event with the net proceeds supporting the many youth service programs the SBWIB provides including Teen Centers.

###



Pictured above from left to right; Jan Vogel, CEO, South Bay Workforce Investment Board, Inc.; Mayor Alex Vargas, City of Hawthorne; Council Member Olivia J. Valentine, City of Hawthorne and Esther Williams awardee; Mayor James T. Butts, Jr., City of Inglewood; Council Member Alex Monteiro, City of Hawthorne



Awards ceremony Jazz, R & B Pop Vocalist, Brenna Whitaker, and the Little Big Band.



NEWS

South Bay Workforce Investment Board

FOR IMMEDIATE RELEASE

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250

September 14, 2022

Contact: Jan Vogel 310-970-7700

U.S. Department of Labor Awards $5.8 Million Grant To South Bay Workforce Investment Board to Develop A Statewide Apprenticeship Hub

HAWTHORNE – The South Bay Workforce Investment Board, Inc. (SBWIB) has been awarded a $5.8 million "Apprenticeship Building America" grant from the U.S. Department of Labor to create a Registered Apprenticeship Hub to address the increasing demand for skilled professionals throughout California. The SBWIB will implement its Project called, Expanding Flexible Apprenticeship in California, with the goal of growing and expanding apprenticeship throughout the state by helping partners enroll 800 participants into registered apprenticeship programs and another 200 into pre-apprenticeships.

In collaboration with its statewide network of employers, industry associations, labor unions, intermediaries, workforce and educational entities and other partners, the SBWIB's plan is to create apprenticeship programs that prepare candidates for high demand jobs in the Manufacturing, Healthcare, Information Technology/Cybersecurity, Arts/Media and Entertainment, and Clean Energy/Transportation sectors over a four-year period. These industries have not traditionally used Registered Apprenticeship, but have workforce needs that are common throughout the state and represent statewide workforce priorities.

"This grant award is definitely a very welcome surprise," said SBWIB Executive Director Jan Vogel. "We had submitted our project for funding earlier this year, but when the initial grant awards were announced in July, we were excluded. Fortunately, the Labor Department allocated another $50 million to the apprenticeship campaign, and we were selected," he further noted.

The Hub will diligently recruit underrepresented populations from underserved communities, including women, people of color, people with disabilities, veterans, formerly incarcerated individuals, youth, and unemployed or dislocated individuals impacted by covid.

The Hub strategy will incorporate the proven and innovative Aero-Flex and Bio-Flex apprenticeship model that West Los Angeles College (WLAC), El Camino College (ECC), and the SBWIB created with guidance from multiple employer partners to meet their workforce needs and demands of emerging technologies. It is employer-centric, market-driven, and uses a multi-sector/ multi-sponsor strategy.

For more information, please visit sbwib.org or call (310) 970-7700.

* * *

Back to Agenda

CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Hrant Manuelian, Director of Finance/City Treasurer

SUBJECT: Reclassification of Assistant to the City Manager/HR Director to Deputy City Manager/HR Director

BACKGROUND

As part of the City Manager's ongoing evaluation of the executive office and, given the City's size and diversity of services, it has become evident that the City would significantly benefit from the addition of a second person with the experience and authority to represent the City at various meetings and functions, provide checks and balances, negotiate and sign agreements and other documents. The City Manager's office currently lacks operational and backup coverage, as well as the duplicity needed for signatory authority.

In order to improve coverage and efficiency of the City Manager's office staff is requesting that City Council approve the reclassification of the Assistant to the City Manager/HR Director to Deputy City Manager/HR Director.

STAFF REVIEW

The Assistant to the City Manager/HR Director position and has assumed a higher level of more complex projects and job responsibilities for the City based on the needs of the City and is more properly aligned with the Deputy City Manager/HR Director position classification.

If Council takes the recommended action, the Assistant to the City Manager/HR Director position will no longer be included in the City's salary schedule and will be replaced with the Deputy City Manager/HR Director position.

LEGAL REVIEW

The City Attorney has reviewed and approved this staff report as to form.

FISCAL IMPACT

The reclassification of the Assistant to the City Manager/HR Director to Deputy City Manager/HR Director will result in a higher salary range for the position. A budget adjustment of $15,005 will be needed for FY 2022-2023 including salary and benefits. The proposed salary range for the Deputy City Manager/HR Director is $13,493 – $16,401.

RECOMMENDATION

Staff recommends that City Council approve the reclassification from Assistant to the City Manager/HR Director to Deputy City Manager/HR Director, approve the budget amendment for $15,005 for FY 2022-2023, and direct staff to come back to Council with amendments to the CMT resolution and any additional documents to include the Deputy City Manager/HR Director position.

SUCCESSOR AGENCY TO THE LAWNDALE REDEVELOPMENT AGENCY

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Chairman and Agency Members

FROM: Sean M. Moore, City Manager

PREPARED BY: Jared Chavez, Community Development Manager

SUBJECT: **Consideration of the Recognized Obligation Payment Schedule (ROPS) 2023-24 and the Administrative Budget for Fiscal Year 2023-24**

BACKGROUND

ABx1 26 ended redevelopment in California. That legislation, along with AB 1484, sets the rules and procedures for the dissolution of redevelopment agencies. Successor Agencies were created by ABx1 26 to settle the affairs of the dissolved redevelopment agencies.

Under current State law, successor agencies are annually provided with tax increment funds to pay the debts of the former redevelopment agencies. Successor agencies must prepare a recognized obligation payment schedule ("ROPS") annually.

County auditor controllers use the ROPS to determine the amount of tax increment it will give to successor agencies for each annual ROPS period. After a successor agency prepares a ROPS, the payment schedule is reviewed and approved by the successor agency's oversight board and then approved by the California Department of Finance ("DOF").

In prior ROPS periods, the DOF and the Los Angeles County Consolidated Oversight Board for the Successor Agency for the Lawndale Redevelopment Agency have approved the ROPS described below and the Los Angeles County Auditor Controller has provided the funding required for the obligations listed in the following schedules:

- *1st ROPS (January 1, 2012 to June 30, 2012)*
- *2nd ROPS (July 1, 2012 to December 31, 2012)*
- *3rd ROPS (January 1, 2013 to June 30, 2013)*
- *ROPS 13-14A (July 1, 2013 to December 31, 2013)*
- *ROPS 13-14B (January 1, 2014 to June 30, 2014)*
- *ROPS 14-15A (July 1, 2014 to December 31, 2014)*
- *ROPS 14-15B (January 1, 2015 to June 30, 2015)*
- *ROPS 15-16A (July 1, 2015 to December 31, 2015)*
- *ROPS 15-16B (January 1, 2016 to June 30, 2016)*
- *ROPS17-18A (July 1, 2016 to December 31, 2016)*

- *ROPS 17-18 (July 1, 2017 to June 30, 2018)*
- *ROPS 18-19 (July 1, 2018 to June 30, 2019)*
- *ROPS 19-20 (July 1, 2019 to June 30, 2020)*
- *ROPS 20-21 (July 1, 2020 to June 30, 2021)*
- *ROPS 21-22 (July 1, 2021 to June 30, 2022)*
- *ROPS 22-23 (July 1, 2022 to June 30, 2023)*

STAFF REVIEW

The next ROPS 23-24 (July 1, 2023 to June 30, 2024) must be submitted to the DOF by February 1, 2023, after approval by the Oversight Board. The Successor Agency staff has prepared the attached ROPS 23-24, which the Successor Agency is expected to submit ROPS 23-24 to the Oversight Board to allow the Oversight Board to consider this ROPS at it January 17, 2023 meeting. Hence, staff recommends that the Successor Agency submit the proposed ROPS to the Oversight Board, ultimately for submission to the DOF, in order to meet the February 1, 2023 deadline.

Along with the ROPS, an administrative budget must be approved by the Oversight Board and DOF for the July 1, 2023 to June 30, 2024 period (see Attachment B). In this vein, the ROPS 23-24 lists the following Successor Agency obligations:

1. **Bond Debt Service** – debt service payment for the Redevelopment Agency's 2009 bonds.
2. **California I-Bank** – debt service payment for the California Infrastructure Bank loan that was used to improve Hawthorne Boulevard.
3. **Successor Agency Staff and Supplies** (Administrative Allowances) – Fund for staff and supplies needed to operate the Successor Agency.
4. **Successor Agency Audit** – Funding for the preparation of the annual Successor Agency Audit.
5. **Repayment of Loans to the City of Lawndale** – The former Redevelopment Agency borrowed funds from the City. Beginning with the ROPS 14-15B, the Successor Agency began repaying those loans to the City.
6. **Repayment of Debt to the Housing Fund** – The former Redevelopment Agency owed money to its low and moderate income housing fund. The Successor Agency will receive tax increment to pay the housing fund debt. The Lawndale Housing Authority will receive the funding and use it to create affordable housing.

Staff also requests that the Successor Agency authorize staff to change the ROPS 23-24 and/or the Administrative Budget if needed to satisfy any last minute requests of changes from the DOF.

LEGAL REVIEW

The Successor Agency's General Counsel has reviewed the attached resolutions and approved them as to form.

FISCAL IMPACT

None required.

RECOMMENDATION

Staff recommends that the Successor Agency:

- Approve and direct staff to submit to the Los Angeles County Oversight Board and California Department of Finance the ROPS 23-24 and Administrative Budget FY 2023-24, and
- Authorize staff to make any changes requested by the DOF.

Attachments:

A. Administrative Budget
B. ROPS 23-24

Attachment "A"

Administrative Budget

Successor Agency to the Lawndale Redevelopment Agency Exhibit A

Administrative Budget July 1, 2023 - June 30, 2024
ROPS 23-24 Period

Personnel Costs			
	Community Development Department	$	150,000
	Finance Department		92,000
Operations			7,000
Legal			1,000
Total Budgeted Appropriations: 7/1/23- 6/30/24		**$**	**250,000**

Attachment "B"

ROPS 23-24

Lawndale Recognized Obligation Payment Schedule (ROPS 22-23) - Report of Cash Balances
July 1, 2019 through June 30, 2020
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see Cash Balance Tips Sheet.

A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 19-20 Cash Balances (07/01/19 - 06/30/20)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin	Comments
1	**Beginning Available Cash Balance (Actual 07/01/20)** RPTTF amount should exclude "A" period distribution amount			0	$ (35,145)	$ 344,393	
2	**Revenue/Income (Actual 06/30/21)** RPTTF amount should tie to the ROPS 18-19 total distribution from the County Auditor-Controller				0	2,872,553	
3	**Expenditures for ROPS 20-21 Enforceable Obligations (Actual 06/30/20)**					2,955,102	
4	**Retention of Available Cash Balance (Actual 06/30/21)** RPTTF amount retained should only include the amounts distributed as reserve for future period(s)			0	0		
5	**ROPS 20-21 RPTTF Prior Period Adjustment** RPTTF amount should tie to the Agency's ROPS 19-20 PPA form submitted to the CAC	No entry required				0	
6	**Ending Actual Available Cash Balance (06/30/21)** **C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)**	$ 0	$ 0	$ 0	$ (35,145)	$ 261,844	

Lawndale Recognized Obligation Payment Schedule (ROPS 23-24) - ROPS Detail

July 1, 2023 through June 30, 2024

(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
											23-24A (July - December)						23-24B (January - June)					
											Fund Sources						Fund Sources					
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 23-24 Total	Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	23-24A Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	23-24B Total
								$ 35,134,451		$ 3,271,398	$ 0	$ 0	$ 0	$ 1,747,618	$ 125,000	$ 1,872,618	$ 0	$ 0	$ 0	$ 1,273,780	$ 125,000	$ 1,398,780
1	2009 Tax Allocation Bonds	Bonds Issued On or Before	9/21/2009	2/1/2045	Wells Fargo	Bond Debt Service	LERP	16,750,000	N	$ 1,298,576				838,913		$ 838,913				459,663		$ 459,663
2	Hawthorne Blvd I-Bank Loan	Third-Party Loans	7/15/2002	8/1/2032	US Bank	California state infrastructure loan	LERP	951,123	N	$ 116,318				101,953		$ 101,953				14,365		$ 14,365
3	Successor Agency Administration	Admin Costs	7/1/2014	12/31/2014	City of Lawndale	Successor Agency staff and supplies	LERP	250,000	N	$ 250,000					125,000	$ 125,000					125,000	$ 125,000
24	Disposition of Agency Property	Property Dispositions	1/1/2014	6/30/2014	To be selected	land disposal strategy for successor agency	LERP		Y	$ -						$ -						$ -
25	Disposition of Agency Property	Property Dispositions	1/1/2014	6/30/2014	To be selected	Appraisals of agency owned property	LERP		Y	$ -						$ -						$ -
28	SA Audit Agreement	Professional Services	4/25/2020	4/24/2025	Rogers, Anderson, Malody, & Scott, LLP	prepare annual Successor Agency audit	LERP	4,500	N	$ 4,500				4,500		$ 4,500						$ -
30	Property Management, Relocation, & Right of Way	Professional Services	7/15/2013	1/10/2019	Overland Pacific & Cutler	Provide property management, relocation and right of way services	LERP		Y	$ -						$ -						$ -
31	Public Works Agreement	City/County Loan (Prior 06/28/11), Cash exchange	5/30/2013	2/1/2045	City of Lawndale	Reinstated reimbursement agreement with City	LERP		N	$ -						$ -				0		$ -
32	Bond Cooperation Agreement	Improvement/Infrastructure	5/6/2013	2/1/2045	City of Lawndale	Agreement to assist with construction of bond funded infrastructure	LERP	0	N	$ -						$ -						$ -
33	2000 Cooperation Agreement	City/County Loan (Prior 06/28/11), Cash exchange	7/10/2000	2/1/2045	City of Lawndale	Loan from City for administrative and capital expenditures	LERP	4,303,523	N	$ 401,227				200,613		$ 200,613				200,613		$ 200,613
34	2000 Financing Agreement	City/County Loan (Prior 06/28/11), Cash exchange	7/10/2000	2/1/2045	City of Lawndale	Loan from City for program and capital expenditures	LERP	8,823,620	N	$ 820,861				410,430		$ 410,430				410,430		$ 410,430
35	2001 Cooperation Agreement	City/County Loan (Prior 06/28/11), Cash exchange	6/18/2001	2/1/2045	City of Lawndale	Loan from City for administrative and capital expenditures	LERP	4,049,185	N	$ 377,418				188,709		$ 188,709				188,709		$ 188,709
36	2009 Loan Agreement	City/County Loan (Prior 06/28/11), Cash exchange	12/7/2009	2/1/2045	City of Lawndale	Loan from City to acquire development site	LERP	0	N	$ -						$ -						$ -
37	2009 Purchase Agreement	City/County Loan (Prior 06/28/11), Cash exchange	12/7/2009	2/1/2045	City of Lawndale	City loan for Agency purchase of City property	LERP	0	Y	$ -				0		$ -				0		$ -
38	SB 471 Housing Admin Cost Allowance	Admin Costs	2/20/2014	2/1/2045	Lawndale Housing Authority	Administrative Cost Allowance for Housing Successor entity	LERP		N	$ -						$ -						$ -
39	2009 Bond SEC Disclosure	Professional Services	9/21/2009	2/1/2045	Urban Futures	SEC Disclosures		2,500	N	$ 2,500				2,500		$ 2,500						$ -
40									N	$ -						$ -						$ -
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Lawndale Recognized Obligation Payment Schedule (ROPS 23-24) - ROPS Detail

July 1, 2023 through June 30, 2024

(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
											23-24A (July - December)						23-24B (January - June)					
											Fund Sources						Fund Sources					
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 23-24 Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	23-24A Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	23-24B Total
99																						
100									N	$ -						$ -						$ -
101									N	$ -						$ -						$ -
102									N	$ -						$ -						$ -
103									N	$ -						$ -						$ -
104									N	$ -						$ -						$ -

Recognized Obligation Payment Schedule (ROPS 23-24) - Summary
Filed for the July 1, 2023 through June 30, 2024 Period

Successor Agency: **Lawndale**
County: Los Angeles

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)		23-24A Total (July - December)	23-24B Total (January - June)	ROPS 23-24 Total
A	**Enforceable Obligations Funded as Follows (B+C+D):**	$ -	$ -	$ -
B	Bond Proceeds	-	-	-
C	Reserve Balance	-	-	-
D	Other Funds	-	-	-
E	**Redevelopment Property Tax Trust Fund (RPTTF) (F+G):**	$ **1,872,618**	$ **1,398,780**	$ **3,271,398**
F	RPTTF	1,747,618	1,273,780	3,021,398
G	Administrative RPTTF	125,000	125,000	250,000
H	**Current Period Enforceable Obligations (A+E):**	$ **1,872,618**	$ **1,398,780**	$ **3,271,398**

Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name

/s/
Signature Date

Back to Agenda

MINUTES OF THE MEETING OF THE SUCCESSOR AGENCY TO THE LAWNDALE REDEVELOPMENT AGENCY
January 18, 2022

A. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:53 p.m. in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California. The members met concurrently with the City Council and the governing board of the Successor Agency to the Lawndale Redevelopment Agency. *The board met concurrently with the City Council, minutes order and numbering reflect the concurrent meeting*

Members Present: Chair Robert Pullen-Miles, Vice Chair Rhonda Hofmann Gorman, Member Bernadette Suarez, Member Pat Kearney, Member Sirley Cuevas

Other Participants: Secretary Erica Harbison, Interim Executive Director Raylette Felton, General Counsel Gregory M. Murphy, Acting Assistant Executive Director Jared Chavez, Acting Finance Officer John Downs

B. CEREMONIALS

Member Suarez led the flag salute.

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

None.

F. CONSENT CALENDAR

4. Minutes of the Lawndale Successor Agency Special Meeting – June 28, 2021
Recommendation: that the Board approve.

A motion by Member Kearney to approve the consent calendar was seconded by Member Cuevas and carried by a vote of 5-0.

H. ADMINISTRATION

8. Consideration of the Recognized Obligation Payment Schedule (ROPS) Fiscal Year 2022-23 and the Administrative Budget for Fiscal Year 2022-2023
Recommendation: that the City Council (a) approve and direct staff to submit to the Los Angeles County Oversight Board and California Department of Finance the ROPS 22-23 and Administrative Budget FY 2022-2023 and (b) authorize staff to make any changes requested by the California Department of Finance.

Acting Assistant Executive Director Chavez and Acting Finance Officer Downs reported on the Consideration of the Recognized Obligation Payment Schedule (ROPS) Fiscal Year 2022-2023 and the Administrative Budget for Fiscal Year 2022-2023.

Chair Pullen-Miles inquired if the Los Angeles County Oversight Board provided any comments.

Acting Assistant Executive Director Chavez responded no comments were provided.

A motion by Member Suarez to approve and direct staff to submit to the Los Angeles County Oversight Board and California Department of Finance the ROPS 22-23 and Administrative Budget FY 2022-2023 and authorize staff to make any changes requested by the California Department of Finance, was seconded by Member Kearney and carried by a vote of 5-0.

L. ADJOURNMENT

There being no further business to conduct, the Chair adjourned the meeting at 8:15 p.m.

_____
Robert Pullen-Miles, Chair

ATTEST:

_____
Erica Harbison, Secretary

Approved: 12/05/2022

Back to Agenda

CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Jared Chavez, Community Development Manager

SUBJECT: **An ordinance adopting 2022 building, electrical, mechanical, plumbing, residential, green building standards, and existing building code updates, with local amendments, and finding of exemption from CEQA**

BACKGROUND

On Novemeber 7, 2022, the City Council introduced Ordinance No. 1193-22. Attached is the ordinance from the November 7, 2022 City Council meeting.

STAFF REVIEW

The 2022 California Building Standards Code applies to nearly all commercial and residential structures in California. Staff has thoroughly reviewed all of the proposed changes and found them to be minor changes or amendments to existing requirements. The following sections are being proposed for updates:

- ***Title 26, Building Code;***
- ***Title 27, Electrical Code;***
- ***Title 28, Plumbing Code;***
- ***Title 29, Mechanical Code;***
- ***Title 30, Residential Code;***
- ***California Green Building Standards; and***
- ***Title 33, Existing Building Code***

ENVIRONMENTAL ASSESSMENT

Staff is requesting that the City Council determine that the project is exempt from the California Environmental Quality Act (CEQA) under Sections (Project) 15378 and (Review for Exemption) 15061(b)(3) of the CEQA Guidelines.

PLANNING COMMISSION REVIEW

Not applicable.

LEGAL REVIEW

The City Attorney reviewed the proposed ordinance and has approved it as to form.

FUNDING

No funding is required for this item.

RECOMMENDATION

It is recommended that the City Council:

1. Acknowledge that the Project is categorically exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines; and

2. Adopt Ordinance No. 1193-22 updating building codes.

ATTACHMENT:

A. Draft Ordinance No. 1193-22
B. Public hearing notice

ATTACHMENT A

DRAFT ORDINANCE NO. 1193-22

ORDINANCE NO. 1193-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA AMENDING PORTIONS OF LAWNDALE MUNICIPAL CODE TITLE 15 TO UPDATE THE UNIFORM CODES ADOPTED BY THE CITY BY REFERENCE, BY ADOPTING THE 2022 LOS ANGELES COUNTY BUILDING, ELECTRICAL, MECHANICAL, PLUMBING, RESIDENTIAL, AND EXISTING BUILDING CODES, AND THE 2022 CALIFORNIA GREEN BUILDING STANDARDS CODE WITHIN TITLE 15 AND ADOPTING LOCAL AMENDMENTS TO THESE COUNTY CODES

SUMMARY: This ordinance will update the uniform codes adopted by the City by adopting the 2022 Los Angeles County Building, Electrical, Mechanical, Plumbing, Existing Building, and Residential Codes and the 2022 California Green Building Standards Code.

WHEREAS, pursuant to Government Code Section 50022.9, the City of Lawndale ("City") adopts portions of certain Los Angeles County codes as the City's codes; and

WHEREAS, the California Building Standards Code ("California Building Code") establishes statewide codes and regulations for building construction and is published every three years by order of the California legislature; and

WHEREAS, the 2022 California Building is based on the International Code Council's ("ICC") 2021 International Building Code; and

WHEREAS, the 2022 California Building Code was published by the State on July 1, 2022 and becomes effective on January 1, 2023; and

WHEREAS, a local jurisdiction has the right granted by the State to establish more restrictive building standards given that the amendments are reasonably necessary because of local climatic, geological, and/or topographic conditions; and

WHEREAS, Los Angeles County has updated portions of its codes by adopting such local amendments and incorporating them as the County's 2022 California Building Code (Title 26 Los Angeles County Building Code), the 2022 California Electrical Code, (Title 27 Los Angeles County Electrical Code), the 2022 California Plumbing Code (Title 28 Los Angeles County Plumbing Code), the 2022 California Mechanical Code (Title 29 Los Angeles County Mechanical Code), the 2022 California Residential Code (Title 30 Los Angeles County Residential Code); and the 2022 Existing Building Code (Title 33 Existing Building Code); and

WHEREAS, Los Angeles County has also adopted, with local amendments, the 2022 California Green Building Standards Code (Title 31 Los Angeles County Green Building Standards Code); and

WHEREAS, the City has historically adopted certain county codes with their local amendments as a uniformity of standards serves to minimize conflict and confusion in addressing the public health needs of the community; and

WHEREAS, the County's amendments to the 2022 California Green Building Standards Code are more stringent and burdensome on residents and businesses such that the City does not desire to adopt those local amendments at this time; and

WHEREAS, the City desires to adopt the 2022 Los Angeles County Building, Electrical, Mechanical, Plumbing, Existing Building and Residential Codes with all local amendments proposed by the County; and

WHEREAS, the City desires to adopt the 2022 California Green Building Standards Code; and

WHEREAS, this matter was agendized for a duly noticed public hearing before the City Council on November 7, 2022, and evidence was heard and presented from all persons interested in affecting said proposal, from all persons protesting the same and from members of the City staff, and the City Council has reviewed, analyzed and studied said proposal; and

WHEREAS, at this time the City Council desires to update the City's Building, Electrical, Mechanical, Plumbing, Existing Building, Residential, and Green Building Standards Codes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The recitals above are true and correct and incorporated herein by this reference.

SECTION 2. Subsection A of Section 15.04.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

> "A. The 2022 California Building Code as amended by Title 26 the Los Angeles County Building Code together with their appendices is adopted by the city as the city's building code, which regulates the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and provides for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 3. Section 15.04.040 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"The 2022 Los Angeles County Building Code, adopted in this chapter as the building code of the city, is amended to read as set forth in Sections 15.04.050 through 15.04.140.

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 4. Subsection A of Section 15.08.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2022 California Electrical Code as amended by Title 27 the 2022 Los Angeles County Electrical Code together with their appendices is adopted by the city as the city's electrical code, to regulate the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and provide for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 5. Section 15.08.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2022 Los Angeles County Electrical Code, adopted in this chapter as the electrical code of the city, is amended as follows:

Section 220.41 is added, to read as follows:

Section 220.41 - For all new one- and two-family dwelling units, the service panels and/or sub panels shall have the capacity of an additional load not less than 5 kVA for every 2,000 square feet of living space, or any fraction thereof, designated to accommodate future energy storage system(s). This load shall be considered continuous, and demand factors shall not apply. Additionally, the service panels and/or sub panels shall have space(s) reserved/dedicated to permit installation of the branch circuit overcurrent protective device(s) for the energy storage system.

B. The 2022 Los Angeles County Electrical Code, as adopted by Section 15.08.010, is hereby amended as follows:

"Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 6. Subsection A of Section 15.12.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2022 California Mechanical Code as amended by Title 29 the 20122 Los Angeles County Mechanical Code, together with their appendices are adopted by the city as the city's mechanical code, to regulate the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and provide for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 7. Section 15.12.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2022 Los Angeles County Mechanical Code, adopted in this chapter as the mechanical code of the city, is amended as follows:

Section 204.0 amended to read as follows:

Section 204.0 - B- "The most recent edition of Title 26 of the Los Angeles County Code."

Section 207.0 is hereby amended to read as follows:

Section 207.0 - B- "The most recent edition of Title 27 of the Los Angeles County Code."

Section 218.0 is hereby amended to read as follows:

Section 218.0 - B- "The most recent edition of Title 28 of the Los Angeles County Code."

Section 501.1 is hereby amended to read as follows:

Section 501.1"This Chapter includes requirements for environmental air ducts, product-conveying systems, and commercial hoods and kitchen ventilation. Part I addresses environmental air ducts and product-conveying systems. Part II addresses commercial hoods and kitchen ventilation. Ventilation systems installed to control occupational health hazards shall comply with the requirements of the Health Officer."

Section 501.1.6 is hereby amended to read as follows:

Section 501.1.6"Duct bracing and supports shall be of noncombustible material, securely attached to the structure, not less than the gauge required for

grease-duct construction, and designed to carry gravity and lateral loads within the stress limitations of the Building Code. Bolts, screws, rivets, and other mechanical fasteners shall not penetrate duct walls."

Section 603.7.1.1 is hereby amended to read as follows:

Section 603.7.1.1 "Supports for rectangular ducts shall be installed on two opposite sides of each duct and shall be welded, riveted, bolted, or metal screwed to each side of the duct at intervals specified.

Section 1114.4 is hereby amended to read as follows:

Section 1114.4 "The method of discharge of systems containing other than group A1 refrigerants shall comply with the pertinent requirements of Title 32 (Fire Code) and Division 2 of Title 20 (Sanitary Sewer and Industrial Waste) of the Los Angeles County Code."

B. The 2022 Los Angeles County Mechanical Code, as adopted by Section 15.12.010 is hereby amended as follows:

"Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 8. Subsection A of Section 15.16.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2022 California Plumbing Code as amended by Title 28 the 2022 Los Angeles County Plumbing Code, together with their appendices are adopted by the city as the city's plumbing code, to regulate the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and provide for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 9. Section 15.16.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2022 Los Angeles County Plumbing Code, adopted in this chapter as the plumbing code of the city, is amended as follows:

Section 304.1 is amended, to read as follows:

Section 304.1 - Rev Plumbing fixtures, drains, appurtenances, and appliances, used to receive or discharge liquid wastes or sewage, shall be connected properly to the drainage system of the building or premises, in accordance with the requirements of this Code.

Exception: *[HCD 1] Limited-density owner-built rural dwellings. Where conventional plumbing, in all or in part, is installed within the structure, it shall be installed in accordance with the provisions of this Code. Alternative materials and methods shall be permitted provided that the design complies with the intent of the Code, and that such alternatives shall perform to protect health and safety for the intended purpose.*

Dual waste piping shall be installed to permit the discharge from clothes washers, bathtubs, showers, and bathroom/restroom wash basins to be used for a graywater irrigation system. Partial connection of plumbing fixtures to the graywater system, based on accepted engineering practices and required volume of water for irrigation, shall be accepted. Graywater systems shall be designed and installed in accordance with Chapter 15 and other parts of this Code.

Exceptions:
(1) Buildings with a graywater system, rain catchment system, or recycled water system.
(2) Sites with landscape areas not exceeding 500 square feet.
(3) Projects where graywater systems are not permitted due to geological conditions.
(4) Additions and alterations that use the existing building drain.

Section 601.2.3 is added, to read as follows:

Section 601.2.3 - A hot water recirculation system shall be installed, as defined in Chapter 2, and shall not allow more than 0.6 gallons of water to be delivered to any fixture before hot water arrives. Hot water recirculation systems may include, but are not limited to, the following:

(1) Timer-initiated systems.
(2) Temperature sensor-initiated systems.
(3) Occupancy sensor-initiated systems.
(4) Smart hot water recirculation systems.
(5) Demand hot water recirculation systems.
(6) Other systems acceptable to the Authority Having Jurisdiction.

Exception: Minor additions and alterations as determined by the Authority Having Jurisdiction that use the existing water distribution pipe system and which does not contain a hot water recirculation system.

Section 609.7 is amended, to read as follows:

Section 609.7 - A hot water recirculation system shall be installed, as defined in Chapter 2, and shall not allow more than 0.6 gallons of water to be delivered to any fixture before hot water arrives. Hot water recirculation systems may include, but are not limited to, the following:

Section 721.3 is amended, to read as follows:

Section 721.3 – "If the public sewer does not extend to a point from which each building on a lot or parcel of land large enough to permit future subdivision can be independently served, the property owner shall construct a public sewer as required by Title 20 – Utilities – of the Los Angeles County Code, Division 2 (Sanitary Sewer and Industrial Waste), to provide adequate sewerage for each such possible parcel.

Exception: When the Authority Having Jurisdiction finds that the character of a lot is such that no further subdivision can be reasonably anticipated, or the use is such as to preclude subdivision, or where the owner has executed a covenant stating that the lot or parcel of land, together with all improvements thereon, will be maintained as a unit and that before any subdivision is made or any portion of said lot is transferred to another owner, separate sewerage facilities as hereinbefore required in this Section will be installed, the drainage system of all buildings may be connected to a common building sewer or private sewage disposal system. The covenant shall be recorded by the owner in the office of the Registrar-Recorder as part of the conditions of ownership of said property. Such agreement shall be binding on all heirs, successors, and assigns to said property.

This exception shall apply only while the whole of such lot remains in one undivided ownership. Upon the transfer of any portion of such lot other than the whole thereof to another owner, whether such transfer is made before or after the operative date of the ordinance adding this provision, the exception shall cease and a person shall not use or maintain any building or structure except in compliance with the provisions of this Code. As used in this Section, a sale, foreclosure, or contract to sell by the terms of which the purchaser is given the right of possession shall be deemed a transfer."

Section 728.0 is amended, to read as follows:

Section 728.0 "**Building Sewer Connection Requirements."**

Section 101.8 is amended, to read as follows:

Section Table H 101.8 :

Section Table H 101.8 **TABLE H 101.8**
LOCATION OF SEWAGE DISPOSAL SYSTEM

MINIMUM HORIZONTAL DISTANCE	BUILDING SEWER	SEPTIC TANK	DISPOSAL FIELD	SEEPAGE PIT OR CESSPOOL
Building or structures[1]	2 feet	5 feet	8 feet	8 feet
Property line adjoining private property	Clear[2]	5 feet	5 feet	8 feet
Water supply wells[9]	50 feet[3]	50 feet	100 feet	150 feet
Streams and other bodies of water[9]	50 feet	50 feet	100 feet[7]	150 feet[7]
Trees[10]		10 feet		10 feet
Seepage pits or cesspools[8]		5 feet	5 feet	12 feet
Disposal field[8]		5 feet	4 feet[4]	5 feet
On-site domestic water service line	1 foot[5]	5 feet	5 feet	5 feet
Distribution box			5 feet	5 feet
Pressure public water main	10 feet[6]	10 feet	10 feet	10 feet

For SI units: 1 foot = 304.8 mm

Notes:

1 Including porches and steps, whether covered or uncovered, breezeways, roofed porte cocheres, roofed patios, carports, covered walks, covered driveways, and similar structures or appurtenances.

2 See Section 312.3.

3 Drainage piping shall clear domestic water supply wells by not less than 50 feet (15 240 mm). This distance shall be permitted to be reduced to not less than 25 feet (7620 mm) where the drainage piping is constructed of materials approved for use within a building.

4 Plus 2 feet (610 mm) for each additional 1 foot (305 mm) of depth in excess of 1 foot (305 mm) below the bottom of the drain line. (See Section H 601.0)

5 See Section 720.0.

6 For parallel construction -- For crossings, approval by the Health Department shall be required.

7 These minimum clear horizontal distances shall also apply between disposal fields, seepage pits, and the mean high-tide line.

8 Where disposal fields, seepage pits, or both are installed in sloping ground, the minimum horizontal distance between any part of the leaching system and ground surface shall be 15 feet (4572 mm).

9 Where special hazards are involved, the distance required shall be increased as may be directed by the Authority Having Jurisdiction.

10 The septic tank and seepage pit shall not be within the protected zone of an oak tree as defined by Section 22.14.150 of Title 22 – Planning and Zoning – of the Los Angeles County Code

Section 201.1 is amended, to read as follows:

Section Table H 201.1:

TABLE H 201.1(1)
CAPACITY OF SEPTIC TANKS[1, 2, 3, 4, 5]

SINGLE-FAMILY DWELLINGS - NUMBER OF BEDROOMS	MULTIPLE DWELLING UNITS OR APARTMENTS - ONE BEDROOM EACH	OTHER USES: MAXIMUM FIXTURE UNITS SERVED PER TABLE 702.1	MINIMUM SEPTIC TANK CAPACITY (gallons)
1 or 2	—	15	750
3	—	20	1000
4	2 units	25	1200
5 or 6	3	33	1500
—	4	45	2000

—	5	55	2250
—	6	60	2500
—	7	70	2750
—	8	80	3000
—	9	90	3250
—	10	100	3500

For SI units: 1 gallon = 3.785 L

Notes:

1 Extra bedroom, 150 gallons (568 L) each.
2 Extra dwelling units over 10:250 gallons (946 L) each.
3 Extra fixture units over 100: 25 gallons (94.6 L) per fixture unit.
4 Septic tank sizes in this table include sludge storage capacity and the connection of domestic food waste disposers without further volume increase.
5 Applies to mobile homes not installed in a mobile home park.

Section 201.1 (2) is amended, to read as follows:

Section 201.1 (2) Table H

TABLE H 201.1(2)
DESIGN CRITERIA OF ~~FIVE~~SIX TYPICAL SOILS

TYPE OF SOIL	REQUIRED SQUARE FEET OF LEACHING AREA PER 100 GALLONS	MAXIMUM ABSORPTION CAPACITY IN GALLONS PER SQUARE FEET OF LEACHING AREA FOR A 24 HOUR PERIOD
Coarse sand or gravel	20	5.0
Fine sand	25	4.0
Sandy loam ~~or sandy clay~~	40	2.5
Sandy clay	60	1.66
Clay with considerable sand or gravel	90	1.1
Clay with small amount of sand or gravel	120	0.8

For SI units: 1 square foot = 0.0929 m^2, 1 gallon = 3.785 L, 1 gallon per square foot = 40.7 L/m^2

Section 201.1 (4) is amended, to read as follows:

Section 201.1 (4) Table H

TABLE H 201.1(4)
ESTIMATED WASTE SEWAGE FLOW RATES[1, 2, 3]

TYPE OF OCCUPANCY	GALLONS PER DAY
Airports (per employee)	15
Airports (per passenger)	5
Auto washers – check with equipment manufacturer	-
Bowling alleys – with snack bar only (per lane)	75
Campground – with central comfort station (per person)	35
Campground – with flush toilets - no showers (per person)	25
Camps (day) – no meals served (per person)	15
Camps (summer and seasonal camps) – (per person)	50
Churches – sanctuary (per seat)	5
Churches – with kitchen waste (per seat)	7
Dance halls – (per person)	5
Factories – no showers (per employee)	25
Factories – with showers (per employee)	35
Factories – with cafeteria (per employee)	5
Hospitals – (per bed)	250
Hospitals – kitchen waste only (per bed)	25
Hospitals – laundry waste only (per bed)	40
Hotels – no kitchen waste (per bed)	60
Institutions – resident (per person)	75
Nursing home – (per person)	125
Rest home – (per person)	125

Laundries – self-service with minimum 10 hours per day (per ~~wash cycle~~machine)	3005~~0~~
Laundries – commercial check with manufacturer's specification	-
Motel (per bed space)	50
Motel – with kitchen (per bed space)	60
Offices – (per employee)	20
~~Parks – mobile homes (per space)~~	~~250~~
Parks (picnic) – with toilets only (per parking space)	20
Parks (recreational vehicles) – without water hook-up (per space)	75
Parks (recreational vehicles) – with water and sewer hook-up (per space)	100
Restaurants – cafeteria (per ~~employee~~seat)	502~~0~~
~~Restaurants – with toilet waste (per customer)~~	~~7~~
~~Restaurants – with kitchen waste (per meal)~~	~~6~~
~~Restaurants – with kitchen waste disposable service (per meal)~~	~~2~~
~~Restaurants – with garbage disposal (per meal)~~	~~1~~
~~Restaurants – with cocktail lounge (per customer)~~	~~2~~
Schools staff and office (per person)	20
Schools – elementary (per student)	15
Schools – intermediate and high (per student)	20
Schools – with gym and showers (per student)	5
Schools – with cafeteria (per student)	3
Schools (boarding) – total waste (per person)	100
Service station – with toilets for 1st bay	1000
Service station – with toilets for each additional bay	500
Stores – (per employee)	20
Stores – with public restrooms (per 10 square feet of floor space)	1

Swimming pools – (per person)	10
Theaters – auditoriums (per seat)	5
Theaters – with drive-in (per space)	10

For SI units: 1 square foot = 0.0929 m^2, 1 gallon per day 3.785 L/day

Notes:

~~1 Sewage disposal systems sized using the estimated waste/sewage flow rates shall be calculated as follows:~~

~~(a) Waste/sewage flow, up to 1500 gallons per day (5678 L/day)~~
~~Flow x 1.5 = septic tank size~~

~~(b) Waste/sewage flow, over 1500 gallons per day (5678 L/day)~~
~~Flow x 0.75 + 1125 = septic tank size~~

~~(c) Secondary system shall be sized for total flow per 24 hours.~~

~~2~~1 See Section H 201.1.

~~3~~2 Because of the many variables encountered, it is not possible to set absolute values for waste/sewage flow rates for all situations. The designer should evaluate each situation and, where figures in this table need modification, they should be made with the concurrence of the Authority Having Jurisdiction.

Section H 301.1 is amended, to read as follows:

Section H 301.1

(3) No excavation for a leach line or leach bed shall be located within 5 feet (1524 mm) of the groundwater table nor to a depth where sewage is capable of contaminatingmay contaminate the underground water stratum that is useable for domestic purposes.

Exception: In areas where the records or data indicate that the groundwaters are grossly degraded, the 5 foot (1524 mm) separation requirement shall be permitted to be reduced by the Authority Having JurisdictionWhen approved by the Authority Having Jurisdiction, this distance may be reduced to 5 feet (1524 mm) from ocean water. The applicant shall supply evidence of groundwater depth to the satisfaction of the Authority Having Jurisdiction.

(4) The minimum effective absorption area in any seepage pit shall be calculated as the excavated sidewall area below the inlet exclusive of any hardpan, rock, clay, or other impervious formations. The minimum required area of porous formation shall be provided in one or more seepage pits. No excavation shall extend within 10 feet (3048 mm) of thegroundwater table nor to a depth where sewage is capable of contaminatingmay contaminate the underground water stratum that is useable for domestic purposes.

Exception: In areas where the records or data indicate that the groundwaters are grossly degraded, the 10 foot (3048 mm) separation requirement shall be permitted to be reduced by the Authority Having JurisdictionWhen approved by the Authority Having Jurisdiction, this distance may be reduced to 5 feet (1524 mm) from ocean water.

Section H 401.3 is amended, to read as follows:

Section H 401.3 "**H 401.3 Absorption Rates.** Where a percolation test is required, the proposed system shall have the capability to absorb a quantity of clear water in a 24-hour period equal to at least five times the liquid capacity of the proposed septic tank. ~~n~~No private disposal system shall be permitted to serve a building if that test shows the absorption capacity of the soil is less than 0.83 gallons per square foot (gal/ft^2) (33.8 L/m^2) or more than 5.12 gal/ft^2 (208.6 L/m^2) of leaching area per 24 hours. Where the percolation test shows an absorption rate greater than 5.12 gal/ft^2 (208.6 L/m^2) per 24 hours, a private disposal system shall be permitted where the site does not overlie groundwaters protected for drinking water supplies, a minimum thickness of 2 feet (610 mm) of the native soil below the entire proposed system is replaced by loamy sand, and the system design is based on percolation tests made in the loamy sand."

Section H 601.5 is amended, to read as follows:

Section H 601.5 "H 601.5 Distribution Boxes. Where two or more drain lines are installed, an approved distribution box of sufficient size to receive lateral lines shall be installed at the head of each disposal field. The inverts of outlets shall be level, and the invert of the inlet shall be not less than 1 inch (25.4 mm) above the outlets. Distribution boxes shall be designed to ensure equal flow and shall be installed on a level concrete slab in natural or compacted soil. Distribution boxes shall be coated on the inside with a bituminous coating or other approved method acceptable to the Authority Having Jurisdiction."

Section H 601.8 is amended, to read as follows:

Section H 601.8 "H 601.8 Dosing Tanks. Where the quantity of sewage exceeds the amount that is permitted to be disposed in 500 lineal feet (152.4 m) of leach line, a dosing tank shall be used. Dosing tanks shall be equipped with an automatic siphon or pump that discharges the tank once every 3 or 4 hours. The tank shall have a capacity equal to 60 to 75 percent of the interior capacity of the pipe to be dosed at one time. Where the total length of pipe exceeds 1000 lineal feet (305 m), the dosing tank shall be provided with two siphons or pumps dosing alternately and each serving one-half of the leach field Automatic syphon or dosing tanks shall be installed when required or as permitted by the Authority Having Jurisdiction."

Section H 1001.1 is amended, to read as follows:

Section H 1001.1 "H 1001.1 Inspection. Inspection requirements shall comply with the following:

(1) Applicable provisions of Section 105.0104.0 of this cCode and this aAppendix shall be required. Plans shall be required in accordance with Section 103.3102.1 of this cCode.

. . .

(5) Disposal fields and seepage pits shall not be installed in uncompacted fill."

Section H 1101.6 is amended, to read as follows:

Section H 1101.6 "**H 1101.6 Excavation.** No excavation for an abandoned sewer or sewage facility shall be left unattended at any time, unless the permittee shall have first provided a suitable and adequate barricade to assure public safety."

Section 27 Appendix S is added, to read as follows:

Section H 1101.6 "**H 1101.6 Excavation.** No excavation for an abandoned sewer or sewage facility shall be left unattended at any time, unless the permittee shall have first provided a suitable and adequate barricade to assure public safety."

SOLAR THERMAL ENERGY SYSTEMS

S 1.0 General.

In addition to the requirements of this Appendix, the provisions of this Code and Title 29 – Mechanical Code – of the Los Angeles County Code shall apply to the erection, installation, alteration, relocation, replacement, addition to, use, maintenance and repair of solar thermal energy systems, including, but not limited to, equipment and appliances intended to utilize solar thermal energy for water heating and swimming pool heating.

S 2.0 Definitions.

For the purpose of this Appendix, certain terms, words, phrases, and their derivatives shall be construed as set forth in this Section. Whenever terms are not defined, their ordinary dictionary meaning shall apply.

Absorber. That part of the solar collector that receives the incident radiation energy.

Absorptance. The collecting of heat, measured as percent of total radiation available.

Ambient Temperature. Surrounding temperature.

Aperture. The maximum projected area of a solar collector through which the unconcentrated solar radiant energy is admitted.

Area, Absorber. The total projected heat transfer area from which the absorbed solar irradiation heats the transfer media.

Auxiliary Heating System. Equipment using non-solar energy sources to supplement or back up the output provided by a solar thermal energy system.

Closed Loop System. A system where the fluid is enclosed in a piping system that is not vented to the atmosphere.

Collector. See Solar Collector.

Collector Cover (Glazing). The material covering the aperture to provide thermal and environmental protection.

Collector System. That section of the solar collector system that includes the collector and piping or ducts from the collector to the storage system.

Combustible Liquid. A liquid having a flash point at or above 100°F (38°C). Combustible liquids shall be divided into the following classifications:

(1) Class II liquids having a flash point above 100°F (38°C) and below 140°F (60°C).

(2) Class IIIA liquids having a flash point at or above 140°F (60°C) and below 200°F (93°C).

(3) Class IIIB liquids having a flash point at or above 200°F (93°C).

The classifications of combustible liquids do not include compressed gases or cryogenic fluids.

Concentrating Solar Collector. A solar collector that uses reflectors, lenses, or other optical elements to concentrate the radiant energy passing through the aperture onto an absorber of which the surface area is smaller than the aperture area.

Design Pressure. The maximum allowable pressure for which a specific part of a system is designed.

Design Temperature. The maximum allowable continuous or intermittent temperature for which a specific part of a solar energy system is designed to operate safely and reliably.

Distribution System. That section of the solar energy system from the storage system to the point of use.

Drainback System. A closed loop system which allows gravity draining of the heat transfer fluid into lower portions of the solar loop under prescribed circumstances.

Draindown (Drainback). An active solar energy system in which the fluid in the solar collector is drained from the solar energy system under prescribed circumstances.

Energy Collector Fluid. That fluid used to transfer energy from the collector to the storage system or point of use.

Energy Storage Fluid (or Media). That fluid (or media) used in the storage container for storing collected energy.

Energy Transfer Fluid. That fluid used within a closed system either from the collector to the storage system or from the storage system to the point of use.

Essentially Nontoxic Transfer Fluid. Fluid generally recognized as safe by the Food and Drug Administration (FDA) as food grade.

External Auxiliary Heating. Auxiliary heating device located outside the storage. The heat is transferred to the storage by direct or indirect charging via a charge loop.

Fail-Safe Freeze Protection. A freeze-protection method that does not rely on the activation or continued operation of any mechanical or electrical component.

Flammable Liquid. Any liquid that has a flash point below 100°F (38°C), and has a vapor pressure not exceeding 40 psi (276 kPa) at 100°F (38°C). Flammable liquids shall be known as Class I liquids and shall be divided into the following classifications:

(1) Class IA liquids having a flash point below 73°F (23°C) and a boiling point below 100°F (38°C).

(2) Class IB liquids having a flash point below 73°F (23°C) and a boiling point at or above 100°F (38°C).

(3) Class IC liquids having a flash point at or above 73°F (23°C) and below 100°F (38°C).

Flash Point. The minimum temperature corrected to a pressure of 14.7 psi (101 kPa) at which a test flame causes the vapors of a portion of the sample to ignite under the conditions specified by the test procedures and apparatus. The flash point of a liquid shall be determined in accordance with ASTM D 56, ASTM D 93, or ASTM D 3278.

Freeze Protection. Any method for protecting solar thermal systems from damage due to freezing conditions where installed in locations where freezing ambient temperature conditions exist.

Heat Exchanger. A device that transfers heat from one medium to another.

Heat Transfer Medium. The medium used to transfer energy from the solar collectors to the thermal storage or load.

Immersed Heat Exchanger. Heat exchanger, which is completely surrounded with the fluid in the storage tank.

Instantaneous Efficiency. The amount of energy removed by the transfer fluid per gross collector area, during a specified time period, divided by the total solar radiation incident on the collector per unit area during the same test period, under steady state or quasi-steady state.

Integral Collector Storage. A solar thermal heating system that uses a solar collector that has all or most of its heat transfer medium inside the collector.

Langelier Saturation Index. A formula used to measure water balance or mineral saturation control of pool, spa, or hot tub water. Total alkalinity, calcium hardness, pH, water temperature, and total dissolved solids are measured, given a factor, and calculated to determine whether water has a tendency to be corrosive or scale forming.

Open Loop System. A system where the fluid is enclosed in a piping system that is vented to the atmosphere.

Out-Gassing. As applied to thermal energy, the thermal process by which materials expel gas.

Passive Solar Systems. As used in these requirements, are solar energy systems that utilize elements of a building, without augmentation by mechanical components such as blowers or pumps, to provide for the collections, storage, or distribution of solar energy for heating, cooling, or both.

Rock Storage. A bin, basement, or other container filled with rock to act as an energy reservoir for a solar energy system.

Solar Collector. A device used to absorb energy from the sun.

Solar Energy System. A configuration of equipment and components to collect, convey, store, and convert the sun's energy for a purpose.

Solar Energy System Components. Any appliance, assembly, device, equipment, or piping used in the conversion of solar energy into thermal energy for service water heating, pool water heating, space heating and cooling, and electrical service.

Solar Thermal Energy System. See Solar Thermal System.

Solar Thermal System. A complete assembly of subsystems which convert solar energy into thermal energy and utilize this energy for service water heating, pool water heating, space heating and cooling purposes.

Storage Temperature. Temperature of the storage medium.

Thermal Energy. The amount of sensible heat energy stored within a material or fluid. The product of the mass, specific thermal capacity, and temperature increase/decrease of the material or fluid. Also known as sensible heat energy.

Thermal Storage. A tank or vessel used in a solar thermal, hydronic, or geothermal system, in which thermal energy is stored.

Thermosiphon. The natural circulation of fluids due to temperature differential.

Total Alkalinity. The sum of all alkaline minerals in the water that is primarily in bicarbonate form, but also as sodium, calcium, magnesium, potassium carbonates, and hydroxides. It is a measure of the water's ability to resist changes in pH.

S 3.0 Permits Required.

It shall be unlawful for a person, firm, or corporation to construct, install, alter, repair, replace, or remodel a solar thermal energy system regulated by this Code or cause the same to be done without first obtaining a separate permit for each separate system or interconnected set of systems as specified in Section 103.0 of this Code.

S 4.0 Plans and Specifications.

Plans, engineering calculations, diagrams, and other data shall be submitted in one or more sets with each application for a permit. Where required by the Authority Having Jurisdiction, the plans, computations, diagrams, specifications, and other data shall be prepared by, and the solar thermal energy system designed by, an engineer, an architect, or both, who shall be licensed by the state to practice as such.

Exception: The submission of plans, calculations, or other data may be waived where the Authority Having Jurisdiction determines that the nature of the work applied for is such that reviewing of plans is not necessary to obtain compliance within the Code.

S 5.0 Installation.

S 5.1 Listed Appliances. Except as otherwise provided in this Code, the installation of appliances regulated by this Code shall be in accordance with the conditions of the listing. The appliance installer shall leave the manufacturer's installation and operating instructions attached to the appliance. Clearances of listed appliances from combustible materials shall be as specified in the listing or on the rating plate.

S 5.2 Standards. Standards listed or referred to in this Appendix or other provisions of this Code cover materials that will conform to the requirements of this Code, where used in accordance with the limitations prescribed in this Code and their listing. Where a standard covers materials of various grades, weights, quality, or configurations, the portion of the listed standard that is applicable shall be used. Design and materials for special conditions or materials

not provided for herein may be permitted as authorized by Section 301.3. A list of standards that appear in specific sections of this Appendix are referenced in Table S 18.1. A list of additional standards, publications, practices, and guides that are not referenced in specific sections of this Appendix appear in Table S 18.2. The documents indicated in Table S 18.2 shall be permitted in accordance with Section 301.3.

S 6.0 Inspection and Testing.

S 6.1 General. Solar thermal energy systems for which a permit is required by this Code shall be inspected by the Authority Having Jurisdiction. No solar thermal energy system or portion thereof shall be covered, concealed, or put into use until it first has been tested, inspected, and approved as prescribed in this Code. Neither the Authority Having Jurisdiction nor the jurisdiction shall be liable for expense entailed in the removal or replacement of material required to permit inspection. Solar thermal energy systems regulated by this Code shall not be connected to the water, the energy fuel supply, or the sewer system until authorized by the Authority Having Jurisdiction. Installation of a solar thermal energy system shall comply with other parts of this Code, including Section 104.0.

S 6.2 Required Inspection. New solar thermal energy system work and such portions of existing systems as affected by new work, or changes, shall be inspected by the Authority Having Jurisdiction to ensure compliance with the requirements of this Code and to ensure that the installation and construction of the solar thermal energy system is in accordance with approved plans. The Authority Having Jurisdiction shall make the following inspections and other such inspections as necessary. The permittee or the permittee's authorized agent shall be responsible for the scheduling of such inspections as follows:

(1) Underground inspection shall be made after trenches or ditches are excavated and bedded, piping installed, and before backfill is put in place.

(2) Rough-in inspection shall be made prior to the installation of wall or ceiling membranes.

(3) Final inspection shall be made upon completion of the installation.

S 6.3 Testing. Solar thermal energy systems shall be tested and approved as required by this Code or the Authority Having Jurisdiction.

S 6.3.1 Piping. The piping of the solar thermal system shall be tested with water, air, a heat transfer medium, or as recommended by the manufacturer's instructions, except that plastic pipe shall not be tested with air. The Authority Having Jurisdiction shall be permitted to require the removal of plugs, etc., to ascertain where the pressure has reached all parts of the system.

S 6.3.2 System Requirements. Prior to the installation of insulation and startup, a solar thermal system, including piping, collectors, heat exchangers, and other related equipment, shall be tested and proved airtight.

S 6.3.2.1 Direct (Open Loop) Systems. Direct (open loop) systems shall be tested under a water pressure not less than one and one-half times the maximum design operating pressure or 150 pounds force per square inch (psi) (1034 kPa), whichever is more. Systems shall withstand the test without leaking for a period of not less than 15 minutes.

S 6.3.2.2 Indirect (Closed Loop) Systems. Indirect (closed loop) systems shall be hydrostatically tested at one and one-half times the maximum designed operating pressure in accordance with the manufacturer's installation instructions. Systems shall withstand the test without leaking for a period of not less than 15 minutes.

S 6.3.3 Test Pressure for Storage Tanks. The test pressure for storage tanks that are subject to water pressure from utility mains (with or without a pressure reducing valve) shall be two times the working pressure but not less than 300 psi (2068 kPa).

S 6.3.3.1 Pressure Type. Pressure-type storage tanks exceeding 15 psi (103 kPa) shall be tested in accordance with ASME BPVC Section VIII. Pressure-type storage tanks not exceeding 15 psi (103 kPa) shall be hydrostatically tested at one and one-half times the maximum design operating pressure.

S 6.3.3.2 Atmospheric-Type. Atmospheric-type thermal storage tanks shall be tested by filling with water for a period of 24 hours prior to inspection and shall withstand the test without leaking. No thermal storage tank or portion thereof shall be covered or concealed prior to approval.

S 6.3.4 Connection to Service Utilities. No person shall make connections from a source of energy or fuel to a solar thermal energy system or equipment regulated by this Code and for which a permit is required until approved by the Authority Having Jurisdiction. No person shall make connection from a water-supply line nor shall they connect to a sewer system regulated by this Code and for which a permit is required until approved by the Authority Having Jurisdiction. The Authority Having Jurisdiction shall be permitted to authorize temporary connection of the solar thermal energy system equipment to the source of energy or fuel for the purpose of testing the equipment.

S 7.0 Water Heating Systems.

S 7.1 Solar Water Heating System. Solar water heating systems shall be in accordance with IAPMO S1001.1 or ICC 900/SRCC 300. Where solar collectors are capable of being isolated from the remainder of the system, a suitable pressure relief valve shall be installed in the isolatable section.

S 7.2 Auxiliary Heating System. An auxiliary heating system shall be installed in conjunction with the solar thermal system and shall be adequate to provide service in the absence of solar thermal energy input. An auxiliary heating system that utilizes electricity as the energy source shall be in accordance with Section S 15.0. Auxiliary heating systems that utilize solid fuel or fuel gas as the energy source shall be in accordance with Title 29 – Mechanical Code – of the Los Angeles County Code.

S 8.0 Abandonment.

S 8.1 General. An abandoned solar thermal energy system or part thereof shall be disconnected from remaining systems, drained, plugged, and capped in a manner satisfactory to the Authority Having Jurisdiction.

S 8.2 Storage Tank. An underground water storage tank that has been abandoned or discontinued otherwise from use in a solar thermal energy system shall be completely drained and filled with earth, sand, gravel, concrete, or

other approved material or removed in a manner satisfactory to the Authority Having Jurisdiction.

S 9.0 Tanks.

S 9.1 Storage Tanks.

S 9.1.1 Plans. Plans for tanks shall be submitted to the Authority Having Jurisdiction for approval, unless listed by an approved listing agency. Such plans shall show dimensions, reinforcing, structural calculations, and such other pertinent data as required by the Authority Having Jurisdiction.

S 9.1.2 Atmospheric Tanks. Atmospheric storage tanks shall be vented to the atmosphere and installed in accordance with the manufacturer's installation instructions.

S 9.1.2.1 Overflow. Gravity tanks shall be installed with an overflow opening of not less than 2 inches in diameter. The openings shall be above ground and installed with a screened return bend.

S 9.1.2.2 Makeup Water. Makeup water from a potable water system to an atmospheric tank shall be protected by an air gap.

S 9.1.2.3 Draining. An overflow shall be provided for an atmospheric tank. The overflow shall be provided with a means of drainage in accordance with Section 303.0 of this Code. The overflow for an atmospheric tank containing nonpotable water shall be emptied into an approved container.

S 9.1.3 Prefabricated Storage Tanks. Prefabricated tanks shall be listed by an approved agency and labeled.

S 9.1.4 Pressure Vessels. A pressure-type storage tank exceeding an operating pressure of 15 psi (103kPa) shall be constructed in accordance with ASME BPVC Section VIII.1. Fiber-reinforced plastic storage tanks shall be constructed in accordance with ASME BPVC Section X.

S 9.1.5 Devices. Devices attached to or within a tank shall be accessible for repair and replacement.

S 9.1.5.1 Safety Devices. Pressure-type thermal storage tanks shall be installed with a listed combination temperature and pressure relief valve in accordance with Section S 14.3.1. The temperature setting shall not exceed 210°F (99°C) and the pressure setting shall not exceed 150 percent of the maximum designed operating pressure of the system, or 150 percent of the established normal operating pressure of the piping materials, or the labeled maximum operating pressure of a pressure-type storage tank, whichever is less. The pressure and temperature setting shall not exceed the pressure and temperature rating of the tank or as recommended by the tank manufacturer.

Storage tanks and bottom fed tanks connected to a water heater shall be designed to withstand vacuum induced pressure, or shall be provided with a vacuum relief in accordance with Section S 14.3.4. The vacuum relief valve shall be installed at the top of the tank and shall have an operating pressure not to exceed 200 psi (1379 kPa) and a temperature rating not to exceed 250°F (121°C). The size of such vacuum relief valves shall have a minimum rated capacity for the equipment served. This Section shall not apply to pressurized captive air diaphragm or bladder tanks.

S 9.1.6 Separate Storage Tanks. For installations with separate storage tanks, a pressure relief valve and temperature relief valve or combination thereof shall be installed on both the main storage tank and auxiliary tank.

S 9.1.6.1 Isolation Valves. Storage tanks shall be provided with isolation valves for servicing.

S 9.1.7 Underground Storage Tanks. Tanks shall be permitted to be buried underground where designed and constructed for such installation.

S 9.1.8 Tank Covers. Tank covers shall be structurally designed to withstand anticipated loads and pressures in accordance with the manufacturer's instructions.

S 9.1.9 Drainage Pan. Where water heater, boiler, or other thermal storage tank is installed in an attic, attic-ceiling assembly, floor-ceiling assembly, or floor subfloor assembly where damage could result from a leaking water heater, boiler or tank, a watertight pan of corrosion-resistant materials shall be installed beneath the water heater, boiler, or tank, with not less than 3/4 of an inch (20 mm) diameter drain to an approved location. Such pan shall be not less than 1 ½ inches (38mm) in depth.

S 9.1.10 Storage Tank Construction and Materials.

S 9.1.10.1 Construction. Storage tanks shall be constructed of durable materials not subject to excessive corrosion or decay and shall be watertight. Each such tank shall be structurally designed to withstand anticipated loads and pressures and shall be installed level and on a solid bed.

S 9.1.10.2 Concrete. The walls and floor of each poured-in-place, concrete tank shall be monolithic. The exterior walls shall be double-formed so as to provide exposure of the exterior walls during the required water test. The compressive strength of a concrete tank wall, top and covers, or floor shall be not less than 2500 pounds-force per square inch (psi) (lb/in2) (1.7236 E+04, kPa). Where required by the Authority Having Jurisdiction, the concrete shall be sulfate resistant (Type V Portland Cement).

S 9.1.10.3 Metal Tanks. Metal tanks shall be welded, riveted and caulked, brazed, bolted, or constructed using a combination of these methods.

S 9.1.10.4 Filler Metal. Filler metal used in brazing shall be non-ferrous metal or an alloy having a melting point above 1000°F (538°C) and below that of the metal joined.

S 9.1.10.5 Insulation. Tank insulation shall have a thermal resistance not less than as shown in Table S 9.1.10.5. The temperature difference shall be calculated as the difference between the design operating temperature of the tank and the temperature of the surrounding air, or soil where the tank is installed underground. Where such data is not available, a temperature difference of 50°F (28°C) shall be used.

TABLE S 9.1.10.5

TEMPERATURE DIFFERENCE(°F)	THERMAL RESISTANCE (*R*)[°F•h•ft² /(Btu)]
50	6

100	12
150	18
200	24
250	30

For SI units: °C = °F(0.5555556), 1 degree Fahrenheit hour square foot per British thermal unit = [0.176 (m2•K)/W], 1 British thermal unit inch per degree Fahrenheit hour square feet = 0.1441 W/(m•K)* Based on thermal conductivity (*k*) of 0.20 [(Btu•inch)/(°F•h•ft^2)] (0.03 W/(m•K)

S 9.2 Expansion Tanks.

S 9.2.1 Where Required. An expansion tank shall be installed in a solar thermal energy system as a means for controlling increased pressure caused by thermal expansion. Expansion tanks shall be of the closed type and securely fastened to the structure. Tanks shall be rated for the pressure of the system. Supports shall be capable of carrying twice the weight of the tank filled with water without placing strain on the connecting piping.

Solar thermal energy systems incorporating hot water tanks or fluid relief columns shall be installed to prevent freezing under normal operating conditions.

S 9.2.2 Closed-Type Solar Thermal Energy Systems. Closed-type systems shall have an airtight tank or other approved air cushion that will be consistent with the volume and capacity of the system, and shall be designed for a hydrostatic test pressure of two and one-half times the allowable working pressure of the system. Expansion tanks for systems designed to operate at more than 30 pounds-force per square inch (psi) (207 kPa) shall comply with ASME BPVC Section VIII.1. Provisions shall be made for draining the tank without emptying the system.

S 9.2.3 Minimum Capacity of Closed-Type Expansion Tanks. The minimum capacity for a gravity-type hot water system expansion tank shall be in accordance with Table S 9.2.3(1). The minimum capacity for a forced-type hot water system expansion tank shall be in accordance with Table S 9.2.3(2) or Equation S 9.2.3(1). The minimum capacity for diaphragm tanks shall be in accordance with Table S 9.2.3(2) or Equation S 9.2.3(2).

Equation S 9.2.3(1)
Vt(forced type) =

Equation S 9.2.3(2)
Vt(diaphram) =

Where:
C1 = 0.00041
C2 = 0.0466
Vt = Minimum volume of expansion tank, gallons (L)
Vs = Volume of system, not including expansion tank, gallons (L)
t = Average operating temperature, °F (°C).

Pa = Atmospheric pressure, pounds per square inch (kPa)
Pf = Fill pressure, pounds per square inch (kPa)
Po = Maximum operating pressure, pounds per square inch (kPa)
For SI units: C1 = 0.000738, C2 = 0.03348, 1 gallon = 3.785 L, °C = (°F-32)/1.8,
1 pound per square inch = 6.8947 kPa

TABLE S 9.2.3(1)
EXPANSION TANK CAPACITIES FOR GRAVITY HOT WATER SYSTEMS[1]

INSTALLED EQUIVALENT DIRECT RADIATION[2] (square feet)	TANK CAPACITY (gallons)
Up to 350	18
Up to 450	21
Up to 650	24
Up to 900	30
Up to 1100	35
Up to 1400	40
Up to 1600	2 to 30
Up to 1800	2 to 30
Up to 2000	2 to 35
Up to 2400	2 to 40

For SI units: 1 gallon = 3.785 L, 1 square foot = 0.0929 m^2
Notes:
1 Based on a two-pipe system with an average operating water temperature of 170°F (77°C), using cast-iron column radiation with a heat emission rate of 150 British thermal units per square foot hour [Btu/(ft^2•h)] (473 W/m^2) equivalent direct radiation.
2 For systems exceeding 2400 square feet (222.9 m^2) of installed equivalent direct water radiation, the required capacity of the cushion tank shall be increased on the basis of 1 gallon (4 L) tank capacity per 33 square feet (3.1 m^2) of additional equivalent direct radiation.

TABLE S 9.2.3(2)
EXPANSION TANK CAPACITIES FOR FORCED WATER SYSTEMS[1]

SYSTEM VOLUME[2] (gallons)	TANK CAPACITY DIAPHRAGM TYPE (gallons)	TANK CAPACITY (gallons)
100	9	15
200	17	30
300	25	45
400	33	60
500	42	75
1000	83	150
2000	165	300

For SI units: 1 gallon = 3.785 L

Notes:

1 Based on an average operating water temperature of 195°F (91°C), a fill pressure of 12 psig (83 kPa), and an operating pressure of not more than 30 psig (207 kPa).

2 Includes volume of water in boiler, radiation, and piping, not including expansion tank.

S 10.0 Solar Collectors.

S 10.1 General. Frames and braces exposed to the weather shall be constructed of materials for exterior locations, and protected from corrosion or deterioration, in accordance with the requirements of the Authority Having Jurisdiction.

S 10.1.1 Construction. Collectors shall be designed and constructed to prevent interior condensation, out-gassing, or other processes that will reduce the transmission properties of the glazing, reduce the efficiency of the insulation, or otherwise adversely affect the performance of the collector.

S 10.1.2 Flat Plate Collector Glass. Flat plate collector glass shall be tempered.

S 10.1.3 Plastic. Plastic used in collector and other parts of the solar thermal energy system construction shall be installed in accordance with the manufacturer's installation instructions.

S 10.1.4 Listing. Collectors that are manufactured as a complete component shall be listed or labeled by an approved listing agency in accordance with ICC 901/SRCC 100, UL 1279, or equivalent standard.

S 10.1.5 Air Collectors. Materials exposed within air collectors shall be noncombustible or shall have a flame spread index not to exceed 25 and a smoke developed index not to exceed 50 where tested as a composite product in accordance with ASTM E 84 or UL 723.

S 10.1.5.1 Testing. Materials used within an air collector shall not smoke, smolder, glow, or flame where tested in accordance with ASTM C 411 at temperatures exposed to in service. In no case shall the test temperature be less than 250°F (121°C).

S 10.2 Solar Collector Installation.

S 10.2.1 General. Solar collectors shall be anchored to roof structures or other surfaces in accordance with the manufacturer's installation instructions and Title 26 – Building Code – of Los Angeles County. Collectors shall be mounted to minimize the accumulation of debris. Connecting pipes shall not be used to provide support for a solar collector.

S 10.2.2 Roof Installations. Anchors secured to and through a roofing material shall be made to maintain the water integrity of the roof covering. Roof drainage shall not be impaired by the installation of collectors. Solar collectors that are not an integral part of the roofing system shall be installed to preserve the integrity of the roof surface.

S 10.2.3 Above Or On The Roof. Collectors located above or on roofs, and functioning as building components, shall not reduce the required fire-resistance and fire-retardance classification of the roof covering materials.

Exceptions:

(1) Collectors located on one- and two-family dwellings.

(2) Collectors located on buildings not exceeding three stories in height or 9,000 square feet (836.13 m2) total floor area, or both, provided:

(a) The collectors are noncombustible.

(b) Collectors with plastic covers have noncombustible sides and bottoms, and the total area covered and the collector shall not exceed the following:

(i) Plastic CC1 – 33 1/3 percent of the roof area;

(ii) Plastic CC2 – 25 percent of the roof area; and

(c) Collectors with plastic film covers having a thickness of not more than 0.010 of an inch (0.25 mm) shall have noncombustible sides and bottoms, and the total area covered by the collector shall not exceed 33 1/3 percent of the roof area.

S 10.2.4 Ground Installations. Solar collectors shall terminate above finished grade to avoid obstruction by vegetation, snow, or ice. The supporting columns shall extend below the frost line.

S.10.2.5 Wall Mounted. Solar collectors mounted on a wall shall be secured and fastened in accordance with Section 313.0 of this Code.

S 10.2.6 Access. Access shall be provided to collectors and components in an approved manner. A work space adjacent to collectors for maintenance and repair shall be provided in accordance with requirements of the Authority Having Jurisdiction.

S 10.2.7 Stagnation Condition. The collector and other parts of the solar thermal assembly shall be capable of withstanding stagnant conditions in accordance with the manufacturer's instructions where high solar flux and no flow occurs.

S 10.2.8 Waterproofing. Joints between structural supports and buildings or dwellings, including penetrations made by bolts or other means of fastening, shall be made watertight with approved material.

S 10.2.9 Fasteners. Mountings and fasteners shall be made of corrosion-resistant materials. Carbon steel mountings and fasteners shall be classified as noncorrosive in accordance with ASME SA194.

S 10.2.10 Combustible Materials. Solar thermal energy systems constructed with combustible materials shall not be located on or adjacent to construction required to be of noncombustible materials or in Very High Fire Hazard Severity Zone as defined in Title 32 - Fire Code – of the Los Angeles County Code, unless approved by the Authority Having Jurisdiction.

S 10.2.11 Orientation. Collectors shall be located and oriented in accordance with the manufacturer's installation instructions.

S 10.3 Fire Safety Requirements.

S 10.3.1 Building Components. Collectors that function as building components shall be in compliance with Title 26 – Building Code – of the Los Angeles County Code.

S 11.0 Hazardous Heat Transfer Medium for Solar Thermal Energy Systems. Heat-transfer mediums that are hazardous shall not be used in solar thermal energy systems, except where approved by the Authority Having Jurisdiction.

S 11.1 Flash Points. The flash point of a heat-transfer medium shall be 50°F (10°C) or more above the design maximum temperature.

S 11.2 Discharge. The collector, collector manifold, and manifold relief valve shall not discharge directly or indirectly into the building or toward an open flame or other source of ignition.

S 12.0 Heat Exchangers.

S 12.1 General. Solar thermal energy systems utilizing heat exchangers shall protect the potable water system from being contaminated by the heat transfer medium. Systems that incorporate a single-wall heat exchanger to separate potable water from the heat transfer fluid shall meet all of the following requirements:

(1) The heat transfer medium is either potable water or contains fluids recognized as safe by the Food and Drug Administration (FDA) as food grade.

(2) A tag or label shall be securely affixed to the heat source with the word "CAUTION" and the following statements:

(a) The heat transfer medium shall be water or other nontoxic fluid recognized as safe by the FDA.

(b) The maximum operating pressure of the heat exchanger shall not exceed the maximum operating pressure of the potable water supply.

(3) The word "CAUTION" and the statements listed above shall have an uppercase height of not less than 0.120 of an inch (3.048 mm). The vertical spacing between lines of type shall be not less than 0.046 of an inch (1.168 mm). Lowercase letters shall be not less than compatible with the uppercase letter size specification.

Systems that do not comply with the requirements for a single-wall heat exchanger shall install a double-wall heat exchanger. Double-wall heat exchangers shall separate the potable water from the heat transfer medium by providing a space between the two walls vented to the atmosphere.

S 13.0 Valves.

S 13.1 General. Valves shall be rated for the operating temperature and pressures of the solar thermal energy system and shall be compatible with the type of heat transfer medium and piping materials. Valves shall be installed in accordance with this Section.

S 13.2 Heat Exchanger. Shutoff valves and isolation valves shall be installed on the supply and return side of the heat exchanger.

Exception: Where a heat exchanger is an integral part of a boiler or is a part of a manufactured boiler and heat exchanger packaged unit, and is capable of being isolated from the hydronic system by supply and return valves.

S 13.3 Pressure Vessels. Isolation valves shall be installed on connections to pressure vessels.

S 13.4 Pressure Reducing Valves. Isolation valves shall be installed on both sides of a pressure reducing valve.

S 13.5 Equipment, Components, and Appliances. Serviceable equipment, components, and appliances within the system shall have isolation valves installed upstream and downstream of such devices.

S 13.6 Expansion Tanks. Isolation valves shall be installed at connections to non-diaphragm-type expansions tanks.

S 13.7 Flow Balancing Valves. Where flow balancing valves are installed, such valves shall be capable of increasing or decreasing the amount of flow by means of adjustment.

S 13.7.1 Location. Balancing valves shall be installed at the outlet of each group of collectors.

S 13.8 Control Valves. An approved three-way valve shall be permitted to be installed for manual control systems. An approved electric control valve shall be permitted to be installed for automatic control systems. The installation and operation of automatic control valves shall comply with the manufacturer's instructions.

S 13.8.1 Mixing or Temperature Control Valves. Where mixing or temperature control valves are installed, such valves shall be capable of obtaining the design water temperature and design flow requirements.

S 13.9 Thermosiphoning. An approved type check valve shall be installed on liquid heat transfer piping to control thermosiphoning of heated liquids.

S 13.10 Air Removal Device or Air Vents. Isolation valves shall be installed where air removal devices or automatic air vents are utilized to permit cleaning, inspection, or repair without shutting the system down.

S 13.11 Closed Loop Systems. Closed loop systems, where hose bibbs or similar valves are used to charge or drain the system, shall be of loose key type; have valve outlets capped; or have handles removed where the system is operational.

S 13.12 Fullway Valves. A fullway valve shall be installed in the following locations:

(1) On the water supply to a solar thermal energy system.

(2) On the water supply pipe to a gravity or pressurized water tank.

(3) On the water supply pipe to a water heater.

S 13.13 Accessible. Required fullway or shutoff valves shall be accessible.

S 14.0 Piping and Cross-connection Control For Solar Thermal Energy Systems.

S 14.1 Cross Connection Control. No piping installation, or part thereof, shall be made in such a manner that it will be possible for used, unclean, polluted, or contaminated water, mixtures, or substances to enter a portion of the potable water system from a pipe, tank, receptor, or any other equipment by reason of backsiphonage, suction, or any other cause, either during normal use and operation thereof, or where such pipe, tank, receptor, or equipment is subject to pressure exceeding the operating pressure in the potable water system.

S 14.2 Materials.

S 14.2.1 Piping Materials. Piping, tubing, and fittings materials shall comply with Table S 14.2. Joining methods shall be in accordance with Section 605.0. Materials in contact with the heat transfer medium shall be approved for such use. Galvanized steel shall not be used for solar thermal piping systems

containing antifreeze. Black steel shall not be used in systems with entrained air. Unions between dissimilar metals shall comply with Sections 310.6 and 605.15. The material used shall be capable of withstanding the maximum temperature and pressure of the system.

S 14.2.1.1 Plastic. Plastic used in the construction of a solar thermal system shall be installed in accordance with the manufacturer's installation instructions.

S 14.2.1.2 Combustible Materials. Combustible materials shall not be located on or adjacent to construction required to be of noncombustible materials or in fire areas, unless approved by the Authority Having Jurisdiction.

S 14.2.1.3 Adhesives. Adhesives used in a solar collector shall not vaporize at the design temperature.

S 14.2.1.4 Potable Water. Materials in contact with potable water shall comply with NSF 61. Piping in solar thermal systems designed to convey potable water shall be flushed and disinfected in accordance with this Code.

S 14.2.1.5 Racks. Dissimilar metals used for racking shall be isolated to prevent galvanic corrosion. Paint shall not be used as a method of isolation.

S 14.2.1.6 Fasteners. Mountings and fasteners shall be made of corrosion-resistant materials. Carbon steel mountings and fasteners shall be classified as noncorrosive in accordance with ASME SA194.

S 14.2.2 Storage Tank Connectors. Flexible metallic storage tank connectors or reinforced flexible storage tank connectors connecting a storage tank to the piping system shall be in accordance with the applicable standards referenced in Table S 18.1. Copper or stainless steel flexible connectors shall not exceed 24 inches (610 mm). PEX, PE-AL-PE, or PE-RT tubing shall not be installed within the first 18 inches (457 mm) of piping connected to a storage tank.

S 14.2.2.1 Flexible Connectors. Listed flexible connectors shall be installed in readily accessible locations, unless otherwise indicated in the listing.

S 14.3 Safety Devices.

S 14.3.1 Pressure Relief Valves. Solar thermal energy system components containing pressurized fluids shall be protected against pressures exceeding design limitations with a pressure relief valve. Each section of the system in which excessive pressures are capable of developing shall have a relief device located so that a section cannot be isolated from a relief device. Pressure and temperature relief valves shall be installed in accordance with the terms of their listing and the manufacturer's installation instructions.

TABLE S 14.2
MATERIALS FOR SOLAR THERMAL SYSTEM, PIPING, TUBING, AND FITTINGS

MATERIAL	STANDARDS	
	PIPING/TUBING	FITTINGS
Copper/Copper Alloy	ASTM B42, ASTM B43, ASTM B75, ASTM B88, ASTM B135, ASTM B251*, ASTM B302, ASTM B447	ASME B16.15, ASME B16.18, ASME B16.22, ASME B16.23, ASME B16.24, ASME B16.26, ASME B16.29, ASME B16.51, ASSE 1061, ASTM F3226, IAPMO PS 117

Steel	ASTM A53, ASTM A106, ASTM A254	ASME B16.5, ASME B16.9, ASME B16.11, ASTM A420, ASTM F3226, IAPMO PS 117
Gray Iron	—	ASTM A126
Malleable Iron	—	ASME B16.3
Chlorinated Polyvinyl Chloride (CPVC)	ASTM D2846, ASTM F441, ASTM F442, CSA B137.6	ASSE 1061, ASTM D2846, ASTM F437, ASTM F438, ASTM F439, ASTM F1970, CSA B137.6
Polyethylene (PE)	ASTM D1693, ASTM D2513, ASTM D2683, ASTM D2737, ASTM D3035, ASTM D3350, ASTM F714, ASTM F2165, AWWA C901, CSA B137.1, NSF 358-1	ASTM D2609, ASTM D2683, ASTM D3261, ASTM F1055, ASTM F2165, CSA B137.1, NSF 358-1
Cross-Linked Polyethylene (PEX)	ASTM F876, ASTM F2165, ASTM F3253, CSA B137.5, NSF 358-3	ASSE 1061, ASTM F877, ASTM F1055, ASTM F1807, ASTM F1960, ASTM F2080, ASTM F2098, ASTM F2159, ASTM F2165, ASTM F2735, ASTM F3253, ASTM F3347, ASTM F3348, CSA B137.5, NSF 358-3
Polypropylene (PP)	ASTM F2165, ASTM F2389, CSA B137.11, NSF 358-2	ASTM F2165, ASTM F2389, CSA B137.11, NSF 358-2
Polyvinyl Chloride (PVC)	ASTM D1785, ASTM D2241, CSA B137.3	ASTM D2464, ASTM D2466, ASTM D2467, ASTM F1970, CSA B137.2, CSA B137.3
Raised Temperature Polyethylene (PE-RT)	ASTM F2165, ASTM F2623, ASTM F2769, CSA B137.18	ASSE 1061, ASTM D3261, ASTM F1055, ASTM F1807, ASTM F2159, ASTM F2165, ASTM F2735, ASTM F2769, CSA B137.18
Cross-Linked Polyethylene/Aluminum/ Cross-Linked Polyethylene (PEX-AL-PEX)	ASTM F1281, ASTM F2165, CSA B137.10	ASTM F1281, ASTM F1974, ASTM F2165, ASTM F2434, CSA B137.10
Polyethylene/Aluminum/Polyethylene (PE- AL-PE)	ASTM F1282, ASTM F2165, CSA B137.9	ASTM F1282, ASTM F1974, ASTM F2165, CSA B137.9
Stainless Steel	ASTM A269, ASTM A312, ASTM A554, ASTM A778	ASTM F1476, ASTM F1548, ASTM F3226, IAPMO PS 117
Chlorinated Polyvinyl Chloride/Aluminum/ Chlorinated Polyvinyl Chloride (CPVC/AL/CPVC)	ASTM F2855	ASTM D2846

* Only Type K, L, or M shall be permitted to be installed.

S 14.3.2 Pressurized Vessels. Pressurized vessels shall be provided with overpressure protection by means of a listed pressure relief valve installed in accordance with the manufacturer's installation instructions.

S 14.3.3 Discharge Piping. The discharge piping serving a temperature relief valve, pressure relief valve, or combination of both shall have no valves, obstructions, or means of isolation and comply with the following:

(1) The discharge pipe shall equal the size of the valve outlet and shall discharge full size to the flood level of the area receiving the discharge and pointing down.

(2) Materials shall be rated at not less than the operating temperature of the system and approved for such use or shall comply with ASME A112.4.1.

(3) The discharge pipe shall discharge independently by gravity through an air gap into the drainage system or outside of the building with the end of the pipe not exceeding 2 feet (610 mm) and not less than 6 inches (152 mm) above the ground and pointing downwards.
(4) The discharge pipe shall discharge in such a manner that does not cause personal injury or structural damage.
(5) No part of such discharge pipe shall be trapped or subject to freezing.
(6) The terminal end of the pipe shall not be threaded.
(7) Discharge from a relief valve into a water heater pan is prohibited.
(8) The discharge termination point shall be readily observable.

S 14.3.4 Vacuum Relief Valves. System components that are subjected to a vacuum while in operation or during shutdown shall be protected with vacuum relief valves. Where the piping configuration, equipment location, and valve outlets are located below the storage tank elevation, the system shall be equipped with a vacuum relief valve at the highest point.

S 14.3.5 Temperature Regulation. Where a system is capable of providing potable water at temperatures that exceed 140°F (60°C), a thermostatic mixing valve that is in accordance with ASSE 1017 shall be provided to limit the water supplied to the potable hot water distribution system to a temperature of 140°F (60°C) or less.

S 14.4 Protection of System Components.

S 14.4.1 Materials. System components in contact with heat-transfer mediums shall be approved for such use. Components installed outdoors shall be resistant to ultraviolet radiation.

S 14.4.2 Corrosion. Solar thermal energy systems and components subject to corrosion shall be protected in an approved manner. Metal parts exposed to atmospheric conditions shall be of corrosion-resistant material.

S 14.4.3 Mechanical Damage. Portions of a solar thermal energy system installed where subjected to mechanical damage shall be guarded against such damage by being installed behind approved barriers or, where located within a garage, be elevated or located out of the normal path of a vehicle.

S 14.4.4 Freeze Protection. Unless designed for such conditions, solar thermal energy systems and components that contain liquid as the heat transfer medium shall be protected from freezing, by means of fail-safe freeze protection in accordance with this Section, where the ambient temperature may be less than 46°F (8°C).

S 14.4.4.1 Antifreeze. Antifreeze shall be used in accordance with the solar thermal system manufacturer's instructions.

S 14.4.4.2 Drainback. Drainback systems shall drain by gravity and shall be permitted to be installed in applications where the ambient temperature may not be less than -60°F (-51°C).

S 14.4.4.3 Integral Collector Storage. Integral collector storage systems shall be permitted to be installed in applications where the ambient temperature may not be less than 23°F (-5°C) and the duration of below-freezing episodes exceeding 18 hours. Exposed piping in a solar thermal energy system shall be protected with insulation having a thermal resistance of not less than R-5.0.

S 14.4.4.4 Indirect Thermosiphon. Indirect thermosiphon systems shall be permitted to be installed in applications where the ambient temperature may not be less than 23°F (-5°C). Exposed piping in a solar thermal energy system shall be protected with insulation having a thermal resistance of not less than R-5.

S 14.4.4.5 Air Heating Systems. Air solar heating systems shall be permitted to be used in accordance with the manufacturer's instructions.

S 14.4.4.6 Labeling. A label indicating the method of freeze protection for the system shall be attached to the system in a visible location.

S 14.4.4.7 Piping. Fittings, pipe slope, and collector shall be designed to allow for manual gravity draining and air filling of solar thermal energy system components and piping. Pipe slope for gravity draining shall be not less than 1/4 inch per foot (20.8 mm/m) of horizontal length. Collector header pipes or absorber plate riser tubes internal to the collector shall be sloped in accordance with the manufacturer's instructions. Where a means to drain the system is provided, a drain valve shall be installed.

S 14.4.5 Water Hammer Protection. The flow of the hydronic piping system shall be designed to prevent water hammer.

S 14.4.6 Heat Transfer Fluid. Solar thermal piping shall be identified with an orange background with black uppercase lettering, with the words "Caution: heat transfer FLUID, do not drink." Each solar thermal energy system shall be identified to designate the medium being conveyed. The minimum size of the letters and length of the color field shall comply with Table S 14.4.6.

Each outlet on the solar thermal piping system shall be posted with black uppercase lettering as follows:

"CAUTION: HEAT TRANSFER FLUID, DO NOT DRINK."

TABLE S 14.4.6

MINIMUM LENGTH OF COLOR FIELD AND SIZE OF LETTERS

OUTSIDE DIAMETER OF PIPE OR COVERING (inches)	MINIMUM LENGTH OF COLOR FIELD (inches)	MINIMUM SIZE OF LETTERS (inches)
½ to 1¼	8	½
1½ to 2	8	¾
2½ to 6	12	1¼
8 to 10	24	2½
Over 10	32	3½

S 14.4.7 Insulation.

S 14.4.7.1 General. The temperature of surfaces within reach of building occupants shall not exceed 140°F (60°C) unless the surfaces are protected by insulation. Where sleeves are installed, the insulation shall continue full size through them. Coverings and insulation used for piping shall be of material approved for the operating temperature of the system and the installation environment. Where installed in a plenum, the insulation, jackets and lap-seal adhesives, including pipe coverings and linings, shall have a flame spread index

not to exceed 25 and a smoke-developed index not to exceed 50 where tested in accordance with ASTM E84 or UL 723.

S 14.4.7.2 Heat Loss. Insulation shall be installed on interconnecting solar and hot water piping. The final 5 feet (1524 mm) of the cold water supply line, or the entire length where less than 5 feet (1524 mm), shall be insulated. The insulation thickness shall be in accordance with Table S 14.4.7.3(1) or Table S 14.4.7.3(2), or the insulation installed shall have an R-value of not less than R-2.6 degree Fahrenheit hour square foot per British thermal unit (°F•h•ft2/Btu) (R-0.46 m2•K/W). Piping, storage tanks, and circulating air ductwork shall be insulated. Ductwork and piping shall be permitted to not be insulated where exposed in conditioned spaces, and the heat loss from such ducts or piping does not otherwise contribute to the heating or cooling load within such space.

Exception: Low temperature, aboveground piping installed for swimming pools, spas, and hot tubs in accordance with the manufacturer's installation instructions unless such piping is located within a building.

S 14.4.7.3 Piping. Pipes and fittings, other than unions, flanges, or valves, shall be insulated. Insulation material shall be approved for continuous operating temperatures of not less than 220°F (104°C). [See Table S 14.4.7.3(1) and Table S 14.4.7.3(2)].

TABLE S 14.4.7.3(1)
MINIMUM PIPE INSULATION

NPS (inches)	PIPE O.D. (inches)	INSULATION I.D. (inches)	INSULATION O.D. (inches)										
			INSULATION NOMINAL THICKNESS (inches)*										
			½	¾	1	1.5	2	2.5	3	3.5	4	4.5	5
½	0.84	0.86	1.84	2.36	2.88	4.00	5.00	6.62	7.62	8.62	9.62	10.75	11.75
¾	1.05	1.07	2.06	2.36	2.88	4.00	5.00	6.62	7.62	8.62	9.62	10.75	11.75
1	1.315	1.33	2.32	2.88	3.50	4.50	5.56	6.62	7.62	8.62	9.62	10.75	11.75
1¼	1.660	1.68	2.66	3.28	3.50	5.00	5.56	6.62	7.62	8.62	9.62	10.75	11.75
1½	1.900	1.92	2.78	3.50	4.00	5.00	6.62	7.62	8.62	9.62	10.75	11.75	12.75
2	2.375	2.41	3.42	3.98	4.50	5.56	6.62	7.62	8.62	9.62	10.75	11.75	12.75
2½	2.875	2.91	3.88	4.48	5.00	6.62	7.62	8.62	9.62	10.75	11.75	12.75	14.00
3	3.500	3.53	4.50	4.96	5.56	6.62	7.62	8.62	9.62	10.75	11.75	12.75	14.00
3½	4.000	4.03	4.96	5.56	6.62	7.62	8.62	9.62	10.75	11.75	12.75	12.75	14.00
4	4.500	4.53	5.56	6.58	6.62	7.62	8.62	9.62	10.75	11.75	12.75	14.00	15.00
6	6.625	6.70	7.80	8.12	8.62	9.62	10.75	11.75	12.75	14.00	15.00	16.00	17.00

For SI units: 1 inch = 25 mm

* Thickness values are applicable for calcium silicate, cellular foam plastics, cellular glass, mineral fiber, and perlite preformed insulation materials

TABLE S 14.4.7.3(2)
STANDARD TUBING INSULATION THICKNESS

TUBE SIZE (inches)	TUBE O.D. (inches)	INSULATION I.D. (inches)	INSULATION O.D. (inches)
			INSULATION NOMINAL THICKNESS (inches)*

			1	1.5	2	2.5	3	3.5	4	4.5	5
⅜	0.500	0.52	2.38	3.50	4.50	5.56	6.62	-	-	-	-
½	0.625	0.64	2.88	3.50	4.50	5.56	6.62	-	-	-	-
¾	0.875	0.89	2.88	4.00	5.00	6.62	7.62	8.62	9.62	10.75	11.75
1	1.125	1.14	2.88	4.00	5.00	6.62	7.62	8.62	9.62	10.75	11.75
1¼	1.375	1.39	3.50	4.50	5.56	6.62	7.62	8.62	9.62	10.75	11.75
1½	1.625	1.64	3.50	4.50	5.56	6.62	7.62	8,62	9.62	10.75	11.75
2	2.125	2.16	4.00	5.00	6.62	7.62	8.62	9.62	10.75	11.75	12.75
2½	2.625	2.66	4.50	5.56	6.62	7.62	8.62	9.62	10.75	11.75	12.75
3	3.125	3.16	5.00	6.61	7.62	8.62	9.62	10.75	11.75	12.75	14.00
3½	3.625	3.66	5.56	6.62	7.62	8.62	9.62	10.75	11.75	12.75	14.00
4	4.125	4.16	6.62	7.62	8.62	9.62	10.75	11.75	12.75	14.00	15.00
5	5.125	5.16	7.62	8.62	9.62	10.75	11.75	12.75	14.00	15.00	16.00
6	6.125	6.20	8.62	9.62	10.75	11.75	12.75	14.00	15.00	16.00	17.00

S 14.4.7.4 Fittings. Fittings shall be insulated with mitered sections, molded fittings, insulating cement, or flexible insulation.

S 14.4.7.5 Installation. Insulation shall be finished with a jacket or facing with the laps sealed with adhesives or staples so as to secure the insulation on the pipe. Insulation jacket seams shall be on the underside of the piping and shall overlap in accordance with the manufacturer's installation instructions. Joints and seams shall be sealed with a sealant that is approved for both the material and environmental conditions. In lieu of jackets, molded insulation shall be permitted to be secured with 16 gauge galvanized wire ties not exceeding 9 inches (229 mm) on center.

S 14.4.7.5.1 Exterior Applications. Insulation for exterior applications shall be finished with an approved jacket or facing with the surfaces and laps sealed. Jacketing, facing, and tape used for exterior applications shall be designed for such use. Where flexible insulation is used, it shall be wrapped and sealed against water penetration. Insulation used for exterior applications shall be resistant to extreme temperatures, UV exposure, and moisture.

S 15.0 Specific Requirements.

S 15.1 Electrical.

S 15.1.1 Wiring. Electrical connections, wiring, and devices shall be installed in accordance with NFPA 70. Electrical equipment, appliances, and devices installed in areas that contain flammable vapors or dusts shall be of a type approved for such environment.

S 15.1.2 Controls. Required electrical, mechanical, safety, and operating controls shall be listed or labeled by a listing agency. Electrical controls shall be of such design and construction as to be suitable for installation in the environment in which they are located.

S 15.2 Flow Directions. Flow directions shall be permanently affixed on the solar thermal energy system.

S 15.3 Attic Installations. An attic space in which solar energy system components are installed shall comply with Section 508.4 of this Code.

S 15.4 Connections to Drainage System Required. Receptors, drains, appurtenances, and appliances, used to receive or discharge liquid waste, shall be

connected to the drainage system of the building or premises in accordance with the requirements of this Code.

S 15.5 Dry Storage Systems.

S 15.5.1 Waterproofing. The containment structure for dry thermal storage systems shall be constructed in an approved manner to prevent the infiltration of water or moisture.

S 15.5.2 Detecting Water Intrusion. The containment structure shall be capable of fully containing spillage or moisture accumulation that occurs. The structure shall have a means, such as a sight glass, to detect spillage or moisture accumulation, and shall be fitted with a drainage device to eliminate spillage.

S 15.5.3 Rock as Storage Material. Systems utilizing rock as the thermal storage material shall use clean, washed rock that is free of organic material.

S 15.5.4 Odor and Particulate Control. Thermal storage materials and containment structures, including interior protective coating, shall not impart toxic elements, particulate matter, or odor to areas of human occupancy.

S 15.6 Heat Pumps. Heat pumps shall be in compliance with Table S 15.6, as applicable. Heat pumps shall also be listed and labeled in accordance with UL 1995 or UL 60335-2-40. Heat pumps shall be fitted with a means to indicate that the compressor is locked out.

TABLE S 15.6

TYPE OF HEAT PUMP	STANDARDS
Water-to-Air	AHRI/ASHRAE/ISO 13256-1
Water-to-Water	AHRI/ASHRAE/ISO 13256-2
Air Source	AHRI 210/240

S 16.0 Solar Thermal Energy Systems for Swimming Pool, Spas, and Hot Tubs.

S 16.1 Water Chemistry. Where water from a swimming pool, spa, or hot tub is heated by way of circulation through solar collectors, the chemistry of such water shall comply with the requirements of Section S 16.2 and shall be filtered in accordance with Section S 16.3 and Section S 16.3.1 of this Code.

S 16.2 Parameters. Parameters for chemicals used within a swimming pool, spa, or hot tub shall be in accordance with Table S 16.2.

TABLE S 16.2
WATER CHEMISTRY

PARAMETER	ACCEPTABLE RANGE
Calcium hardness	200 – 400 parts per million (ppm)
Langelier Saturation Index	0 (+ or - 0.3 acceptable)
pH	7.2 – 7.8

TDS	< 1500 ppm
Total alkalinity	80 – 120 ppm

S 16.3 Filter. A filter shall be provided to remove debris from the water entering the solar loop.

Exception: A solar swimming pool, spa, or hot tub heating system with a heat exchanger.

S 16.3.1 Location. A filter shall be located upstream of a pump used to direct water to solar collectors.

S 16.4 Corrosion Resistant. Glazed solar collectors made of copper shall not be used for solar pool, spa, or hot tub heating.

Exception: Where a heat exchanger is provided between the collector circuit and the swimming pool, spa, or hot tub water.

S 17.0 Certificate of Compliance. Upon completion of the solar thermal energy system, the permittee shall sign a Certificate of Compliance with this Code. The Certificate of Compliance shall also list the following information:

(1) Type of freeze protection;
(2) Mixing valve setting degrees Fahrenheit (° F);
(3) Subsystem working pressure (if applicable) pounds per square inch;
(4) Subsystem test pressure (if applicable) pounds per square inch;
(5) Heat exchanger make and model number (if applicable);
(6) Circulating pump over temperature protection shut-off setting degrees Fahrenheit (° F) for one-tank systems where the water heater controls utilize fusible-link type over temperature protection.

This Certificate shall be posted in a conspicuous location at or near the water heater.

S 18.0 General.

S 18.1 Referenced Standards. The standards listed in Table S 18.1 are referenced in various sections of this Appendix and shall be considered part of the requirements of this Code. The standards are listed herein by the standard number and effective date, the title and application. The application of the referenced standard(s) shall be as specified in Section S 5.2.

TABLE S 18.1

REFERENCED STANDARDS

STANDARD NUMBER	STANDARD TITLE	APPLICATION
AHRI 210/240-2017	Performance Rating of Unitary Air-conditioning & Air- source Heat Pump Equipment	Air-Source Heat Pumps
AHRI 870-2016	Performance Rating of Direct Geoexchange Heat Pumps	Equipment
AHRI/ASHRAE/ISO 13256-1-1998 (R2012)	Water-Source Heat Pumps – Testing and Rating for Performance – Part 1: Water-to-Air and Brine-to-Air Heat Pumps	Water-Source Heat Pumps

AHRI/ASHRAE/ISO 13256-2-1998 (R2012)	Water-Source Heat Pumps – Testing and Rating for Performance – Part 2: Water-to-Water and Brine-to-Water Heat Pumps	Water-Source Heat Pumps
ASHRAE 34-2019	Designation and Safety Classification of Refrigerants	Refrigerant Classifications
ASHRAE 194-2017	Method of Test for Direct-Expansion Ground-Source Heat Pumps	Ground-Source Heat Pumps
ASME A112.1.2-2012 (R2017)	Air Gaps in Plumbing Systems (for Plumbing Fixtures and Water-Connected Receptors)	Backflow Protection
ASME A112.1.3-2000 (R2015)	Air Gap Fittings for Use with Plumbing Fixtures, Appliances, and Appurtenances	Backflow Protection
ASME A112.4.1-2009 (R2019)	Water Heater Relief Valve Drain Tubes	Discharge Piping
ASME B1.20.1-2013 (R2018)	Pipe Threads, General Purpose (Inch)	Joints
ASME B16.3-2016	Malleable Iron Threaded Fittings: Classes 150 and 300	Fittings
ASME B16.5-2017	Pipe Flanges and Flanged Fittings: NPS 1/2 Through NPS 24 Metric/Inch	Fittings
ASME B16.9-2018	Factory-Made Wrought Buttwelding Fittings	Fittings
ASME B16.11-2016	Forged Fittings, Socket-Welding and Threaded	Fittings
ASME B16.15-2018	Cast Copper Alloy Threaded Fittings: Classes 125 and 250	Fittings
ASME B16.18-2018	Cast Copper Alloy Solder Joint Pressure Fittings	Fittings
ASME B16.22-2018	Wrought Copper and Copper Alloy Solder-Joint Pressure Fittings	Fittings
ASME B16.23-2016	Cast Copper Alloy Solder Joint Drainage Fittings: DWV	Fittings
ASME B16.24-2016	Cast Copper Alloy Pipe Flanges, Flanged Fittings, and Valves: Classes 150, 300, 600, 900, 1500, and 2500	Fittings
ASME B16.26-2018	Cast Copper Alloy Fittings for Flared Copper Tubes	Fittings
ASME B16.29-2017	Wrought Copper and Wrought Copper Alloy Solder-Joint Drainage Fittings – DWV	Fittings
ASME B16.51-2018	Copper and Copper Alloy Press-Connect Pressure Fittings	Fittings
ASME BPVC Section VIII.1-2019	Rules for Construction of Pressure Vessels Division 1	Miscellaneous

ASME BPVC Section X- 2019	Fiber-Reinforced Plastic Pressure Vessels	Pressure Vessel Construction, Pressure Vessels
ASME SA194-2015	Carbon and Alloy Steel Nuts for Bolts for High Pressure or High Temperature Service, or Both	Mounting
ASSE 1013-2011	Reduced Pressure Principle Backflow Preventers and Reduced Pressure Principle Fire Protection Backflow Pre-venters	Backflow Prevention
ASSE 1017-2009	Temperature Actuated Mixing Valves for Hot Water Distribution Systems	Valves
ASSE 1061-2015	Push-Fit Fittings	Fittings
ASSE 1079-2012	Dielectric Pipe Unions	Fittings
ASTM A53/A53M-2018	Pipe, Steel, Black and Hot-Dipped, Zinc-Coated, Welded and Seamless	Piping
ASTM A106/A106M-2019a	Seamless Carbon Steel Pipe for High-Temperature Service	Piping
ASTM A126-2004 (R2019)	Gray Iron Castings for Valves, Flanges, and Pipe Fittings	Piping
ASTM A254/A254M-2012 (R2019)	Copper-Brazed Steel Tubing	Piping
ASTM A269/A269M-2015a (R2019)	Seamless and Welded Austenitic Stainless Steel Tubing for General Service	Piping
ASTM A312/A312M-2019	Seamless, Welded, and Heavily Cold Worked Austenitic Stainless Steel Pipes	Piping
ASTM A420/A420M-2019a	Piping Fittings of Wrought Carbon Steel and Alloy Steel for Low-Temperature Service	Fittings
ASTM A554-2016	Welded Stainless Steel Mechanical Tubing	Piping
ASTM A778/A778M-2016	Welded, Unannealed Austenitic Stainless Steel Tubular Products	Piping
ASTM B32-2008 (R2014)	Solder Metal	Joints
ASTM B42-2015a	Seamless Copper Pipe, Standard Sizes	Piping
ASTM B43-2015	Seamless Red Brass Pipe, Standard Sizes	Piping

ASTM B75/B75M-2019	Seamless Copper Tube	Piping
ASTM B88-2016	Seamless Copper Water Tube	Piping
ASTM B135/B135M-2017	Seamless Brass Tube	Piping
ASTM B251/B251M-2017	General Requirements for Wrought Seamless Copper and Copper-Alloy Tube	Piping
ASTM B280-2019	Seamless Copper Tube for Air Conditioning and Refrigeration Field Service	Piping
ASTM B302-2017	Threadless Copper Pipe, Standard Sizes	Piping
ASTM B447-2012a	Welded Copper Tube	Piping
ASTM B813-2016	Liquid and Paste Fluxes for Soldering of Copper and Copper Alloy Tube	Joints
ASTM B828-2016	Making Capillary Joints by Soldering of Copper and Copper Alloy Tube and Fittings	Joints
ASTM C411-2019	Hot-Surface Performance of High-Temperature Thermal Insulation	Duct Coverings and Linings
ASTM D1693-2015	Environmental Stress-Cracking of Ethylene Plastics	Piping
ASTM D1785-2015^{e1}	Poly(Vinyl Chloride) (PVC) Plastic Pipe, Schedules 40, 80, and 120	Piping
ASTM D2241-2015	Poly(Vinyl Chloride) (PVC) Pressure-Rated Pipe (SDR Series)	Piping
ASTM D2464-2015	Threaded Poly(Vinyl Chloride) (PVC) Plastic Pipe Fittings, Schedule 80	Fittings
ASTM D2466-2017	Poly(Vinyl Chloride) (PVC) Plastic Pipe Fittings, Schedule 40	Fittings
ASTM D2467-2015	Poly(Vinyl Chloride) (PVC) Plastic Pipe Fittings, Schedule 80	Fittings
ASTM D2513-2019	Polyethylene (PE) Gas Pressure Pipe, Tubing, and Fittings	Piping
ASTM D2564-2012 (R2018)	Solvent Cements for Poly(Vinyl Chloride) (PVC) Plastic Piping Systems	Joints
ASTM D2609-2015	Plastic Insert Fittings for Polyethylene (PE) Plastic Pipe	Fittings
ASTM D2683-2014	Socket-Type Polyethylene Fittings for Outside Diameter- Controlled Polyethylene Pipe and Tubing	Fittings
ASTM D2737-2012a	Polyethylene (PE) Plastic Tubing	Piping

ASTM D2846/D2846M-2019a	Chlorinated Poly(Vinyl Chloride) (CPVC) Plastic Hot- and Cold-Water Distribution Systems	Piping
ASTM D3035-2015	Polyethylene (PE) Plastic Pipe (DR-PR) Based on Controlled Outside Diameter	Piping
ASTM D3139-2019	Joints for Plastic Pressure Pipes Using Flexible Elastomeric Seals	Joints
ASTM D3261-2016	Butt Heat Fusion Polyethylene (PE) Plastic Fittings for Polyethylene (PE) Plastic Pipe and Tubing	Fittings
ASTM D3350-2014	Polyethylene Plastics Pipe and Fittings Materials	Piping
ASTM E84-2019b	Surface Burning Characteristics of Building Materials	Miscellaneous
ASTM F437-2015	Threaded Chlorinated Poly (Vinyl Chloride) (CPVC) Plastic Pipe Fittings, Schedule 80	Fittings
ASTM F438-2017	Socket-Type Chlorinated Poly (Vinyl Chloride) (CPVC) Plastic Pipe Fittings, Schedule 40	Fittings
ASTM F439-2019	Chlorinated Poly (Vinyl Chloride) (CPVC) Plastic Pipe Fittings, Schedule 80	Fittings
ASTM F441/F441M-2015	Chlorinated Poly (Vinyl Chloride) (CPVC) Plastic Pipe, Schedules 40 and 80	Piping
ASTM F442/F442M-2019	Chlorinated Poly (Vinyl Chloride) (CPVC) Plastic Pipe (SDR-PR)	Piping, Plastic
ASTM F493-2014	Solvent Cements for Chlorinated Poly (Vinyl Chloride) (CPVC) Plastic Pipe and Fittings	Joints
ASTM F656-2015	Primers for Use in Solvent Cement Joints of Poly (Vinyl Chloride) (PVC) Plastic Pipe and Fittings	Joints
ASTM F714-2013 (R2019)	Polyethylene (PE) Plastic Pipe (DR-PR) Based on Outside Diameter	Piping
ASTM F876-2019a	Crosslinked Polyethylene (PEX) Tubing	Piping
ASTM F877-2019	Crosslinked Polyethylene (PEX) Hot- and Cold-Water Distribution Systems	Piping
ASTM F1055-2016a	Electrofusion Type Polyethylene Fittings for Outside Diameter Controlled Polyethylene and Crosslinked Polyethylene (PEX) Pipe and Tubing	Fittings
ASTM F1281-2017	Crosslinked Polyethylene/ Aluminum/Crosslinked Polyethylene (PEX-AL-PEX) Pressure Pipe	Piping
ASTM F1282-2017	Polyethylene/Aluminum/Polyethylene (PE-AL-PE) Compo- site Pressure Pipe	Piping

ASTM F1476-2007 (R2019)	Performance of Gasketed Mechanical Couplings for Use in Piping Applications	Fittings
ASTM F1548-2001 (R2018)	Performance of Fittings for Use with Gasketed Mechanical Couplings Used in Piping Applications	Fittings
ASTM F1807-2019b	Metal Insert Fittings Utilizing a Copper Crimp Ring, or Alternate Stainless Steel Clamps, for SDR9 Cross-linked Polyethylene (PEX) Tubing and SDR9 Polyethylene of Raised Temperature (PE-RT) Tubing	Fittings
ASTM F1960-2019a	Cold Expansion Fittings with PEX Reinforcing Rings for Use with Cross-linked Polyethylene (PEX) and Polyethylene of Raised Temperature (PE-RT) Tubing	Fittings
ASTM F1970-2019	Special Engineered Fittings, Appurtenances or Valves for Use in Poly (Vinyl Chloride) (PVC) or Chlorinated Poly (Vinyl Chloride) (CPVC) Systems	Piping
ASTM F1974-2009 (R2015)	Metal Insert Fittings for Polyethylene/Aluminum/Polyethylene and Crosslinked Polyethylene/Aluminum/Crosslinked Polyethylene Composite Pressure Pipe	Fittings
ASTM F2080-2019	Cold-Expansion Fittings with Metal Compression-Sleeves for Crosslinked Polyethylene (PEX) Pipe and SDR9 Polyethylene of Raised Temperature (PE-RT) Pipe	Fittings
ASTM F2098-2018	Stainless Steel Clamps for Securing SDR9 Cross-linked Polyethylene (PEX) Tubing and SDR9 Polyethylene of Raised Temperature (PE-RT) to Metal Insert and Plastic Insert Fittings	Fittings
ASTM F2159-2019a	Plastic Insert Fittings Utilizing a Copper Crimp Ring, or Alternate Stainless Steel Clamps for SDR9 Cross-linked Polyethylene (PEX) Tubing and SDR9 Polyethylene of Raised Temperature (PE-RT) Tubing	Fittings
ASTM F2165-2019	Flexible Pre-Insulated Plastic Piping	Fittings, Piping and Tubing
ASTM F2389-2019	Pressure-Rated Polypropylene (PP) Piping Systems	Piping

ASTM F2434-2019	Metal Insert Fittings Utilizing a Copper Crimp Ring for SDR9 Cross-linked Polyethylene (PEX) Tubing and SDR9 Cross-linked Polyethylene/Aluminum/Cross-linked Polyethylene (PEX-AL-PEX) Tubing	Fittings
ASTM F2620-2019	Heat Fusion Joining of Polyethylene Pipe and Fittings	Joints
ASTM F2623-2019	Polyethylene of Raised Temperature (PE-RT) Systems for Non-Potable Water Applications	Piping
ASTM F2735-2018	Plastic Insert Fittings for SDR9 Cross-linked Polyethylene (PEX) and Polyethylene of Raised Temperature (PE-RT) Tubing	Fittings
ASTM F2769-2018	Polyethylene of Raised Temperature (PE-RT) Plastic Hot and Cold-Water Tubing and Distribution Systems	Piping, Fitting
ASTM F2855-2019	Chlorinated Poly (Vinyl Chloride)/Aluminum/Chlorinated Poly (Vinyl Chloride) (CPVC-AL-CPVC) Composite Pressure Tubing	Piping, Plastic
ASTM F3226/F3226M-2019	Metallic Press-Connect Fittings for Piping and Tubing Systems	Fittings
ASTM F3253-2019	Crosslinked Polyethylene (PEX) Tubing with Oxygen Barrier for Hot- and Cold-Water Hydronic Distribution Systems	Piping, Fittings
ASTM F3347-2019a	Metal Press Insert Fittings with Factory Assembled Stainless Steel Press Sleeve for SDR9 Cross-linked Polyethylene (PEX) Tubing	Fittings
ASTM F3348-2019	Plastic Press Insert Fittings with Factory Assembled Stainless Steel Press Sleeve for SDR9 Cross-linked Polyethylene (PEX) Tubing	Fittings
AWS A5.8M/A5.8-2019	Filler Metals for Brazing and Braze Welding	Joints
AWWA C901-2017	Polyethylene (PE) Pressure Pipe and Tubing, 3⁄4 In. (19 mm) Through 3 In. (76 mm), for Water Service	Piping
CSA B137.1-2017	Polyethylene (PE) Pipe, Tubing, and Fittings for Cold-Water Pressure Services	Piping
CSA B137.2-2017	Polyvinylchloride (PVC) Injection-Moulded Gasketed Fittings for Pressure Applications	Fittings

CSA B137.3-2017	Rigid Polyvinylchloride (PVC) Pipe and Fittings for Pressure Applications	Piping, Fittings
CSA B137.5-2017	Crosslinked Polyethylene (PEX) Tubing Systems for Pressure Applications	Piping
CSA B137.6-2017	Chlorinated Polyvinylchloride (CPVC) Pipe, Tubing, and Fittings for Hot- and Cold-Water Distribution Systems	Piping, Fittings
CSA B137.9-2017	Polyethylene/Aluminum/Polyethylene (PE-AL-PE) Composite Pressure-Pipe Systems	Piping
CSA B137.10-2017	Crosslinked Polyethylene/Aluminum/Crosslinked Polyethylene (PEX-AL-PEX) Composite Pressure-Pipe Systems	Piping
CSA B137.11-2017	Polypropylene (PP-R) Pipe and Fittings for Pressure Applications	Piping
CSA B137.18-2017	Polyethylene of Raised Temperature Resistance (PE-RT) Tubing Systems for Pressure Applications	Piping, Fittings
CSA C22.2 No. 108-2014 (R2019)	Liquid Pumps	Pumps
CSA C448.1-2016	Design and Installation of Ground Source Heat Pump Systems for Commercial and Institutional Buildings	Ground-Source Heat Pumps
CSA C448.2-2016	Design and Installation of Ground Source Heat Pump Systems for Residential and Other Small Buildings	Ground-Source Heat Pumps
CSA/IGSHPA C448-2016	Design and Installation of Ground Source Heat Pump Systems for Commercial and Residential Buildings	Miscellaneous
CSA Z21.10.1-2019	Gas Water Heaters, Volume I, Storage Water Heaters with Input Ratings of 75,000 Btu Per Hour or Less (same as CSA 4.1)	Fuel Gas, Appliances
CSA Z21.10.3-2019	Gas-Fired Water Heaters, Volume III, Storage Water Heaters with Input Ratings Above 75,000 Btu Per Hour, Circulating and Instantaneous (same as CSA 4.3)	Fuel Gas, Appliances
IAPMO PS 117-2019	Press Connections	Fittings
IAPMO S1001.1-2013 (R2019)	Design and Installation of Solar Water Heating Systems	Solar Thermal Systems
ICC 900/SRCC 300-2015	Solar Thermal System Standard	Solar Thermal Systems
ICC 901/SRCC 100-2015	Solar Thermal Collector Standard	Collectors

NFPA 70-2020	National Electrical Code	Miscellaneous
NGWA-01-2014	Water Well Construction Standard	Geothermal
NSF 60-2019	Drinking Water Treatment Chemicals-Health Effects	Backfill
NSF 61-2019	Drinking Water System Components - Health Effects	Miscellaneous
NSF 358-1-2017	Polyethylene Pipe and Fittings for Water-Based Ground- Source "Geothermal" Heat Pump Systems	Piping, Fittings
NSF 358-2-2017	Polypropylene Pipe and Fittings for Water-Based Ground- Source "Geothermal" Heat Pump Systems	Piping, Fittings
NSF 358-3-2016	Cross-Linked Polyethylene (PEX) Pipe and Fittings for Water- Based Ground-Source (Geothermal) Heat Pump Systems	Piping, Fittings
NSF 358-4-2018	Polyethylene of Raised Temperature (PE-RT) Tubing and Fittings for Water-Based Ground-Source (Geothermal) Heat Pump Systems	Piping, Fittings
UL 723-2018	Test for Surface Burning Characteristics of Building Materials	Miscellaneous
UL 778-2016	Motor-Operated Water Pumps (with revisions through January 17, 2019)	Pumps
UL 834-2004	Heating, Water Supply, and Power Boilers – Electric (with revisions through July 17, 2019)	Appliances
UL 1279-2010	Outline of Investigation for Solar Collectors	Electrical
UL 1699B-2018	Photovoltaic (PV) DC Arc-Fault Circuit Protection	Electrical
UL 1703-2002	Flat-Plate Photovoltaic Modules and Panels (with revisions through November 25, 2019)	Electrical
UL 1741-2010	Inverters, Converters, Controllers and Interconnection System Equipment for Use With Distributed Energy Resources (with revisions through February 15, 2018)	Electrical
UL 1995-2015	Heating and Cooling Equipment (with revisions through August 17, 2018)	Heat Pumps
UL 2523-2009	Solid Fuel-Fired Hydronic Heating Appliances, Water Heaters, and	Fuel Gas, Appliances

	Boilers (with revisions through March 16, 2018)	
UL 2703-2015	Mounting Systems, Mounting Devices, Clamping/Retention Devices, and Ground Lugs for Use with Flat-Plate Photovoltaic Modules and Panels (with revisions through December 16, 2019)	Electrical
UL 2989-2016	Outline of Investigation for Tracer Wire	Tracer Wire
UL 3703-2015	Solar Trackers	Electrical
UL 4703-2014	Photovoltaic Wire	Electrical
UL 6703-2014	Connectors for Use in Photovoltaic Systems (with revisions through December 22, 2017)	Electrical
UL 8703-2011	Outline of Investigation for Concentrator Photovoltaic Mod- ules and Assemblies	Electrical
UL 60335-2-40-2017	Household And Similar Electrical Appliances-Safety-Part 2- 40: Particular Requirements for Electrical Heat Pumps, Air- Conditioners and Dehumidifiers	Heat Pumps
UL 61730-1-2017	Photovoltaic (PV) Module Safety Qualification - Part 1: Requirements for Construction	Electrical
UL 61730-2-2017	Photovoltaic (PV) Module Safety Qualification - Part 2: Requirements for Testing	Electrical
UL 62109-1-2014	Safety of Power Converters for Use in Photovoltaic Power Systems - Part 1: General Requirements (with revisions through April 30, 2019)	Electrical
ASHRAE 95-1981 (RA1987)	Methods of Testing to Determine the Thermal Performance of Solar Domestic Water Heating Systems	Testing
ASHRAE 96-1980 (RA1989)	Thermal Performance of Unglazed Flat-Plate Liquid-Type Solar Collectors	Testing, Collector
ASME A13.1-2015	Scheme for the Identification of Piping Systems	Piping
ASME B16.21-2016	Nonmetallic Flat Gaskets for Pipe Flanges	Joints
ASME B16.34-2017	Valves - Flanged, Threaded, and Welding End	Valves
ASME B16.47-2017	Large Diameter Steel Flanges: NPS 26 Through NPS 60 Metric/Inch	Fittings

ASME BPVC Section IV-2017	Rules for Construction of Heating Boilers	Miscellaneous
ASME BPVC Section IX-2017	Welding, Brazing, and Fusing Qualifications	Certification
ASSE 1010-2004	Water Hammer Arresters	Water Supply Component
ASTM A377-2018	Ductile Iron Pressure Pipe	Piping, Ferrous
ASTM A733-2016	Welded and Seamless Carbon Steel and Austenitic Stainless Steel Pipe Nipples	Piping, Ferrous
ASTM D56-2016a	Flash Point by Tag Closed Cup Tester	Testing
ASTM D93-2019	Flash Point by Pensky-Martens Closed Cup Tester	Testing
ASTM D635-2018	Rate of Burning and/or Extent and Time of Burning of Plastics in a Horizontal Position	Testing
ASTM D2235-2004 (R2016)	Solvent Cement for Acrylonitrile-Butadiene-Styrene (ABS) Plastic Pipe and Fittings	Joints
ASTM D2672-2014	Joints for IPS PVC Pipe Using Solvent Cement	Joints
ASTM D2855-2015	Two-Step (Primer and Solvent Cement) Method of Joining Poly (Vinyl Chloride) (PVC) or Chlorinated Poly (Vinyl Chloride) (CPVC) Pipe and Piping Components with Tapered Sockets	Joints
ASTM D3278-1996 (R2011)	Flash Point of Liquids by Small Scale Closed-Cup Apparatus	Testing
ASTM E136-2019a	Assessing Combustibility of Materials Using a Vertical Tube Furnace at 750°C	Furnace
ASTM F480-2014	Thermoplastic Well Casing Pipe and Couplings Made in Standard Dimension Ratios (SDR), SCH 40 and SCH 80	Piping, Plastic
ASTM F891-2016	Coextruded Poly(Vinyl Chloride) (PVC) Plastic Pipe with a Cellular Core	Piping, Plastic
AWS B2.2/B2.2M-2016	Brazing Procedure and Performance Qualification	Certification
AWWA C507-2018	Ball Valves, 6 In. through 60 In. (150 mm Through 1,500 mm)	Valves

BS EN 12975-1-2006 (R2010)	Thermal Solar Systems and Components – Solar Collectors – Part 1: General Requirements	Collector
BS EN 12976-1-2017	Thermal Solar Systems and Components – Factory Made Systems – Part 1: General Requirements	Solar Thermal Systems
BS EN 12976-2-2017	Thermal Solar Systems and Components – Factory Made Systems – Part 2: Test Methods	Solar Thermal Systems
BS EN ISO 9806-2017	Solar Energy – Solar Thermal Collectors – Test Methods	Collector
BS EN ISO 9488-2000	Solar Energy – Vocabulary	Miscellaneous
CSA Z21.22-2015	Relief Valves for Hot Water Supply Systems (same as CSA 4.4)	Valves

TABLE S 18.2
STANDARDS, PUBLICATIONS, PRACTICES, AND GUIDES

DOCUMENT NUMBER	DOCUMENT TITLE	APPLICATION
CSA Z21.24-2015	Connectors for Gas Appliances (same as CSA 6.10)	Fuel Gas
IAPMO IGC 332-2017a	Hydronic Radiators	Hydronic Systems
IEEE 937-2007	Installation and Maintenance of Lead-Acid Batteries for Photovoltaic (PV) Systems	Installation and Maintenance, Photovoltaic
IEEE 1013-2019	Sizing Lead-Acid Batteries for Stand-Alone Photovoltaic (PV) Systems	Photovoltaic, Sizing
IEEE 1361-2014	Selecting, Charging, Testing, and Evaluating Lead-Acid Batteries Used in Stand-Alone Photovoltaic (PV) Systems	Testing, Evaluation
IEEE 1526-2003	Testing the Performance of Stand-Alone Photovoltaic Systems	Testing, Photovoltaic
IEEE 1547-2018	Interconnection and Interoperability of Distributed Energy Resources with Associated Electric Power Systems Interfaces	Connections, Photovoltaic
IEEE 1562-2007	Array and Battery Sizing in Stand-Alone Photovoltaic (PV) Systems	Array, Battery, Photo-voltaic

IEEE 1661-2019	Test and Evaluation of Lead-Acid Batteries Used in Photovoltaic (PV) Hybrid Power Systems	Testing and Evaluation, Photovoltaic
MSS SP-58-2018	Pipe Hangers and Supports – Materials, Design, Manufacture, Selection, Application, and Installation (including Amendment 1, dated October 17, 2019)	Fuel Gas
MSS SP-80-2019	Bronze Gate, Globe, Angle, and Check Valves	Valves
NFPA 54/Z223.1-2018	National Fuel Gas Code	Fuel Gas
NFPA 274-2018	Test Method to Evaluate Fire Performance Characteristics of Pipe Insulation	Pipe Insulation
NSF 14-2018	Plastic Piping System Components and Related Materials	Piping, Plastic
UL 174-2004	Household Electric Storage Tank Water Heaters (with revisions through December 3, 2019)	Appliances
UL 873-2007	Temperature-Indicating and -Regulating Equipment (with revisions through February 6, 2015)	Electrical
UL 916-2015	Energy Management Equipment	Electrical
UL 1453-2016	Electric Booster and Commercial Storage Tank Water Heaters (with revisions through May 18, 2018)	Appliances
UL 60730-1 2016	Automatic Electrical Controls – Part 1: General Requirements	Electrical

ABBREVIATIONS IN TABLE S 18.1 AND TABLE S 18.2

AHRI Air-Conditioning, Heating, and Refrigeration Institute, 2311 Wilson Boulevard, Suite 400, Arlington, VA22201.

ANSI American National Standards Institute, Inc., 25 W. 43rd Street, 4th Floor, New York, NY 10036.

ASHRAE American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc., 1791 Tullie Circle, NE, Atlanta, GA 30329-2305.

ASME American Society of Mechanical Engineers, Two Park Avenue, New York, NY 10016-5990.

ASSE American Society of Sanitary Engineering, 18927 Hickory Creek Drive, Suite 220, Mokena, IL 60448.

ASTM ASTM International, 100 Barr Harbor Drive, West Conshohocken, PA 19428-2959.

AWS American Welding Society, 8669 NW 36 Street, # 130, Miami, FL 33166-6672.

AWWA	American Water Works Association, 6666 W. Quincy Avenue, Denver, CO 80235.
BSI (BS EN)	British Standard International, 389 Chiswick High Road, London, W4 4AL United Kingdom.
CSA	Canadian Standards Association, 178 Rexdale Boulevard, Toronto, ON, Canada M9W 1R3.
e1	An editorial change since the last revision or reapproval.
IAPMO	International Association of Plumbing and Mechanical Officials, 4755 E. Philadelphia Street, Ontario, CA 91761.
ICC	International Code Council, 500 New Jersey Avenue, NW, 6th Floor, Washington, DC 20001.
IEEE	The Institute of Electrical and Electronics Engineers, Inc., 3 Park Avenue, 17th Floor, New York, NY 10016-5997.
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry, 127 Park Street NE, Vienna, VA 22180.
NFPA	National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471.
NGWA	National Ground Water Association, 601 Dempsey Road, Westerville, OH 43081.
NSF	NSF International, 789 N. Dixboro Road, Ann Arbor, MI 48105.
SRCC	Solar Rating and Certification Corporation, 3060 Saturn Street, Suite 100, Brea, CA 92821.
UL	Underwriters Laboratories, Inc., 333 Pfingsten Road, Northbrook, IL 60062.

B. The 2022 Los Angeles County Plumbing Code, as adopted by Section 15.16.010, is hereby amended as follows:

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 10. Subsection A of Section 15.24.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.24.010 Residential Code - Adoption

A. The 2022 California Residential Code as amended by Title 30 the 2022 Los Angeles County Residential Code together with their appendices are adopted by the city as the city's residential code, to regulate the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and

provide for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 11. Section 15.24.020 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.24.020 Residential Code - Penalty

A. No person shall erect, construct, enlarge, alter, repair, improve, remove, convert, demolish, equip, use, occupy or maintain any building or structure or cause the same to be done, contrary to or in violation of any provision of this 2019 California Residential Code, including other codes duly adopted by this chapter.

B. A violation of this section is punishable as an infraction pursuant to Section 1.08.030 of this code or punishable as a misdemeanor pursuant to Section 1.08.020 of this code."

SECTION 12. Section 15.24.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.24.030 Residential Code - Amendments Generally

The 2022 Los Angeles County Residential Code, as adopted by Section 15.24.010, is hereby amended as follows:

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 13. Subsection A of Section 15.26.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.26.010 California Existing Building Code Adoption

A. The 2022 California Existing Building Code as amended by Title 33 of the Los Angeles County Existing Building Code together with their appendices are adopted by the city as the city's existing building code, to regulate voluntarily retrofits of buildings to make them stronger against earthquakes and strong wind conditions within the city, and provide for the issuance of permits and collection of fees therefor, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 14. Section 15.26.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.26.030 Amendments to the Existing Building Code generally The 2019 Los Angeles County Existing Building Code, as adopted by Section 15.26.010, is hereby amended as follows:

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 15. Subsection A of Section 15.28.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.28.010 Green Building Standards Code – Adoption

A. The 2022 California Green Building Standards Code which regulates the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, provides for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 16. Section 15.28.020 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.28.020 Green Building Standards Code - Penalty

A. No person shall erect, construct, enlarge, alter, repair, improve, remove, convert, demolish, equip, use, occupy or maintain any building or structure or cause the same to be done, contrary to or in violation of any provision of this 2022 California Green Building Standards, including other codes duly adopted by this chapter.

B. A violation of this section is punishable as an infraction pursuant to Section 1.08.030 of this code or punishable as a misdemeanor pursuant to Section 1.08.020 of this code."

SECTION 17. Section 15.28.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.28.030 Green Building Standards Code - Conflict

Whenever an apparent conflict or inconsistency exists between any provision of 2022 California Green Building Standards Code, as adopted in Section 15.28.010, and any provision of this code, each provision shall be construed so as to supplement the other. In the event any apparently conflicting or inconsistent

provisions may not reasonably be so construed, the city's community development director shall determine which provision shall prevail."

SECTION 18. Section 15.28.040 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.28.040 Green Building Standards Code - No Entitlement Created Hereby

The adoption of the 2022 California Green Building Standards Code, as set forth in Section 15.28.010, shall not be construed for any purpose as creating any entitlement or authorizing any business or use which is prohibited by any provision contained in this code."

SECTION 19. Section 15.28.050 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.28.050 Green Building Standards Code - Severability

The City Council hereby declares that should any provision, section, paragraph, sentence or word of this chapter or the 2022 California Green Building Standards Code, adopted by reference in Section 15.28.010, be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences and words of this chapter and the 2022 California Green Building Standards Code hereby adopted shall remain in full force and effect."

SECTION 20. The City Council hereby makes a finding of reasonable necessity for the amendments as stated separately for each such amendment and identified in the Los Angeles County Code Titles 26, 27, 28, 29, 30, and 33. These amendments to the Los Angeles County Codes, incorporating the uniform and international codes, are reasonably necessary due to the local climatic, geological and/or topographical conditions characterized by hot, dry summers and the high potential for seismic activity which make structures particularly vulnerable to rapidly spreading fires and structural damage.

SECTION 21. The adoption of this Ordinance is hereby determined to be exempt from the California Environmental Quality Act pursuant to State Guidelines Section 15061(b)(3) as a project that has no potential for causing a significant effect on the environment.

SECTION 22. That this Ordinance is enacted pursuant to the authority conferred upon the City Council of the City of Lawndale by Government Code Sections 36934 and 36937 and shall

SECTION 23. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional

without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 24. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be posted and published in a newspaper of general circulation in the manner required by law.

PASSED, APPROVED, AND ADOPTED this ____ day of December, 2022.

_____
Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erika Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1193-22 at its regular meeting held on the ____ day of December, 2022, and duly approved and adopted said ordinance at its regular meeting held on the ____ day of December, 2022, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Rhonda Hofmann-Gordon, Mayor Pro Tem					
Pat Kearny					
Bernadette Suarez					
Sirley Cuevas					

_____ _____
Erika Harbison, City Clerk Date

APPROVED AS TO FORM:

_____
Gregory M. Murphy, City Attorney

ATTACHMENT B

PUBLIC HEARING NOTICE

Column

OFFICIAL AD PROOF

This is the proof of your ad scheduled to run in **Daily Breeze** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(310) 543-6635**.

Notice ID: P5ck8cNlqVRFDCUo7i0O | **Proof Updated: Nov. 18, 2022 at 09:59am PST**
Notice Name: Second reading 2022 Bldng Codes (5007749) | Publisher ID: 0011572515

See Proof on Next Page

FILER	FILING FOR
Jared Chavez	Daily Breeze
jchavez@lawndalecity.org	
(310) 972-3206	

Columns Wide: 2 **Ad Class:** Legals

11/22/2022: City Notices	254.12
Subtotal	$264.28
Tax %	0.00
Total	**$264.28**

CITY OF LAWNDALE
NOTICE OF PUBLIC HEARING
BEFORE THE CITY COUNCIL

Notice is hereby given that at **6:30 p.m.** on **Monday, December 5, 2022,** the City Council of the City of Lawndale will hold a public hearing in the City Council Chambers located at 14717 Burin Avenue, Lawndale, California to consider the following:

Second reading, Public Hearing and Adoption of Ordinance No. 1193-22 for an Amendment to the Lawndale Municipal Code to adopt the 2023 Los Angeles County Building, Existing Building, Electrical, Mechanical, Plumbing, Residential Codes and the California Green Building Standards Code.

The files for this project are available for review Monday through Thursday, 7:00 a.m. to 6:00 p.m., in the Community Development Department offices located at 14717 Burin Avenue, Lawndale, California. Any grounds for opposing this project must be made at the time of the meeting or made in written correspondence. If you challenge this matter in court, you may be limited to raising only those issues that you or someone else raised during the meeting.

The City of Lawndale's contact person is Jared Chavez, Community Development Manager, Community Development Department at (310) 973-3230.

Dated: November 22, 2022
Yvette Hall, Assistant City Clerk

Daily Breeze
Published: 11/22/22

CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

REVIEWED BY: Jared Chavez, Community Development Manager

PREPARED BY: Jose Hernandez, Associate Planner

SUBJECT: **Consideration of Ordinance No. 1195-22 to amend certain sections in Title 17 of the Lawndale Municipal Code pertaining to accessory dwelling units within the City of Lawndale.**

BACKGROUND

Since 2016, there has been considerable discussion throughout California in developing solutions that would aid in the increase of housing production. As a result, the State Legislature passed a handful of laws that further limit local regulation of accessory dwelling units. Between 2016 and 2017 the following bills were authored and amended: AB 2406, AB 2299, SB 1069, AB 494, SB 229 and SB 1226.

In 2019, the California Legislature approved and the Governor signed into law a number of bills ("2019 ADU Laws") that, among other things, amended Government Code section 65852.2 and 65852.22 to impose new limits on local authority to regulate ADUs and Junior ADUs (JADUs). The following bills were signed by Governor Newsom in 2019: AB 881, AB 68 and SB 13.

The following year, 2020, AB 3182 and SB 1030 were signed into law and became effective on January 1, 2021. These Bills required jurisdictions to approve one ADU and one JADU within a proposed or existing single-family dwelling.

Most recently in 2022, the California Legislature approved and the Governor signed into law Senate Bill No. 897 and Assembly Bill No. 2221 that amended Government Code section 65852.2 and 65852.22 to impose new limits on local authority to regulate ADUs and Junior Accessory Dwelling Units (JADUs).

AB 2221 clarifies that a proposed detached ADU may include a detached garage. The bill also changes current law on timeframes for a local agency to "act" on an ADU/JADU application for the local agency to "approve or deny" the application. In addition, AB 2221 prohibits local agencies from requiring front setback standards if those requirements make the project impossible to build. Other minor technical changes are included in this bill.

SB 897 clarifies and amends existing laws regarding ADUs and a local agency's ability to regulate these dwellings. Under this new law, the existing 16 foot max height for detached ADUs is changed to 18 feet

if the detached ADU is within ½ mile from a major transit stop or high-quality transit corridor or if the proposed ADU is detached and on a lot that has an existing multifamily or multistory dwelling. In addition, an ADU may be proposed up to 25 feet in height if the ADU is attached to the primary single family residence. It also clarifies the objective standard rule for ADUs, reaffirms a 60 day approval/denial timeline for local agencies, and adds other technical and clarifying changes to current ADU laws.

STAFF REVIEW

City Staff has drafted an ordinance which establishes rules and regulations for the purpose of streamlining accessory and junior accessory dwelling units within the City of Lawndale.

Staff has reviewed Assembly Bill 2221 and Senate Bill 897 and has prepared an Ordinance which will establish streamline procedures and development standards which are:

- Adopting objective standards that do no involve personal or subjective judgement as part of approving or denying proposed ADU.
- Requires a local agency to review and issue a demolition permit for a detached garage that is to be replaced by an accessory dwelling unit at the same time as it reviews and issues the permit for the accessory dwelling unit.
- Will increase the maximum height allowed for a detached accessory dwelling unit to 18 feet or 25 feet for an attached accessory dwelling unit to a primary dwelling.
- Prohibits the construction of an accessory dwelling unit from triggering a requirement that fire sprinklers be installed in the existing primary dwelling.
- Requires a permitting agency to return in writing a full set of comments to the applicant with a list of items that are defective or deficient and a description of how the application can be remedied by the applicant.
- Requires a junior accessory dwelling unit that does not include a separate bathroom to include a separate entrance from the main entrance to the structure, with an interior entry to the main living area.
- Allows ADUs to be proposed within the front yard setback where there is no other alternative to allow for the construction of an 800 (or less) square foot ADU.

ENVIRONMENTAL ASSESSMENT

Staff is requesting that the City Council determine that the project is exempt from the California Environmental Quality Act (CEQA) under (Review for Exemption) 15061(b)(3) of the CEQA Guidelines.

LEGAL REVIEW

The City Attorney has reviewed Ordinance No. 1195-22 and has approved it as to form.

PUBLIC REVIEW

The Notice of public hearing was posted on the City's notice board located outside City Hall and published in the *Daily Breeze* on November 25, 2022.

COMMISSION REVIEW

On November 9, 2022, the Planning Commission held a public hearing, reviewed and approved Resolution No. 22-06 recommending that City Council adopt the draft Ordinance No. 1195-22.

FISCAL IMPACT

No additional funding required.

RECOMMENDATION

It is recommended that the City Council do the following;

A. Conduct a public hearing;

B. Determine that Ordinance No. 1195-22 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines; and

C. Introduce for first reading by title only Ordinance No. 1195-22, an Ordinance amending the Lawndale Municipal Code regarding ADUs to reflect recent changes in state law, and waive further reading.

Attachments: *A. Ordinance No. 1195-22*
B. PC Resolution No 22-06

Attachment A.

Ordinance No. 1195-22

DRAFT ORDINANCE NO. 1195-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA AMENDING CERTAIN SECTIONS IN TITLE 17, ZONING, OF THE LAWNDALE MUNICIPAL CODE REGARDING ACCESSORY DWELLING UNITS

-DRAFT-

SUMMARY: This ordinance amends the regulations in the City's Zoning Code for accessory dwelling units and junior accessory dwelling units consistent with new state laws passed by the Legislature since the last update to the accessory dwelling unit ordinance.

WHEREAS, in light of the statewide shortage of housing, the State laws on accessory dwelling units have been repeatedly expanded to give property owners more latitude to add new housing units; and

WHEREAS, the Governor of the State of California signed Assembly Bill 2221 (AB 2221) and Senate Bill 897 (SB 897), which will become effective on January 1, 2023 to, among other things, make certain clarifying changes state laws related to Accessory Dwelling Units ("ADUs") and Junior Accessory Dwelling Units ("JADUs"); and

WHEREAS, the City Council now desires to revise the City's Zoning Code regarding ADUs JADUs to make the City's code more user friendly and compliant with the Bills; and

WHEREAS, the Planning Commission considered this ordinance at a properly noticed public hearing on November 9, 2022 and recommended adoption by the City Council; and

WHEREAS, the City Council, after notice duly given as required by law, held a public hearing on December 5, 2022 in the City Hall council chamber located at 14717 Burin Avenue, Lawndale, California, to consider this matter.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawndale hereby makes the following findings:

A. The above recitals are true and correct and incorporated fully herein.

B. The changes to the Zoning Code (Title 17) of the City of Lawndale made by this Ordinance are consistent with the General Plan of the City of Lawndale.

SECTION 2. Section 17.48.056, subsection A, of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions marked in ~~strikethrough~~, additions in ***bold and italics***):

"17.48.056 Accessory dwelling units

A. Permit Requirements. Accessory dwelling units will be permitted ministerial, subject to compliance with the ***objective standards and*** regulations for the applicable zone, in areas zoned to allow single-family or multifamily residential use within sixty days of a complete application if there is an

existing single-family or multifamily dwelling on the lot, in accordance with state law, including but not limited to, Government Code Sections 65852.2 and 65852.22. If the permit application to create an accessory dwelling unit is submitted with a permit application to create a new single-family dwelling on the lot, the city may delay acting on the permit application for the accessory dwelling unit or the junior accessory dwelling unit until it acts on the permit application to create the new single-family dwelling, but in such event the application to create the accessory dwelling unit or junior accessory dwelling unit will be considered without discretionary review or hearing. Accessory dwelling units do not exceed the allowable density for the lot upon which the accessory dwelling unit is located and will be considered a residential use that is consistent with the existing general plan and zoning designation for the lot."

SECTION 3. Section 17.48.056, subsection D, of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions marked in ~~strikethrough~~, additions in ***bold and italics***):

"D. Notwithstanding any other requirements of this Title 17, the city will ministerially approve an application for a building permit within a residential or mixed-use zone to create any of the following:

1. One ADU per lot with a proposed or existing single-family dwelling if all of the following apply:

a. The ~~ADU or~~ JADU is within the proposed space of a single-family dwelling or existing space of a single-family dwelling or accessory structure and not more than one hundred fifty square feet beyond the same physical dimensions of the existing accessory structure if necessary to accommodate ingress and egress.

b. The space has exterior access separate from the proposed or existing single-family dwelling.

c. The side and rear setbacks are sufficient for fire and safety.

d. The JADU complies with the requirements in Section 17.48.057.

2. One detached, new construction, ADU per lot that does not exceed four-foot side and rear yard setbacks for a lot with a proposed or existing single-family dwelling. The ADU may be combined with a JADU described above in Section 17.48.056(D)(1). The following limitations shall apply to the ADU:

a. A total floor area limitation of eight hundred square feet

~~b. A height limitation of sixteen feet.~~

b. A height of 18 feet for a detached accessory dwelling unit on a lot with an existing or proposed single family or multifamily dwelling unit that is within one-half of one mile walking distance of a major transit stop or a high-quality transit corridor, as those terms are defined in Section 21155 of the Public Resources Code. An additional two feet in height may be accommodated if a roof pitch of the accessory dwelling unit is aligned with the roof pitch of the primary dwelling unit (limited to one-story).

c. A height limitation of 25 feet (two stories) or the height limitation in the underlying zoning that applies to the primary dwelling (existing or proposed two-story), whichever is lower, for an accessory dwelling unit that is attached to a primary dwelling (existing or proposed two-story).

3. Multiple ADUs within the portions of existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, if each unit complies with state building standards for dwellings. The City will allow at least one ADU and up to twenty-five percent of the existing number of multifamily dwelling units.

4. Not more than two ADUs that are located on a lot that has an existing ***or proposed*** multifamily dwelling***(s)***, but are detached from that multifamily dwelling. Such ADUs shall be subject to a height limit of ~~sixteen feet~~ ***eighteen feet*** and four-foot rear yard and side setbacks."

SECTION 4. Section 17.48.056, subsection C, of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions marked in ~~strikethrough~~, additions in ***bold and italics***):

"C. Accessory dwelling units on a lot zoned for single-family or multifamily use that is either attached or detached from the primary structure must comply with the following requirements:

1. The lot on which an accessory dwelling unit is located must be one in which residential uses are permitted and contain an existing or proposed single-family or multifamily dwelling.

2. The accessory dwelling unit will be located on the same lot as the proposed or existing primary dwelling and either: (a) attached to; (b) located within the proposed or existing primary dwelling, including attached garages, storage areas or similar uses; (c) within an accessory structure; or (d) detached from the proposed or existing primary dwelling.

3. No more than one accessory dwelling unit is permitted, except as allowed by subsection D of this section.

4. The total area of floor space of an attached accessory dwelling unit shall not exceed either: (a) fifty percent of the existing primary dwelling living area, but in no case shall said requirement prohibit an eight hundred square foot accessory dwelling unit; or (b) eight hundred fifty square feet for a unit with one bedroom; or (c) one thousand square feet for an accessory dwelling unit that provides more than one bedroom.

5. The total area of floor space of a detached accessory dwelling unit shall not exceed one thousand square feet for an accessory dwelling unit that provides more than one bedroom.

6. Accessory dwelling units shall comply, without limitation, with all applicable building and safety codes as adopted by Title 15 of the Lawndale Municipal Code.

7. No passageway shall be required in conjunction with the construction of an accessory dwelling unit.

8. No setback shall be required for an ADU constructed within an existing living area or accessory structure or a structure constructed in the same location and to the same dimensions as an existing structure that is converted to an ADU or to a portion of an ADU. However, a setback of four feet from the side and rear lot lines shall be required for both an accessory dwelling unit that is not converted from an existing structure and any new structure constructed in the same location and to the same dimensions as an existing structure.

9. The ADU shall comply with the lot coverage ***percentage*** and open space requirements of the zone in which the parcel is located, except that application of this standard shall not preclude the

construction of an ADU of at least eight hundred square feet with four-foot side and rear yard setbacks, in compliance with all other local development standards.

10. An ADU will not be required to provide fire sprinklers if they are not required for the primary residence.

11. The accessory dwelling unit shall be architecturally compatible and designed such that it matches with the design of the primary dwelling unit in terms of exterior treatment, landscaping, and architecture, including, but not limited to, roofing pitch, roofing materials, and paint color.

12. The maximum height of an accessory dwelling unit shall be ***eighteen*** ~~sixteen~~ feet in height ***or twenty five feet if the ADU meets the requirements set forth under Section 17.48.056 (D)(2)(c).***

13. Parking requirements for accessory dwelling units shall be one parking space per accessory dwelling unit. These parking spaces may be provided as tandem parking, including on a driveway or in setback areas, excluding the non-driveway front yard setback. No parking shall be required for an accessory dwelling unit in any of the following circumstances:

a. The accessory dwelling unit is located within one-half mile walking distance of public transit.

b. The accessory dwelling unit is located within an architecturally and historically significant historic district.

c. The accessory dwelling unit is part of the proposed or existing primary residence or an accessory structure.

d. On-street parking permits are required but not offered to the occupant of the accessory dwelling unit.

e. There is a car share vehicle located within one block of the accessory dwelling unit.

14. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit or converted to an accessory dwelling unit, the city will not require that those off-street parking spaces be replaced.

15. Other than as set forth in subsection (A)(14) above, nothing in this section shall prohibit the City from enforcing the parking requirements for the existing single-family residence or multi-family residence on the same parcel as the ADU, in a manner consistent with state law.

16. Before permit issuance, the city shall be provided with a copy of the recorded deed restriction, which shall run with the land, using the city's form, memorializing the following: (a) starting January 1, 2026, either the primary residence or the accessory dwelling unit must be owner-occupied at all times as required by state law; (b) the accessory dwelling unit shall not be sold or owned separately from the primary residence, and the property shall not be subdivided in any manner which would authorize such separate sale or ownership; (c) neither the primary residence nor the accessory dwelling unit on the property may be rented for a period of less than thirty days; and (d) the accessory dwelling unit may not exceed the size and attributes described in the deed restriction. This section shall comply with any future amendments to state law.

17. Building Separation. An accessory dwelling unit shall comply with the building separation requirements of the underlying zone including the twenty foot building separation requirement in the Single Family Residential (R-1) zone, but in no case shall said requirement prohibit an accessory

dwelling unit that is a minimum of eight hundred square feet, maximum of ***eighteen*** ~~sixteen~~ feet in height with four-foot side and rear yard setbacks.

18. Landscaping. All setback areas shall be landscaped as required by Section 17.44.015 of this code.

19. Location. An ADU of at least 800 square feet shall exhaust all possible scenarios and/or options before considering a proposal to locate an ADU within the front yard setback, which include the following in no particular order:

a. ADU proposal at the rear and or side yard of the subject lot (detached or conversion of an existing legal structure).
b. ADU proposal within the legal enclosed area of a proposed or existing single family residence of the subject lot.
c. ADU proposal that is an expansion/addition of a proposed or existing singly family residence.
d. All applicable Lawndale Municipal Code development standards of the underlying zone must be met."

SECTION 5. Section 17.48.057, subsection B, of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions marked in ~~strikethrough~~, additions in ***bold and italics***):

"B. A JADU shall include a separate exterior entrance from the main entrance to the primary dwelling unit, ***unless if a permitted junior accessory dwelling unit does not include a separate bathroom, the permitted junior accessory dwelling unit shall include a separate entrance from the main entrance to the structure, with an interior entry to the main living area.***"

SECTION 6. The definition of "accessory dwelling unit" set forth in Section 17.08.020 of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions marked in ~~strikethrough~~, additions in ***bold and italics***):

"Junior accessory dwelling unit" or "JADU" means a unit that is no more than five hundred square feet in size which is contained entirely within ~~a single-family residence~~ ***enclosed uses within the residence, such as attached garages, are considered a part of the proposed or existing single-family residence.*** A junior accessory dwelling unit may include separate sanitation facilities, or may share sanitation facilities with the existing structure. This definition shall be interpreted as consistent with and including the definition of junior accessory dwelling unit found in Government Code Section 65852.22."

SECTION 7. This Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21080.17 and CEQA Guidelines section 15282(h). These sections statutorily exempt the adoption of an ordinance implementing provisions of Government Code Section 65852.1 and 65852.2. This ordinance would allow for the construction of accessory dwelling units and junior accessory dwelling units in residential zones consistent with and as required by state law. Additionally, this ordinance is exempt from CEQA under Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 8. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 9. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be posted and published in a newspaper of general circulation in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 5th day of December, 2022.

_____
Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly approved and adopted the foregoing Ordinance No. _ at its regular meeting held on the _ day of _, 2022, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Rhonda Hofmann Gorman, Mayor Pro Tem					
Pat Kearney					
Bernadette Suarez					
Sirley Cuevas					

_____ _____
Erica Harbison, City Clerk Date

APPROVED AS TO FORM:

_____
Gregory Murphy, City Attorney

Attachment B.

PC Resolution No. 22-06

RESOLUTION NO. 22-06

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAWNDALE, CALIFORNIA RECOMMENDING THAT THE CITY COUNCIL AMEND TITLE 17 OF THE LAWNDALE MUNICIPAL CODE, PERTAINING TO ACCESSORY DWELLING UNITS (CITY-WIDE) AND ADOPT A FINDING OF CEQA EXEMPTION

WHEREAS, in light of the statewide shortage of housing, the State Laws on accessory dwelling units have been expanded again to give property owners more latitude to add new housing units; and

WHEREAS, the Governor of the State of California signed Assembly Bill 2221 (AB 2221) and Senate Bill 897 (SB 897) which will be effective on January 1, 2023, to, among other things, make certain clarifying changes state laws related to Accessory Dwelling Units ("ADUs") and Junior Accessory Dwelling Units ("JADUs"); and

WHEREAS, the Planning Commission now desires to recommend that the City Council revise the City's Zoning Code related to ADUs and JADUs to make the Lawndale Municipal Code (LMC) compliant with AB 2221 and SB 897; and

WHEREAS, on November 9, 2022, the Planning Commission considered the proposed amendments to Title 17 of the LMC at a properly noticed public hearing; and

WHEREAS, evidence was heard and presented from all persons interested in affecting said proposal, from all persons protesting the same and from members of the City staff, and the Planning Commission has reviewed, analyzed and studied said proposal.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF LAWNDALE, CALIFORNIA DOES HEREBY RESOLVE AND RECOMMEND AS FOLLOWS:

Section 1. The Planning Commission finds and determines that the recitals above are true and correct.

Section 2. The Planning Commission further finds and determines that the changes to the City's Zoning Code proposed by this Ordinance are consistent with the General Plan of the City of Lawndale. Additionally, the proposed updates to the Lawndale Municipal Code would bring the City's Code up to date with the State Laws pertaining to Accessory Dwelling Units and Junior Accessory Dwelling Units.

Section 3. The Planning Commission does hereby recommend that the City Council amend the Lawndale Municipal Code, by adopting the proposed ordinance, amend the Code regarding Accessory Dwelling Units and Junior Accessory Dwelling Units in order to reflect recent changes in State Law.

Section 4. The Planning Commission does hereby recommend that the City Council find and determine that the proposed amendments are exempt from the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21080.17 and CEQA Guidelines section 15282(h). These sections statutorily exempt the adoption of an ordinance implementing provisions of Government Code Section 65852.1 and 65852.2. This ordinance would allow for the construction of accessory dwelling units and junior accessory dwelling units in residential zones consistent with and as required by state law. Additionally, the ordinance is exempt from CEQA under Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The amendments to the Lawndale Municipal Code would update the City's Accessory Dwelling Unit Ordinance in order to reflect recent changes in state law.

PASSED, APPROVED AND ADOPTED THIS 9th DAY OF NOVEMBER, 2022

John Martinez, Chairperson
Lawndale Planning Commission

ATTEST

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF LAWNDALE)

I, Jared Chavez, Community Development Manager for the City of Lawndale, California, do hereby certify that the foregoing **Resolution No. 22-06** was duly approved by the Planning Commission of the City of Lawndale at a regular meeting of said Commission held on the **9th day of November, 2022** by the following roll call vote:

AYES: Martinez, Smith, Sitka, Price
NOES:
ABSENT: Escamilla
ABSTAINED:

Jared Chavez,
Community Development Manager

Back to Agenda

CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Michael Reyes, Municipal Services Director

SUBJECT: **Recommendation of Increase to Bail Amounts for the Use and Possession of Illegal Fireworks; approval of Resolution No. CC-2212-053 amending the City's Fine Schedule; introduction and first reading of Ordinance No. 1194-22 amending the Municipal Code penalties for Use and Possession of Illegal Fireworks**

BACKGROUND

At a previous City Council meeting, Mayor Pro Tem Hofmann Gorman expressed her concerns that despite an increase in the number of citations being issued during the 2022 Illegal Fireworks Suppression Detail, there was still a large amount of illegal fireworks being used in the City. These illegal fireworks were responsible for creating noise pollution, and air quality issues. She further stated that she would like to see the citation amounts for illegal fireworks use and possession increase, as a deterrent to residents using and lighting illegal fireworks.

STAFF REVIEW

During the 2022 Illegal Fireworks Suppression Detail, forty citations were issued by LASD personnel for violations of the Lawndale Municipal Code against the use and possession of illegal fireworks. Although this was a significant increase in the number of citations issued compared to the previous year, residents continued to be bothered by an abundance of noise and debris caused by the use of illegal fireworks.

The City Council is aware of the City's previous attempts to limit the use of illegal fireworks in the City. These attempts include the following: added enforcement and overtime shifts totaling more than 700 deputy hours dedicated to illegal firework suppression, costing more than $78,000 paid to the Los Angeles Sheriff's Department for deputies dedicated to illegal firework suppression; City Staff spending numerous hours dedicated to creating programs and ideas to help reduce the number of violating parties participating in the use of illegal fireworks each year; and increasing the fines for illegal fireworks use from standard citation amounts to $1000 for the first violation and $2000 for each additional offense. Notwithstanding these and other actions taken to limit or eliminate the use of illegal fireworks, such use continues.

As a result, Staff is recommending an increase to the bail amounts for the use and possession of illegal fireworks. Staff is recommending that citations be issued in the amount of $2,500 for the first offense,

and $5,000 for the second offense and all additional offenses of the Lawndale Municipal Code pertaining to illegal fireworks, and also for the use of legal fireworks, being used on non-permitted days.

Staff believes that these increased fine amounts will discourage residents and business owners from lighting illegal fireworks, and also dissuade property owners from allowing their tenants to light and possess illegal fireworks on their property.

LEGAL REVIEW

The City Attorney has reviewed the proposed ordinance and approves it as to form.

FISCAL REVIEW

Staff anticipates no fiscal impact as a result of this increase to illegal firework citations.

RECOMMENDATION

Staff recommends that City Council approve this proposed bail amount increase as it applies to the use and possession of illegal fireworks. Specifically, Staff recommends that the City Council:

1. Introduce, approve, and read by title only (waiving further reading) Ordinance No. 1194-22 to increase penalties for violations of Chapter 8.12 of the Lawndale Municipal Code; and

2. Approve Resolution No. CC-2212-053 amending the City's Fine Schedule to increase the bail amounts for the use and possession of illegal fireworks.

The two items require separate motions and separate votes.

Attachments: Ordinance No. 1194-22
Amendment to Lawndale Municipal Code to increase bail amounts for the use and possession of illegal fireworks

Resolution No. CC-2212-053
City Council Members Approval of Increase to Bail Amounts for the use and possession of illegal fireworks.

ATTACHMENT 1

ORDINANCE NO. 1194-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, AMENDING SECTION 8.12.120 OF CHAPTER 8.12 (FIREWORKS) OF TITLE 8 (HEALTH AND SAFETY) OF THE LAWNDALE MUNICIPAL CODE TO INCREASE PENALTIES FOR VIOLATIONS OF THE CHAPTER

SUMMARY: The problems associated with illegal firework use in the City of Lawndale have continued to expand each year due to the ease by which illegal fireworks can be obtained and from the high demand for illegal fireworks. The City of Lawndale has been effected greatly by illegal firework usage including overtime costs to hire additional deputies to cite violating parties for illegal fireworks use. Additional costs have also been accrued by City Staff for time spent on creating programs to reduce illegal firework use, and for time spent cleaning City streets of spent and used fireworks casings. Notwithstanding the City's current fines for illegal firework use, the number of citations has increased each of the last two years. As a result the City seeks to increase the bail amount for illegal fireworks use and possession to $2,500 for the first offense, and $5,000 per violation for the second and all additional violations, to both offset City costs as well as deter violating parties from participating in this illegal action.

WHEREAS, The City of Lawndale has made it unlawful for any person to be in the use or possession of illegal fireworks; and

WHEREAS, the City of Lawndale is aware that the problems caused by illegal fireworks each year include noise pollution, air quality issues, and injuries; and

WHEREAS, the City of Lawndale is densely-packed and has narrow streets, leading to a health and safety concern from the potential for illegal fireworks to create multi-structure fires that are hard to reach due to the difficulty of large trucks in traversing the narrow streets with many cars parked on them; and

WHEREAS, the City of Lawndale is predominantly a working-class city with a very high population of renters who cannot afford the cost of an unexpected fire-related catastrophe affecting their homes; and

WHEREAS, the presence of Interstate 405 running through the City of Lawndale creates an echoing affect that further exacerbates the intrusive noise of illegal fireworks through the City; and

WHEREAS, the City of Lawndale has undertaken a substantial financial cost in the last four years, with the use of added enforcement and overtime shifts totaling more than 700 deputy hours dedicated to illegal firework suppression, costing more than $78,000 paid to the Los Angeles Sheriff's Department (which provides public safety services for the City under contract) for deputies dedicated to illegal firework suppression; and

WHEREAS, City Staff have also needed to spend numerous hours dedicated to creating programs and ideas to help reduce the number of violating parties participating in the use of illegal fireworks each year, and for the cleaning of fireworks residue at a cost equaling or exceeding the amount paid out to the LASD; and

WHEREAS, the City of Lawndale has previously increased the fine schedule for the illegal use of fireworks to include a first violation fine of $1000 and a second and subsequent violation fine of $2000; and

WHEREAS, notwithstanding these fine amounts set by the City of Lawndale in its attempt to dissuade the illegal use of fireworks, the City still had to issue approximately forty (40) citations for illegal fireworks use in 2022; and

WHEREAS, notwithstanding the cumulative steps taken to alleviate the impacts of illegal fireworks on the residents of the City of Lawndale, the City continues to receive complaints from residents that the problems associated with illegal fireworks continue to persist each year; and

WHEREAS, the City of Lawndale has an interest in working within the maximum allowable limits set by the State of California in order to discourage said illegal actions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Title 8, Chapter 8.12, Section 8.12.120 of the Lawndale Municipal Code is amended to read, in part, as follows:

> (D) Any person violating the provisions of this chapter shall be subject to penalties in the amount of $2,500 for the first violation and $5,000 for the second and all additional violations. Each incidence of this violation which occurs again, shall constitute a new and separate violation.

SECTION 2. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 3. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be published in a newspaper of general circulation and shall post the same at the City Hall, the Lawndale Community Center and the United States Post Office, Lawndale Branch.

PASSED, APPROVED, AND ADOPTED this 5th day of December, 2022.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1194-22 at its City Council meeting held on the 5th day of December, 2022, and duly approved and adopted said ordinance at its regular meeting held on the 5th day of December, 2022, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Rhonda Hofmann-Gorman, Mayor Pro Tem					
Pat Kearney					
Bernadette Suarez					
Sirley Cuevas					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

ATTACHMENT 2

RESOLUTION NO. CC-2212-053

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA

WHEREAS, the City Council of the City of Lawndale has established a Council Policy Manual to set forth and identify policies of the City Council which may not otherwise be established in ordinances of the City, or which are restated to further amplify existing City policy; and

WHEREAS, all policies included in the Council Policy Manual are adopted by resolution; and

WHEREAS, the City of Lawndale has made it unlawful for any person to be in the use or possession of illegal fireworks; and

WHEREAS, the City of Lawndale has put forth great cost to the public with the employment of deputies and staff to help reduce the number of violating parties participating in the use of illegal fireworks each year; and

WHEREAS, the City of Lawndale is aware that the problems caused by illegal fireworks each year include noise pollution, air quality issues, and injuries; and

WHEREAS, the City of Lawndale continues to receive complaints from residents that the problems associated with illegal fireworks continue to persist each year; and

WHEREAS, the City Council has an interest in working within the allowable limits set by the State of California for code violations in order to discourage said illegal actions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to Title 1, Chapter 1.11 of the Lawndale Municipal Code the administrative fine schedule for municipal code violations pertaining to the use and possession of illegal fireworks shall be in the amount of $2,500 for the first offense and $5,000 for the second offense and all additional violations.

SECTION 2. The City Clerk Department is directed to enter said policy into the Council Policy Manual.

SECTION 3. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 5th day of December, 2022.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2212-053 at a regular meeting of said Council held on the 5th day of December, 2022, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Rhonda Hofmann-Gorman, Mayor Pro Tem					
Pat Kearney					
Sirley Cuevas					
Bernadette Suarez					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

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CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Gregory M. Murphy, City Attorney
Raylette Felton, Assistant to the City Manager / Human Resources Director

SUBJECT: **Community Recreation Program Agreements with the Lawndale Elementary School District**

BACKGROUND

In June 2021, City Council authorized the approval of a Letter Agreement between the City of Lawndale ("City") and the Lawndale Elementary School District ("LESD") to continue operations of City's parks at three (3) LESD school sites. The existing agreements under which the operations take place were due to expire on June 30 of that year, but under the Letter Agreement they now are scheduled to expire on June 30, 2023. The purpose of the Letter Agreement was to allow the City and LESD time to negotiate new mutually acceptable cost sharing provisions that would allow the City to continue to use one or all of the current LESD properties for recreational activities. Specifically, with major capital expenditures necessary due certain improvements reaching the end of their useful life, the need for a sharing of those capital costs between the parties was necessary for the City to be able to continue to operate the parks at the sites.

On June 7, 2022, staff initiated negotiations with LESD to discuss the use agreements and the capital maintenance, repairs and upgrades needed for continued park operations at the three (3) LESD school sites. The City and LESD met again on June 29, 2022, and on August 22, 2022. During the meeting discussions, LESD requested the City provide information to assist them in evaluating the potential for cost sharing partnerships with the City to repair LESD facilities. Information such as: the necessary capital repairs at each location, costs for such repairs, park utilization, park fees/revenues collected, staffing and staff schedules. The City provided LESD with the requested information following each meeting and sent a follow-up email on September 13, 2022, inquiring about the status. To date, the City has not received a response from LESD regarding the information provided or any expressed interest in continuing the collaboration with the City that has allowed for park operations and recreational programming at the three (3) sites over the years.

As the City has not heard back from LESD in over two months, it appears we have reached a point whereby communication has deteriorated. According to the June 2021 Letter Agreement between the City and LESD, either party may advance the termination process of the Rogers, Green and Addams Community Recreation Program Agreement(s) when it is determined further discussions would not lead to a new agreement. While the executed June 2021 Letter Agreement gives this authority to the City Manager, staff believed it is best to request direction from City Council as to how to proceed in reaching some resolution on this matter.

STAFF REVIEW

Since 1963, the City has partnered with LESD to provide recreational programs and activities for our community. Over the years, the City has developed portions of LESD properties, provided maintenance and completed repairs of the recreational areas. However, each of the three (3) locations are at a point that routine or ongoing regular maintenance is no longer an option and major capital upgrades and repairs are required to restore each of the recreational facilities. Staff has reviewed just the maintenance costs bore by the City over the last five (5) period. The City has paid $578,030 to maintain the three recreational locations. The costs to complete capital upgrades to the park facilities is estimated to be between $1,500,000 and $3,000,000. These upgrades would include: replace irrigation systems at all three parks; fencing; parking lot pavement for two sites; bathroom upgrades; light fixtures; and grass/ball field improvements. These upgrades would of course benefit the sites in general and not solely the City's programming or

As the costs to repair the failing infrastructure at the three (3) LESD properties are beyond the City's scope of fiscal responsibility and communications have ceased, staff believes there are no other recourse other than to recommend to City Council to terminate the Community Recreation Program Agreement(s) between the City and LESD.

LEGAL REVIEW

N/A

FUNDING

N/A

RECOMMENDATION

Staff recommends City Council discuss the use agreements between the City of Lawndale and Lawndale Elementary School District and authorize the City Manager to: a) send notice to Lawndale Elementary School District to advance the termination of the park use agreements; or b) continue to engage in discussions with Lawndale Elementary School District to use one or more LESD properties for recreational activities; or c) do nothing and allow the current Letter Agreement to expire on its own terms on June 30, 2023.

Attachment 1. Draft letter to the Lawndale Elementary School District

ATTACHMENT 1

DRAFT LETTER

December ___, 2022

Virginia Castro
Superintendent of Schools
Lawndale Elementary School District
4161 W. 147th Street
Lawndale, CA 90260

RE: Recreational Agreements between the City of Lawndale and the Lawndale Elementary School District

Dear Virginia Castro:

The purpose of this letter is to inform you of the City's intent to initiate the sixty (60) day notice period to terminate the Community Recreation Program Agreement(s) between the City of Lawndale ("City") and the Lawndale Elementary School District ("LESD") in compliance with the executed June 2021 Letter Agreement between the City and LESD. (Attached). As you know, the Agreement(s) govern the use and maintenance of the recreational/ park areas of Jane Addams and Will Rogers Middle School's and William Green Elementary School. As explained more fully below, the intended effective date of this sixty-day period will be _____, 2022 and so the Agreement(s) will terminate on _____, 2023.

On June 7 and June 29, 2022, Betsy Hamilton, Ed.D (preceding LESD Superintendent of Schools), Gretchen Janson, Ed.D (LESD Assistant Superintendent of Business Services), Raylette Felton (Assistant to City Manager), and I met virtually to discuss the Rogers, Green and Addams Community Recreation Program Agreement(s). The purpose of these meetings was to discuss certain necessary capital park upgrade, maintenance and repair issues in hopes of reaching cost sharing agreements that would allow the City to continue to use one or all of the current LESD properties for recreational activities.

During these discussions, LESD requested the City provide information regarding the needed capital repairs at each location, costs for such repairs, park utilization, and park fees collected and staffing, which the City provided on July 7, 2022. While additional meetings with LESD were anticipated, due to the retirement of Dr. Hamilton the follow-up discussions did not ensue until August 22, 2022.

During the August 22nd meeting, you and Dr. Janson indicated you did not receive the information previously provided by the City on July 7th and wanted to clarify what types of agreements the City and LESD are partnered in. You requested more detailed information and actual costs for the needed capital facility upgrades and repairs, revenues received from park usage, ongoing maintenance costs borne by the City and staffing schedules at the parks. The City provided you

with the most accurate information available at this time on September 7, 2022. On September 13, 2022, the City sent a follow-up email inquiring about the status of LESD's review of the submitted information. To date, and despite over two months elapsing, the City has not received a response from anyone at LESD regarding the information provided or any information that would lead us to believe that you are interested in furthering cost sharing discussions for capital upgrades and repairs, or continuing with a collaboration with the City.

For many years, the City has partnered with LESD by engaging in use agreements to provide recreational programs and activities for our community. Part of the use agreements required the City to maintain the recreational areas of each of the three (3) LESD school locations. For the duration of the agreements, the City has maintained and completed repairs to prolong the lifecycle of LESD property. However, each of the three (3) locations are at a point that routine or ongoing regular maintenance is no longer an option and major capital upgrades and repairs are required to ensure each of the recreational facilities is maintained in fully-usable condition. As the costs to repair the failing infrastructure at the three (3) LESD properties are beyond the City's scope of fiscal responsibility, and as LESD has not responded in over 60 days to the City's last information regarding cost sharing for the capital upgrades and repairs, it appears we have reached a point whereby communication has deteriorated and further discussions would not lead to a new agreement.

Due to this lack of communication from LESD as to its desire or interest in sharing the costs to upgrade and repair LESD properties, I must conclude you are not interested in continuing discussions with the City regarding a long-term partnership to allow the City to use one or all of the current LESD properties for recreational activities. Therefore, I have made a recommendation to City Council to effectuate termination of the Community Recreation Program Agreement (s) between the City and LESD and have received their concurrence in my doing so.

As such, the existing Agreement(s) will terminate on _____, 2023. Should LESD desire to re-engage in discussions regarding cost sharing and such other terms as are necessary to enter into a long-term agreement for use and maintenance of the three (3) properties, please inform me prior to _____, 2023 so that substantive negotiations might be held before the termination date.

Thank you for your consideration of this request and I look forward to hearing from you regarding this matter.

Best regards,

SEAN M. MOORE
City Manager

cc: Gretchen Janson, LESD Assistant Superintendent of Business Services
Mayor and City Council
Gregory M. Murphy, City Attorney
Raylette Felton, Assistant to CM/HR Director

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CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Yvette Hall, Assistant City Clerk

SUBJECT: **General Municipal Election 2022 - Unofficial Results**

BACKGROUND

On November 8, 2022, the City of Lawndale General Municipal Election was conducted by the Los Angeles County Registrar-Recorder/County Clerk's Office (LACRRCC) for the purpose of electing a Mayor, two members of the City Council and a City Clerk.

The Vote by Mail (VBM) period started on October 10, 2022, and every registered voter in Los Angeles County received a vote by mail ballot. A vote by mail drop box was located at the entrance of Hogan Park. One vote center in the City was available for early voting, four days prior to Election Day at Jane Addams Middle School Vote Center.

As of November 28, 2022, the City of Lawndale has 15,987 Registered Voters.

STAFF REVIEW

As of November 29, 2022 the unofficial results are as follows:

Mayor, Vote for One

Robert Pullen-Miles	3,671	80.88%
Warrendell Jackson	868	19.12%
Write-Ins*	38	
Total Ballots Cast	5,090	

*No Certified "Write-In" Candidate

City Council Member, Vote for Two

Dan Reid	988	14.00%
Samuel Cruz	1,062	15.05%
Wanza Tolliver	844	11.96%
Bernadette Lourdes Suarez	2,515	35.64%
Pat Kearney	1,647	23.34%
Write-Ins*	37	
Total Ballots Cast	5,090	

*No Certified "Write-In" Candidate

City Clerk, Vote for One

Erica Harbison	3,705	100.00%
Write-Ins*	49	
Total Ballots Cast	5,090	

*No Certified "Write-In" Candidate

As of November 29, 2022, the LACRRCC still had approximately 11,405 outstanding ballots to be processed Countywide. These outstanding ballots consist of Vote by Mail, Conditional Voter Registration ballots and Provisional ballots.

On December 5, 2022, the LACRRCC is scheduled to certify the election results and declare the election officially concluded.

The official election results will be brought forth at the December 19, 2022 City Council meeting.

LEGAL REVIEW

None.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council receive and file this report.

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CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Michael Reyes, Municipal Services Director

SUBJECT: **Recommendation to Select Everbridge for Citywide Emergency Notification System**

BACKGROUND

The City of Lawndale, like all cities is susceptible to emergencies, both naturally occurring and manmade. Currently, Lawndale is the only city in the South Bay region that does not have a mass alert system in operation. As a result the City requires the implementation of a system by which to communicate urgent messages to the entire City population through various platforms and devices, and in multiple languages.

STAFF REVIEW

The City of Lawndale currently does not have an Emergency Notification System which would allow City Staff and Emergency Personnel to provide information immediately to residents and businesses in the event of an emergency or large scale catastrophe. The City's objective is to implement a single platform alert system that can deliver targeted responses to all residents within minutes of an emergency, but also provide the flexibility to be used as an informational system that can provide non-emergent information notifications to all residents of Lawndale.

Everbridge Mass Notification System allows for mass messaging to thousands of devices across multiple formats including cell phones, land lines, text messaging, faxes and emails. Everbridge also has to ability to broadcast alerts using multiple languages to target various population centers. Everbridge currently partners with every neighboring city in the South Bay and the introduction of Lawndale into this network of mass messaging will be advantageous for the City of Lawndale as the City will be entering a network that is already running successfully.

This system and its costs were recently discussed with the Budget Subcommittee and was given their pre-approval.

LEGAL REVIEW

The City Attorney has reviewed the proposed resolution and approves it as to form.

FISCAL REVIEW

Staff estimates the year one fees for Everbridge which will include One-time Implementation and setup Fees, Professional Service Fees, and our annual rate to total $20,872.05.

RECOMMENDATION

Staff recommends that the City Council approve funding to retain Everbridge Mass Notification Pro as its sole provider for emergency messaging, and communications in the event of a natural or manmade emergency.

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CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Michael Reyes, Municipal Services Director

SUBJECT: **Request for Additional Funding for Increase to Contract with SPCA (Society for the Prevention of Cruelty to Animals) for Kenneling and Animal Care Services.**

BACKGROUND

The contract between the City of Lawndale and the Society for the Prevention of Cruelty to Animals, (SPCA) for animal kenneling and sheltering has been in place for more than two decades resulting in a positive and prosperous partnership for both parties. The SPCA has provided the City with afterhours care and kenneling for stray dogs and cats, as well as temporary kenneling for pets that are lost or otherwise separated from their owners. SPCA also handles the intake and disposal for all deceased animals found in the City of Lawndale.

City staff have seven day a week access to SPCA kennels, which are convenient for both employees and residents, as animal control staff can be called to retrieve and place lost animals seven days a week and at all hours.

The SPCA animal shelter is located in the neighboring City of Hawthorne, and the process by which animals are taken in for processing, is fairly quick and simple which shortens the time Animal Control staff are away from Lawndale.

STAFF REVIEW

Staff was recently notified that monthly fees for the operating costs of the SPCA have risen, and as a result, the SPCA will need to increase the costs that they charge to the City of Lawndale for the costs for kenneling, food, and sheltering of animals. The proposed increase to the City of Lawndale was a raise from $6,600 per month, to $8,100 per month, with an additional step increase to take place in the 2023-2024 fiscal year, with fees eventually reaching $9,600 per month for sheltering costs. While this is an inconvenient increase in animal sheltering fees, City Staff does recognize that the SPCA still offers the lowest option for sheltering and animal care costs.

Los Angeles County Department of Animal Care and Control last month provided an estimate to the City of Lawndale for their Animal Care and Control services, and for all identical services which are now provided by SPCA, the total cost to the City of Lawndale by LA County would be $106,177 per year, or roughly $8,848 per month.

LEGAL REVIEW

The City Attorney has reviewed this Staff Report and approves it as to form.

FISCAL IMPACT

A budget amendment in the amount of $15,530 will be needed for FY 2022-2023 in account 100-300-530.100 – Contract Services. Currently there is a budget of $78,000 for animal control services with the SPCA. The City will pay for services of July and August under the old contract amount of $6,265/mo. and the remaining 10 months under the new contract amount of $8,100/mo. The City is expected to spend $93,530 for animal control services during FY 22-23, an increase of $15,530 as compared to the budget.

RECOMMENDATION

Staff recommends that City Council approve this request for additional funding to cover the cost of Kenneling and Animal Care with the SPCA.

Attachments: Contract with SPCA for Kenneling and Animal Care services from September 1, 2022 through August 31, 2023

County of Los Angeles Department of Animal Care and Control Estimated Service Levels Schedule

ATTACHMENT 1

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Friends for life®

ANIMAL SHELTERING SERVICES CONTRACT

This AGREEMENT is entered into on this _____ day of _____, 20___ between the City of Lawndale, a general law city and municipal corporation, ("CITY") and THE LOS ANGELES SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS, a California Corporation ("CONTRACTOR").

In consideration of the mutual promises, covenants and conditions hereinafter set forth, CITY and CONTRACTOR hereby agree as follows:

1. **SCOPE OF SERVICES.** CONTRACTOR will serve as the Director of Animal Sheltering for CITY in accordance with holding periods required by applicable law. CONTRACTOR will accept stray animals turned in by citizens of the CITY. CONTRACTOR will also accept owned animals relinquished by citizens of the CITY **[upon payment of the CONTRACTOR'S fee for such services]**. To fulfill this responsibility CONTRACTOR will maintain an animal shelter located at 12910 Yukon Avenue in the City of Hawthorne during the term of this Agreement. CONTRACTOR may, in its sole discretion move animals to another suitable sheltering facility for any reason, including but not limited to: for maintenance, business necessity, a natural disaster or a pandemic. CITY agrees to ensure that all ill or injured animals receive emergency medical care as required by applicable law before depositing said animal with CONTRACTOR. CONTRACTOR agrees not to provide animals for scientific research. Upon CITY's request, CONTRACTOR will teach up to four (4), one-hour educational classes and/or workshops for the community, at a cost of $100 per session. These classes will present various topics on how to be a good pet owner; all dates, times, and topics will be determined upon mutual agreement of CITY and CONTRACTOR and will be free-of-charge to the attendees.

2. **FEES.** CITY agrees to pay CONTRACTOR a sum equal to eight-thousand-one-hundred-dollars & 00/100 ($8,100.00) per month for CONTRACTOR'S services and Fifty Dollars ($50.00) per day per animal held in excess of the CITY'S mandated holding period at the CITY'S request. For a new contract, this monthly fee is based upon costs to the CONTRACTOR and upon initial estimates of animal intake activity provided by the City. For a renewal contract, the fee is based upon historical animal intake activity data. In either circumstances, the CITY'S animal intake activity will be reviewed periodically by the CONTRACTOR during the contract term to determine if said activity warrants a fee adjustment. Should an adjustment be deemed necessary, it will take effect in the first billing period subsequent to that determination. CONTRACTOR will invoice CITY each month. CITY agrees to pay each invoice within fourteen (14) days after receipt of an invoice.

3. **TERM.** The term of this Agreement is from September 1, 2022 to August 31, 2023. The term of this Agreement shall automatically renew for additional ___one___ year(s) terms unless either party provides written notice to the other at least thirty (30) days prior to the end of the initial term or any renewal term. Fees payable during any renewal term will be adjusted by CONTRACTOR to reflect the prevailing rates in effect at the time of renewal.

4. **TAXPAYER IDENTIFICATION NUMBER.** CONTRACTOR will provide CITY with a taxpayer identification number.

5. **PERMITS AND LICENSES.** CONTRACTOR, at its sole expense, will maintain during the term of this Agreement, all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

6. **PROJECT COORDINATION AND SUPERVISION.**

(a) _____Denise Jakcsy_____ will be assigned as CONTRACTOR'S Project Manager and will be responsible for coordination with CITY'S Project Manager for the services described herein.

(b) _____Michael Reyes_____ will be assigned as CITY'S Project Manager and will be personally in charge of and personally supervise the Project on a day-to-day basis on behalf of CITY and will maintain direct communication with CONTRACTOR'S Project Manager to facilitate CONTRACTOR'S provision of the services described herein.

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7. **TERMINATION FOR CONVENIENCE.**

(a) Notwithstanding anything to the contrary set forth in Section 3, either party may terminate this Agreement for convenience at any time with or without cause upon (30) days' written notice.

(b) CONTRACTOR and CITY each waive any and all claims for damages that might otherwise arise from termination of this Agreement pursuant to this Section.

8. **INDEMNIFICATION.** To the fullest extent permitted by law, the parties agree to save, indemnify, defend, and hold harmless each other, and its affiliates, and their directors, officers, employees, agents, successors and assigns, from any and all liability, claims, suits, actions, arbitration proceedings, administrative proceedings, and regulatory proceedings, losses, expenses, or any injury or damage of any kind whatsoever, whether actual, alleged or threatened, attorney fees, expert fees, court costs, and any other costs of any nature without restriction incurred in relation to, as a consequence of, or arising out of, the performance of this Agreement, and attributable to the fault of the other. Following a determination of the percentage of fault and or liability by agreement between the Parties or a court of competent jurisdiction, the party responsible for liability to the other will indemnify the other party to this Agreement for the percentage of liability determined. It is expressly understood and agreed that the foregoing will survive termination of this Agreement.

9. **ASSIGNABILITY.** This agreement is for CONTRACTOR'S unique services. CONTRACTOR may not assign the benefits or burdens of this Agreement without CITY'S prior written consent.

10. **INDEPENDENT CONTRACTOR.** CITY and CONTRACTOR agree that CONTRACTOR will act as an independent contractor and will have control of the method and manner in which the services are performed hereunder. CONTRACTOR is free to contract for similar services to be performed for other entities while this Agreement is in effect with CITY. CONTRACTOR is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONTRACTOR as to the details of how the services are provided or to exercise a measure of control over the services means that CONTRACTOR will follow the direction of the CITY as to end results only.

11. **RECORDS RETENTION.**

(a) CONTRACTOR will maintain full and accurate records with respect to all services provided under this Agreement. CONTRACTOR will retain such records for at least three (3) years after termination or final payment under this Agreement.

(b) RECORDS, AUDIT AND RETENTION. The CONTRACTOR shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs incurred under this Agreement, and records related to the housing, medical care, treatment and adoption status of animals housed by CONTRACTOR pursuant to this Agreement, for a period of at least three (3) years after the expiration of this Agreement. Such aforementioned records relate solely to CONTRACTOR'S retention of an animal during the Holding Period.

12. **INSURANCE.**

(a) At all times during the term of this Agreement, CONTRACTOR will maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below.

Type of Insurance	Limits (Combined Single)
Commercial general liability:	$1,000,000
Business automobile liability:	$1,000,000
Workers compensation:	Statutory limits

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(b) Commercial general liability insurance will meet or exceed the requirements of ISO-CGL Form No. CG 00 01 10 01. The amount of insurance set forth above will be $1,000,000 per occurrence -- $2,000,000 aggregate for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name CITY, its officials, and employees as "additional insured" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by CITY will be excess thereto. Such insurance will be on an "occurrence", not a "claims made," basis and will not be cancelable except upon thirty (30) days prior written notice to CITY.

(c) Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 07 97, or similar form for CONTRACTOR owned autos.

(d) CONTRACTOR will furnish to CITY duly authenticated Certificates of Insurance and Endorsements evidencing the insurance required under this Agreement and such other evidence of insurance or copies of policies as may be reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company rating of "A:VII."

(e) Should CONTRACTOR, for any reason fail to maintain the insurance required by this Agreement, CITY may, after providing reasonable written notice to CONTRACTOR, obtain such coverage at CONTRACTOR'S expense and deduct the cost of such insurance from payments due to CONTRACTOR under this Agreement or terminate this Agreement pursuant to Section 7.

13. **NOTICES.** All written communications by one party to the other will be sent as follows:

CITY	CONTRACTOR
City Manager City of Lawndale 14717 Burin Avenue Lawndale, CA 90260	Madeline Bernstein spcaLA 5026 W. Jefferson Blvd. Los Angeles, CA 90016

Any such written communications will be conclusively deemed to have been received by the addressee at the time of actual delivery when sent by certified or registered mail, return receipt requested, postage prepaid. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notices in the manner prescribed in this paragraph.

14. **INTERPRETATION.** This Agreement will be construed in accordance with the laws of the State of California, and exclusive venue for any dispute involving this Agreement will be in Los Angeles County.

15. **ENTIRE AGREEMENT.** This Agreement sets forth the entire understanding of the parties. There are no other understandings, terms or other Agreements express or implied, oral or written. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

16. **EFFECT OF CONFLICT.** In the event of any conflict or inconsistency between any provision of this Agreement, and any other document or agreement, whether oral or written, the provisions of this Agreement will govern and control.

17. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either party.

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18. **SEVERABILITY.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

19. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment executed by both parties. CITY'S city manager, or designee, may execute any such amendment on behalf of CITY.

20. **COVENANTS AND CONDITIONS.** The Parties agree that all of the provisions hereof will be construed as both covenants and conditions, the same as if the words importing such covenants and conditions had been used in each separate paragraph.

21. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and not affect the interpretation of this Agreement.

22. **FORCE MAJEURE.** Should performance of this Agreement be prevented due to acts of God, fire, flood, earthquake, explosion, hostilities, war, strikes, embargo, riots, government action, civil or military authority, the natural elements, pandemics, or other similar causes beyond the parties' control, then this Agreement will immediately terminate without obligation of either party to the other.

23. **TIME IS OF ESSENCE.** Time is of the essence for each and every provision of this Agreement.

24. **COUNTERPARTS.** This Agreement may be executed in any number or counterparts, each of which will be an original, but all of which together will constitute one instrument executed on the same date.

[SIGNATURE PAGE FOLLOW]

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ANIMAL SHELTERING SERVICES CONTRACT

THE PARTIES HERETO AGREE TO THE FOREGOING AS EVIDENCED BY THEIR SIGNATURES BELOW.

spcaLA

By: _____

Name: Madeline Bernstein

Title: President

Date Signed: 10/25/22

CONTRACTOR

By: _____

Name: _____

Title: _____

Date Signed: _____

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ATTACHMENT 2

COUNTY OF LOS ANGELES
DEPARTMENT OF ANIMAL CARE AND CONTROL
ESTIMATED SERVICE LEVELS SCHEDULE

CITY OF LAWNDALE

City / Service Description	**Rate	Unit Type	Units	FY 2022-23 Estimated Costs (Assuming same units of service) * Cost
Sheltering Services				
Alternatives to Care Center Admissions (Note 1)	$ 0.72	Per Capita	31,301	$ 22,537
Kennel Housing - Dog & Cat (Note 2)	$ 368.46	Per Impound	227	$ 83,640
Kennel Housing - Other Animals	Included	Per Impound	227	$ -
Disposal of Dead Animals	Included	Each	174	$ -
Private Vet	Varies	Each	-	$ -
				$ 106,177
Field Services				
Calls For Service	$ 146.81	Hours	-	$ -
Animal License Enforcement Services	$ 105.87	Hours	-	$ -
				$ -
Other				
Liability Insurance (4.5% of total Field and Animal License Enforcement Services)			$ -	$ -
License Processing Fee	$ 3.51	Each		$ -
				$ -
Total City Cost (Sheltering, Field, and Other)				**$ 106,177**
Revenue:				
Fees Collected From Residents				$ -
License/Penalty Fees				$ -
				$ -
Total City Net Cost				**$ 106,177**

ESTIMATE ONLY

* Service Levels Schedule is an ESTIMATE only for the City's reference, calculated based on City's actual usage. City is liable for actual costs.

** Rates are recalculated annually based on prior actual costs.

Note 1: Data based on City/County Population and Housing Estimates 01/01/22 prepared by Demographic Research Unit. In addition, the allocation of costs for Alternatives to Care Center Admissions are adjusted annually based on actual time spent on each activity type.

Note 2: Special Care/Observation costs are included in Kennel Housing costs, which are billed at a flat per impound rate. If the animal's stay exceeds the length of stay captured in the flat rate, a daily rate will be charged for any remaining days. Legal Hold animals are held in accordance with applicable statutory guidelines and/or at the sole and absolute discretion of the Department, based on pending or anticipated criminal, civil, or administrative action.

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CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Ahmad Ansari, Interim Director of Public Works/City Engineer
Hrant Manuelian, Director of Finance

SUBJECT: **Amendment to Fiscal Year 2022-23 Adopted Operating Budget**

BACKGROUND

Throughout the fiscal year, budget amendment and transfers are necessary to account for unanticipated changes to the adopted budget. This report includes proposed amendments to the FY 2022-23 Operating Budget as adopted by the City Council on June 21, 2022.

STAFF REVIEW

The amendment requested to the Public Works FY 2022-23 Operating Budget are based on unforeseen emergency services and repairs. The Grounds Division has been impacted with a higher amount of unforeseen expenditures during the first quarter of the current fiscal year. Also, a budget correction is needed in the general fund Grounds Division Contract Services and Streets Division Landscape Maintenance.

The unexpected repairs in the Building Equipment Maintenance fund range from the replacement of a hot water pump and water storage tank at the Municipal Services Department, the repair and replacement of the motor and curtain in the elevator at the Community Services Department, and the repair of the HVAC system and electrical work required for new office equipment at City Hall. These unforeseen expenses total $32,000.

The unforeseen expenses in the Grounds Maintenance fund are greatly attributed to irrigation repairs. To date, the total expended on irrigation repairs is approximately $18,000. These are extra ordinary costs that were not foreseen and have decreased the available funds to a level that will not be sufficient to manage the needs for the remainder of the year.

The budget correction is needed to sufficiently fund the Landscape Maintenance Agreement. A typographical error occurred during the development of the FY2022-23 budget. The Landscape Maintenance Agreement is funded from two accounts; Grounds Contract Services and Streets Landscape Maintenance. In the Streets account 100-330-520.320 the budget amount should be $161,000, not $95,000, therefore, an increase in the amount of $66,000 is needed. The $66,000 was absorbed by the Grounds Division Contract Services account 100-320-530.100 in order to issue the Purchase Order to

Mariposa Landscape, Inc. to perform the maintenance services; this account is currently overdrawn for this reason.

LEGAL REVIEW

None.

FISCAL IMPACT

An increase to the current Fiscal Year 2022-23 Public Works budget is requested in the total amount of $50,000. The Building Equipment Maintenance fund 100-320-520.120 requires an additional $18,000 and the Grounds Maintenance fund 100-320-520.300 requires an additional $32,000 in an effort to maintain regular service and repairs through June 30, 2023. A budget amendment is needed in the amount of $66,000 allocated to the Grounds Contract Services fund 100-320-530.100 because it absorbed the budget shortfall in the Streets Landscape Maintenance fund 100-330-520.320.

Account	Fund	Amount of Increase
Building Equipment Maintenance	100-320-520.120	$18,000
Grounds Maintenance	100-320-520.300	$32,000
Contract Services	100-320-530.100	$66,000
Total		$116,000

RECOMMENDATION

Staff recommends that the City Council approve the additional funding to the FY 2022-23 Adopted Operating Budget in the total amount of $116,000.

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CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 5, 2022

TO: Honorable Mayor and City Council

FROM: Yvette Hall, Assistant City Clerk

SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.